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Principal Officers of The University

VISITOR
GOVERNOR OF THE STATE OF WESTERN AUSTRALIA, ex officio

CHANCELLOR
DR KENNETH COMNINOS MICHAEL, AM, BE W.Aust., PhD Lond., DIC Imperial Coll. (Lond.), FTSE, Hon.FIEAust, FCTT, FAIM

PRO-CHANCELLOR
THE HON. JUSTICE CHRISTINE ANN WHEELER, BJuris LLB W.Aust., LLM Lond.

VICE-CHANCELLOR AND PRESIDENT
PROFESSOR DERYCK MARSHALL SCHREUDER, BA Rhodes, DPhil Oxon., FAHA, FRHS, Em.Prof. (Macq. & UWS)

WARDEN OF CONVOCATION
DR SUZANNE KAY BAKER, BSc(Agric) PhD W.Aust.

DEPUTY VICE-CHANCELLOR AND PROVOST
PROFESSOR ALAN DAVID ROBSON, BAgSc Melb., PhD W.Aust., FTSE, FAIAS

PRO VICE-CHANCELLOR (RESEARCH AND INNOVATION)
PROFESSOR MICHAEL NEWTON BARBER, BSc N.S.W., PhD C’nell, FAA

PRO VICE-CHANCELLOR (COMMUNITY AND DEVELOPMENT)
ASSOCIATE PROFESSOR MARGARET SEARES, MA PhD W.Aust., AMusA, FAICD

EXECUTIVE DIRECTOR (ACADEMIC SERVICES) AND REGISTRAR
PETER WILLIAM CURTIS, BA C.N.A.A.

EXECUTIVE DIRECTOR (FINANCE AND RESOURCES)
MARTIN LINDSAY GRIFFITH, BCom W.Aust., FCPA
Senate

The date in brackets at the end of each entry indicates the year a person first becomes a member of the Senate; a second date indicates the year of expiry of the current term of office.

CHANCELLOR
Kenneth Comninos Michael, AM, BE W.Aust., PhD Lond., DIC Imperial Coll. (Lond.), FTSE, Hon.FIEAust, FCIT, FAIM
(Chancellor from 2001 to 2005)

APPOINTED BY THE GOVERNOR
William Harold Clough, AO, OBE, BE Hon.DEng W.Aust., MSc(Eng) Calif., FTSE, FAIM, FAICD, Hon.FIEAust (1991) 2003

ELECTED BY CONVOCATION
Lesley Ann Cala, MD W.Aust., DMRD RCP(Lond.) & RCS(Eng.), FRCR, FRANZCR (2000) 2006

ELECTED BY ACADEMIC STAFF
Philippa Catherine Maddern, MA MPhil, DPhil Oxon. (1997) 2003

ELECTED BY GENERAL STAFF
Gabrielle Elisabeth Gooding, BSc MBA W.Aust. (2001) 2005

ELECTED BY STUDENTS

MEMBERS EX OFFICIO
The Vice-Chancellor and President, Professor Deryck Marshall Schreuder, BA Rhodes, DPhil Oxon., FAHA, FRHS, Em. Prof. (Macq. & UWS)
The Chair of the Academic Board, Professor Dennis James Haskell, BCom N.S.W., BA PhD Syd. (2001) 2002
The President of the Guild of Undergraduates, Ryan Batchelor (2001) 2002
The President of the Postgraduate Students’ Association, Jasmina Brankovich, BA W.Aust. (2000) 2002

CO-OPTED MEMBERS
Alex Allan, BA Cantab., MSc Lond. (2002) 2006
Lyndon Geoffrey Rowe, BEc Adel. (2000) 2004

Secretary: Director, University Secretariat
ANIMAL ETHICS COMMITTEE

Chair: Professor M. N. Barber

Three University staff members with substantial recent experience in the use of animals for scientific purposes:
Professor A. R. Harvey, Professor G. B. Martin, Dr J. O’Shea

Person with qualifications in veterinary science, with experience relevant to the activities of the University: Dr D. Palmer

Two people not employed by the University and are not involved in the care and use of animals for scientific purposes who have demonstrable commitment to and established experience in furthering the welfare of animals:
Ms H. Nore, Mr I. Weldon

Independent persons who have not conducted experiments using animals:
Ms A. Allen, Ms M. Vines

Senate member: Clinical Professor L. A. Cala

Nominee of the Chief Executive Officer of Sir Charles Gairdner Hospital: Dr D. Lynch

Co-opted member: Professor D. Robertson

Scholar from the humanities: to be advised

Secretary: Ms J. Silver

APPEALS COMMITTEE (DISCIPLINE)

Senate members

Secretary: Mrs W. E. Edgeley

AUDIT AND REVIEW COMMITTEE

Chair of the Committee: Ms E. L. Smyth

Senate members:
Ms J. Brankovich, Mrs G. E. Gooding,
Associate Professor P. C. Maddern, Mr P. W. Nichols,
Mrs C. L. Tang, the Hon. Justice C. A. Wheeler (Deputy Chair)

Co-optee: Mr J. G. Robinson

Executive Officer: Ms D. Christensen

BERNDT MUSEUM OF ANTHROPOLOGY ADVISORY BOARD

Vice-Chancellor and President’s nominee: Sir James Cruthers

Vice-Chancellor and President’s professorial nominee:
Professor R. Tonkinson (Chair)

Head of Department of Anthropology (ex-officio):
Professor D. S. Trigger

Professor of Anthropology

Member of the staff of the Department of Anthropology:
Dr S. D. Toussaint

Student member of the Department of Anthropology:
Ms J. Mulcock

Member of Western Australian Museum: Dr M. Smith

Co-opted members:
Ms S. Hill, one to be advised

Secretary: Curator of the Berndt Museum of Anthropology
Dr J. E. Stanton

BOARD OF DISCIPLINE

Nominees of the Academic Board:
Professor M. B. Bush, Professor M. Kamien, Dr J. Maitland,
Dr M. H. O’Neill, Professor Z. Rengel

Student Panel selected by the Guild of Undergraduates:
Ms J. Brankovich, Mr A. Juricev, Mr N. T. M. Lou,
Mr S. Millman, Ms G. Pickering

Secretary: Mrs W. E. Edgeley

CHANCELLOR’S COMMITTEE

Chancellor: Dr K. C. Michael

Pro-Chancellor: the Hon. Justice C. A. Wheeler

Chairs of Senate Standing Committees:
Dr W. H. Clough, Dr D. C. Griffiths, Mrs G. J. Jones,
Ms E. L. Smyth

Vice-Chancellor and President: Professor D. M. Schreuder

Deputy Vice-Chancellor: Professor A. D. Robson

Executive Officer: Mrs W. E. Edgeley

DEVELOPMENT COMMITTEE

Chair of the Committee: Mrs G. J. Jones

Senate members (in 2001):
Mr D. C. Griffiths, Mr E. C. Hondros, Dr K. C. Michael,
Mr M. S. Palassis, Mrs C. L. Tang

Warden of Convocation: Dr S. K. Baker

Co-optees

Ms K. M. Duckham, Associate Professor M. Seares,
Professor G. N. Soutar

Secretary: Mr P. Leunig

EXTERNAL STRATEGIES COMMITTEE

Chair of the Committee: Dr W. H. Clough

Senate members:
Mr R. Batchelor, Dr S. M. Bunt, Ms G. E. Gooding,
Mrs G. J. Jones, Mr M. S. Palassis, Ms E. L. Smyth

Co-optees

Secretary: Mr R. McCormack

PATRICK BURSELUM AND MARY ESTELLE HEALY MEDICAL RESEARCH FOUNDATION RESEARCH COMMITTEE

For committee membership see under ‘Arnold Yeldham and Mary Raine Medical Research Foundation Research Committee’.

HONORARY DEGREES COMMITTEE

Chancellor (Chair), Pro-Chancellor, Vice-Chancellor and President, Chair of the Academic Board (all ex-officio)

Senate members:
Dr S. K. Baker, Mrs C. L. Tang

Nominees of the Academic Board:
Professor M. V. Sargent, Professor J. F. Williams

Secretary: Mrs W. E. Edgeley

HUMAN RESEARCH ETHICS COMMITTEE

The following appointees of the Vice-Chancellor and President:
Researcher: Professor P. E. Hartmann
Two medical graduates:  
  Associate Professor J. Olynyk, Dr B. Power
Full-time member of the Law School teaching staff: Ms J. A. Allen
Behavioural scientist: Professor S. Lewandowsky
Laywoman not associated with the University: Dr V. Anderson
Layman not associated with the University: Mr M. Nichol
Minister of religion: Rev. A. Webb
Co-opted members:
  Associate Professor M. S. T. Hobbs, Dr L. Parker
Secretary: Mrs K. R. Kirk

LEGISLATIVE COMMITTEE
Chair of the Academic Board: Professor D. J. Haskell
Deputy Chair of Academic Board: Professor H. Y. Izan
Assistant Director, Secretariat Services: Mrs J. Massey
Legislative Officer: Ms S. J. Lang
Two members appointed by the Senate:
  Ms R. Ingham, one to be advised
Invitee: University Counsel Ms L. C. Key
Secretary: Ms S. J. Lang

MANAGEMENT COMMITTEE OF THE
AUSTRALIAN MUSIC EXAMINATIONS BOARD (WA)
Nominee of the Senate from staff of the School of Music:
  Mr M. D. Coughlan (Chair)
Nominee of the Vice-Chancellor and President: Ms T. White
Members:
  Mr G. L. Gilling, Mr A. Snedden, Mr D. Waddell

Advisory Committee
Chair: Mr M. D. Coughlan
Members:
  Mrs J. Belbin, Mr G. L. Gilling, Mrs K. Goddard, Mrs T. Hill,
  Mr C. Latham, Dr S. Leong, Mrs E. Litton, Mr A. Sneddon,
  Mr M. Styles, Mr L. Vickery, Mr D. Waddell, Mr G. Wood

PERTH INTERNATIONAL ARTS FESTIVAL
BOARD OF MANAGEMENT
Chair of the Festival: the Hon. Justice C. A. Wheeler
Lay member of Senate
Festival Director: Mr S. Doran
General Manager: Ms W. Wise
Other members:
  Mr K. Campbell, Mr G. Duncan, Mr M. L. Griffith, ex officio,
  Dr K. C. Michael, AM, ex officio, Mr F. Montgomery, AM,
  Ms M. Moore, Mr B. Reppard,
Professor D. M. Schreuder, ex officio,
Associate Professor M. Seares, ex officio, Cr T. Stroud,
Ms L. Taylor
Invitees:
  Mr D. C. Griffiths, Professor A. D. Robson
Secretary: Ms J. Furniss

ARNOLD YELDHAM AND MARY RAINE MEDICAL RESEARCH FOUNDATION RESEARCH COMMITTEE
Vice-Chancellor and President's nominee:
  Professor A. D. Robson (Chair)
Professor of Medicine: Professor I. B. Puddey
Professor of Surgery: Professor D. Wood
Professor of Biochemistry: Associate Professor G. C. T. Yeoh
Fellow of the Royal Australasian College of Physicians:
  Clinical Professor M. F. Quinlan
Fellow of the Royal Australasian College of Surgeons:
  Adjunct Professor R. Vaughan
General medical practitioner: Dr J. McConnell
One other person: Professor L. D. Beazley (Professor of Zoology)
Secretary: Ms L. M. Ellis

STRATEGIC RESOURCES COMMITTEE
Chair of the Committee: Mr D. C. Griffiths
Vice-Chancellor and President: Professor D. M. Schreuder
Chair, Academic Board: Professor D. J. Haskell
President of the Guild: Mr R. Batchelor
Senate members:
  Clinical Professor L. A. Cala, Dr W. H. Clough,
  Professor C. E. Praeger, Mr L. Rowe
Co-optee: Mr G. Gauntlett
Secretary: Mr W. Browne

THE UNIVERSITY OF WESTERN AUSTRALIA PRESS
ADVISORY BOARD
Nominee of the Vice-Chancellor and President:
  Associate Professor M. Seares
Executive Director (Finance and Resources):
  Mr M. L. Griffith, ex officio
Elected by Senate: Mrs G. J. Jones
Elected by the Academic Board:
  Professor L. D. Beazley, Professor G. R. Shellam (Chair),
  Dr S. Toussaint, Professor R. S. White
Co-opted members:
  Professor L. Allen, Ms V. Laurie
Secretary: Dr J. A. Gregory
Convocation

The date at the end of each entry indicates the year of expiry of the current term of office. Terms of Council members expire in March.

COUNCIL OF CONVOCATION, THE UWA GRADUATES ASSOCIATION

Members ex officio
Warden of Convocation: Suzanne Kay Baker, BSc(Agric) PhD W.Aust., 2003
Deputy Warden of Convocation: Peter John Clifton, BE MBA W.Aust., 2003

Other Members
Paul Appleton, MBA W.Aust., 2003
Duncan Barton, BSc PhD W.Aust., 2003
Russell Ian Candy, BE W.Aust., 2004
Valerie Mary Casey, BA PhD W.Aust., 2003
Gwendelyn Chin, BSc BDSc W.Aust., 2004
Rita Anne Clarke, BA W.Aust., 2003
Keith Percival Croker, MSc(Agric) W.Aust., PhD Sgd., 2004
Ashok Desai, BCom MBA W.Aust., 2004
Barry Charles Ebedes, LLM W.Aust., 2003
Ross Frederick Gregory, BSc MIR W.Aust., 2005
Sam Popovski, BSc W.Aust., 2004
Douglas Barrie Purser, BSc(Agric) PhD W.Aust., 2005
Harry Schubert, BArch W.Aust., 2003
Roger Charles Seares, BA W.Aust., MCom Curtin, 2005
Catherine Luise Tang, BA DipEd W.Aust., GradDipBus WACAE, 2004
Matthew Howard Zilko, LLB MPhil W.Aust., 2005

Graduates Co-ordinator and Convocation Officer: Felicia Symonds, BA W.Aust.
Chair of the Academic Board: Professor D. J. Haskell
Deputy Chair of the Academic Board: Professor H. Y. Izan
The Immediate Past Chair of the Academic Board: Professor C. MacLeod
Vice-Chancellor and President: Professor D. M. Schreuder
Deputy Vice-Chancellor: Professor A. D. Robson
Pro Vice-Chancellor (Research and Innovation): Professor M. N. Barber

Deans of the faculties:
- Dean, Architecture, Landscape and Visual Arts: Mr P. Beale
- Dean, Arts, Humanities and Social Sciences: Professor A. Pauwels
- Dean, Economics and Commerce: Dr P. B. McLeod
- Dean, Education: Dr M. H. O’Neill
- Dean, Law: Mr W. J. Ford
- Dean, Engineering, Computing and Mathematics: Professor B. H. Brady
- Dean, Life and Physical Sciences: Professor G. Stewart
- Dean, Medicine and Dentistry: Professor L. I. Landau
- Dean, Natural and Agricultural Sciences: Professor J. Dodson (Acting)

Pro Vice-Chancellor (Community and Development): Associate Professor M. Seares
Dean of the Postgraduate Research School: Professor M. V. Sargent
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
University Librarian: Mr J. Arfield

Professors of the University:
- O. Almeida
- L. Arnolda
- C. A. Atkins
- M. Atlas
- L. A. G. Aylmore
- D. R. Badcock
- A. J. Baddeley
- W. J. Bailey
- M. N. Barber
- R. H. Bartlett
- L. D. Beazley
- L. J. Beilin
- S. Berners-Price
- D. Blair
- B. A. Blanksby
- A. B. Bosworth
- R. J. B. Bosworth
- S. Bowdler
- S. D. Bradshaw
- B. H. Brady
- A. A. Brennan
- M. Bush
- A. Cantoni
- K. W. Clements
- P. S. Cocks
- J. A. Considine
- J. Constable
- J. L. Cordery
- P. M. Crawford
- T. M. E. Davis
- R. L. Dawkins
- D. A. Day
- J. R. Dodson
- K. Durkin
- I. R. C. Eggleton
- B. C. Elliott
- N. A. Etherington
- J. E. Everett

- R. E. Ewin
- L. Faraone
- D. R. Fletcher
- L. Flicker
- H. D. Fraser
- R. W. Fraser
- R. Garry
- R. J. Gilkes
- R. G. Goldie
- D. M. Greenberg
- G. Griffiths
- M. D. Grounds
- D. I. Grives
- J. C. Hall
- S. Hall
- P. E. Hartmann
- A. R. Harvey
- D. J. Haskell
- C. D. J. Holman
- S. Houghton
- J. Imberger
- G. N. Ivey
- H. Y. Izan
- A. V. Jablensky
- A. Janca
- G. Jelinek
- M. Johnson
- B. A. Kakulas
- M. Kamien
- D. L. Kepert
- K. Kirsner
- S. P. Klinken
- H. Lambers
- L. I. Landau
- P. N. Le Souëf
- M. Levine
- S. Lewandowsky
- G. L. London
- C. Macleod
- G. Martin
- F. L. Mastaglia
- M. McAleer
- P. G. McCormick
- B. McDermott
- J. K. McGeachie
- S. McShane
- A. I. Mees
- P. Michie
- P. W. Miller
- G. Milne
- R. Mizerski
- C. Mulvey
- J. P. Newnham
- K. Ngan
- M. P. Norton
- J. O’Donovan
- T. E. Oh
- R. A. Owens
- J. M. Papadimitriou
- A. Pauwels
- D. H. Plowman
- P. H. Porter
- C. E. Praeger
- I. Puddey
- K. Punch
- P. Rakoczy
- M. F. Randolph
- T. G. Redgrave
- Z. Rengel
G. Rhodes  
T. Riley  
D. Robertson  
B. W. S. Robinson  
A. D. Robson  
B. F. Ronalds  
D. Sampson  
M. V. Sargent  
D. M. Schreuder  
G. R. Shellam  
K. Simmer  
M. Sivapalan  
K. Sivasithamparam  
R. C. Slee  
G. N. Soutar  
G. W. Stachowiak  
F. J. Stanley  
Geoffrey Stewart  
G. Stewart  
G. J. Stockport  
B. J. Stone  
J. M. Tonkin  
R. Tonkin  
D. Trigger  
D. Walker  
A. White  
R. S. White  
J. F. Williams  
P. Withers  
K. P. Wong  
D. Wood  
A. Zomaya

Head of each department:

Accounting and Finance: Professor I. C. G. Eggleton
Agriculture and Resource Economics: Associate Professor M. P. Burton
Anatomy and Human Biology: Associate Professor B. J. Waddell
Anthropology: Professor D. S. Trigger
Architecture and Fine Arts, School of: Mr P. Beale
Asian Studies: Dr L. Parker
Biochemistry: Professor D. A. Day
Botany: Associate Professor D. I. Walker
Chemistry: Professor S. Berners-Price
Civil and Resource Engineering: Associate Professor M. Fahey
Classics and Ancient History: Dr J. Maitland
Computer Science and Software Engineering: Professor R. A. Owens
Dentistry, School of: Professor J. K. McGeachie
Economics: Professor K. W. Clements
Education, Graduate School of: Dr M. H. O'Neill
Electrical and Electronic Engineering: Professor L. Faraone
English: Associate Professor D. M. Bird
Environmental Engineering: Professor J. Imberger
European Languages and Studies: Associate Professor P. H. Morgan
General Practice: Professor M. Kamien
Geography: Associate Professor A. J. Conacher
Geology and Geophysics: Dr M. E. Barley
History: Associate Professor P. C. Maddern
Human Movement and Exercise Science: Professor B. Blankesby
Information and Management: Professor R. W. Mizerski
Law School: Mr W. J. Ford
Linguistics: Associate Professor A. C. Dench
Management, Graduate School of: Professor G. N. Soutar
Mathematics and Statistics: Associate Professor L. S. Jennings

Mechanical and Materials Engineering:
Associate Professor T. B. Kirk
Medicine: Professor L. J. Beilin
Microbiology: Professor G. Stewart
Music, School of: Mr M. D. Coughlan
Obstetrics and Gynaecology: Professor J. P. Newnham
Organisational and Labour Studies:
Associate Professor R. V. Lambert
Paediatrics: Associate Professor D. A. Forbes
Pathology: Associate Professor J. M. Harvey
Pharmacology: Associate Professor R. G. Goldie
Philosophy: Associate Professor B. Maund
Physics: Dr I. N. McArthur
Physiology: Associate Professor H. W. Mitchell
Political Science: Dr D. N. Danemark
Psychiatry and Behavioural Science:
Professor A. V. Jablensky
Psychology: Professor D. R. Badcock
Public Health: Associate Professor M. W. Knuiman
Social Work and Social Policy: Mr M. Clare
Surgery: Associate Professor M. Stacey
Zoology: Associate Professor D. Roberts

Head of the School of Cultural and Social Studies: Dr J. Gordon

Eighteen members elected by and from the lecturers in the University:
Dr G. Cooper (Student Services)
Associate Professor P. M. Guppy (Biochemistry)
Dr J. A. Gregory (History)
Dr H. Jacomard (European Languages and Studies)
Dr I. J. Jacobs (Department of Surgery)
Dr M. Keep (Geology and Geophysics)
Dr P. Lee (Graduate School of Education)
Dr C. K. MacNish (Computer Science and Software Engineering)
Dr B. J. Mee (Microbiology)
Associate Professor P. Moyle (Law School)
Dr S. L. Prescott (Paediatrics)
Dr T. I. Quickenden (Chemistry)
Dr N. W. Scott (Mechanical and Materials Engineering)
Mrs P. A. Stubb (Sub-Dean, Faculty of Engineering, Computing and Mathematics)
Associate Professor R. C. Thomas (Computer Science and Software Engineering)
Associate Professor J. P. Trevelyan (Mechanical and Materials Engineering)
Ms T. White (Institute of Advanced Studies)
Dr S. Yasmeen (Political Science)

Three members elected by the Board from postdoctoral research staff:
Dr B. Robson, Dr P. Sharpe, Dr A. Ward

Three members elected by the Board from general staff:
Ms D. Christiansen, Mr T. Gibbs, Mrs J. Rodrigues

President of the Guild of Undergraduates: Mr R. Batchelor

Six students nominated by the Guild Council:
Ms J. Brankovich, Ms E. Brogan, Mr S. Millman,
Ms G. Pickering, Mr J. Sher, Mr G. Zosky

Members of the Academic Council elected to it by and from the Academic Board for their stipulated term of office on the Council:

Chairs of standing committees of the Academic Board or Council:
Chair, Matriculation and Admissions Committee: Associate Professor D. G. Treloar

Up to nine co-opted persons:
Ms J. Allen, Dr S. M. Bunt, Ms B. Hill, Ms D. Ingram,
Dr S. Juniper, Associate Professor F. Lake, Dr B. Mackintosh,
Professor S. Morgan, Ms V. Morgan

Secretary: Mrs J. Massey
Standing Committees of the Academic Board

Executive Committee of the Academic Board

ACADEMIC COUNCIL

Ex-officio
Chair of the Academic Board: Professor D. J. Haskell (Chair)
Deputy Chair of the Academic Board: Professor H. Y. Izan
Vice-Chancellor and President: Professor D. M. Schreuder
Deputy Vice-Chancellor and Provost: Professor A. D. Robson
Pro Vice-Chancellor (Research and Innovation): Professor M. N. Barber
Immediate past Chair of the Academic Board: Professor C. MacLeod
Deans of the faculties:
- Dean, Architecture, Landscape and Visual Arts: Mr P. Beale
- Dean, Arts, Humanities and Social Sciences: Professor A. Pauwels
- Dean, Economics and Commerce: Dr P. B. McLeod
- Dean, Education: Dr M. H. O’Neill
- Dean, Engineering, Computing and Mathematics: Professor B. H. Brady
- Dean, Law: Mr W. J. Ford
- Dean, Life and Physical Sciences: Professor G. Stewart
- Dean, Medicine and Dentistry: Professor L. I. Landau
- Dean, Natural and Agricultural Sciences: Professor J. Dodson (Acting)
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Executive Director (Finance and Resources): Mr M. L. Griffith
University Librarian: Mr J. Arfield
President of the Guild of Undergraduates: Mr R. Batchelor

Seven members elected by and from the Academic Board:
Professor D. R. Badcock, Professor A. J. Considine, Professor D. Walker, Professor R. Owens
Co-opted members:
- Associate Professor D. Treloar, Ms J. Brankovich

Secretary: Mrs J. Massey

Committees of the Academic Council

ACCOMMODATION COMMITTEE

Chair: Professor H. Y. Izan
Deputy Vice-Chancellor and Provost: Professor A. D. Robson
Nominee of the Chair of the Academic Board: Dr A. McKinley
Nominees of the Academic Board:
- Professor D. R. Badcock, Professor A. J. Considine,
- Professor D. Walker, Professor R. Owens
Executive Director (Finance and Resources): Mr M. L. Griffith
Guild President: Mr R. Batchelor
Co-opted members: Dr F. Haynes, one to be advised
Invitée: Director, Office of Facilities Management, Mr R. Candy
Secretary: Mrs J. R. Rodrigues

BOARD OF THE POSTGRADUATE RESEARCH SCHOOL

Dean of the Postgraduate Research School and Chair of the Scholarships Committee: Professor M. V. Sargent (Chair)
Nominee of the Chair of the Academic Board: Professor I. B. Puddey
Nominees of the Academic Board:
- Professor K. Clements, Associate Professor J. R. Groves,
- Dr J. Maitland, Professor M. P. Norton (from 1.1.2003),
- Associate Professor J. A. Plummer,
- Associate Professor V. Sreeram (until 31.12.2002),
- Dr A. Ward
President of the Postgraduate Students’ Association: Ms J. Brankovich
Co-opted members:
- Professor C. A. Atkins (Deputy Chair), Dr J. Balme,
- Professor S. Houghton, Dr I. N. McArthur
Secretary: Ms T. N. Aquino

Scholarships Committee

Dean of the Postgraduate Research School:
Professor M. V. Sargent (Chair)
Vice-Chancellor and President:
Professor D. M. Schreuder (ex officio)
Nominee of the Chair of the Academic Board:
Professor H. Y. Izan
Members elected by the Academic Board:
Professor L. A. G. Aylmore (Deputy Chair), Dr J. A. Gregory,
Professor A. R. Harvey, Professor M. F. Randolph,
Dr M. E. Ritz, Dr G. Stewart
President of the Postgraduate Students’ Association:
Ms K. Plastow
Co-opted members:
- Dr A. George, Associate Professor J. A. Harvey,
- Dr P. Statham
Secretary: Mrs M. H. Edwards

COMMUNITY SERVICES COMMITTEE 1

Pro Vice-Chancellor (Community and Development):
Associate Professor M. Seares (Chair)
Nominee of the Chair of the Academic Board: Professor R. C. Slee
Nominee of the Vice-Chancellor and President: to be advised
Pro Vice-Chancellor (Research and Innovation):
Professor M. N. Barber
Chair of the Teaching and Learning Committee:
Professor A. D. Robson
Executive Director (Academic Services) and Registrar:
Mr P. W. Curtis
President of the Guild of Undergraduates: Ms K. M. Duckham
Four appointees by election of the Academic Board:
Mr M. Clare, Dr J. A. Gregory, Professor G. L. London,
Secretary: Mr P. Leunig

1 Under review.

INTERNATIONALISATION COMMITTEE

The Vice-Chancellor and President: Professor D. M. Schreuder (Chair)
Dean (International Relations): Professor P. H. Porter (Co-Chair)
Deans of the faculties:
- Dean, Architecture, Landscape and Visual Arts: Mr P. Beale
- Dean, Arts, Humanities and Social Sciences: Professor A. Pauwels
- Dean, Economics and Commerce: Dr P. B. McLeod
- Dean, Education: Dr M. H. O’Neill
- Dean, Engineering, Computing and Mathematics: Professor B. H. Brady
- Dean, Law: Mr W. J. Ford

A9—April/May 2002
Dean, Life and Physical Sciences: Professor G. Stewart
Dean, Medicine and Dentistry: Professor L. I. Landau
Dean, Natural and Agricultural Sciences: Professor J. Dodson (Acting)
Chair of the Academic Board: Professor D. J. Haskell
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
President of the Guild of Undergraduates: Mr R. Batchelor
Three members elected by the Academic Board:
Professor M. Levine, Dr E. Santhanam, Dr S. Yasmeen
Co-optees:
Professor L. D. Beazley, Professor Z. Rengel, Professor G. N. Soutar
Executive Officer: Dr J. B. Mackintosh

International Programmes Committee
Director of International Centre: Dr J. B. Mackintosh (Chair)
Nominee of the Vice-Chancellor and President: Professor B. Blanksby
Chair of the Academic Board: Professor D. J. Haskell
Appointees of the Academic Board:
Professor I. Eggleton, Dr R. Smith, Dr J. Sweeney
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Dean, Undergraduate Studies:
Associate Professor D. W. G. Treloar
Student representative: Mr. J. Lou Tak Man
Co-opted members:
Dr L. Slack-Smith, Mrs P. A. Stubbs
Secretary: Ms P. Beasley

LIBRARY COMMITTEE
Nominee of the Vice-Chancellor and President:
Associate Professor G. R. Hammond (Acting Chair)
University Librarian: Mr J. Arfield
Senior Librarian nominated by University Librarian:
Mrs I. Garner
Nominee of the Chair of the Academic Board:
Professor G. N. Ivey
Appointees of the Academic Board:
Dr A. J. McKinley, Dr L. Slack-Smith, Ms P. A. Todd, one to be advised
Nominee of the Guild of Undergraduates: Mr S. Millman
Nominee of the President of the Postgraduate Students' Association: Ms N. Jurak
Co-opted member: Dr L. M. Murray
Secretary: Ms E. Tait

MATRICULATION AND ADMISSIONS COMMITTEE
Dean of Undergraduate Studies as Chair:
Associate Professor D. W. G. Treloar
Nominee of the Chair of the Academic Board:
Associate Professor T. O'Donoghue
Nominees of the Academic Board:
Ms B. Goldflam, Associate Professor R. Grove, Dr J. Hopwood, Dr S. Juniper, Ms H. Morton,
Mrs P. A. Stubbs
Nominee of the Executive Director (Academic Services) and Registrar: Mr W. Betts
Co-opted members:
Ms P. Carrathers, Ms A. Mercer
Secretary: Ms M. Arundale

Admission And Quota Committee
Chair of the Matriculation and Admissions Committee and nominee of the Vice-Chancellor and President:
Associate Professor D. W. G. Treloar (Chair)
Chair of the Academic Board: Professor D. J. Haskell
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Secretary: Mr R. McCormack

PLANNING AND BUDGET COMMITTEE
Vice-Chancellor and President as Chair:
Professor D. M. Schreuder
Deputy Vice-Chancellor: Professor A. D. Robson
Pro Vice-Chancellor (Research and Innovation): Professor M. N. Barber
Pro Vice-Chancellor (Community and Development): Associate Professor M. Seares
Chair of the Academic Board: Professor D. J. Haskell
Deputy Chair of the Academic Board: Professor H. Y. Izan
Deans of the faculties:
Dean, Architecture, Landscape and Visual Arts: Mr P. Beale
Dean, Arts, Humanities and Social Sciences:
Professor A. Pauwels
Dean, Economics and Commerce: Dr P. B. Mcleod
Dean, Education: Dr M. H. O'Neil
Dean, Engineering, Computing and Mathematics:
Professor B. H. Brady
Dean, Law: Mr W. J. Ford
Dean, Life and Physical Sciences: Professor G. Stewart
Dean, Medicine and Dentistry: Professor L. I. Landau
Dean, Natural and Agricultural Sciences:
Professor J. Dodson (Acting)
Executive Director (Finance and Resources): Mr M. L. Griffith
Secretary: Mr I. Baker

UWA Albany Centre Advisory Board
Chair of the Academic Board as Chair: Professor D. J. Haskell
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Director, University Extension: Mr K. Roberts
President, Guild of Undergraduates: Mr R Batchelor
Director, Student Services: Mr J. Stubbs
University Librarian, or nominee: Ms I. Garner
Director, Albany Centre: Ms B. Black
Co-ordinator, Regional Programmes: Dr B. McNamara
Representative from the Arts Multimedia Centre: Mr M. Neville
One member of Senate, nominated by the Vice-Chancellor and President: Mr L. G. Rowe
Co-optees:
Professor P. Cocks, Professor A. Pauwels, Professor G. Stewart
Executive Officer: Mrs S. Smurthwaite

RESEARCH COMMITTEE
Pro Vice-Chancellor (Research and Innovation) as Chair:
Professor M. N. Barber
Deputy Vice-Chancellor and Provost: Professor A. D. Robson
Chair of the Academic Board: Professor D. J. Haskell
Dean of the Postgraduate Research School:
Professor M. V. Sargent
Nominee of the President of the Postgraduate Students’ Association: Mr G. Zosky
Appointees by election of the Academic Board:
Professor L. D. Beazley, Professor D. A. Day,
Professor M. Levine, Associate Professor P. Moyle,
Dr A. Ward
Academic research staff appointed by the Chair of the Academic Board: Mr M. Bulsara, Dr G. Parish, Dr P. Sharpe
Co-opted members:
Professor S. Berners-Price, Professor R. W. Mizerski,
Professor G. Stachowiak
Executive Officer: Dr C. J. Thomson

TEACHING AND LEARNING COMMITTEE

Deputy Vice-Chancellor and Provost: Professor A. D. Robson (Chair)
Chair of the Academic Board: Professor D. J. Haskell
Appointees of the Academic Board:
Professor M. Bush, Dr S. Juniper, Dr J. Kinder
Director, Organisational and Staff Development Services:
Professor O. J. Hicks
President of the Guild of Undergraduates: Mr R. Batchelor
Nominee of the Postgraduate Students’ Association:
Ms J. Brankovich
Co-opted members:
Dr A. Barnard, Associate Professor N. Forster (to 31.5.2002)
Executive Officer: Mrs S. Smurthwaite

Committee of the Academic Board

NOMINATING COMMITTEE

Chair of the Academic Board: Professor D. J. Haskell (Chair)
Deputy Chair of the Academic Board: Professor H. Y. Izan
The Chair Elect of the Academic Board
A past Chair of the Academic Board
Secretary: Mrs J. Massey
CONTINUING DENTAL EDUCATION COMMITTEE

Chair: Dr J. Ball
Nominees of the Senate:
Dr D. Calder, Dr L. A. Dalton-Ecker, Dr K. Dyson,
Dr L. Lejmanoski
Nominees of the Western Australian Branch of the Australian Dental Association:
Dr B. Bishop, Dr A. Lepere, Dr R. May, Dr A. Poli
Co-opted members:
Dr G. Allen, Dr F. Welten
Secretary: Mrs J. Wood

EQUAL OPPORTUNITY ADVISORY COMMITTEE

Nominee of the Vice-Chancellor and President:
Professor A. D. Robson (Chair)
Manager, Equity and Diversity nominee: Ms B. Hill
Director, Student Services: Mr J. Stubbs
Nominee of the Community Public Sector Union:
Ms M. Armstrong
Nominee of the Status of Women Group within The University of Western Australia: Ms D. Valli
Nominee of the Centre for Aboriginal Programmes:
Ms M. Strother
Nominee of the Postgraduate Students’ Association:
Ms P. Van Reenan
Nominee of the Guild of Undergraduates: Ms M. Robinson
Nominees of the Dean of the Faculty of Natural and Agricultural Sciences: Dr A. George, Dr A. W. Rate
Nominee of the Dean of the Faculty of Arts, Humanities and Social Sciences: Ms V. Bacon
Nominee of the Dean of the Faculty of Economics and Commerce: Dr J. Eveline
Nominee of the Dean of the Faculty of Engineering, Computing and Mathematics: Dr D. Hamilton
Nominee of the Dean of the Faculty of Medicine and Dentistry: Ms L. Slack-Smith
Nominee of the Dean of the Faculty of Life and Physical Sciences: Dr T. Koppi
Invitees:
Mr B. Farrelly, Ms J. Stuart
Secretary: Mr M. Fialho

INFORMATION TECHNOLOGY POLICY COMMITTEE

Deputy Vice-Chancellor and Provost as Chair:
Professor A. D. Robson
Executive Director (Finance and Resources): Mr M. L. Griffith
Executive Director (Academic Services) and Registrar:
Mr P. W. Curtis
Chair of the Academic Board: Professor D. J. Haskell
University Librarian: Mr J. Arfield
President of the Guild of Undergraduates: Mr R. Batchelor
Information Technology Executive Officer: Mr A. Reid
Representative from each faculty/faculty group, nominated by the Dean:
Mr R. Dickinson, Dr C. McDonald, Mr M. Neville,
Ms C. Randolph, Mr P. Ristic,
Associate Professor K. Smettem
Three members of the academic or general staff: appointed by the Academic Board:
Mr R. Dickinson, Associate Professor J. Kinder,
Dr A. Ludewig
Co-optee: Ms J. Edgecombe
Secretary: Ms L. Tait

Information Technology Technical Advisory Group

Chair: Mr J. Arfield
Information Technology Executive Officer: Mr A. Reid
Director, Administrative Computing Services: Mr B. Kirkby
A computer manager from each faculty/faculty group, nominated by the Dean:
Mr T. Hallam, Mr A. Mullett, Mr M. Neville,
Mr P. Ristic, Mr D. Robb, Mr M. Simmons
Nominee of the University Librarian: Mr S. Trefry
Co-optee: Ms M. Corrigan
Secretary: Ms L. Tait

LAWRENCE WILSON ART GALLERY ADVISORY BOARD

Three members nominated by and from the Academic Board:
Professor S. Hall, Professor C. E. Praeger,
Professor R. S. White
One member nominated by the Senate: Dr I. McLean
Pro Vice-Chancellor (Community and Development):
Associate Professor M. Seares
Two members with relevant expertise co-opted by the foregoing from the community:
Mr G. Dufour, Ms F. Kalaf
The Acting Director who shall be a non-voting member:
Mr J. Barrett-Lennard
Secretary: Mrs S. Tassicker

ORTHOPAEDIC RESEARCH AND EDUCATION COMMITTEE 1

Chair: Mr B. Slinger
Members of the Western Australian Branch of the Australian Orthopaedic Association: Mr J. M. Hill, Mr G. Janes,
Mr A. Prosser
Professor of Orthopaedic Surgery: Professor D. J. Wood
Members appointed by the Senate on the recommendation of the Faculty of Medicine and Dentistry:
Associate Professor R. L. Prince, Mr J. Sikorski
Co-opted members
Secretary: Mrs J. A. Fetherston

1 Under review.

COMMITTEE FOR PERSONS WITH DISABILITIES

Disability Officers: Mr M. Edwards, Ms B. Levit
Executive Officer to Disability Officer: Ms J. Barrett
Representative of Student Services: Mr T. R. Sputore
Representative of Human Resources: Ms A. Melvin
Representative of the Library: Ms J. Wildy
Representative of Office of Facilities Management:
Mr R. I. Candy
Guild President: Mr R. Batchelor
Manager, Equity and Diversity, or nominee: Mr M. Fialho

1 Under review.

COMMITTEE FOR PERSONS WITH DISABILITIES

Disability Officers: Mr M. Edwards, Ms B. Levit
Executive Officer to Disability Officer: Ms J. Barrett
Representative of Student Services: Mr T. R. Sputore
Representative of Human Resources: Ms A. Melvin
Representative of the Library: Ms J. Wildy
Representative of Office of Facilities Management:
Mr R. I. Candy
Guild President: Mr R. Batchelor
Manager, Equity and Diversity, or nominee: Mr M. Fialho
Student representatives:
  Mr A. Boden, Mr B. Gauntlett, Mr P. Stockden,
  Ms P. Van Reenan
Nominee of the Executive Director (Academic Services) and Registrar: Mr J. Stubbs
Representative of the University Residential Colleges: Mr A. O’Connell
Representatives nominated by the Dean of each faculty:
  Architecture, Landscape and Visual Arts: to be advised
  Arts, Humanities and Social Sciences: Dr B. McNamara
  Economics and Commerce: Mr K. Robertson (Chair)
  Education: to be advised
  Engineering, Computing and Mathematics: Dr L. C. Spencer
  Law: to be advised
  Life and Physical Sciences: Mrs K. Smith
  Medicine and Dentistry: Ms S. J. Reagan
  Natural and Agricultural Sciences: Ms M. Heibloem
Co-opted member: Ms D. L. Bowyer

POSTGRADUATE MEDICAL EDUCATION COMMITTEE
Chair: Professor A. K. House
Nominees of the Senate:
  Professor L. I. Landau, Professor J. Newnham
Nominees of the Western Australian Branch of the Australian Medical Association:
  Dr R. Capolingua, Dr G. Down, Dr J. House, Dr P. J. Maguire
Co-optee: Dr C. Bennett-Law
Executive Officer: Mrs C. M. Kane

PROMOTIONS AND TENURE COMMITTEE
Chair: Professor C. E. Praeger
Nominees of the Vice-Chancellor and President:
  Professor S. Bowdler, Professor G. Rhodes
Nominees of the Academic Board:
  Professor M. Fahey (to 31.12.2002),
  Professor J. K. McGeachie, Professor M. V. Sargent
Academic Staff Association nominee: Professor R. Bartlett
Invitee: Manager, Equity and Diversity, Ms B. Hill
Secretary: Mrs E. J. Hutchinson

SECURITY AND TRANSPORT ADVISORY COMMITTEE
Executive Director (Finance and Resources): Mr M. L. Griffith (Chair)
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Director, Office of Facilities Management: Mr R. I. Candy
Invitees:
  Mr R. Batchelor, Mr G. Bates, Mr S. Lewis,
  Associate Professor C. Whitehead
Secretary: Mr G. Jones

SPORTING FACILITIES BOARD OF MANAGEMENT
Nominee of the Vice-Chancellor and President:
  Associate Professor J. B. Maund (Chair)
Executive Director (Academic Services) and Registrar: Mr P. W. Curtis
Director, Office of Facilities Management: Mr R. I. Candy
Head of the School of Human Movement and Exercise Science: Professor B. Blanksby
Sports Council President: Ms L. Watson
Executive Director, Sport and Recreation Association: Mr B. Meakins
Co-opted University staff member who is also the University’s representative on the WA Sports Centre Trust Board of Management: Mr M. L. Griffith
Secretary: Ms K. Yip

THEATRES ADVISORY BOARD
Executive Director (Finance and Resources): Mr M. L. Griffith (Chair)
Head of the School of Music or nominee
Senior Lecturer, Theatre Studies: Mr S. Chinna
Representative of the Academic Board:
  Associate Professor C. J. Wortham
Representative of the Perth International Arts Festival
Representative of the Guild of Undergraduates
Director, Office of Facilities Management: Mr R. I. Candy
Manager, University Theatres: Mr K. Hamersley
Secretary: Mrs M. van Galik

UNIVERSITY SAFETY COMMITTEE
Nominees of the Vice-Chancellor and President:
  Associate Professor T. Acklund, Dr A. McKinley (Chair)
Director, Human Resources: Mr R. B. Farrelly
Director, Office of Facilities Management: Mr R. I. Candy
Employee nominees: Safety and Health Representatives
  Ms A. Donnellan (Student Services)
  Mr J. Evans (Chemistry)
  Mr J. Kirkness (Office of Facilities Management)
  Mr P. Proctor (Psychology)
  Mr R. Robinson (Human Movement and Exercise Science)
  Ms L. Tunne1 (Botany)
Departmental Manager’s Group representative:
  Mr P. Kristensen (Plant Sciences)
Director, University Health Service; Dr C. Pasco1t
Executive Officer: Manager, Safety and Health Office, Mr M. Rafferty
Secretary: Ms B. Ireland-Johnston

Sub-Committees of University Safety Committee
  • UWA Biosafety Committee
    Professor C. A. Atkins (Chair), Dr S. Barker, Mr D. Hall,
    Dr W. Langdon, Dr M. Lawson, Dr R. Lugg,
    Mr L. Munslove-Davies, Professor P. Rakocy,
    Associate Professor T. Ratajczak, Dr J. Whelan
    Secretary: Mr M. Rafferty
  • Carcinogenic and Mutagenic Substances Committee
    Associate Professor E. Ghisalberti (Chair)
    Secretary: Mr J. Davis
  • Radiation Safety Committee
    Professor C. A. Atkins (Chair), NHMRC Senior Research Fellow
    Associate Professor E. Baker, Associate Professor B. Nener,
    Associate Professor T. G. St Pierre, Dr P. E. Vercoe
    Safety and Health Office members (ex-officio):
    Manager and Executive Officer: Mr M. Rafferty
    Senior Physicist: Mr L. Munslove-Davies
    Radiation and Safety Officer: Mr J. Thwaites
  • Ventilation Committee
    Mr R. I. Candy, Mr J. King, Mr L. O. Kirkham,
    Dr T. I. Quickenden (Chair)
Boards, Councils and Committees of Foundations

BOARD OF THE ARCHITECTURAL FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA

The Vice-Chancellor and President or nominee
Nominee of the Senate
Dean of the Faculty of Architecture, Landscape and Visual Arts:
Mr P. Beale
Associate Dean of the Faculty of Architecture, Landscape and Visual Arts: Dr C. M. Ball
President of the Western Australian Chapter of the Royal Australian Institute of Architects
Nominee of the Chairman of the Education Committee of the Western Australian Chapter of the Royal Australian Institute of Architects
Representative on the Faculty of Architecture, Landscape and Visual Arts from the Royal Australian Institute of Architects
Additional members may be co-opted

PROFESSOR RONALD M. AND DR CATHERINE H. BERNDT RESEARCH FOUNDATION SUB-COMMITTEE

Vice-Chancellor and President’s nominee: Sir James Cruthers
Head of the Department of Anthropology as Chair:
Professor D. S. Trigger
Staff member of the Department of Anthropology:
Professor R. Tonkinson
Curator, Berndt Museum of Anthropology: Dr J. E. Stanton
Director, Centre for Aboriginal Programmes: to be advised
Trustee, Estate of Catherine H. Berndt: Dr S. Toussaint
Secretary: Dr J. E. Stanton

COUNCIL OF THE ENGINEERING FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA

President of the Foundation: Mr R. Male
Chair of Council: Mr R. Male
Chancellor, Vice-Chancellor and President, Dean, Faculty of Engineering, Computing and Mathematics, the Heads of the
Departments in the School of Engineering, and immediate past Chair of Council
Chair of the Engineering Graduates’ Association:
Associate Professor B. Nener
Governors:
Mr M. Abbott (Alcoa of Australia Ltd)
Dr W. H. Clough (Clough Engineering Group)
Mr R. Male (Woodside Energy)
Members:
Dr D. S. Mofflin (Worley Ltd)
Mr A. Moyle (Alan Moyle & Co.)
Dr G. Smith (GHD Pty Ltd)
Executive Officer: Mr R. E. Moore
Secretary: Mr P. A. Higgs

COUNCIL OF THE GRADUATE SCHOOL OF MANAGEMENT (GSM) FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA

Chair of Council: Chair of the GSM Board, Mr T. Howarth
President of the Foundation: elected from the governors and fellows, by eligible voters at each Annual General Meeting
Secretary of Council/Foundation: Secretary of the GSM Board, Ms T. Taylor
Interim Council:
Vice-Chancellor and President: Professor D. M. Schreuder
Nominee of the Senate
Dean of the Faculty of Economics and Commerce:
Dr P. B. McLeod
Director of GSM: Professor G. N. Soutar
Chair of the GSM Board: Mr T. Howarth
Chair of the Finance Committee of the GSM Board:
Mr M. Barnaba
Nominee of the Graduate Management Association (GMA)
Secretary of the Foundation: Ms T. Taylor
After the first meeting of the Foundation, the Council shall consist of those listed under Interim Council plus:
President of the Foundation (elected from the governors and fellows), three members elected from and by the governors of the Foundation, three members elected from and by the fellows and members of the Foundation
Faculty Administration

FACULTY OF ARCHITECTURE, LANDSCAPE AND VISUAL ARTS
Dean: Mr P. Beale from 1.1.2002
Associate Dean: Dr C. M. Ball from 1.1.2002
Faculty Manager: to be advised
Acting Faculty Administrative Officer: Ms E. J. Oliver

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES
Dean: Professor A. Pauwels from 1.5.2001
Deputy Dean: Associate Professor I. Saunders 4.1.2002 to 30.6.2002
Associate Dean (Research): Associate Professor P. C. Maddern 4.3.2002 to 28.2.2004
Associate Dean (Teaching and Learning): Dr J. Long 4.3.2002 to 28.2.2004
Faculty Executive Officer: Ms S. Beardman
Senior Faculty Administrative Officers: Ms V. Coram / Dr C. McIlroy
Faculty Administrative Officer: Dr C. McIlroy

FACULTY OF ECONOMICS AND COMMERCE
Dean: Dr P. B. McLeod from 14.2.2000
Associate Dean: Mr K. Robertson from 1.7.95
Executive Officer: Mr D. C. Johnston
Senior Faculty Administrative Officer: Ms J. Barrett

FACULTY OF EDUCATION
Dean: Dr M. H. O’Neill 1.1.2002 to 31.3.2003
Deputy Deans:
  Professor K. Punch 1.1.2002 to 31.3.2003
  Associate Professor T. O’Donoghue 1.1.2002 to 31.3.2003
Faculty Administrative Officer: Mrs Z. Blair

FACULTY OF ENGINEERING, COMPUTING AND MATHEMATICS
Dean: Professor B. H. Brady 1.10.97 to 28.9.2002
Deputy Dean: Professor M. B. Bush 1.1.2002 to 31.12.2003
Associate Dean: Dr A. B. Scolaro 1.1.2002 to 31.12.2003
Sub-Dean: Mrs P. A. Stubbs 1.1.99 to 31.12.2003
Faculty Executive Officer: Mr P. A. Higgs
Senior Faculty Administrative Officer: Mrs A. Gilkes

FACULTY OF LAW
Dean: Mr W. J. Ford 1.1.2001 to 31.12.2003
Associate Dean: Ms P. Carruthers 1.7.2000 to 31.12.2002
Faculty Administrative Officer: Ms M. Schneider

FACULTY OF LIFE AND PHYSICAL SCIENCES
Dean: Professor G. Stewart 30.3.98 to 31.3.2003
Deputy Dean: Associate Professor G. Hammond 5.2.2002 to 4.2.2003
Academic Student Adviser: Dr J. Emberson
Faculty Executive Officer: Ms J. Gamble

FACULTY OF MEDICINE AND DENTISTRY
Dean: Professor L. I. Landau 7.7.96 to 6.7.2004
Deputy Executive Dean: Professor R. G. Goldie 28.6.99 to 27.6.2002
Associate Dean (Research): Associate Professor G. C. T. Yeoh 4.5.99 to 3.5.2002
Associate Dean (Student Affairs): Associate Professor G. Riley 19.2.2001 to 18.2.2004
Associate Dean (Teaching and Learning): Associate Professor F. R. Lake 1.2.98 to 31.1.2002
Head of the School of Dentistry: Professor J. K. McGeachie 1.1.2000 to 31.12.2002
Faculty Executive Officer: Ms S. Henshall
Senior Faculty Administrative Officer: Mrs J. A. Fetherston
 Faculty Administrative Officer (Admissions): Mr S. Lawrie
FACULTY OF NATURAL AND AGRICULTURAL SCIENCES

Acting Dean: Professor J. Dodson from 1.1.2002
Deputy Executive Dean: Professor G. Martin 1.3.2002 to 31.12.2002
Associate Dean (Agriculture and Natural Resource Management):
    Dr G. L. Hertzler 1.1.2002 to 31.12.2002
Associate Dean (Animal Science): Dr R. Bencini 1.1.2002 to 31.12.2002
Associate Dean (Environmental Science and Earth Sciences):
    Associate Professor A. Conacher 1.1.2002 to 31.12.2002
Associate Dean (Horticulture and Viticulture and Landscape Management):
    Associate Professor L. Abbott 1.1.2002 to 31.12.2002
Associate Dean (Marine Science and Plant Biology):
    Dr G. Kendrick / Professor D. Walker 1.1.2002 to 31.12.2002
Associate Dean (Postgraduate and Undergraduate Degrees): Dr A. Rate 1.1.2002 to 31.12.2002
Associate Dean (Teaching Quality and Assessment): Dr T. Colmer 1.1.2002 to 31.12.2002

Faculty Executive Officer: Mrs C. A. Richardson
Senior Faculty Administrative Officer: Ms M. Heibloem
Faculties, Faculty Boards and Boards of Studies

FACULTY OF ARCHITECTURE, LANDSCAPE AND VISUAL ARTS

Dean: Mr P. Beale
Associate Dean: Dr C. M. Ball
Chancellor, Pro-Chancellor, Vice-Chancellor and President,
Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor
(Retirement and Innovation), Chair of the Academic Board,
Executive Director (Academic Services) and Registrar

Staff holding full time or 50 per cent or greater fractional
appointments in the Faculty of Architecture, Landscape and
Visual Arts

One undergraduate and one postgraduate student from
Architecture, Landscape and Visual Arts

Co-opted members: Professor J. Dodson (Faculty of Natural and
Agricultural Sciences) or nominee, Professor A. Pauwels
(Faculty of Arts, Humanities and Social Sciences) or nominee

Faculty Manager: to be advised

Acting Faculty Administrative Officer: Ms E. J. Oliver

Faculty Board of the Faculty of Architecture,
Landscape and Visual Arts

Dean: Mr P. Beale
Associate Dean: Dr C. M. Ball
Architecture Discipline Chair: Mr C. W. N. Mann
Landscape Architecture Discipline Chair: Mr R. J. Weller
Visual Arts Discipline Chair: Dr I. A. McLean

Elected academic members:
Ms K. Hislop, Dr W. M. Taylor, Mr C. Vernon

Co-opted members: Professor J. Dodson (Faculty of Natural and
Agricultural Sciences) or nominee, Professor A. Pauwels
(Faculty of Arts, Humanities and Social Sciences) or nominee

Undergraduate student representative

Postgraduate student representative

One member of the Western Australian Chapter of the Royal
Australian Institute of Architects nominated by the chapter

One member of the Australian Institute of Landscape Architects
(WA Group) nominated by the group

One member of the Visual Arts Professional Community

Faculty Manager: to be advised

Acting Faculty Administrative Officer: Ms E. J. Oliver

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES

Dean: Professor A. Pauwels

Academic Student Adviser: Dr A. Robinson

Chancellor, Pro-Chancellor, Vice-Chancellor and President,
Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor
(Retirement and Innovation), Chair of the Academic Board,
Executive Director (Academic Services) and Registrar

Professors and lecturers holding full-time or 50 per cent or
greater fractional appointments in the schools in the Faculty
of Arts, Humanities and Social Sciences

Dean of the Faculty of Economics and Commerce:
Dr P. B. McLeod

Dean of the Faculty of Education: Dr M. H. O’Neill

Dean of the Faculty of Engineering, Computing and
Mathematics: Professor B. H. Brady

Dean of the Faculty of Law: Mr W. J. Ford

Dean of the Faculty of Life and Physical Sciences:
Professor G. Stewart

Nominee of the University Librarian: Dr T. Burrows

One member of the general staff of the faculty: Ms J. Davies

President of the Arts Union: Mr S. Ayling

Two other members of the Arts Union:
Mr P. Ward, one to be advised

One student from Social Work and Social Policy: to be advised

Such postdoctoral staff, other than existing members of the
academic staff, as the faculty may, from time to time, appoint

provided that they are engaged in academic research

principally related to the interests of the faculty and that they
hold full-time or 50 per cent or greater fractional

appointments of not less than two years’ duration

Representative of the Australian Association of Social Workers
(WA Branch): Dr B. Meddin

Co-opted members:
Professor J. Dodson (Geography)
Dr T. Burrows (Scholars’ Centre, Reid Library)

Faculty Executive Officer: Ms S. Beardman

Senior Faculty Administrative Officers:
Ms V. Coram/Dr C. McIlroy

Faculty Board of the Faculty of Arts, Humanities and Social Sciences

Dean: Professor A. Pauwels

Academic Student Adviser: Dr A. Robinson

Head of the Schools:

Humanities: Professor J. M. Tonkin

Music: Mr M. D. Coughlan

Social and Cultural Studies: Dr J. L. Gordon

Chairs of Disciplines:

Classics and Ancient History: Dr J. Maitland

European Languages and Studies:
Associate Professor P. H. Morgan
History: Associate Professor P. C. Maddern

Political Science: Dr D. N. Denemark

Social Work and Social Policy: Associate Professor M. Clare

Elected members:
Dr C. M. Ball (Architecture, Landscape and Visual Arts)
Dr T. Burrows (Scholars’ Centre, Reid Library)
Ms T. Todd (Organisational and Labour Studies)
Dr B. Walker (English, Communication and Cultural Studies)
Dr S. Yasmeen (Political Science)

Co-opted members:
Dr T. Burrows (Scholars’ Centre, Reid Library)
Professor J. R. Dodson (Geography)

General staff member: Mr P. R. Ayling

Student members:
Mr S. Ayling, Ms N. Jurak, Mr P. Ward

Faculty Executive Officer: Ms S. Beardman

Acting Senior Faculty Administrative Officers:
Ms V. Coram/Dr C. McIlroy

Board of Studies in Music

Head of the School of Music: Mr M. D. Coughlan

Full-time members of the teaching staff of the School of Music:
Mr G. Gilling, Dr S. Leong, Mr P. Moore, Mr D. G. Poulsen,
Professor J. R. Smalley, Dr D. J. Symons, Dr S. Wijsman,
Mr P. Wright

Two members of the part-time teaching staff of the School of Music
Board of Studies in Social Work and Social Policy
Chair of Social Work and Social Policy: Associate Professor M. Clare
Full-time members of teaching staff of the discipline, and part-time lecturers responsible for full units in the course for the degree of Bachelor of Social Work and Master of Social Work
Nominee of the Dean of the Faculty of Arts, Humanities and Social Sciences: Associate Professor J. B. Maund
Academic Student Adviser: Dr A. Robinson
Two persons at senior lecturer level or above, drawn from the staff of the University and having a relevant academic background, nominated by the Dean, having regard to the recommendation of the Chair of Social Work and Social Policy:
Professor J. L. Cordery, Mr W. J. Ford (both to 30.9.2002)
Three persons, not otherwise included, actively engaged in the practice of social work and social policy appointed by the Faculty, having regard to the recommendation of the Board of Studies:
Ms A. Fielding, Ms M. Joyce (both to 30.9.2002)
One representative of the Australian Association of Social Workers (WA Branch) nominated by that association:
Dr B. Meddin (to 30.9.2002)
Three undergraduate and one postgraduate student elected annually by and from the students enrolled in degrees in the Department of Social Work and Social Policy:
Ms S. Bailey, Ms G. Garvie, Ms L. Seghini, one to be advised
One member of the staff of the Centre for Aboriginal Programmes at this University nominated by the Dean of the Faculty of Arts, Humanities and Social Sciences, having regard to the recommendation of the Head of the Department of Social Work and Social Policy:
Ms M. Strother (to 1.5.2002)
Such other persons, not exceeding three in number, as may be co-opted by the foregoing members from time to time, provided that each shall be co-opted for a period not exceeding two years and may be co-opted again at the end of a period of office
Secretary: Dr C. McIlroy

FACULTY OF ECONOMICS AND COMMERCE
Dean: Dr P. B. McLeod
Executive Officer: Mr D. C. Johnston
Associate Dean: Mr K. Robertson
Chancellor, Pro-Chancellor, Vice-Chancellor and President, Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor (Research and Innovation), Chair of the Academic Board, Executive Director (Academic Services) and Registrar
Persons holding full-time or 50 per cent or greater fractional appointments as professors and lecturers within the faculty

Dean of the Faculty of Arts, Humanities and Social Sciences and one member of the Faculty of Arts, Humanities and Social Sciences nominated annually
Nominee of the Dean of the Faculty of Law
Nominee of Head of the School of Mathematics and Statistics
Chair of Political Science
One member of the general staff of the faculty elected bi-annually
President of the Economics and Commerce Students’ Society and two members enrolled in the faculty
One postgraduate student enrolled in the faculty
Such postdoctoral staff, other than existing members of the academic staff, as the faculty may, from time to time, appoint provided that they are engaged in academic research principally related to the interests of the faculty and that they hold full-time or 50 per cent or greater fractional appointments of not less than two years’ duration
Other persons co-opted by faculty members
Senior Faculty Administrative Officer: Ms J. Barrett

Faculty Board of the Faculty of Economics and Commerce (to 31.12.02)
Dean: Dr P. B. McLeod
Associate Dean: Mr K. Robertson
Heads of Departments:
Accounting and Finance: Professor I. R. C. Eggleton
Economics: Professor K. Clements
Information Management and Marketing:
Professor R. Mizerski
Organisational and Labour Studies:
Associate Professor R. Lambert
Management, Graduate School of:
Professor G. N. Soutrar, Director
Elected members:
Ms E. Dunkley, Mr R. Durand, Dr M. Holub, Mr P. Lloyd, Associate Professor R. Maller, Professor D. Turkington
One undergraduate student enrolled in the faculty
One postgraduate student enrolled in the faculty
Senior Faculty Administrative Officer: Ms J. Barrett
Such postdoctoral staff, other than existing members of the academic staff, as the faculty may, from time to time, appoint provided that they are engaged in academic research principally related to the interests of the faculty and that they hold full-time or 50 per cent or greater fractional appointments of not less than two years' duration

Co-opted members

Faculty Administrative Officer: Mrs Z. Blair

FACULTY OF ENGINEERING, COMPUTING AND MATHEMATICS

Dean: Professor B. H. Brady
Chancellor, Pro-Chancellor, Vice-Chancellor and President,
Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor
(Research and Innovation), Chair of the Academic Board,
Executive Director (Academic Services) and Registrar

Persons holding full-time or 50 per cent or greater fractional appointments as professors, lecturers, associate lecturers, research fellows and research associates in the Departments of Civil and Resource Engineering, Computer Science and Software Engineering, Environmental Engineering, Electrical and Electronic Engineering, Mathematics and Statistics, and Mechanical and Materials Engineering

Deans, or nominees, from the University's other faculties:
- Architecture, Landscape and Visual Arts
- Arts, Humanities and Social Sciences
- Economics and Commerce
- Education
- Law
- Life and Physical Sciences
- Medicine and Dentistry
- Natural and Agricultural Sciences

Two students elected from those enrolled in the BSc or BA majoring in Mathematics or Computer Science, or for the BCM or BCompSc

President of the Engineers' Club of the University:
Mr D. Murphy

One other student enrolled in the BE

Two postgraduate students

Faculty Executive Officer: Mr P. A. Higgs

Senior Faculty Administrative Officer: Mrs A. Gilkes

Faculty Board of the Faculty of Engineering, Computing and Mathematics

Dean: Professor B. H. Brady
Deputy Dean: Professor M. B. Bush
Associate Dean: Dr A. B. Scolaro
Sub-Dean: Mrs P. A. Stubbs

Head of the departments resourced by the faculty, or in the absence of the Head, a nominee:
- Civil and Resource Engineering: Associate Professor M. Fahey
- Computer Science and Software Engineering: Professor R. A. Owens
- Electrical and Electronic Engineering: Professor L. Faroone
- Environmental Engineering: Professor J. Imberger
- Mathematics and Statistics: Associate Professor L. S. Jennings
- Mechanical and Materials Engineering: Associate Professor T. B. Kirk
- Oil and Gas Engineering: Professor B. F. Ronalds

One representative from each of the smaller departments and two representatives from each of the larger departments resourced by the faculty:
- Civil and Resource Engineering: Dr A. J. Deeks
- Computer Science and Software Engineering:
  - Associate Professor G. Chelvanayagam,
  - Dr N. Spadaccini
- Electrical and Electronic Engineering:
  - Dr G. A. Bundell, Associate Professor D. D. Sampson
- Environmental Engineering: Dr D. Reynolds
- Mathematics and Statistics:
  - Dr M. L. Hazelton, Dr S. P. Fitzpatrick
- Mechanical and Materials Engineering:
  - Professor G. W. Stachowiak,
  - Associate Professor J. P. Trevelyan

Undergraduate student: Mr D. Murphy
Postgraduate student: Ms J. Hos

Co-optee: Associate Professor B. D. Nener

Faculty Executive Officer: Mr P. A. Higgs

Senior Faculty Administrative Officer: Mrs A. Gilkes

FACULTY OF LAW

Dean: Mr W. J. Ford
Associate Dean: Ms P. Carruthers
Chancellor, Pro-Chancellor, Vice-Chancellor and President,
Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor
(Research and Innovation), Chair of the Academic Board,
Executive Director (Academic Affairs) and Registrar

Dean of the Faculty of Economics and Commerce:
Dr P. B. McLeod

Persons holding full-time or 50 per cent or greater fractional appointments as professors, lecturers and other members of the Law School

President of the Blackstone Society: Ms B. Grieve

Members of the Blackstone Society:
Mr P. Komorowski, Mr S. Lemmon, Mr R. Rouhani

Such postdoctoral staff, other than existing members of the academic staff, as the faculty may, from time to time, appoint provided that they are engaged in academic research principally related to the interests of the faculty and that they hold full-time or 50 per cent or greater fractional appointments of not less than two years' duration

Nominee of the Chief Justice: the Hon. Justice N. J. Owen

Nominees of the Law Society:
- Mr G. Donaldson, Dr P. MacMillan, Mr B. Prentice, Mr T. Sharp

Nominees of the Legal Practice Board of WA:
- Mr W. S. Martin QC, Mr R. K. O'Connor QC

Co-opted members:
- Mr A. R. Beech, Mr M. Berry, Ms J. Eckert,
- Mr A. S. Henderson, Hon. Mr Justice Ipp,
- Mr A. S. Henderson, Hon. Mr Justice McKechnie, Mr R. McCormack, Mr M. Mills,
- Mr F. Morgan, Mr G. Pynt, Mr C. W. Lockhart,
- Dr J. A. Thomson, Mr A. Willinge

Faculty Administrative Officer: Ms M. Schneider

Dean's Advisory Committee

Dean: Mr W. J. Ford
Associate Dean: Ms P. Carruthers

Representatives of the faculty:
- Professor R. H. Bartlett, Associate Professor S. D. Hotop,
- Professor J. O'Donovan, Mr L. L. Proksch

Chair of the Academic Committee: Mr P. G. Creighton
Faculty Executive Officer: Ms M. Schneider

FACULTY OF LIFE AND PHYSICAL SCIENCES

Dean: Professor G. Stewart
Deputy Dean: Associate Professor G. Hammond
Academic Student Adviser: Dr J. Emberson
Chancellor, Pro-Chancellor, Vice-Chancellor and President,
Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor
(Research and Innovation), Chair of the Academic Board,
Executive Director (Academic Services) and Registrar

Persons holding full-time or 50 per cent or greater fractional
appointments as professors and lecturers in the departments
in the Faculty of Life and Physical Sciences

Deans of faculties:
Dean, Arts, Humanities and Social Sciences:
Professor A. Pauwels
Dean, Engineering, Computing and Mathematics:
Professor B. H. Brady
Dean, Medicine and Dentistry: Professor L. I. Landau
Dean, Natural and Agricultural Sciences:
Professor J. Dodson (Acting)

Members of the Faculty of Natural and Agricultural Sciences,
the Crystallography Centre and the Centre for Microscopy
and Microanalysis who are involved in teaching and research
or other business of the Faculty of Life and Physical Sciences

One member of the general staff of the faculty

Members of the Science Union enrolled in the faculty:
Mr M. Montgomery (President), Vice-President and one
member to be advised

Representative of the Postgraduate Students’ Association

Such postdoctoral staff, other than existing members of the
academic staff, as the faculty may, from time to time, appoint
provided that they are engaged in academic research
principally related to the interests of the faculty and that they
hold full-time or 50 per cent or greater fractional
appointments of not less than two years’ duration

Faculty Executive Officer: Ms J. Gamble

I. FACULTY EXECUTIVE COMMITTEE

1.1 There shall be a Faculty Executive Committee, comprising:
the Dean (as Chair);
the heads of schools within the faculty, or their nominees;
the Faculty Executive Officer;
the Director of Teaching;
the Director of Research;
a school manager elected annually by the school managers
within the faculty;
a technical officer elected annually by the technical staff
employed within the faculty;
amember of research staff, elected annually by and from the
research staff of the faculty, other than existing members of the
academic staff.

1.2 The resolutions of the Faculty Executive Committee that
relate to research, teaching, academic structures and academic
processes will be binding on the Dean, and that the Executive
Committee be advisory to the Dean on resource matters.

2. SUB-COMMITTEES OF THE FACULTY
EXECUTIVE COMMITTEE

2.1 Board of Studies in Science

(a) There shall be a Board of Studies in Science, comprising:

the Dean of the Faculty of Life and Physical Sciences or
nominee;
the Dean of the Faculty of Natural and Agricultural Sciences or
nominee;
the Academic Student Adviser of the Faculty of Life and
Physical Sciences;
the co-ordinators of the specialised programmes of the BSc;
a representative from the Faculty of Arts, Humanities and
Social Sciences and Medicine and Dentistry;
the Faculty Executive Officer of Faculty of Life and Physical
Sciences;
the Senior Faculty Administrative Officer of the Faculty of
Natural and Agricultural Sciences

two representatives of the Science Union, elected annually.

(b) The Board shall appoint a chair annually from its
membership.

(c) The functions of the Board of Studies in Science shall be to—
(i) oversee, on behalf of the faculty, and the Faculty of Natural
and Agricultural Sciences, academic matters concerning the
teaching and assessment of the Bachelor of Science degree;
(ii) consider changes to the structure of the Bachelor of Science
degree and any of its majors and specialised programmes
(including changes to units), and make recommendations to the
faculty and to the Faculty of Natural and Agricultural Sciences;
(iii) co-ordinate promotional material for the BSc;
(iv) liaise with industry groups and schools.

2.2 Research Committee

(a) There shall be a Research Committee, comprising the
Director of Research (as Chair), the Dean, the Faculty Executive
Officer, two members of the academic staff of the faculty, one
member of the research staff of the faculty, one postgraduate
student enrolled in the faculty, and the University’s Manager of
Commercialisation and Business Development.

(b) The functions of the Research Committee shall be to—
(i) advise the Dean and the Faculty Executive Committee on
matters relating to research, new developments in the disciplines
covered by the faculty, and research links with industry,
government agencies and institutions outside the University;
(ii) deal executively with matters relating to postgraduate
degrees and professional doctorates offered by the faculty.

c) Members shall hold office for a period of one year and may
be reappointed.

2.3 Teaching and Learning Committee

(a) There shall be a Teaching and Learning Committee,
comprising the Director of Teaching (as Chair), the Dean, two
members of the academic staff of the faculty and one
undergraduate student enrolled in the faculty.

(b) The functions of the Teaching and Learning Committee
shall be to—
(i) advise the Dean, the Faculty Executive Committee and the
Board of Studies in Science on matters relating to curriculum
design and delivery in the disciplines covered by the faculty;
(ii) deal executively with matters relating to postgraduate
courses offered by coursework, or by coursework and
dissertation, in the faculty.

c) Members shall hold office for a period of one year and may
be reappointed.

2.4 Marketing Committee

(a) There shall be a Marketing Committee, comprising the Dean
(as Chair), the Marketing Officer, the Faculty Executive Officer,
two members of the academic staff of the faculty and one
representative from the University’s Public Affairs unit.
(b) The function of the Marketing Committee shall be to promote the faculty including its research and the undergraduate and postgraduate courses which it offers.

d) Members shall hold office for a period of one year and may be reappointed.

FACULTY OF MEDICINE AND DENTISTRY

Dean: Professor L. I. Landau

Chancellor, Pro-Chancellor, Vice-Chancellor and President, Deputy Vice-Chancellor and Provost, Pro Vice-Chancellor (Research and Innovation), Chair of the Academic Board, Executive Director (Academic Services) and Registrar

Persons holding full-time or 50 per cent or greater fractional appointments as professors and lecturers in the Departments * of Anatomy and Human Biology, Biochemistry, General Practice, Medicine, Microbiology, Obstetrics and Gynaecology, Paediatrics, Pathology, Pharmacology, Physiology, Psychiatry and Behavioural Science, Public Health, Surgery and the School of Dentistry, and such other departments as may from time to time be established within the faculty

* The University is undergoing a transition to a new structure comprising faculties and schools. This list of departments reflects the old structure. A revised list will be published in the Calendar in 2003.

Dean of the Faculty of Life and Physical Sciences: Professor G. Stewart

Heads of the Departments of Chemistry, Physics, Psychology, Zoology

Members of clinical teaching staff: PMH: Dr G. Baron-Hay; KEMH: Dr L. Brett; RPH: Mr S. Rao, Clinical Professor S. Gubbay and Dr R. Tarala; FH: Dr L. Mollison; SCGH: Dr P. Platt, Dr B. Power; Department of General Practice: Dr J. McConnell, Dr P. Maguire

Two members elected from the part-time teaching staff of the School of Dentistry: Dr A. Tan, Mr B. Bishop

Nominee of the Australian Medical Association (WA Branch): to be advised

Nominee of the WA Committee of the Royal Australian College of Dental Surgeons: Dr T. Johnston

Two members of the dental profession:

Dr S. B. Cairns (Australian Dental Association)
Mr J. L. Scriva (Australian Dental Association)

Director General of Health: Mr M. Daub

Deputy Director General of Public Health: Dr B. Lloyd

Most senior dental officer of the Health Department of Western Australia: Mr D. C. Neesham

Chair of the Dental Board: Mr L. A. Waldon

Three nominees of the WA Medical Students’ Society:

Mr M. O’Sullivan, Mr H. Razavi, one to be advised

Two nominees of the University Dental Students’ Society:

Mr G. Carmichael, one to be advised

One postgraduate student enrolled in the faculty: Mr N. Pavlos

NHMRC Fellows:

Adjunct Associate Professor V. Alder, Adjunct Senior Lecturer E. Baker, Professor R. G. Goldie, Dr N. G. Laing, Dr W. Y. Langdon, Adjunct Senior Lecturer G. Yates

Six postdoctoral research scientists:

Dr A. Barden, Dr L. B. Fernandes, Dr R. J. Lipscombe, Dr M. Maley, Dr N. Swanson, Dr A. Ward

Co-opted members: The Directors of Medical Services of Royal Perth Hospital, Sir Charles Gairdner Hospital, Fremantle Hospital, Princess Margaret Hospital, King Edward Memorial Hospital and St John of God Hospital

Faculty Executive Officer: Ms S. Henshall

Senior Faculty Administrative Officer: Mrs J. A. Fetherston

Faculty Board of the Faculty of Medicine and Dentistry

Dean: Professor L. I. Landau

Deputy Executive Dean: Professor R. G. Goldie

Head of School of Dentistry: Professor J. McGeachie

Associate Deans:

Dr D. Booth, Associate Professor F. R. Lake, Associate Professor G. Riley, Associate Professor G. C. T. Yeoh

Heads of Departments within the faculty:

Anatomy and Human Biology:

Associate Professor L. H. Schmitt

Biochemistry: Professor D. A. Day

General Practice: Professor M. Kamien

Medicine: Professor I. B. Puddey

Microbiology: Professor G. Shellam

Obstetrics and Gynaecology: Professor J. P. Newnham

Paediatrics: Associate Professor D. A. Forbes

Pathology: Associate Professor A. M. Harvey

Pharmacology: Professor R. G. Goldie

Psychiatry: Associate Professor H. Mitchell

Psychiatry and Behavioural Science:

Professor A. V. Jablensky

Public Health: Associate Professor M. W. Knuiman

Surgery: Professor M. Stacey

Nominee of Dean of the Faculty of Life and Physical Sciences: to be advised

One undergraduate student: Mr H. Razavi

One postgraduate student: Mr N. Pavlos

Co-opted member: Professor T. M. E. Davis

Faculty Executive Officer: Ms S. Henshall

Senior Faculty Administrative Officer: Mrs J. A. Fetherston

Board of Studies in Dentistry

Full-time members of the academic staff in the School of Dentistry and those holding fractional appointments

Dean: Professor L. I. Landau

A representative from each of the following groups of departments:

Anatomy and Human Biology, Biochemistry, Physiology: Professor J. K. McGeachie (Anatomy and Human Biology)

Microbiology, Pathology, Pharmacology: Associate Professor T. Gotjamanos (Pathology)

Medicine, Surgery: to be advised

Agriculture, Chemistry, Physics: to be advised

Nominee of the WA Committee of the Royal Australian College of Dental Surgeons

Nominee of the WA Branch of the Australian Dental Association

Nominee of The University of Western Australia Dental Alumni Society

Most senior dental officer of the Health Department of Western Australia: Dr D. C. Neesham

Chair of the Dental Board: Mr J. Owen

The University Dental Students’ Society representative

A postgraduate dental student

Senior Faculty Administrative Officer: Mrs J. A. Fetherston

FACULTY OF NATURAL AND AGRICULTURAL SCIENCES

Note: The University is undertaking a transition to a new structure comprising faculties and schools. At the time of going to press the composition of the new Faculty of Natural and Agricultural Sciences is still in the process of being drafted. The new faculty membership will be published in the next update of the Calendar in 2003.
University of Western Australia Act 1911

No. 37 of 1911

As amended by Acts:

No. 23 of 1917, assented to 7 August 1917;
No. 17 of 1929, assented to 22 November 1929;
No. 43 of 1944, assented to 12 January 1945;
No. 40 of 1947, assented to 11 December 1947;
No. 3 of 1955, assented to 13 October 1955;
No. 25 of 1957, assented to 26 October 1957;
No. 4 of 1964, assented to 2 October 1964;
No. 113 of 1965, assented to 21 December 1965;
No. 46 of 1969, assented to 21 May 1969;
No. 113 of 1970, assented to 10 December 1970;
No. 58 of 1973, assented to 19 November 1973;
No. 40 of 1975, assented to 11 September 1975;
No. 37 of 1976, assented to 9 June 1976;
No. 61 of 1977, assented to 23 November 1977;
No. 62 of 1978, assented to 21 September 1978;
No. 51 of 1983, assented to 5 December 1983;
No. 98 of 1985, assented to 4 December 1985;
No. 7 of 1988, assented to 30 June 1988;
No. 92 of 1990, assented to 20 December 1990;
No. 6 of 1993, assented to 27 August 1993;
No. 91 of 1994, assented to 5 January 1995;
No. 78 of 1995, assented to 16 January 1996;
No. 22 of 1996, assented to 11 July 1996;
No. 49 of 1996, assented to 25 October 1996;
No. 57 of 1997, assented to 15 December 1997;
No. 10 of 1998, assented to 30 April 1998;
No. 75 of 2000, assented to 7 December 2000.

AN ACT to establish, incorporate, and endow The University of Western Australia

[Assented to 16 February 1911]

Preamble

WHEREAS of the States of the Commonwealth Western Australia alone is unprovided with a University:
And whereas it is desirable that provision should be made for further instruction in those practical arts and liberal studies which are needed to advance the prosperity and welfare of the people:
And whereas it is desirable that special encouragement and assistance should be afforded those who may be hindered in the acquisition of sound knowledge and useful learning by lack of opportunity or means:
And whereas for these purposes it is expedient to incorporate and endow a University within the State of Western Australia,
Be it therefore enacted by the King’s Most Excellent Majesty, by and with the advice and consent of the Legislative Council and Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

PRELIMINARY

1. Short title
This Act may be cited as the University of Western Australia Act 1911.

2. Interpretation
In this Act, unless the context otherwise indicates, the following terms have the meanings set against them respectively:
‘University’—The University of Western Australia constituted under the authority of this Act;
‘Senate’—The Senate of the University;
‘Convocation’—Convocation of the University;
‘Statutes’—Statutes of the University made under the authority of this Act.
3. The University of Western Australia

There shall be from henceforth for ever in the State of Western Australia a University to be called 'The University of Western Australia' with such faculties as the Statutes of the University may from time to time prescribe.

4. University to consist of Senate, Convocation, and members

The University shall consist of a Senate, Convocation, staff and graduate and undergraduate students:

Provided that, until Convocation is constituted, the University shall consist of a Senate and the members for the time being:

Provided also that on the appointment of the first members of the Senate the University shall be lawfully constituted for the purposes of this Act.

[Section 4 amended by No. 75 of 2000 s. 5.]

5. Senate is governing authority

The Senate shall be the governing authority of the University.

[Section 5 inserted by No. 43 of 1944 s. 2.]

6. University is a body corporate

The University shall be a body corporate, with perpetual succession and a common seal, and shall under its name be capable in law of suing and being sued, and of taking, purchasing, holding, and alienating all real and personal property whatsoever, whether the same is situated in Western Australia or elsewhere, and of doing and suffering all such acts and things as bodies corporate may by law do and suffer.

VISITOR

7. Visitor

(1) The Governor shall be the Visitor of the University, and has authority, as and when he or she thinks fit, to do all things that pertain to the office of Visitor.

(2) Despite section 60 of the Interpretation Act 1984, for the purposes of this section the Governor is authorised to act without the requirement of obtaining the advice and consent of the Executive Council.

[Section 7 replaced by No. 75 of 2000 s. 6.]

SENATE

8. Membership

(1) The Senate shall consist of 21 persons appointed or elected as hereinafter provided.

(2) Persons who respectively hold a full-time salaried office in the University as a dean, professor, reader, senior lecturer, lecturer or such other office as the Senate may, by resolution declare, are not on that account only, incapable of being appointed or elected or of acting, as a member of the Senate, but the number of such persons in the Senate at the same time shall not exceed 4 in the aggregate.

(3) No person who is a principal of any secondary, continuation or technical school, or school of mines, or similar educational institution, or is a teacher engaged therein, shall, on that account only, be incapable of being appointed or elected, or of acting as a member of the Senate, but the number of such persons in the Senate at the same time shall not exceed 2.

[Section 8 amended by No. 43 of 1944 s. 3; No. 46 of 1969 s. 3; No. 113 of 1970 s. 5; No. 75 of 2000 s. 7.]

[Section 9 repealed by No. 113 of 1970 s. 6.]

10. Members of the Senate

The Senate shall consist of the following members—

(a) 4 persons appointed by the Governor;

(b) 3 persons, who are not persons referred to in section 8(2), elected by Convocation;

(c) 3 persons, who are persons referred to in section 8(2) (other than the Chairman of the Academic Board of the University), elected by persons referred to in section 8(2);

(d) the Chancellor ex officio;

(e) the Warden of Convocation ex officio;

(f) the Chairman of the Academic Board of the University ex officio;

(g) the Vice-Chancellor of the University ex officio;

(h) the President of the Guild of Undergraduates ex officio;

(i) one person who is enrolled as a student of the University, elected by students so enrolled;

(j) the President of the Postgraduate Students’ Association ex officio;

(k) 3 persons selected and co-opted as members of the Senate by the other members of the Senate;

(l) one person who is a member of the staff (other than the academic staff), elected by the staff other than the academic staff.

[Section 10 inserted by No. 43 of 1944 s. 4. (as amended by No. 113 of 1970 s. 14); amended by No. 46 of 1969 s. 4; No. 113 of 1970 s. 7; No. 37 of 1976 s. 2; No. 7 of 1988 s. 31; No. 22 of 1996 s. 16(12); replaced by No. 75 of 2000 s. 8.]
10A. Tenure of office

(1) Subject to section 11, the tenure of office of a member of the Senate referred to in section 10(a), (b), (c), (k) or (l) is 4 years from the date of appointment or election of the member or the date the member is selected and co-opted as a member.

(2) Subject to section 11, the tenure of office of a member of Senate referred to in section 10(i) is 2 years from the date of election of the member.

(3) A member of the Senate who has held office by election, appointment or selection and co-opted for 3 consecutive terms is not eligible to hold office for a further consecutive term.

[Section 10A inserted by No. 43 of 1944, s. 4 (as amended by No. 113 of 1970 s. 14); amended by No. 113 of 1970 s. 8; No. 37 of 1976 s. 3; replaced by No. 75 of 2000 s. 8.]

10B. Elections to be conducted as prescribed

(1) The election for a member referred to in section 10(b) shall be held and conducted at the time and place, and in the manner, prescribed by Statute.

(2) The election for a member referred to in section 10(c), (i) or (l) shall be held and conducted at the time and place, and in the manner, prescribed by regulations.

[Section 10B inserted by No. 43 of 1944 s. 4; replaced by No. 75 of 2000 s. 8.]

[Section 10C repealed by No. 113 of 1970 s. 8.]

11. Disqualifications

No person who—

(a) [deleted]

(b) is an undischarged bankrupt; or

c) has his affairs under liquidation by arrangement with his creditors; or

d) has been convicted of an offence and sentenced to imprisonment, unless he has received a free pardon or has undergone the sentence passed upon him; or

e) is an insane person or patient within the meaning of the laws in force for the time being relating to lunacy; or

(f) ceases to hold the qualification required to be held by him for appointment or election as a member of the Senate,

shall be capable of being or continuing as Chancellor, Pro-Chancellor or a member of the Senate.

[Section 11 amended by No. 46 of 1969 s. 5; No. 113 of 1970 s. 10; No. 10 of 1998 s. 70; No. 75 of 2000 s. 9.]

CHANCELLOR AND PRO-CHANCELLOR

12. Chancellor

(1) On—

(a) the expiration of the term of office of the Chancellor; or

(b) the position of the Chancellor becoming vacant,

the Senate shall elect a person to be the Chancellor of the University.

(2) A member of the Senate is not on that account incapable of being elected as Chancellor.

(3) Subject to section 11, the Chancellor holds office for the term of 4 years from the date of election.

(4) A person who has held office as Chancellor for 3 consecutive terms is not eligible to hold office for a further consecutive term.

(5) If a member of the Senate, other than an ex officio member, is elected to be the Chancellor, the office of member of the Senate to which that person was elected, appointed or selected and co-opted becomes vacant and the vacancy shall be filled under section 22.

(6) The election for the office of Chancellor shall be held and conducted in the manner prescribed by regulations.

[Section 12 replaced by No. 75 of 2000 s. 10.]

12A. Pro-Chancellor

(1) On—

(a) the expiration of the term of office of the Pro-Chancellor; or

(b) the position of the Pro-Chancellor becoming vacant,

the Senate shall elect one of its members to be the Pro-Chancellor of the University.

(2) Subject to section 11, the Pro-Chancellor holds office for the term of 4 years from the date of election.

(3) A person who has held office as Pro-Chancellor for 3 consecutive terms is not eligible to hold office for a further consecutive term.

(4) The election for the office of Pro-Chancellor shall be held and conducted in the manner prescribed by regulations.

[Section 12A inserted by No. 75 of 2000 s. 10.]

POWERS OF SENATE

13. Appointment of officers and management of affairs

Subject to this Act and the Statutes, the Senate may from time to time appoint deans, professors, lecturers, examiners, and other officers and servants of the University, and shall have the entire control and management of the affairs and concerns of the University, and may act in all matters concerning the University in such manner as appears to it best calculated to promote the interests of the University.
14. Control and management of property

(1) The Senate shall have the control and management of all real and personal property at any time vested in or acquired by the University; and may set out roads, streets, and open spaces, and erect and maintain buildings upon and otherwise improve any land or other property as in their absolute discretion they may think fit, and may apply any trust funds of the University to any such purposes.

(2) The Senate may, subject to the provisions of section 15A relating to trust moneys, invest any moneys belonging to or vested in the University as trust funds may be invested under Part III of the Trustees Act 1962.

[Section 14 amended by No. 74 of 2000 s. 111.]

14A. Sale of endowment land

(1) The University may, with the consent of the Governor, sell—

(a) any land granted or demised to or vested in the University under section 35;
(b) any land acquired from the proceeds of the sale of that land; or
(c) any land acquired under section 2 of the University Endowment Act Amendment Act 1927,

and transfer such land to a purchaser free and discharged from any trust.

(2) The proceeds of a sale of any land referred to in subsection (1) are to be invested as trust funds may be invested under Part III of the Trustees Act 1962.

[Section 14A inserted by No. 75 of 2000 s. 12.]

15. Leasing University lands

The Senate, in the name and on behalf of the University, may grant leases of any lands vested in the University for any term not exceeding 21 years and, with the approval of the Governor, but not otherwise, may grant leases for any term not exceeding 99 years and may, with the like approval, mortgage such lands.

[Section 15 amended by No. 23 of 1917 s. 2.]

15A. Trust moneys not immediately required may be used to erect buildings etc.

(1) The Senate may, as and by way of investment, use and apply any trust moneys of the University not immediately required for the purposes of the trusts declared in relation thereto in and for the erection and maintenance upon lands granted to or held by the University by way of permanent endowment or otherwise belonging to the University of buildings to be used for the purpose of deriving income therefrom, but subject to section 14, not for any other purpose.

(2) Where any trust moneys aforesaid are already invested in other forms of investments the Senate may sell and realise upon such other investments for the purpose of utilising the proceeds of such sale and realisation in the manner provided and authorised by subsection (1).

(3) (a) When the Senate uses and applies any trust moneys under and for the purposes mentioned in subsection (1), the amount of the trust moneys so used and applied shall be deemed to be a loan to the University from the trust estate or trust fund from which such amount is taken bearing interest and repayable by the Senate by equal half-yearly instalments which shall include interest and be payable half-yearly.

(b) The rate of the said interest shall be such as the Governor shall approve.

(c) The number of equal half-yearly instalments by which the interest and principal debt shall be repaid shall be such number as the Governor shall approve; but in any case shall not exceed 50.

(d) As and by way of security for the repayment of the said loan with interest as aforesaid the Senate shall issue in favour of and deliver to the Treasurer debentures which shall mature at half-yearly intervals, and each be for the amount of a half-yearly instalment. The Senate shall redeem such debentures as and when they mature respectively at the office of the Treasurer.

(e) As and when the Senate redeems any debenture, the Treasurer shall appropriate the amount paid to him by the Senate expressly for repayment thereof to the trust estate or trust fund from which the loan was made, and pay the same to the Senate subject to such appropriation.

(4) Where buildings have been erected and are being maintained under the authority of this section for the purpose of deriving income therefrom, and as income is derived therefrom, the Senate may use and apply such income either in or towards the redemption of the debentures issued by the Senate and held by the Treasurer as provided for in subsection (3)(d) or for the general purposes of the University as the Senate may from time to time think fit.

(5) Where trust moneys have been used and applied in the manner provided and authorised by subsection (1) and until the same have been fully restored in the manner provided and required by subsection (4) the amount of the trust moneys from time to time not so restored shall be a first charge upon the lands of the University upon which the buildings erected and maintained with such trust moneys are situated, and such charge shall run with such lands.

[Section 15A inserted by No. 43 of 1994 s. 5.]

15B. Raising loans

(1) The provisions of this section are in addition to, and do not derogate from, those of section 15A, or any of the provisions of the University Buildings Act 1930, the University Building Act 1938, the University Buildings Act 1952, or the University Medical School Act 1955.

(2) Where the University proposes to raise a loan for any purpose and desires the Treasurer of the State to guarantee repayment of the amount of the proposed loan and payment of interest thereon, the Senate shall cause particulars of the proposed loan to be submitted to the Treasurer for presentation to the Governor.

(3) If the Governor approves the particulars of the proposed loan and approves the guarantee by the Treasurer and causes the Senate to be advised of the approval, the Senate may proceed to negotiate the proposed loan, but shall not finalise the negotiation for, or execute any form of instrument of security required in respect of, the proposed loan, until the form has been submitted to and approved by the Treasurer.
16A. By-laws regulating use etc. of University lands

(1) For the purposes of sections 16A to 16F, inclusive—

(a) 'authorised person' means the Vice-Chancellor or any member of the staff of the University authorised in writing by the Vice-Chancellor to exercise the powers conferred by by-laws made under this section;

(b) 'lands of the University' means the lands referred to in subsection (4) of this section and includes all buildings, structures and erections of whatsoever kind or nature, and whether permanent or temporary, standing or being on any such lands;

(c) 'owner' in relation to a vehicle means a person who is the owner of that vehicle for the purposes of the Road Traffic Act 1974.

(2) The Senate, in the name and on behalf of the University, may, from time to time, with the approval of the Governor, make, alter, and repeal by-laws for the purpose of managing, preserving, and protecting the lands of the University, hereafter described, and for the purpose of regulating the terms and conditions on which such lands may be visited or used by any persons whomsoever, and the conduct of such persons when on or upon such lands, and in particular may by by-laws—

(a) prohibit or regulate the admission to such lands of persons, vehicles, or animals;

(b) provide for the issue to persons using such lands of tickets, and requiring the production of such tickets by such persons if and whenever required by any police constable, or an authorised person;

(c) require any person using such lands to give his name and address, whenever required so to do by any police constable, or authorised person;

(d) provide for the erection of notices, of such form and construction as the Vice-Chancellor considers necessary, within, on or adjacent to a vehicle and the identity of the driver or person in charge of the vehicle at the time of the breach cannot be immediately established a notice of the allegation may be addressed to the owner of the vehicle at his last known place of residence or business or may be served on the owner of the vehicle by leaving it in or upon, or attaching it to, the vehicle;

(e) prescribe fees to be charged to the public for admission to such lands;

(f) regulate the conduct of persons using or being in or upon such lands;

(g) prohibit or regulate the admission to such lands of persons, vehicles, or animals;

(h) prohibit the writing or printing of any indecent words, or the writing, printing, or drawing, or affixing of any indecent or obscene picture or representation on such lands, or on any fence, wall, tree, shrub, or hedge thereon;

(i) prohibit any nuisance, or any offensive, indecent, or improper act, conduct, or behaviour on such lands;

(j) prohibit the use of abusive or insulting language on such lands;

(k) require any person using such lands to give his name and address, whenever required so to do by any police constable, or authorised person;

(l) and generally provide for carrying out the purposes of this Act, or any Statute made by the governing authority of the said University.

Provided that no such by-law shall be contrary to the express provisions of this Act, or any amendment thereof, or of any Statute made by the governing body of the University.

(3) By-laws may be made under this section—

(a) for regulating, controlling and managing the parking and standing of vehicles on lands of the University and in particular—

(i) providing for the erection of notices, of such form and construction as the Vice-Chancellor considers necessary, within, on or adjacent to the boundaries of any area of the lands of the University indicating that the area is set aside for the purpose of parking or standing of vehicles, the persons or classes of persons who may park or stand vehicles in the area and the period or periods of time during which vehicles may be parked or may stand in the area; or

(ii) prohibiting any person or class of person from parking or standing any vehicle in any area of the lands of the University;

(b) exempting any person or vehicle or class of person or class of vehicle from complying with any by-law made pursuant to this subsection prohibiting or restricting the parking or standing of vehicles generally or otherwise;

(c) prescribing penalties for the contravention of any by-law made pursuant to this subsection;

(d) providing—

(i) that where an allegation is made of a breach of a by-law and an element of the breach is the use, driving, parking, standing, or leaving of a vehicle and the identity of the driver or person in charge of the vehicle at the time of the breach cannot be immediately established a notice of the allegation may be addressed to the owner of the vehicle at his last known place of residence or business or may be served on the owner of the vehicle by leaving it in or upon, or attaching it to, the vehicle; and

(ii) that if—

(I) the prescribed penalty is not paid within the period specified in the notice; or

(II) the owner of the vehicle does not, within the period specified for the payment of the penalty—
(A) identify the person who was the driver or person in charge of the vehicle at the relevant time to an authorised person; or

(B) satisfy an authorised person that, at the relevant time the vehicle had been stolen or unlawfully taken or used,

the owner is deemed to be the driver or person in charge of the vehicle at the time of the alleged breach;

(e) prescribing the circumstances under which an authorised person may remove a vehicle or cause it to be removed from the lands of the University to any specified place, whether on those lands or not, prescribing his further powers in relation thereto, providing for the recovery of costs and expenses incurred by the University in moving and holding the vehicle, and authorising the University to hold the vehicle until all costs and expenses are paid;

(f) prescribing the method of notifying a person alleged to have committed an offence against any by-law made pursuant to this subsection of that alleged offence and how it shall be dealt with, and prohibiting the removal by any person other than the driver or owner of a vehicle in respect of which an offence against such a by-law is alleged to have been committed of any notice relating to the offence affixed to the vehicle or left in or on the vehicle by an authorised person; and

(g) prescribing a modified penalty or modified penalties payable to the University by a person or one of a class of persons who does not contest an allegation that he committed any specified breach of the by-laws and providing that the due payment of a modified penalty is a defence to a charge in respect of which that modified penalty was paid.

(4) For the purposes of the exercise of the powers conferred by this section, but subject to subsection (5), the lands of the University shall comprise the lands for the time being forming the University site at Crawley and such other lands vested in or under the management and control of the University for the purposes of this Act as are prescribed by by-law, and until otherwise declared, from time to time, by order of the Governor duly published in the Gazete, the lands forming the University site at Crawley shall be those parts of Swan Location 2885, 2886, 3086, 3087, and 3088 which are comprised in Certificates of Title volume 652, folio 42; and volume 902, folio 65; and volume 902, folio 66; and volume 902, folio 67; and volume 808, folio 135.

(5) A by-law made under this section shall apply to the whole of the lands of the University or to such part thereof as may be specified in any such by-law.

(6) By-laws made under this section—

(a) may be limited in their application to time, place or circumstance;

(b) may provide that any act or thing shall be done subject to the approval or to the satisfaction of a specific person or class of person; and

(c) may confer a discretionary authority.

(7) In any proceedings for any contravention of a by-law, including a proceeding for a disciplinary offence pursuant to subsection (9), in the absence of proof to the contrary the allegation in the complaint that any place was on the lands of the University shall be sufficient evidence of that fact.

(8) No by-law made under this section takes away, restricts or otherwise affects any liability, civil or criminal, arising under any provision of any Act other than this Act or at common law.

(9) A complaint for a breach of a by-law by a person who is enrolled as a student of the University may be either—

(a) brought, heard and determined under the disciplinary Statutes, by-laws, and regulations of the University; or

(b) dealt with pursuant to section 16D,

but shall not be dealt with both as a disciplinary matter by the University and by way of a complaint under the Justices Act 1902.

[Section 16A inserted by No. 17 of 1929, s. 2 (as amended by No. 113 of 1970, s. 14); amended by No. 62 of 1978, s. 2.]

16B. Approval and publication of by-laws

Every by-law as aforesaid, and every alteration and repeal thereof, shall be submitted for the approval of the Governor; and, when so approved, be published in the Gazette, and thereupon take effect and have the force of law as from the date of such publication, or from a later date specified in such publication.

[Section 16B inserted by No. 17 of 1929, s. 3 (as amended by No. 113 of 1970, s. 14).]

16C. Penalty etc.

Any by-law may impose a penalty not exceeding $100 for any breach of or non-observance thereof, and proceedings for the recovery of such penalty may be taken by any police constable or authorised person in his own name; but all pecuniary penalties shall be appropriated and paid to the Senate for the use of the University.

[Section 16C inserted by No. 17 of 1929, s. 4 (as amended by No. 113 of 1965, s. 8 and No. 113 of 1970, s. 14); amended by No. 62 of 1978, s. 3; No. 78 of 1995, s. 128.]

16D. Prosecutions: time limit

The provisions of sections A and D of the Second Schedule to the Interpretation Act 1918, are incorporated with the preceding sections.

[Section 16D inserted by No. 17 of 1929, s. 5 (as amended by No. 113 of 1970, s. 14).]

16E. Regulations

(1) The Senate, in the name and on behalf of the University, may, from time to time, make, alter, and repeal regulations for the purpose of carrying out this Act, or any amendment thereof, or any Statute made by the governing body of the University, or for the purpose of securing and enforcing the management, good government, and discipline of the University; and every such regulation shall be binding upon all deans, professors, lecturers, examiners, and all other officers and servants of the University, and also on all students attending the University.

(2) The provisions of section 36 of the Interpretation Act 1918 do not apply to a regulation made by the Senate under subsection (1), and shall be deemed never so to have applied, and any such regulation shall take effect from the date of its promulgation in the University or from such later date as may be therein specified.

[Section 16E inserted by No. 17 of 1929, s. 6 (as amended by No. 113 of 1970, s. 14); amended by No. 40 of 1975, s. 2.]
16. Certain certificates of Chancellor etc. to be prima facie evidence

A certificate signed by the Chancellor, Pro-Chancellor, Vice-Chancellor, or Registrar of the University (of whose signatures judicial notice shall be taken), that a person named therein is a dean, professor, lecturer, examiner, authorised person, or other officer or servant of the University, or is a student attending the University, shall be prima facie evidence of that fact.

[Section 16F inserted by No. 17 of 1929, s. 7 (as amended by No. 113 of 1970, s. 14); amended by No. 62 of 1978, s. 4.]

CONVOCATION

17. Membership

(1) Convocation shall consist of—
   (a) all members and past members of the Senate;
   (b) all graduates of the University;
   (c) such graduates, fellows, members, licentiates and associates of universities, colleges or institutions duly authorised to grant degrees, diplomas, licences or certificates as are admitted to be members of Convocation under a Statute;
   (d) such persons, being representatives of commercial, industrial, scientific, professional or educational associations, institutions, societies or other bodies as the Senate may, from time to time, admit to be members of Convocation upon such conditions, including contributions to be made by the association, society or body and the term of each respective member, as the Senate may determine, but any such association, society or body shall have only one member representing it at one time;
   (e) such persons who have rendered services or made gifts to the University as the Senate may, from time to time, admit to be members of Convocation;
   (f) the duly appointed representative of the Guild of Undergraduates.

(2) The Senate shall cause to be kept a roll of the members of Convocation.

(3) Notwithstanding any other provision of this Act, all elections required by this Act to be made by Convocation may be made—
   (a) by postal vote in the manner prescribed by Statute; or
   (b) in such other manner as is so prescribed, and the members of Convocation eligible to vote at any such election are those who have maintained their names on a postal or other list in the manner so prescribed.

[Section 17 inserted by No. 113 of 1970, s. 11.]

18. Warden

(1) Convocation shall in each year elect one of its members to be its Warden.

(2) The election of the Warden shall be held and conducted at such time and at such place and in such manner as may be prescribed by Statute.

[Section 18 inserted by No. 113 of 1970, s. 12.]

VACANCIES

19. Resignation

(1) A member of the Senate may resign his office by writing under his hand addressed to the Chancellor.

(2) The Chancellor or Pro-Chancellor may resign his office by writing under his hand, addressed to the Pro-Chancellor or Chancellor, as the case may be.

(3) The Warden of Convocation may resign his office by writing under his hand, addressed to the Chancellor.

(4) Every such resignation shall be complete, and shall take effect from the time when it is received at the office of the University.

20. Senate office vacated on disqualification etc.

The office of member of the Senate shall be vacated—

(a) if he is or has become disqualified under the provisions of this Act; or

(b) if, without leave obtained from the Senate in that behalf, he has been absent from all meetings of the Senate held during a consecutive period of at least 6 months; or

(c) upon death or resignation.

21. Vacancy in office of Warden—how filled

(1) A vacancy which occurs in the office of Warden from any cause other than annual retirement shall be filled by election.

(2) If a vacancy which occurs in the office of Warden is not filled within 3 months after it occurred, then it shall be filled by the Governor by the appointment of a qualified person to the office.

(3) Subject to section 11, a person elected or appointed to fill a vacancy referred to in subsection (1) shall hold office for the unexpired part of the term of the office which became vacant.

[Section 21 replaced by No. 75 of 2000, s. 13.]

22. Vacancy in Senate—how filled

(1) Any vacancy which occurs in the Senate from any cause whatsoever, except termination of office by effluxion of time, shall be filled, in the case of a member appointed by the Governor, by the appointment by the Governor of another member, or, in the case of an elective member, by the election of another member by the persons authorised by this Act to elect such elective member, or, in the case of a selected and co-opted member, by the selection and co-option of another such member by the Senate.
Upon the occurrence of a vacancy to which this section applies the person appointed or elected or selected and co-opted as the case may be, to fill such vacancy shall be deemed to have been appointed or elected or selected and co-opted at the same time as the person whom he succeeds in office.

Where a vacancy has occurred as aforesaid in the office of an elective or a selected and co-opted member, and a person to fill such vacancy is not elected or is not selected and co-opted as the case may be within 3 months after the occurrence of the vacancy, then such vacancy shall be filled by the appointment by the Governor of a member who shall be deemed by virtue of such appointment to have been elected or selected and co-opted as the case may be, at the same time as the person whom he succeeds in office.

Subject to section 10A(3), 12(4) or 12A(3), nothing herein contained shall prevent any person from being immediately, or at any time, re-appointed or re-elected to the office of Chancellor, Pro-Chancellor, Warden, or member of the Senate, if he is capable for the time being, under the provisions of this Act, of holding such office.

At every meeting of the Senate the Chancellor, or in his absence, the Pro-Chancellor, shall, except as hereinafter provided, preside as chairman.

At every meeting of Convocation the Warden shall, except as hereinafter provided, preside as chairman.

In the absence of the Chancellor and Pro-Chancellor the members of the Senate present, and in the absence of the Warden the members of Convocation present, shall elect a chairman of the meeting.

No business shall be transacted at any meeting of the Senate unless 8 members, or of Convocation unless 25 members, are present.

No proceedings of the Senate or Convocation, or of any committee thereof, or of any person acting as member or as Chancellor or Pro-Chancellor or Warden, shall be invalidated by reason of any defect in the appointment or of any disqualification of any such person or by reason of there being any vacancy in the number of members of the Senate at the time of such proceedings.

The Guild of Undergraduates.

There shall be a Guild of Undergraduates.

Subject to the conditions and qualifications for membership prescribed by Statute any student may be a member of the Guild.

It is not compulsory for any student to be a member of the Guild.

It is not compulsory for any student or person seeking enrolment as a student—

(a) to make a subscription or pay any fee required by the Guild, either directly or indirectly, or to pay an amount in lieu of such a subscription or fee; or

(b) to pay an amount required by the University for the provision of any amenity, facility or service which is not, or not directly related to, an educational course provided by the University,

unless that person has chosen to join the Guild or to make use of the amenity, facility or service.

No academic benefit, right or privilege shall be denied to or withheld from any student by reason of that student not being a member of the Guild.

The Guild shall be an organised association of students for the furthering of their common interests, and shall be the recognised means of communication between its members and the governing authority of the University in accordance with such Statutes as the governing authority may prescribe.

The Guild of Undergraduates shall be a body corporate by that name with perpetual succession and a common seal; and shall by that name be capable in law of suing and being sued, and shall have such other powers and authorities and shall be subject to such obligations as shall have been or shall from time to time be prescribed by or under the Statutes for the time being in force.

Sections 22 and 23 inserted by No. 43 of 1944, s. 7 (as amended by No. 113 of 1970, s. 14).

Section 23 amended by No. 75 of 2000, s. 14.

Section 27 inserted by No. 43 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

Section 27 amended by No. 43 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

Section 25 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

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Section 25 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

Sections 25 to 28 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

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Sections 25 to 28 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.

Sections 25 to 28 of 1944, s. 8 (as amended by No. 113 of 1970, s. 14); No. 62 of 1978, s. 5.
Members of the Guild shall pay to the Guild such subscriptions as are from time to time determined by the Guild and approved by the Senate.

Different subscriptions payable to the Guild may be determined and approved under subsection (9) of this section in respect of different classes of students or different classes of membership of the Guild.

In this section—

‘student’ means a person enrolled in the University as a student;

‘the Guild’ means the Guild of Undergraduates.

[Section 28 amended by No. 40 of 1947, s. 2; No. 61 of 1977, s. 4; No. 51 of 1983, s. 4; No. 91 of 1994, s. 17.]

28A. University not to accept certain Commonwealth grants

The University shall not—

(a) accept payment of any amount of financial assistance from the Commonwealth granted to the University for the Guild as a result of the State taking or refusing or failing to reverse, action having the effect, directly or indirectly, of preventing or hindering the imposition of fees for the Guild or the collection of those fees;

(b) accept payment of any amount referred to in paragraph (a) on condition that the University will pay that amount to the Guild or pay that amount to the Guild without undue delay;

(c) accept payment of any advance on account of any amount referred to in paragraph (a) that is expected to become payable, or

(d) accept payment of an advance referred to in paragraph (c) on condition that the University will pay that amount to the Guild or pay that amount to the Guild without undue delay.

[Section 28A inserted by No. 91 of 1994 s. 18.]

28B. Guild not to accept certain Commonwealth grants

The Guild shall not—

(a) accept payment of, or use, any amount of financial assistance from the Commonwealth authorised to be paid to the Guild as a result of the State taking or refusing or failing to reverse, action having the effect, directly or indirectly, of preventing or hindering the acceptance by the University, or payment by the University to the Guild, of financial assistance from the Commonwealth;

(b) accept payment of any amount referred to in paragraph (a) on condition that the Guild use that amount for the purposes of providing benefits to students or for purposes that further the objects of the Guild;

(c) accept payment of any advance on account of any amount referred to in paragraph (a) that is expected to become payable, or

(d) accept payment of an advance referred to in paragraph (c) on condition that the Guild will use that amount for the purposes of providing benefits to students or for purposes that further the objects of the Guild.

[Section 28B inserted by No. 91 of 1994, s. 18.]

INSTRUCTION, DEGREES, EXAMINATIONS

29. Instruction, degrees etc.

Subject to this Act and the Statutes the Senate may cause instruction to be given to students, whether matriculated or not, and may grant degrees, diplomas, and certificates, in any branch of knowledge in which degrees, diplomas, and certificates are granted in the United Kingdom, and may also confer honorary degrees or other distinctions on approved persons:

Provided that all degrees and other distinctions shall be conferred and held subject to any provisions which may be made in reference thereto by the Statutes.

30. Examinations

(1) Subject to this Act and the Statutes the Senate may cause public examinations to be held for testing the proficiency of such candidates as may present themselves for examination in any branch or branches of knowledge, and may grant certificates of proficiency to candidates who successfully pass such examinations.

(2) When any public authority is empowered by law to require any person to submit to an examination as to his proficiency in any branch or branches of knowledge, or to produce evidence of such proficiency as a condition of obtaining any appointment or any scholarship, or other reward of merit, or of being admitted to any profession, calling, or office, the Governor may require the Senate to undertake the examinations of persons desiring to submit themselves for examination in such branch or branches of knowledge, and the Senate shall cause such examinations to be held accordingly.

STATUTES

31. Power to make Statutes

(1) The governing authority may from time to time make, alter, and repeal Statutes with respect to all or any of the following matters, that is to say—

(a) the management, good government, and discipline of the University;

(b) the use and custody of the common seal;

(c) the admission as members of Convocation of any fellows, members, licentiates, or associates of colleges or institutions duly authorised to grant degrees, diplomas, licences, or certificates;

(d) the election of the elective members of the Senate and of the Warden and any other officers of Convocation and of any committees thereof;
(e) the manner and time of convening, holding and adjourning the meetings of the Senate and Convocation; the method of voting at such meetings; the powers and duties of the Chairman thereof; the conduct and record of the business; the appointment of committees of the Senate and Convocation, and the quorum, powers, and duties of such committees;

(f) the tenure of office, stipend, and powers and duties of the Vice-Chancellor;

(g) the number, stipend, manner of appointment and dismissal of deans, professors, lecturers, examiners, and other officers and servants of the University;

(h) the matriculation of students;

(i) the times, places, and manner of holding lectures, classes, and examinations, and the number and character of such lectures, classes and examinations;

(j) the promotion and extension of University teaching;

(k) the granting of degrees, diplomas, certificates and honours;

(l) the conditions upon which degrees, diplomas, certificates, and honours may be granted to non-resident students;

(m) the granting of fellowships, scholarships, exhibitions, bursaries, and prizes;

(n) the admission of students of other universities to any corresponding status or graduates of other universities to any corresponding degree or diploma without examination;

(o) the admission to any degree of any woman who has in any university passed such examinations as persons admitted to a corresponding degree in such university would be required to pass, if such university does not, or at the time of passing the examinations did not, grant degrees to women;

(p) the fees, if any, to be paid for examinations, for the granting of degrees, diplomas, and certificates, and for attendance at the lectures and classes of the University;

(q) the establishment, management, and control of libraries and museums in connection with the University;

(r) the licensing and supervision of boarding houses intended for the reception of students, and the suspension or revocation of such licences;

(s) the affiliation to or connection with the University of any college, whether incorporated or not, or any educational establishment wheresoever situated, to which the governing body of such college or educational establishment may consent, and the fees payable thereon;

(t) providing for a scheme of superannuation for the salaried teachers and officers upon retirement;

(u) the control and investment of the property of the University;

(v) classes of membership and conditions or qualifications for membership of the Guild;

(va) the powers, authorities and obligations of the Guild of Undergraduates, the use and custody of the common seal of the Guild and any other matters necessary or convenient for the effective functioning of that body;

(w) academical costume; and

(x) generally all other matters not inconsistent with the provisions of this Act.

(2) The draft of every proposed statute as passed by the Senate shall be submitted to Convocation for its consideration, and if Convocation does not within 3 months thereafter return the same or returns the same without any request for any amendment thereof such Statute shall be deemed to be approved by Convocation.

(3) Within the time aforesaid Convocation may consider any such proposed statute and may—

(a) draft any amendments of the provisions thereof or any additional provisions for inclusion therein as it may think desirable, and may return the draft of the proposed statute together with the draft of any amendments or additional provisions proposed by Convocation with a request that the Senate consider the same; or

(b) return the draft of the proposed statute with a notification that Convocation approves of the same as submitted.

(4)(a) When Convocation returns to the Senate the draft of a proposed statute with a notification that Convocation approves of the same as submitted, or with a request that the Senate consider the amendments or additional provisions proposed by Convocation and the Senate agrees to all such amendments or additional provisions the Senate may forthwith make the Statute.

(b) When Convocation returns to the Senate the draft of a proposed statute with a request that the Senate consider the amendments or additional provisions proposed by Convocation and the Senate after considering the same does not agree to such amendments or additional provisions or to some of them the Senate shall forthwith notify the Warden of Convocation of its decision and its reasons therefore, and shall ask for a conference between the Senate and Convocation to discuss the said amendments or additional provisions and if possible to come to an agreement in respect of same. Failing any such agreement the Senate may forthwith make the Statute as proposed by the Senate. In its next annual report required to be submitted under section 66 of the Financial Administration and Audit Act 1985, the accountable authority of the University shall include the nature of the amendments or additional provisions proposed by Convocation in relation to the said Statute and the reasons of the Senate for not agreeing thereto.

(5) Convocation shall have no power to originate any Statute.

[Section 31 amended by No. 43 of 1944, s. 9; No. 40 of 1947, s. 3; No. 113 of 1970, s. 13; No. 61 of 1977, s. 5; No. 51 of 1983, s.5; No. 57 of 1997, s. 124.]

[Section 32 repealed by No. 43 of 1944, s. 10.]
If either House of Parliament within the next subsequent 30 days resolves that any such statute ought to be annulled in whole or in part, such Statute or part thereof shall, after the date of such resolution, be of no effect, without prejudice to the validity of anything done in the meantime under the provisions of such Statute.

(3) The production of a copy of a statute under the common seal, or of the Government Gazette containing a copy of the same, shall, in all proceedings, be sufficient evidence of the Statute.

[Section 33 amended by No. 43 of 1944 s. 11.]

AFFILIATED INSTITUTIONS

34. Affiliated institutions

It shall be lawful for the governing authority of the University to make Statutes upon such terms, conditions, and payment of fees as the said governing authority may deem fit for the affiliation to or connection with the said University of any college or educational establishment to which the governing body of such college or educational establishment may consent, and for the licensing and supervision of boarding houses intended for the reception of students and the revocation of such licences:

Provided always that no such Statutes shall affect the religious observances or regulations enforced in such colleges or educational establishments or boarding houses.

ENDOWMENT AND REVENUE

35. Endowment of Crown lands etc.

(1) By way of permanent endowment, the Governor may grant or demise to the University such lands of the Crown as he may think fit.

(2) All real and personal property whatsoever vested in the ‘Trustees of the University Endowment’ shall, on the appointment of the Senate, by force of this Act, and without any conveyance, transfer, or assignment, vest in and become the property of the University.

36. Exemption of property from taxation

No tax or rate shall be charged or levied upon any property vested in the University; but the benefit of such exemption shall not extend to any other person who may become the owner of any estate or interest in such property, whether as purchaser, lessee, or otherwise; and notwithstanding such exemption, such property shall be rateable while the same is leased or occupied for any private purpose.

37. Parliament may make appropriation to University

There shall be paid to the Senate for the purpose of defraying the charges and expenses connected with the establishment, management and control of the University the following sums, that is to say—

[(a) deleted]

(b) such amounts as may be appropriated by Parliament from time to time for the purposes aforesaid.

[Section 37 inserted by No. 43 of 1944, s. 12; amended by No. 3 of 1955, s. 2; No. 113 of 1965, s. 8; No. 58 of 1973, s. 3.]

38. Application of fees etc.

All fees and all other moneys received by the Senate under the provisions of this Act or otherwise shall be applied by the Senate solely for the purposes of the University.

GENERAL PROVISIONS

39. No religious test

No religious test shall be administered to any person in order to entitle him to be admitted as a student of the University, or to hold office therein, or to graduate thereat, or to enjoy any benefit, advantage, or privilege thereof.

40. Privileges of Act to extend to women

The provisions of this Act, and all the benefits, advantages, and privileges of the University, shall extend to women equally with men but the University is not prohibited by this section from acquiring any property by way of gift, devise or bequest and carrying out the objects or trusts thereof, by reason only of the fact that the gift, devise or bequest confers or is intended to confer benefits, advantages or privileges on women only or on men only.

[Section 40 amended by No. 4 of 1964, s. 2.]

41. Application of Financial Administration and Audit Act 1985

(1) Subject to subsection (3), the provisions of the Financial Administration and Audit Act 1985 regulating the financial administration, audit and reporting of statutory authorities apply to and in respect of the University and its operations.

(2) Notwithstanding the provisions of the Financial Administration and Audit Act 1985, the financial year of the University shall end on 31 December.

(3) Notwithstanding the provisions of the Financial Administration and Audit Act 1985—

(a) sections 21, 22, 42 and 44 of that Act shall not have effect in relation to the University; and

(b) section 58 of that Act shall have effect in relation to the University as if it had been enacted in the following form—

58. Treasurer’s Instructions

(1) The Treasurer may prepare and issue and amend instructions, in this Act called the ‘Treasurer’s Instructions’, with respect to the annual report required to be prepared under section 66, including instructions with respect to accounting standards and other requirements for the preparation of financial statements required under section 67, but instructions issued under this section shall not be inconsistent with this Act or the regulations.
(2) Without limiting the generality of subsection (1), the Treasurer may issue instructions relating to—

(a) the establishment and keeping of the accounts of statutory authorities including accounts of subsidiary and related bodies;

(b) the form and content of financial statements and reports on the operations of statutory authorities and their subsidiary and related bodies, including information to be disclosed in respect of affiliated bodies; and

(c) the preparation of performance indicators of statutory authorities and their subsidiary and related bodies.

(3) The Treasurer’s Instructions may be issued—

(a) so as to apply—

(i) at all times or at a specified time;

(ii) to all statutory authorities and their subsidiary and related bodies or to specified statutory authorities or subsidiary or related bodies;

(b) so as to require a matter affected by the instructions to be—

(i) in accordance with a specified standard or specified requirement;

(ii) approved by or to the satisfaction of a specified person or body or a specified class of person or body;

(c) so as to confer a discretionary authority on a specified person or body or a specified class of person or body;

(d) so as to empower the Treasurer by written direction issued generally or in a particular case to supplement the requirements of the instructions; and

(e) so as to provide, or to empower the Treasurer to provide by written direction, in a specified case or class of case for the exemption of persons or things or a class of persons or things from the provisions of the instructions, whether unconditionally or on specified conditions or conditions additionally imposed and either wholly or to such an extent as is specified or otherwise determined.

(4) Subject to this Act, every accountable authority and officer shall comply with the Treasurer’s Instructions.

(5) In subsection (3) ‘specified’ means specified in the instructions.

(6) The Treasurer shall cause to be published in the Gazette notice of the making or amendment of Treasurer’s Instructions, but notices under this subsection need not include the text of the instructions or the amendment.

[Section 41 inserted by No. 98 of 1985, s. 3; amended by No. 92 of 1990, s. 39(4).]

42. Discharge of Trustees of University Endowment

On the appointment of the Senate the corporation of the ‘Trustees of the University Endowment’ shall be dissolved, and the trustees incorporated under that name discharged from the trusts imposed upon them by the University Endowment Act 1904, except as regards any obligation to account or report in respect of the past administration of such trusts.
University Colleges Act 1926

No. 47 of 1926
AN ACT to establish and endow residential colleges within The University of Western Australia

Whereas it is desirable to encourage and assist the establishment of residential colleges within The University of Western Australia, in which colleges domestic supervision and opportunities for study shall be provided for students of the University. Be it therefore enacted by the King's Most Excellent Majesty by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

Short title
1. This Act may be cited as the University Colleges Act 1926.

Interpretation
2. In this Act, unless the context otherwise indicates, the following terms have the meanings set against them respectively—
‘University’—The University of Western Australia;
‘Senate’—The Senate of the University;
‘College’—A residential College within the University;
‘Trustees’—The Trustees of a College.

Land may be set apart for purposes of Colleges
3. Any body of persons, corporate or incorporate, desiring to obtain an area of land for establishing a College under the provisions of this Act, may apply to the Senate to set apart for the purposes of such College an area of University land.

Such application shall be signed on behalf of such body of persons by trustees authorised in that behalf, and such trustees must satisfy the Senate—
(a) that the constitution of the College will provide that the College shall always be governed in every respect by a Council;
(b) that within five years the Trustees will have available the sum of fifteen thousand pounds at least for the purpose of erecting all necessary buildings on and improving the said area;

and thereupon the Senate may, with the consent of the Governor, set apart for the purposes of the College an area of University land not exceeding five acres.

Grants of such land
4. If, within five years from the date of the Governor's consent as aforesaid, the Council of the College satisfies the Senate that—
(a) the College then has available for building upon and improving the said area of land a sum of at least six thousand pounds in cash, or in investments approved by the Senate, and also a further sum of nine thousand pounds at least in such investments, or represented by binding and responsible promises to provide such sum when required, and that the whole sum is to be devoted exclusively to the erection of College buildings and improvements on the said area of land, and will be so expended within a further period of five years; and that
(b) the College will be able to provide its students with satisfactory supervision, tuition, and opportunities for study;

the Senate shall thereupon report such fact to the Governor, and recommend that the said area of land be granted in fee simple to the Trustees of the College and the Governor is hereby authorised to grant such title notwithstanding anything to the contrary contained in the University of Western Australia Act 1911, or any other Act.

Provided that if within five years from the date of the Governor's consent the Council of the College does not satisfy the Senate as aforesaid, the setting apart of the area of land under section three shall be cancelled.

Trust
5. The said land shall be held by the Trustees subject to the provisions of this Act, and upon trust for and to be used as a College for University students, and for such other classes of students (if any) as the Senate may approve, and for no other purpose whatever.

Buildings to be approved by Senate
6. No buildings shall be erected or altered or added to, and no improvements shall be made on the said land unless the plans and specifications and designs have first been submitted to and approved by the Senate.

Land not to be leased, and mortgages to be subject to the Trust
7. The said land shall remain in sole possession of the College, and the College shall not, nor shall the Trustees lease or let the same or any part thereof, or mortgage or encumber the same, or any part thereof, unless the mortgage or encumbrance is made subject to the provisions of this Act and the trust aforesaid.

Rules
8. The Council of the College shall have power from time to time to make and establish all such rules for carrying into effect the several provisions and objects of this Act as to the said Council shall seem expedient, and such rules from time to time repeal, alter, or amend.
University Buildings Act 1952

No. 43 of 1952
AN ACT relating to the provision of certain buildings for The University of Western Australia and for other incidental purposes

[Assented to 18 December 1952]

BE it enacted, by the Queen’s Most Excellent Majesty, by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

1. In this Act may be cited as the University Buildings Act 1952.

2. In this Act, unless the context requires otherwise—

‘building’ means—

(a) a building; and
(b) the whole or part of its furnishings, fittings and equipment; for the provision of which, expenditure by the Senate is authorised under this Act by the Treasurer;

‘interest’ means interest at the rate for the time being applicable according to the provisions of section six of this Act;

‘investments’ means investments in which trust funds are invested but does not include land or buildings in which trust funds are invested;

‘Senate’ means the governing authority of the University, acting for and on behalf of the University;

‘specified sum’ means a sum of one hundred thousand pounds;

‘Treasurer’ means the Treasurer of the State acting for and on behalf of the State;

‘trust funds’ means trust funds of the University;

‘University’ means the body corporate constituted as The University of Western Australia by the University of Western Australia Act 1911.

3.(1) From time to time at the request of the Senate the Treasurer may authorise the Senate to spend money mentioned in section four of this Act on the provision of a building or buildings on land described by subsection (2) of section two of the University of Western Australia Act Amendment Act 1929, as the University site at Crawley.

(2) The total of the sums of money which the Treasurer may so authorise the Senate to spend is irrespective of interest, the specified sum.

4. The Senate may raise money it is so authorised to spend—

(a) by borrowing the whole or part of the money on the security of trust funds and investments;
(b) by selling all or some of the investments; or
(c) by both of those means.

5.(1) The provisions of this section apply in respect of each building if there are more than one, or if there is only one, in respect of that building.

(2) The Senate shall cause the building to be completed as soon after it is commenced as is reasonably practicable.

(3) In this section—

‘completion-quarter-day’ means the quarter-day next after the completion of the building;
‘quarter’ means each period of three months expiring on the last day of each of the months of March, June, September and December;
‘quarter-day’ means the first day of each of the months of January, April, July and October;
‘total cost’ means the total of the sums of money spent by the Senate with the authorisation of the Treasurer under section three of this Act, on the provision of the building, but does not include interest payable by the Senate in respect of that money.

4.(a) On or as soon as is reasonably practicable after each quarter-day from the commencement to the completion of the building, including the completion-quarter-day, the Senate shall cause to be delivered to the Treasurer—

(i) certificates signed by the architect supervising the construction of the building certifying the progress or completion, as the case may be, of the building during the quarter next before the quarter-day; and
(ii) a statement signed by the Vice-Chancellor showing how much of the total cost has been incurred from the commencement of the building to and including the last day of the quarter.

(b) On or within fourteen days of delivery of each statement, the State shall pay to the Senate interest on so much of the total cost as is shown by the statement to have been incurred.

(5) On or within fourteen days of each quarter-day following the completion-quarter-day the State shall pay to the Senate interest on so much of an amount equal to the total cost of the building as at each of those respective quarter-days remains to be paid, under subsection (6) of this section by the State.

(6)(a) The State shall reimburse the Senate the total cost of the building by payments on or within fourteen days of each anniversary of the completion-quarter-day of instalments equal to two per centum of that cost.

(b) The State may hasten the reimbursement by making payments on or within fourteen days of any quarter-day at a rate greater than that required by paragraph (a) of this subsection.

(c) On any day the State may pay to the Senate the unpaid balance of the reimbursement on payment of interest which was accrued to that day, and which if that day is after the first fourteen days of any quarter-day, shall bear the ratio to the quarter’s interest which the part of the quarter expiring on the day of payment bears to the quarter.

(d) The Senate shall apply money it receives under this subsection firstly in the discharge of loans raised under section four of this Act, and secondly in re-investment for the benefit of trust funds from which the cost of building was met.
6.(1) In this section—
‘Commonwealth rate’ means the rate of interest payable by the Commonwealth on a loan if only one rate is so payable, but if two or more rates of interest are so payable, means the greater, if two, or the greatest, if more than two, of those rates;
‘loan’ means a loan raised by the Commonwealth under the Commonwealth Inscribed Stock Act 1911, as amended from time to time, or if another Act is substituted for that Act, under that other Act as amended from time to time;
‘specified day’ means the day on which a loan is raised next after the first day of July, one thousand nine hundred and fifty-two.

(2) While the State is required by this Act to pay interest, the rate of that interest shall be equal, if only one loan is raised on the specified day, to the Commonwealth rate on that loan; or if two or more loans are raised on the specified day, to the Commonwealth rate on the loan bearing the greater rate, if there are two loans, or to the greatest rate if there are more than two loans, except where a revised rate is agreed under subsection (3) of this section, in which case the rate of interest payable by the State shall be the revised rate.

(3) Prior to the commencement of each period of fifteen years, the first of which begins on the first day of July, one thousand nine hundred and sixty-eight, the Treasurer and the Senate may agree that during the particular period of fifteen years the State shall pay interest under this Act at a rate equal to the Commonwealth rate on the loan last raised before the commencement of the particular period of fifteen years.

7. To the extent required to enable the State to make payments in accordance with the provisions of this Act the Consolidated Revenue Fund is by virtue of this Act, appropriated.
As amended by Acts:

No. 52 of 1981, assented to 25 September 1981;
No. 28 of 1984, assented to 31 May 1984;
No. 21 of 1985, assented to 19 April 1985.

AN ACT to provide facilities in certain hospitals for the teaching of medical students of The University of Western Australia Medical School

[Assented to 24 November 1955]

BE it enacted by the Queen’s Most Excellent Majesty, by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

Short title

1. This Act may be cited as the University Medical School, Teaching Hospitals, Act 1955.

Interpretations

2. In this Act unless the context requires otherwise—

‘managing body’ means a board as defined by section 2 of the Hospitals Act 1927, but does not include the Minister to whom the administration of that Act is committed in relation to any public hospital controlled by him under section 7 of that Act;

‘medical student’ means a person who studies medicine;

‘medicine’ means all or any of the branches of medicine or surgery or both;

‘mental health hospital’ means—

(a) a hospital referred to in section 19(1)(c);
(b) an in-patient unit referred to in section 19(1)(d); or
(c) a geriatric centre referred to in section 19(1)(e), of the Mental Health Act 1962;

‘public hospital’ has the same meaning as in section 2 of the Hospitals Act 1927, and includes—

(a) a hospital established under Part X of the Health Act 1911; and
(b) an approved hospital under section 10 of the Mental Health Act 1981.

‘Senate’ means the Senate constituted pursuant to the University of Western Australia Act 1911;

‘teaching hospital’ means a public hospital which

(a) has been declared under section 3(1); and
(b) has not ceased by reason of a declaration made under section 3(2), to be a teaching hospital to which the provisions of this Act apply.

Declaration of Teaching Hospitals

3.(1) Where the Senate is of opinion that a public hospital is suitable for the teaching of medicine, the Senate may give written notification to that effect to the Minister who shall, as soon after receiving it as is practicable, present the notification to the Governor who may by proclamation declare the public hospital to be a teaching hospital to which the provisions of this Act apply.

(2) If the Senate is of opinion that a public hospital that is declared to be a teaching hospital under subsection (1) should no longer be a teaching hospital to which the provisions of this Act apply, the Senate shall give written notification to that effect to the Minister who shall, as soon after receiving it as is practicable, present that notification to the Governor who may by proclamation declare that that public hospital ceases with effect from the date specified in that proclamation to be a teaching hospital to which the provisions of this Act apply.

(3) The Minister may, if the name of a public hospital that is declared to be a teaching hospital under subsection (1) (in this subsection called ‘the public hospital name’) has been changed, recommend to the Governor that the name of the teaching hospital (in this subsection called ‘the teaching hospital name’) be changed to accord with the public hospital name as changed, and the Governor may by proclamation change the teaching hospital name in accordance with that recommendation with effect from the date specified in that...
proclamation, being a date not earlier than the date on which the change to the public hospital name to which that recommendation relates took place.

(4) The identity and rights and obligations of a teaching hospital the name of which is changed under subsection (3) are not affected by that change and a reference to that teaching hospital as a teaching hospital in a written law or a document or instrument by its name as it was prior to that change shall be construed as a reference to that teaching hospital by its name as so changed.

**Power of managing body or Minister to enter into agreement with Senate**

4. Subject to subsection (2) and to section 5—

(a) if a teaching hospital has a managing body, its managing body; or

(b) if a teaching hospital does not have a managing body, the Minister,

may

(c) enter into an agreement with the Senate in relation to—

(i) the provision in the teaching hospital of facilities for research and for the teaching of medicine, including the use of land under the control of the teaching hospital and the erection of buildings thereon;

(ii) the admission of medical students to the practice, referred to in that agreement, of the teaching hospital;

(iii) except in the case of a teaching hospital which is on the reserve within the meaning of the *Queen Elizabeth II Medical Centre Act 1966*, the formation of an electoral committee for the teaching hospital charged with the responsibility of making recommendations to the managing body of the teaching hospital or the Minister, as the case requires, concerning the appointment of persons who are concerned with teaching duties to the consultant clinical staff of the teaching hospital;

(iv) the making of arrangements whereby—

(A) members of the medical staff of the Faculty of Medicine of; and

(B) other staff of, or persons nominated by The University of Western Australia who are recommended by:

(C) the electoral committee of the teaching hospital referred to in sub-paragraph (iii); or

(D) in the case of a teaching hospital which is on the reserve within the meaning of the *Queen Elizabeth II Medical Centre Act 1966*, the appointments committee of that teaching hospital referred to in section 16 of that Act, may practise within the teaching hospital and participate in the teaching of medical students; and

(v) any other matter necessary or convenient for the establishment or carrying on of the research, practice and teaching function, referred to in that agreement, of the teaching hospital;

and

(d) make by-laws—

(i) regulating the admission, duties and discipline of medical students; and

(ii) fixing clinical fees for medical students admitted to the practice of the teaching hospital.

(2) The managing body of a teaching hospital shall not without the prior approval of the Minister enter into an agreement under subsection (1) in relation to the provision in the teaching hospital of facilities for research or for the teaching of medicine, being facilities which consist of:

(a) the use of land under the control of the teaching hospital or the erection of buildings thereon; or

(b) the acquisition of equipment of a type (however described or identified) or of more than a value, or of both—

(i) determined by the Minister; and

(ii) notified in writing to that managing body.

[Amended by No. 21 of 1985, s. 4.]

**Advisory Committees to advise Minister**

5.(1) Where in respect of a teaching hospital for which there is not a managing body the Minister proposes exercising any power conferred upon him under section 4, the Minister shall before exercising the power, give written notification of the proposal to the appropriate Advisory Committee mentioned in subsection (2) or (3), and consider the advice of the committee on the proposal.

[Amended by No. 28 of 1984, s. 99; No. 21 of 1985, s. 5.]

(2) If the teaching hospital is an approved hospital under section 10 of the Mental Health Act 1981 the Advisory Committee shall consist of:

(a) a person nominated by the Senate;

(b) a person nominated by the Faculty of Medicine of The University of Western Australia;

(c) the Director of Mental Health Services or a person nominated by him; and

(d) a medical practitioner nominated by the Minister to whom the administration of the Mental Health Act 1981 is committed.

[Amended by No. 52 of 1981, s. 28; No. 21 of 1985, s. 5.]

(3) If a teaching hospital referred to in subsection (1) is not a mental health hospital, the Advisory Committee shall consist of:

(a) a person nominated by the Senate;

(b) a person well versed in hospital administration (not being a medical practitioner) nominated by the Minister;

(c) a person nominated by the Faculty of Medicine of The University of Western Australia;

(d) the Executive Director, Personal Health Services, in the department of the Public Service of the State principally assisting the Minister charged with the administration of the *Hospitals Act 1927* or a person nominated by him; and
(e) a medical practitioner nominated by the Minister.

(4) The Advisory Committee shall, as soon as is practicable after receiving notification of the proposal from the Minister, consider the proposal and give to the Minister a written report of their advice on the proposal.

(5) The Minister may request the advice of the appropriate Advisory Committee on any other matter related to the provisions or operations of this Act and thereupon the committee shall consider the matter and give to the Minister a written report of their advice upon it.

**Provisions as to Advisory Committees**

6. The members of the respective Advisory Committees—

(a) are entitled to such remuneration, leave of absence, travelling and other allowances as are prescribed by the regulations;

(b) shall keep proper minutes of their proceedings and cause the minutes to be available for inspection by the Minister or any person nominated by him; and

(c) may—

(i) appoint deputies to act for them when they are unable to act;

(ii) convene meetings;

(iii) appoint their chairman;

(iv) fix a quorum;

(v) determine voting rights; and

(vi) otherwise regulate their proceedings

in such manner as they think fit, or if regulations relating to those matters or any of them are made, in accordance with the regulations.

**Regulations**

7. The Governor may make such regulations as are required, or as appear to him to be necessary or convenient for effecting the operation and purposes of this Act.
AN ACT to enable a Medical Centre to be established at Hollywood by reserving certain lands therefor and constituting a body corporate for the development, management and control of those lands and for incidental and other purposes

[Assented to 5 December 1966]

BE it enacted by the Queen's Most Excellent Majesty, by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

Short title
1. This Act may be cited as the Queen Elizabeth II Medical Centre Act 1966.
[Amended by No. 72 of 1973, s. 1(3); No. 2 of 1976, s. 1(3); No. 6 of 1977, s. 1(3).]

Commencement
2. This Act shall come into operation on a date to be fixed by proclamation.

Interpretation
3.(1) In this Act, unless the contrary intention appears—
'medical centre' includes the aggregate of any medical school, hospital and other place whatsoever built on the reserve wherein any form of diagnostic, therapeutic or rehabilitative treatment of patients is performed or given or medical education and research carried out and all clinics, dispensaries, outpatient departments, services, offices and undertakings maintained on the reserve in connection with or incidental to any such medical school, hospital or place;
'medical education' includes the instruction of medical and dental students, nurses and students of any services ancillary to medical or dental treatment;
'member' means member of the Trust;
'Schedule' means the Schedule to this Act;
'the reserve' means the land reserved to Her Majesty pursuant to section 6 of this Act as The Queen Elizabeth II Medical Centre Reserve;
'the Senate' means the Senate constituted pursuant to the University of Western Australia Act 1911;
'the Trust' means the body corporate constituted under this Act as The Queen Elizabeth Medical Centre Trust.

(a) For the purposes of this Act the term 'medical centre' in subsection (1) is deemed to include such facilities as are, in the opinion of the Trust, necessary and convenient for the purposes of enabling a coroner under the Coroners Act 1920 to exercise the jurisdiction of a coroner under that Act.
[Inserted by No. 31 of 1991.]

(b) A reference to the Perth Medical Centre Reserve, whether by use of that name or a similar or abbreviated form of that name, in any Act, regulation, rule, by-law, proclamation, Order in Council, instrument, contract, or document shall, unless the context is such that it would be incorrect or inappropriate to do so, be read and construed as a reference to The Queen Elizabeth II Medical Centre Reserve.
[Inserted by No. 6 of 1977, s. 3.]

3. A reference to the Perth Medical Centre Trust, whether by use of that name or a similar or abbreviated form of that name, in any Act, regulation, rule, by-law, proclamation, Order in Council, instrument, contract, or document shall, unless the context is such that it would be incorrect or inappropriate to do so, be read and construed as a reference to The Queen Elizabeth II Medical Centre Trust.
[Inserted by No. 6 of 1977, s. 3.]

[Amended by No. 6 of 1977, s. 3.]

Vesting of land
4.(1) On the coming into operation of this Act, the land described in Part I of the Schedule is hereby—
(a) revested in Her Majesty as of Her former estate; and
(b) removed from the operation of the Transfer of Land Act 1893.

2.(a) The Governor may, on the recommendation of the Trust and the Senate, by Order in Council published in the Gazette, revest in Her Majesty, as of Her former estate, the land described in Part II of the Schedule.
(b) On the publication of the Order in Council in the Gazette, the land shall thereupon be removed from the operation of the Transfer of Land Act 1893.
Excision of certain land for drainage purposes

5. The Governor may by Order in Council published in the Gazette, excise from the land described in Part I of the Schedule an area not exceeding three hectares and may deal with, and dispose of, the land so excised for the purpose of drainage or roads, or both drainage and roads.

[Amended by No. 2 of 1976, s. 2]

Creation of reserve

6.(1) The land described in Part I of the Schedule, less so much of it as may be excised pursuant to section 5, is hereby reserved for the purpose of establishing and maintaining thereon a medical centre and is classified as of Class ‘A’ and shall be known as The Queen Elizabeth II Medical Centre Reserve.

(2) The land described in Part II of the Schedule shall, if and when revested pursuant to section 4(2), be included in, and form part of, the reserve created under subsection (1).

(3) Subject to this section, the land reserved pursuant to this section shall forever remain dedicated to the purpose for which it was so reserved, until by an Act it is otherwise enacted.

[Amended by No. 6 of 1977, s. 4]

Constitution of the Queen Elizabeth II Medical Centre Trust

7.(1) For the purposes of this Act there shall be a body constituted as provided in this section.

(2) The body corporate hitherto constituted under this Act by the name ‘Perth Medical Centre Trust’ is preserved and continues in existence as a body corporate under and subject to the provisions of this Act by the name ‘The Queen Elizabeth II Medical Centre Trust’, but so that the corporate identity of the body corporate and its rights and obligations are not affected.

[Repealed and re-enacted by No. 6 of 1977, s. 5]

(3) The Trust shall consist of five members of whom—

(a) one shall be a person appointed by the Governor on the written nomination of the Minister and the Senate, to hold office during the Governor’s pleasure;

(b) two shall be persons appointed by the Governor on the written nomination of the Minister to hold office during the Governor’s pleasure; and

(c) two persons shall be appointed by the Senate, to hold office during its pleasure.

[Vide s. 8 Act No. 34 of 1911. Amended by No. 6 of 1977, s. 5; No. 59 of 1985, s. 3]

Chairman and Vice-Chairman of the Trust

4.(a) The member appointed pursuant to subsection (3)(a) shall be the Chairman of the Trust and another member shall be appointed Vice-Chairman thereof by the members from time to time.

(b) The Vice-Chairman shall hold office of Vice-Chairman, subject to subsection (3), for a period of two years.

(5) The Trust—

(a) is a body corporate, with perpetual succession;

(b) shall have a common seal;

(c) is capable, subject to section 13 of this Act, of acquiring, holding and disposing of real and personal property and of suing and being sued in its corporate name.

(6) All courts, judges and persons acting judicially shall take judicial notice of the seal of the Trust affixed to a document and shall presume that it was duly affixed.

Quorum

8.(1) Four members shall constitute a quorum for the transaction of the business of any meeting of the Trust.

(2) The Trust may function notwithstanding any vacancy in its membership, so long as a quorum remains.

Vacancies

9.(1) When a vacancy occurs in the office of member, the vacancy shall be filled by the appointment of a person to be a member, who shall be appointed in the same manner as the member in whose place he is appointed.

(2) Where a member is absent on extended leave of more than one month, if the member was appointed by—

(a) the Governor, he may appoint, on receipt of a similar written nomination as is required under section 7(3) in the case of the appointment of the member, a deputy to act in the place of that member during his absence on leave; or

(b) the Senate, it may appoint a deputy to so act during the absence on leave of the member.

(3) Any deputy of a member while acting as such has all the powers and shall perform all the duties of the member for whom he is acting as deputy.

Meetings of the Trust

10.(1) The Chairman of the Trust or, for any reason, the Chairman is unable to act, the Vice-Chairman—

(a) shall convene such meetings of the Trust as he considers necessary for the efficient conduct of its business; and

(b) shall, on receipt of a written request by not less than two members, convene a meeting of the Trust.
The University of Western Australia Calendar

(2) The Chairman of the Trust shall preside at all meetings of the Trust at which he is present.

(3) In the event of the absence of the Chairman from a meeting of the Trust, the Vice-Chairman shall preside at that meeting.

(4) All questions arising at a meeting of the Trust shall be decided by a majority of the votes of the members present and voting, and for this purpose the member presiding at the meeting has a deliberative vote.

(5) In the event of an equality of votes on a resolution proposed at a meeting of the Trust, the member presiding at that meeting has a casting vote as well as a deliberative vote.

(6) Subject to this Act, the Trust shall regulate its own procedure.

Use of common seal

11. The common seal of the Trust shall not be affixed to any document except at a meeting of the Trust and the execution of any document so sealed shall be attested by two members.

Delegation

12.(1) The Trust may, either generally or in relation to a matter or class of matters, by writing under its seal, delegate to a committee of members and other persons, any of its powers under this Act, except this power of delegation.

(2) A power so delegated may be exercised by the delegate in accordance with the instrument of delegation.

(3) A delegation under this section is revocable at will and no delegation prevents the exercise of any power by the Trust.

[Amended by No. 72 of 1973, s. 2.]

Functions of the Trust

13.(1) Subject to this section, the functions of the Trust are to undertake the development, control and management of the reserve before and after the establishment thereon of a medical centre.

(2) Subject to this section, the Trust has power to do all things necessary or convenient to be done for or in connection with, or incidental to, the performance of its functions and the exercise of its powers under this Act.

2a The Trust may by instrument published in the Gazette set aside, without the consent of the Governor but with the approval of the Minister, land being the whole or any part of the reserve (in this section called ‘the site’) for such purposes incidental to the medical centre as it thinks fit and, subject to this section, delegate in respect of the site to any person specified in that instrument (in this section called ‘the delegate’) all or any of its powers under this Act, other than—

(a) this power of delegation;
(b) the power to borrow money conferred on the Trust by subsection (3); and
(c) the power to lease, mortgage, charge or otherwise deal with any land forming part of the reserve conferred on the Trust by subsection (6).

2b The Trust shall not without the prior consent of the person concerned make a delegation under subsection (2a) to that person or amend such a delegation.

2c Every instrument made under subsection (2a) and every instrument amending or revoking the delegation concerned shall come into operation on the day specified therein, not being a day prior to the day on which that instrument is published in the Gazette.

2d Notwithstanding that the Trust has, under subsection (2a), delegated any powers referred to in that subsection in respect of the site, the Trust may give directions with respect to any development of the site which the delegate proposes to undertake in the exercise of any power delegated under that subsection, and the delegate shall give effect to any such direction.

2e Whilst a setting aside and delegation under subsection (2a) are in force, the delegate—

(a) shall for the purposes for which the site was set aside have all the powers delegated to the delegate under that subsection in respect of the site as if those powers had been conferred on the delegate by this Act; and
(b) if the delegate has power under another Act to make regulations or by-laws, may with the approval of the Governor given on the recommendation of the Trust make regulations or by-laws, as the case requires, under this subsection in respect of the site for all or any of the purposes for which the Trust may under section 20 make by-laws, including prescribing a fee for the use of the site for the purpose specified in the relevant instrument of delegation, as if references in that section to the Trust were references to the delegate, and section 20 shall apply to regulations or by-laws made under this subsection as if those regulations or by-laws were by-laws made under that section.

2f The delegate may require any person using the site to pay to the delegate a fee for any service provided on or in respect of the site by the delegate under any power delegated under subsection (2a).

2g The delegate shall pay any moneys—

(a) derived from the development, control and management of any land in respect of which the delegate exercises powers delegated under subsection (2a), including any moneys received in respect of penalties or modified penalties;
(b) received by way of fees paid—

(i) under regulations or by-laws made under subsection (2e)(b); or
(ii) in compliance with a requirement made under subsection (2f);
(c) granted or lent to the delegate under subsection (2k);
(d) if the delegate is the board of the Sir Charles Gairdner Hospital, deemed to have been paid lawfully to or received lawfully by that board by virtue of section 9(1) of the Queen Elizabeth II Medical Centre Amendment Act 1985 and not applied within the meaning of section 9(2)(b) of that Act; or
(c) other than moneys referred to in paragraphs (a), (b), (c) or (d), lawfully received by, made available to or payable to the delegate, into an account opened and maintained by the delegate in the name of the delegate followed by ‘(as delegate of The Queen Elizabeth II Medical Centre Trust)’ at a bank approved by the Treasurer, and may invest temporarily any moneys standing to the credit of that account in such manner and in such categories of investment as are approved by the Treasurer until those moneys are required for use in accordance with subsection (2h).

(2h) The delegate may use any moneys in the account maintained under subsection (2g), including interest derived from the investment of moneys under that sub-section—

(a) for the development, control and management of the site for any purpose for which the site was set aside;
(b) in the exercise of any power delegated to it under subsection (2a); or
(c) for the repayment of any moneys lent to the delegate under subsection (2k) and for the payment of any interest or charges payable in respect of that lending.

(2i) The delegate shall as soon as possible after 30 June in each year furnish to the Trust—

(a) a report relating to the exercise during the year ended on that date by the delegate of the powers delegated to or conferred on the delegate by the Trust or by this section, as the case requires; and
(b) such accounts, duly audited, as the Trust requires.

(2j) For the purposes of subsections (2a) to (2h), a reference to a purpose shall be construed as including anything that is incidental to that purpose.

(2k) The Trust may for the purpose of enabling the exercise of any power delegated under subsection (2a) make a grant of, or lend, moneys to the delegate on such terms and conditions as it thinks fit.

(2l) On the revocation of a delegation made under subsection (2a)—

(a) all personal property and every right or interest therein that immediately before that revocation was vested in the person to whom that delegation was made (in this subsection called ‘the former delegate’) in his capacity as the former delegate shall without any transfer or assignment pass to and become vested in the Trust;
(b) all rights, liabilities and obligations of the former delegate in his capacity as the former delegate that were in existence immediately before that revocation shall devolve on the Trust;
(c) all contracts, agreements and undertakings made by and with the former delegate in his capacity as the former delegate and having effect immediately before that revocation shall have effect as contracts, agreements and undertakings made by and with the Trust and may be enforced by or against the Trust accordingly;
(d) any legal or other proceedings or any remedies that might, but for that revocation, have been commenced or continued or available by or against or to the former delegate in his capacity as the former delegate may be commenced or continued, or shall be available, by or against or to the Trust, as the case requires;

and

(e) a reference to the former delegate in his capacity as the former delegate in—

(i) a written law in force; or
(ii) a document in existence,

immediately before that revocation shall for the purposes of this subsection be construed as a reference to the Trust.

(2m) The funds available for the purpose of enabling the Trust to perform its functions under this Act consist of:

(a) all moneys received by the Trust from performing those functions;
(b) all moneys borrowed by the Trust under subsection (3);
(c) the sums and funds referred to in subsection (5);
(d) the proceeds, and income from any investment of the proceeds, referred to in subsection (7);
(e) any rents derived from land leased by the Trust; and
(f) any other moneys lawfully received by, made available to or payable to the Trust.

(2n) The funds referred to in subsection (2m) shall be paid into and placed to the credit of an account at a bank approved by the Treasurer to be known as the Queen Elizabeth II Medical Centre Trust Account.

(2o) There shall be paid from the moneys from time to time in the account referred to in subsection (2n)—

(a) interest on and repayments of money borrowed by the Trust under subsection (3);
(b) grants or loans of moneys made under subsection (2k); and
(c) all other expenditure lawfully incurred by the Trust in the performance of its functions under this Act.

[Inserted by No. 59 of 1985.]

(3)(a) The Trust is empowered with the approval of the Governor to borrow money on such terms and conditions as the Treasurer approves for the purposes of giving effect to this Act.

(b) The Treasurer on behalf of the State is authorised to guarantee, on such terms and conditions as he thinks fit, repayment of any money borrowed by the Trust under this subsection and the payment of interest thereon.

(4) The Treasurer shall cause any money required for fulfilling any guarantee given by him pursuant to this section, to be paid out of the Consolidated Revenue Fund which is hereby to the necessary extent appropriated accordingly, and the Treasurer shall cause any sums received or recovered by him from the Trust or otherwise in respect of a sum so paid by the Treasurer to be paid into the Consolidated Revenue Fund.

[Amended by No. 98 of 1985, s. 3.]
(5) The Trust is empowered to employ in developing, controlling and managing the reserve any sums provided for those purposes by
Parliament and any funds arising from profits, fees, penalties or otherwise, coming to the hands of the Trust in the course of developing,
controlling and managing the reserve.

(6) Subject to subsection (2a) the Trust shall not sell or, without the consent of the Governor, lease, mortgage, charge or otherwise deal
with any land forming part of the reserve; but may, with such consent, from time to time, lease for a term not exceeding 99 years, mortgage,
charge or grant easements over or under, any part of the reserve.

[Amended by No. 59 of 1985.]

(7) The Trust—

(a) may accept any gift, devise or bequest of any property and may, subject to any trusts relating thereto apply the proceeds of the
property in such manner as the Trust thinks fit in or towards the improvement of the medical centre or the extension of the objects for
which it is established; or

(b) may invest the proceeds in any of the investments set out in section 16 of the Trustees Act 1962, and the income of such investments
shall be appropriated and used for the purposes of the medical centre.

[Amended by No. 59 of 1985.]

Additional land for Perth Medical Centre reserve

13A.(1) The Governor may, on the recommendation of the Trust, by Order in Council published in the Gazette reserve for the purposes of
the medical centre being established on the reserve any land specified in the Order in Council being land which has, from time to time,
been acquired whether by purchase or otherwise, by the Trust.

(2) On the publication of the Order in Council in the Gazette the land specified in the Order shall be —

(a) revested in Her Majesty as of Her former estate;

(b) removed from the operation of the Transfer of Land Act 1893;

(c) included in and form part of the reserve and shall remain dedicated to the purpose for which it was so reserved, until by an Act it is
otherwise enacted.

[Cf. No. 37 of 1933, s. 31(1).]

[Added by No. 72 of 1973, s. 3.]

Officers and employees

14.(1) The Trust may, on such terms and conditions of service or employment as the Trust may duly determine, appoint a Secretary to the
Trust or engage such employees as it thinks necessary for the purposes of this Act.

(2) All persons so appointed or engaged shall hold their offices and continue in their employment during the pleasure of the Trust.

Application of Financial Administration and Audit Act 1985

15.(1) The provisions of the Financial Administration and Audit Act 1985 regulating the financial administration, audit and reporting of
statutory authorities apply to and in respect of the Trust and its operations.

(2) A copy of the annual report of the Trust shall be furnished to the Senate at the same time as it is submitted to the Minister.

[Repealed and re-enacted by No. 98 of 1985, s. 3.]

Teaching hospitals on reserve

16.(1) Notwithstanding the provisions of any other Act, each hospital on the reserve that under the University Medical School, Teaching
Hospitals, Act 1955, is declared to be a teaching hospital, or is a teaching hospital within the meaning of the interpretation of that term in
section 2 of that Act, shall have a managing body.

(2) Such a managing body as is referred to in subsection (1) shall be so constituted or reconstituted that not less than one-fifth of its
members are persons nominated as such members by the Senate.

(3) Each hospital on the reserve that is, or is so declared, a teaching hospital shall have a committee known as 'The Appointments
Committee' which shall be charged with the duty of nominating persons for appointment by the managing body of that hospital to the
medical staff thereof.

(4) Subject to subsection (5a), each Appointments Committee of a teaching hospital shall consist of seven members of whom—

(a) one shall be the chairman for the time being of the managing body of the teaching hospital, and he shall be Chairman of The
Appointments Committee;

(b) three shall be persons appointed by that managing body of the teaching hospital; and

(c) three shall be persons appointed by the Senate and of those three persons one at least shall be a member of the Faculty of Medicine
at The University of Western Australia.

[Amended by No. 59 of 1985.]

(4a) Each of the persons referred to in subsection (4)(b) and (c) shall be a person who is a medical practitioner within the meaning of
section three of the Medical Act 1894.

[Amended by No. 59 of 1985.]

(5) Each member of The Appointments Committee, except for the member referred to in subsection (4)(a) or a member co-opted under
subsection (5a), shall be appointed for a period of three years.

[Amended by No. 59 of 1985.]
(5a) An Appointments Committee may, for the purpose of considering the appointment to an office on the medical staff of the teaching hospital of the Appointments Committee of a person who holds or is to be appointed to an office on the medical staff of a hospital other than that teaching hospital, co-opt a representative of that other hospital to be a member of The Appointments Committee for the duration of the whole or any part of the meeting of The Appointments Committee at which that consideration is to take place.

[Inserted by No. 59 of 1985.]

(6) The provisions of sections 8, 9 and 10 of this Act apply with such modifications as circumstances require, to an Appointments Committee as though it were the Trust, but a written request of not less than three members shall be required to call a meeting of the Appointments Committee under section 10.

(7) One of the members of an Appointments Committee shall be appointed the Vice-Chairman thereof by those members from time to time.

(8) In this section—

‘managing body’ has the meaning given by section 2 of the University Medical School, Teaching Hospitals, Act 1955.

[Inserted by No. 59 of 1985, s. 6.]

Indemnity

17. No action, claim or demand lies, or shall be commenced or allowed, by or in favour of any person against any member or in respect of any act, matter or thing done by any member in good faith in the exercise or purported exercise of any powers or functions under this Act or for the purpose of giving effect to the provisions or objects of this Act.

Power of Senate to apply fees and other money to reserve

18. Notwithstanding section 38 of the University of Western Australia Act 1911, the Senate may apply fees or other moneys for or towards the purposes of the reserve.

Saving

19.(1) Nothing in this Act, except as provided therein, affects or prejudices the provisions of the University of Western Australia Act 1911, the University Medical School, Teaching Hospitals, Act 1955, the Hospitals Act 1927, or the Cancer Council of Western Australia Act 1958.

(2) The Parks and Reserves Act 1895 does not apply to the reserve.

By-laws

20.(1) The Trust may, with the approval of the Governor, make by-laws providing for all matters affecting the development, control, management and good government of the reserve and the fulfilment of the purposes thereof and in particular for or in relation to—

(a) keeping accounts of the receipts and expenditure of the Trust;
(b) the conduct of persons frequenting the reserve;
(c) preventing trespass upon the reserve.

[Amended by No. 59 of 1985.]

(1a) Without limiting the generality of subsection (1), the Trust may, with the approval of the Governor, make by-laws regulating or prohibiting—

(a) pedestrian traffic; and
(b) the driving, use, standing or parking of vehicles on the reserve or any part thereof, and regulating the control, supervision and management of parking or standing areas, and in particular—
(c) prescribing fees payable to the Trust by a person using, or in respect of a vehicle occupying, a parking or standing area and exempting any person or vehicle or class of person or class of vehicle from paying all or any of those fees;
(d) providing for the sale of tickets, whether by means of vending machines or otherwise, entitling the holders of those tickets to park vehicles in parking areas or elsewhere within the reserve and for such periods and on such other terms and conditions as are specified;
(e) providing for the issue of permits, whether on application to a specified person or otherwise, entitling the holders of those permits to park vehicles in parking areas or elsewhere in the reserve and for such periods and on such other terms and conditions as are specified, and for the circumstances in which any such permit may be amended, suspended or revoked by a specified person;
(f) prescribing the manner in which tickets referred to in paragraph (d) and permits referred to in paragraph (e) are to be displayed, and the respective forms of those tickets and permits;
(g) prescribing the terms and conditions under which and the period or periods of time during which a parking or standing area may be used or occupied;
(h) providing for the protection of parking and standing areas and all equipment pertaining to them against misuse, damage, interference or attempted interference by any person;
(i) regulating the parking and standing of vehicles in any parking or standing area and prohibiting any person from parking or standing any vehicle in a parking area or standing area otherwise than in accordance with by-laws made under this subsection;
(j) requiring persons in charge of vehicles or animals within the reserve to obey the orders and directions of specified persons or members of specified classes of persons given for the purpose of controlling traffic;
(k) providing for the display, erection or marking of signs for the purposes of by-laws made under this subsection;
(l) prohibiting, or empowering the Secretary to the Trust or any other specified person by the display, erection or marking of a sign referred to in paragraph (k) to prohibit—
(i) the use of a parking area for a purpose other than a specified purpose; or
(ii) the parking of a vehicle in a parking area by a person other than a specified person or a member of a specified class of persons;
(n) prescribing, in respect of an alleged offence against any by-law made under this subsection, the circumstances under which the owner of a vehicle is deemed to be the driver or person in charge of the vehicle at the time of that alleged offence;

(o) prescribing the method of notifying a person alleged to have committed an offence against any by-law made under this subsection and providing that the due payment of a modified penalty is a defence to a charge of the offence in respect of which that modified penalty was paid.

(1b) In subsection (1a)—

’specified’ means specified in by-laws made under that subsection.

(1c) Notwithstanding anything in subsection (1a), a person specified in by-laws made under that subsection who considers that an alleged specified offence against those by-laws cannot adequately be punished by the payment of a modified penalty may cause payment of a modified penalty in respect of that offence not to be accepted and may cause proceedings to be taken against the alleged offender in respect of that offence.

(1d) Without limiting the generality of subsection (1), the Trust may, with the approval of the Governor, make by-laws enabling—

(a) control measures to be taken with respect to vandalism, ingress, egress, security, trespass, hawkers, vending machines, the presence of animals and bill posting;

(b) the provision of pathways, roadways, kerbing, signs, landscaping, lighting, sewerage and drainage;

(c) the maintenance of gardens, grounds and equipment; and

(d) the removal of litter and refuse,

in, to or from, as the case requires, the reserve.

(1e) A by-law made under this section does not take away, restrict or otherwise affect any liability, civil or criminal, arising at common law or under any written law other than this Act.

[Inserted by No. 59 of 1985.]

(2) The Trust may, by by-law, impose a penalty of $50 for any breach of the by-laws made under this section.

[Amended by No. 59 of 1985.]

(3) Notwithstanding any other Act but subject to this Act, all pecuniary penalties imposed for offences against the by-laws shall, when paid, go to the use of the Trust for the purposes of this Act.

[Amended by No. 6 of 1977, s. 6. Amended by No. 59 of 1985.]

(4) Proceedings for an offence against the by-laws may be taken on behalf of the Trust by any person specified in the by-laws for the purpose in the name of the Trust and any such person taking those proceedings shall be reimbursed out of the funds of the Trust for all damages or reasonable expenses which he may incur or for which he may become liable by reason of taking those proceedings.

[Inserted by No. 59 of 1985, s. 8.]

Review of Act

21.(1) The Minister shall carry out a review of the operation and effectiveness of this Act as soon as practicable after 1 January 1991 and after the end of each successive period of five years calculated from that date, and in the course of that review the Minister shall consider and have regard to—

(a) the attainment of the object of this Act;

(b) the administration of this Act;

(c) the effectiveness of the operations of the Trust and of each committee referred to in section 12, each delegate under section 13, each managing body referred to in section 16 and each Appointments Committee referred to in section 16;

(d) the need for the continuation of the Trust and each committee, delegate, managing body and Appointments Committee referred to in paragraph (c); and

(e) such matters, other than those referred to in paragraphs (a) to (d), as appear to the Minister to be relevant.

(2) The Minister shall prepare a report based on the review referred to in subsection (1) and shall, as soon as is practicable after its preparation, cause that report to be laid before each House of Parliament.

[Inserted by No. 59 of 1985, s. 8.]
THE SCHEDULE

PART I

1. Swan Location 652, being the whole of the land comprised in Certificate of Title Volume 1234, Folio 116.
2. Portion of Swan Location 1715, being the whole of the land comprised in Certificate of Title Volume 1109, Folio 771, less the land comprised in Swan Locations 8697, 8698 and 8699; and
3. Portion of Swan Location 1715, being the whole of the land comprised in Certificate of Title Volume 1174, Folio 745.

[Amended by No. 72 of 1973, s. 4(1). Effective from 12 September 1968.]

PART II

Portion of Swan Location 1715 being the land comprised in Swan Locations 8697, 8698 and 8699 being the balance of the land comprised in Certificate of Title Volume 1109, Folio 771.
Western Australian Post-Secondary Education Commission Act 1970

No. 84 of 1970 as amended by No. 90 of 1972, No. 28 of 1976, No. 110 of 1979 and No. 98 of 1985

AN ACT to establish the West Australian Post-secondary Education Commission

[Assented to 30 November 1970]

BE it enacted by the Queen’s Most Excellent Majesty, by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:

PART I—PRELIMINARY

Short title
1. This Act may be cited as the Western Australian Post-Secondary Education Commission Act 1970.

Commencement
2. This Act shall come into operation on a date to be fixed by proclamation.

Arrangement
3. The arrangement of this Act is as follows:


Division 1—Establishment and Constitution of the Commission, ss. 5–11.
Division 2—Functions, Powers and Duties of the Commission, ss. 12–14B.
Division 3—Staff, ss. 15–19.
Division 4—Financial Provisions, ss. 20–22.
Division 5—Miscellaneous Provisions, ss. 23–25.

Interpretation
4. In this Act unless the contrary intention appears—
‘Chairman’ means Chairman of the Commission and includes Acting Chairman;
‘member’ means member of the Commission and includes acting member;
‘section’ means a section of this Act;
‘post-secondary education’ means all those activities that are concerned with people who seek further education beyond the age of compulsory schooling and outside the institutions of secondary education and includes a form of education declared under section 23 to be post-secondary education for the purposes of this Act;
‘post-secondary education institution’ means an institution providing or proposing to provide courses at post-secondary education level;
‘proclaimed date’ means the date fixed by proclamation for the coming into operation of the Western Australian Tertiary Education Commission Act Amendment Act 1976;
‘the Commission’ means the Western Australian Post-Secondary Education Commission established by this Act.

PART II—THE WESTERN AUSTRALIAN POST-SECONDARY EDUCATION COMMISSION

Division I—Establishment and Constitution of the Commission

Establishment of Commission
5.(1) On and after the proclaimed date the body corporate hitherto established under this Act and called the ‘Western Australian Tertiary Education Commission’ is preserved and continues in existence as a body corporate under and subject to the provisions of this Act to be called the ‘Western Australian Post-Secondary Education Commission’, but so that the corporate identity of the body corporate and its rights and obligations are not affected.

(1a) A reference to the Western Australian Tertiary Education Commission, whether by use of that name or a similar or abbreviated form of that name—
(a) in a law of the State passed or made before the proclaimed date;
(b) in any document or other instrument made, executed, entered into or done before the proclaimed date; or
(c) made before the proclaimed date in any other manner,
shall, unless the context is such that it would be incorrect or inappropriate so to do, be read and construed as a reference to the Western Australian Post-Secondary Education Commission.

(1b) For the purposes of subsection (1a) of this section the term ‘law of the State’ means—

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(a) an Act;
(b) regulations, rules or by-laws having effect by virtue of an Act; and
(c) an instrument having effect by virtue of an Act or of any regulations, rules or by-laws referred to in paragraph (b) of this subsection.

(2) The Commission—
(a) is a body corporate with perpetual succession and shall have a common seal;
(b) is capable, in its corporate name, of acquiring, holding, and disposing of real and personal property and of suing and being sued in that name;
(c) is capable of doing and suffering all such acts and things as bodies corporate may do and suffer; and
(d) has, subject to the Minister, the general administration of this Act.

(3) All courts, judges, and persons acting judicially shall take notice of the seal of the Commission affixed to a document and shall presume that it was duly affixed.

(4) The exercise or performance of the powers or functions of the Commission shall not be affected by reason only of there being a vacancy in the office of a member.

Constitution of Commission
6.(1) The Commission shall consist of:
(a) a person appointed as Chairman of the Commission who shall also be the chief executive officer of the Commission;
(b) eleven other members being persons selected for their knowledge of and interest in education, community affairs in the city and country, employment problems, or government.

(2) Of the members other than the Chairman not more than four nor less than three shall be persons actively engaged in post-secondary education.

(3) For the purposes of this section and section 6B a person shall be regarded as being actively engaged in post-secondary education if, and only if, he is a member of the staff, whether academic or otherwise, of a post-secondary education institution.

Provisions as to Chairman
6A. The following provisions apply to and in relation to the Chairman, that is to say—
(a) he shall be appointed by the Governor on the recommendation of the Minister for a term not exceeding seven years;
(b) the conditions of his service shall be such as the Governor determines;
(c) he shall be paid such remuneration and allowances as the Governor may from time to time determine;
(d) he may be re-appointed, from time to time at the expiration of a term of office, unless he has been removed from office by the Governor under paragraph (e) of this section;
(e) he may, at any time, be removed from office by the Governor for disability, bankruptcy, neglect of duty or misconduct, or if, without the consent of the Governor, he engages in any other remunerative employment; and
(f) he may at any time resign his office by writing under his hand addressed to the Governor.

Provisions as to appointed members
6B. The following provisions apply to and in relation to the members other than the Chairman, that is to say—
(a) a member shall be appointed by the Governor on the recommendation of the Minister for such term not exceeding four years as is specified in the instrument of his appointment;
(b) subject to paragraph (c) of this section, all members, on the expiration of their term of office, are, unless otherwise disqualified, eligible for re-appointment;
(c) a member who has held office for two successive terms is not thereafter eligible to hold office as a member until the expiry of a period of twelve months from the last day on which he was a member;
(d) the Minister may grant leave of absence to a member upon such terms and conditions as the Minister determines;
(e) the Governor may terminate the appointment of a member for inability, inefficiency, or misbehaviour;
(f) where the appointment of a member is terminated pursuant to paragraph (e) of this section or a member—
(i) becomes permanently incapable of performing his duties as a member;
(ii) resigns his office by writing under his hand addressed to the Minister;
(iii) is an undischarged bankrupt or has his affairs under liquidation by arrangement with his creditors;
(iv) is convicted of an indictable offence; or
(v) becomes actively engaged in post-secondary education when there are already four members actively so engaged, his office shall become vacant and shall be filled as a casual vacancy under paragraph (g) of this section;
(g) where a casual vacancy occurs in the office of a member the Governor may appoint a person to the vacant office and the person so appointed shall, subject to this Act, hold office as a member for the residue of the term of office of the member whose office has become vacant.

Acting members
7.(1) Where the Minister is satisfied that the Chairman or any other member is incapacitated by illness, absence, or other reasonable cause, from performing the duties of his office, the Minister may appoint a person to be the Acting Chairman to act for the Chairman or an acting
member to act for that other member, as the case may be, during his incapacity and that person, while he so acts, shall be deemed to be the Chairman or a member, as the case may be.

(2) The Minister may at any time terminate the appointment of an Acting Chairman or an acting member.

(3) No appointment of an Acting Chairman or an acting member and no act done by him shall in any proceedings be questioned on the ground that the occasion for his appointment had not arisen or had ceased.

Renumeration
8. Members other than the Chairman shall be paid such remuneration and allowances as the Minister, on the recommendation of the Public Service Board, from time to time determines.
[Repealed and re-enacted by No. 28 of 1976, s. 11.]
9. [Repealed by No. 28 of 1976, s. 12.]
10. [Repealed by No. 28 of 1976, s. 12.]

Meeting of Commission
11.(1) The Commission shall hold such meetings as are necessary for the performance of its functions.

(2) The Minister or the Chairman may at any time convene a meeting of the Commission.

(3) The Chairman shall convene the first meeting of the Commission as soon as practicable after the coming into operation of this Act and shall preside at all meetings of the Commission at which he is present.

(4) Where the Chairman is absent from a meeting of the Commission and an Acting Chairman has not been appointed under section 7, or having been so appointed the Acting Chairman is also absent, the members present at the meeting shall elect a member to preside at that meeting and while so presiding the member has all the powers and duties of the Chairman.

(5) At a meeting of the Commission—

(a) not less than one-half of the total number of members for the time being forms a quorum; and

(b) a question arising at the meeting shall be determined by a majority of the valid votes of the members present.

(6) Subject to this Act and regulations, the Commission may regulate its procedure in such manner as it thinks fit.

Division 2—Functions, Powers and Duties of the Commission

Functions of Commission
12.(1) The Commission shall have the functions set out in subsection (2) of this section and shall perform those functions subject to the Minister and with due regard to the traditional autonomy of universities and to the major role of universities in areas outside the scope of post-secondary education.

(2) The functions of the Commission are—

(a) to assist the Minister, and the Government of the State, in the formation of State views on the promotion, development and co-ordination of post-secondary education and for that purpose to make recommendations to the Minister on those matters, having regard to the needs of the State, the number of students to be provided for, and the financial and other resources available;

(b) to make recommendations to the Minister and where appropriate, the relevant Commonwealth education commissions on the establishment and location of, and the acquisition and reservation of sites for, new post-secondary education institutions;

(c) to advise the relevant Commonwealth education commissions on—

(i) the levels of financial support requested by post-secondary education institutions, or authorities governing such institutions, for the purposes of post-secondary education; and

(ii) requests for a variation from an approved triennial programme of a post-secondary education institution or an authority governing such institutions;

(d) for the purpose of achieving rationalisation of resources and the avoidance of unnecessary duplication, to—

(i) advise the governing authorities of the respective post-secondary education institutions; and

(ii) make recommendations, where appropriate, to the relevant Commonwealth education commissions,

on proposals for the establishment of new post-secondary education courses of study;

(e) to advise the Minister and the governing authorities of the respective post-secondary education institutions on—

(i) the terms and conditions of appointment and employment, including salary payable, of the staff, whether academic or otherwise of those institutions; and

(ii) all claims relating to the terms and conditions referred to in sub-paragraph (i) of this paragraph;

(fa) to advise the governing authorities of the respective post-secondary education institutions on—

(i) the fees to be charged by and paid to those institutions for classes or courses, examinations, and academic awards conferred; and

(ii) the criteria for entrance to those institutions with a view to avoiding multiple examinations and facilitating, where desirable, the movement of students between those institutions;

(f) to determine, when so requested by a post-secondary education institution or an authority governing such institutions, the minimum requirements for new academic awards and to accredit those awards; and

(g) to collaborate, where appropriate, with the relevant State and Commonwealth authorities with regard to the preparation of plans for buildings to be used by post-secondary education institutions, the letting of contracts for the building of such buildings, and the general supervision of building operations in relation to such buildings.
[Repealed and re-enacted by No. 28 of 1976, s. 13.]
Power of the Commission

13. The Commission may do all things necessary or convenient to be done for or in connection with the performance of its functions and without limiting the generality of the foregoing may set up committees to investigate and advise the Commission of any aspect of post-secondary education.

[Amended by No. 28 of 1976, s. 14.]

Delegation

13A.(1) The Commission may, by instrument in writing, delegate to any person or persons or committee of persons, either generally or to the extent provided in the instrument of delegation, any of its powers or functions, except this power of delegation, so that the delegated powers and functions may be exercised and performed by the delegate or delegates in accordance with the instrument of delegation.

(2) Every delegation shall be revocable in writing at will, and no delegation shall prevent the Commission from acting on any matter itself.

[Added by No. 110 of 1979, s. 7.]

Duties of the Commission

14. The Commission shall—

(a) consider requests and submissions of education institutions and authorities that relate to the proposals of those institutions and authorities for future developments in post-secondary education;

(b) confer and collaborate, on matters relating to post-secondary education, with educational institutions and authorities and with departments of the Commonwealth and the States of the Commonwealth and other appropriate bodies or instrumentalities of the Commonwealth or the States of the Commonwealth;

(c) constantly review all aspects of post-secondary education and, on its motion or the request of the Minister, make reports thereon;

(d) consult with post-secondary education institutions for the purpose of encouraging, where it is desirable and feasible, the shared use of resources such as expert staff, libraries, computers, laboratories and expensive teaching or research equipment; and

[Amended by No. 98 of 1985.]

(e) promote and undertake research relevant to the planning, development and effective co-ordination of post-secondary education throughout the State.

[Repealed and re-enacted by No. 28 of 1976, s. 15.]

Power to require consultation

14A. The Commission may require any post-secondary education institution to consult with the Commission, or with the Commission and any other post-secondary education institution or institutions, upon any aspect of the affairs of the institution that is relevant to the functions or duties of the Commission, and the institution shall comply with that requirement according to its tenor.

[Added by No. 110 of 1979, s. 8.]

Duty of institution to furnish information

14B.(1) A post-secondary education institution shall—

(a) before making any submission to the Tertiary Education Commission, or any of its agencies, relating to—

(i) the development or financing of the institution;

(ii) the introduction of new courses by the institution, the continuance or discontinuance of existing courses, or any significant change in the nature, duration or content of any existing course; or

(iii) any other significant matter relating to the administration of the institution,

advise the Commission of the proposed submission and, subject to paragraph (b) of subsection (2) of this section, obtain the views of the Commission thereon; and

(b) furnish the Commission with such other information as the Commission may reasonably require for the purpose of performing any of its functions or duties.

(2) Where a post-secondary education institution has advised the Commission of a proposed submission pursuant to paragraph (a) of subsection (1) of this section—

(a) the Commission shall use its best endeavours to examine the proposed submission and convey its views thereon to the institution as soon as practicable;

(b) the institution may make the proposed submission notwithstanding that the Commission has not yet conveyed its views thereon to the institution if—

(i) it is authorised to do so by the Commission; or

(ii) a period of thirty days has elapsed since the Commission was advised of the proposed submission.

(3) In subsection (1) of this section ‘the Tertiary Education Commission’ means the Commission constituted under the Tertiary Education Commission Act 1977 of the Commonwealth, as amended from time to time, or any other authority constituted under a law of the Commonwealth to take over the functions of that Commission.

[Added by No. 110 of 1979, s. 9.]

Division 3—Staff

Secretary

15. The Governor, on the recommendation of the Commission, shall appoint a person to be the Secretary of the Commission.

[Amended by No. 28 of 1976, s. 16.]
Other officers and employees
16. Subject to this Act, the Commission may appoint such officers or employees as it thinks fit for the purposes of this Act, subject to the approval of the Minister.

Terms and conditions of appointment and employment
17. Subject to any relevant award or industrial agreement in force under the Industrial Arbitration Act 1912, the terms and conditions of appointment and employment of officers or employees of the Commission appointed under section 15 or 16, including the salary payable, are such terms and conditions as the Minister, on the recommendation of the Commission, approves.

[Amended by No. 28 of 1976, s. 17.]

Preservation of rights of officers and employers
18. Where any person appointed to the office of Chairman under section 6 or appointed under section 15 or 16 was, immediately before being so appointed, an officer of the Public Service of the State or an officer appointed under the Education Act 1928—

(a) he retains his existing and accruing rights and in particular his rights, if any, under the Superannuation and Family Benefits Act 1938; and

(b) for the purpose of determining those rights, his service as such an officer shall be taken into account as if it were service with the Commission.

[Amended by No. 28 of 1976, s. 18.]

Power of the Commission to become a department for purposes of Act No. 34 of 1938
19.(1) The Commission shall request that the inclusion of the Commission as a department for the purposes of the Superannuation and Family Benefits Act 1938, be recommended by the Minister to whom the administration of that Act is committed and be approved by the Treasurer.

(2) Where the request of the Commission is so recommended and approved, the Treasurer may—

if the Commission enters into the agreement and makes arrangements, which it is authorised to do, required by the proviso to the interpretation of ‘department’ in subsection (1) of section 6 of the Superannuation and Family Benefits Act 1938, approve of the inclusion of the Commission as a department for the purposes of that Act and the Commission shall, for the purposes of the Act only, be deemed to be a department.

(3) An officer or employee of the Commission is not compelled to become a contributor for pension, superannuation, or benefits under an agreement entered into by the Commission pursuant to this section.

Division 4—Financial Provisions

Funds of the Commission
20.(1) The funds available to the Commission for the purpose of enabling it to exercise its functions, powers, and duties under this Act are—

(a) moneys from time to time appropriated by Parliament for that purpose;

(b) moneys received by the Commission by way of gifts, bequests, or otherwise; and

(c) any other moneys made available to the Commission for the purposes of this Act.

(2) The moneys referred to in subsection (1) of this section shall be paid into, and placed to the credit of, an account at the Treasury or at a bank approved by the Treasurer to be called the ‘Western Australian Post-Secondary Education Commission Account’.

(3) All expenditure incurred by the Commission for the purposes of giving effect to this Act shall be paid from the account referred to in subsection (2) of this section.

[Amended by No. 28 of 1976, s. 19.]

Power of Commission to invest certain monies
21. Where any money standing to the credit of the Western Australian Post-Secondary Education Commission Account is not immediately required for the purposes of this Act, the Commission may invest it in any investments authorised by law as those in which trust funds may be invested.

[Amended by No. 28 of 1976, s. 20.]

Application of Financial Administration and Audit Act 1985
22.(1) The provisions of the Financial Administration and Audit Act 1985 regulating the financial administration, audit and reporting of statutory authorities apply to and in respect of the Commission and its operations.

(2) Notwithstanding the provisions of the Financial Administration and Audit Act 1985, the financial year of the Commission shall end on 31 December.

[Repealed and substituted by No. 98 of 1985.]

Division 5—Miscellaneous Provisions

Declaration of Minister
23. The Minister may, by instrument in writing, declare a form of education to be post-secondary education for the purposes of this Act.

24. [Repealed by No. 98 of 1985.]

Regulations
25. The Governor may make regulations not inconsistent with this Act prescribing all matters that by this Act are required or permitted to be prescribed, or that are necessary or convenient to be prescribed, for carrying out or giving effect to this Act.
LEASE NO. 652/42 Lease for 999 Years

GEORGE THE FIFTH by the Grace of God, of the United Kingdom of Great Britain and Ireland and of the British Dominions beyond the Seas, King, Emperor of India, Defender of the Faith.

TO ALL OF WHOM these presents shall come GREETING:

KNOW YE that We of Our Special Grace certain knowledge and mere motion do by these presents grant and demise unto THE UNIVERSITY OF WESTERN AUSTRALIA the natural surface and so much of the land as is below that natural surface to a depth of 200 feet of ALL THAT piece or parcel of land situated at Crawley near Perth in Our State of Western Australia known as Swan Location 2885 containing 102 acres 8 perches more or less as the same is delineated on the plan hereunto annexed and marked and distinguished in the maps and books of the Department of Lands and Surveys of Our State as Reserve No. 17331 TOGETHER WITH all easements and appurtenances to the said piece or parcel of land belonging or appertaining. TO HOLD the premises hereby demised or expressed so to be unto The University of Western Australia (hereinafter called the Lessee) from the first day of July One thousand nine hundred and nineteen for the term of nine hundred and ninety-nine years thence next ensuing. YIELDING AND PAYING therefor to Us Our Heirs and Successors one peppercorn of yearly rent on the twenty-fifth day of March in every year or so soon thereafter as the same shall be lawfully demanded. PROVIDED ALWAYS AND IT IS HEREBY DECLARED that this Lease is granted under and subject to the following conditions, namely—

(a) that the land hereby demised shall, except as hereinafter expressed, at all times during the said term be used by the lessee as a site for the main buildings of the said University and for no other purpose whatsoever without the licence in writing of Us Our Heirs and Successors first obtained:

(b) that if the portion of the demised land containing 22 acres, 3 roods, 2 perches, delineated on the said Plan and therein hatched with the colour red, is at any time within ten years from the commencement of this Lease required by Us for the purposes of a Forest Products Laboratory, the lessee shall surrender to Us such portion of the demised land together with that portion of the demised land containing 3 roods 13 perches and delineated on the said Plan and hatched with the colour blue, for the purpose of an extension of Myers Street; and

(c) if at any time hereafter the intention to establish the University main buildings on the demised land, or some portion thereof, is abandoned, and such buildings are erected on some other site, this Lease may be determined and the lessee shall, if required so to do by the Governor of Our said State, surrender this Lease.

And if the lessee at any time during the said term shall make default in payment of the rent hereinbefore reserved if demanded or shall without such licence as aforesaid use the demised land otherwise than for the purpose for which it has been demised, or shall otherwise fail in the observance of the conditions as aforesaid, it shall thereupon be lawful for Us Our Heirs and Successors into and upon the said land or any part thereof in the name of the whole to re-enter and the same to have again repossess and enjoy as if this demise had never been executed. PROVIDED FURTHER and that We do hereby save and reserve to Us Our Heirs and Successors all mines of gold, silver, copper, tin or other metals ore and mineral or other substances containing metals and all gems and precious stones and coal or mineral oil and all phosphatic substances in or under the said land with full liberty at all times to search and dig for and carry away the same and for that purpose enter upon the said land or any part thereof.

IN WITNESS thereof we have caused our trusty and well beloved Sir Francis Alexander Newdegate, Knight Commander of the Most Distinguished Order of St. Michael and St. George, Administrator of our State of Western Australia, to affix to these presents the Public Seal of Our said State.

SEALED at Perth aforesaid this THIRD day of MARCH, 1920.

(Signed) F. A. NEWDEGATE, Administrator

Registered the 11th day of August 1921, in conformity with Section 5 of the Act No. 54 of 1909, and numbered 1455

1921

B33—April/May 2002
The University of Western Australia Lands By-Laws

PART 1—PRELIMINARY

1.1 These by-laws may be cited as the ‘The University of Western Australia Lands By-laws’.

1.2 These by-laws shall come into force when approved by the Governor and published in the Government Gazette.

1.3 In these by-laws unless the context requires otherwise—

‘Act’ means the University of Western Australia Act 1911;

‘Authorised Person’ means an authorised person as defined in Section 16A of the Act;

‘drive’ includes roll, propel or park and ‘driving’ includes rolling, propelling or parking;

‘driver’ means the person driving or in charge of a vehicle;

‘Infringement Notice’ means an infringement notice issued in accordance with these by-laws;

‘Lands’ has the same meaning as ‘lands of the University’ in Section 16A of the Act;

‘modiﬁed penalty’ means a penalty set out in the Second Schedule;

‘no parking area’ means a part of a trafﬁc area or a length of carriageway which is marked by a ‘no parking’ trafﬁc sign, in which a driver must not stop any longer than two minutes to drop off or pick up passengers or goods—provided they do not leave the vehicle unattended or move more than three metres from it;

‘no stopping area’ means a part of a trafﬁc area or a length of carriageway which is marked by a ‘no stopping’ trafﬁc sign or a yellow continuous line painted along the edge of an area or carriageway, in which a driver shall not stop;

‘owner’ in relation to a vehicle includes the owner for the purposes of the Road Traffic Act 1974 and the hirer of any vehicle;

‘park’ means to permit a vehicle whether attended or not, to remain stationary, except for the purpose of avoiding conﬂict with other trafﬁc, complying with the provisions of any law or taking up or setting down persons or goods (maximum of two minutes);

‘parking area’ means a portion of trafﬁc area or carriageway to which a ‘permissive parking’ sign applies pursuant to by-law 3.1;

‘parking bay’ means the marked boundary set aside in a parking area for the parking of a single vehicle;

‘Parking Permit’ means an authority to park a vehicle issued in accordance with these by-laws other than a Parking Ticket;

‘Parking Ticket’ means a ticket obtained from a vending machine on the payment of the fee prescribed from time to time by the Senate;

‘Permit’ means a written authority signed by an Authorised Person;

‘Registrar’ means the Registrar of the University and any person acting as the Registrar of the University or the Registrar’s authorised agent from time to time;

‘reserved bay’ means a parking bay with respect to which there is a trafﬁc sign which expresses some limitation as to the classes of persons, classes of vehicles or purposes for which it is available;

‘specified vehicle’ with respect to a Parking Permit means the vehicle speciﬁed in the application made for the Parking Permit;

‘traffic area’ means an area set aside under Part 3 for the purpose of driving or parking vehicles;

‘traffic sign’ means a marking, notice, sign or device to regulate, guide or control trafﬁc or parking or to prescribe maximum speed limits;

‘University’ means The University of Western Australia;

‘vehicle’ has the same meaning as in the Road Traffic Act 1974, and in Parts 4 to 11 inclusive and Part 18 of the Road Traffic Code 2000 and includes an animal driven or ridden, a motor car, truck, motor cycle, motor scooter, semi-trailer, caravan, trailer, bus, coach or bicycle or any other motorised or wheeled means of transport but does not include a wheeled toy or wheeled recreational device;

‘Vice-Chancellor’ means the Vice-Chancellor of the University and any person acting as the Vice-Chancellor of the University from time to time and any person to whom the Vice-Chancellor has delegated the Vice-Chancellor’s powers under these by-laws;

‘wheeled recreational device’ means a wheeled device, built to transport a person, propelled by human power or gravity, and ordinarily used for recreation or play including in-line skates, rollerskates, skateboard or similar wheeled device, a scooter being used by a person aged 12 years of age or older and a unicycle. It does not include a golf buggy, pram, stroller or trolley, or a bicycle, wheelchair or wheeled toy;

‘wheeled toy’ means a child’s pedal car, a tricycle, a scooter or a similar toy, but only if it is being used by a child under 12 years of age.

1.4 For the purposes of Section 16A(1) of the Act the Lands described in the First Schedule are Lands of the University.

1.5 These by-laws apply to the Lands.

1.6 These by-laws apply to every person, vehicle or thing which is at any time on the Lands.

1.7 The Vice-Chancellor may delegate any of the Vice-Chancellor’s functions, powers or duties under these by-laws to any person in accordance with the Act.

PART 2—ENTRY ON THE LANDS

2.1(1) The Senate may from time to time by resolution declare any part of the Lands open to members of the public or any speciﬁed portion of the public, and may declare the times when and the hours between which the Lands or such part of them are so open.

2.1(2) The Senate may from time to time declare the Lands or any part of them closed to all persons or any class of persons for any period it thinks ﬁt.

2.1(3) The Senate may revoke or modify without notice any declaration made pursuant to sub-by-laws (1) and (2).

2.1(4) The Vice-Chancellor may temporarily exercise the powers conferred on the Senate by this by-law where it appears to the Vice-Chancellor necessary for the proper management, protection or preservation of the Lands.

2.2 Subject to these by-laws a person may enter or be present on the Lands if that person is—
(a) a member of the Senate or of Convocation;
(b) a member of the teaching staff of the University;
(c) an employee of the University or the Guild of Undergraduates carrying out that person’s duties as such an employee;
(d) attending a lecture or undertaking a course at the University during such times and in respect of such portions of the Lands as that person may properly be present upon for such purpose; or
(e) a holder of a Permit authorising that person to enter or remain present on the Lands but then only in accordance with the terms of such Permit.

2.3 No person shall enter, remain or be upon the Lands—
(a) except—
(i) pursuant to and in accordance with an authority conferred pursuant to these by-laws; or
(ii) upon such part thereof as has been declared as aforesaid to be open to the public, and then only during the time and hours when the same have been declared so open.
(b) in any case, contrary to a declaration made pursuant to sub-by-law 2.1(2)

save that a person who has lawfully entered may remain in accordance with the terms applying at the time the person entered notwithstanding any subsequent revocation or modification of a declaration by the Senate until such time as such revocation or modification is brought to that person’s notice.

2.4 No wheeled recreational devices are permitted to enter or be present on the Lands.

2.5 No child under the age of 15 years shall enter or be present on the Lands unless at all times that child is in the charge of an adult.

2.6(1) An Authorised Person may cause notices to be erected on the Lands giving effect to any declaration of the Senate or a decision of the Vice-Chancellor and such notices shall have effect according to their tenor.

(2) A person who enters or remains on any portion of the Lands contrary to the terms of any such notice commits an offence.

PART 3—REGULATION OF THE LANDS

3.1 The Senate may set apart areas of the Lands for the purpose of driving and parking vehicles and may specify—
(a) the hours during which persons may use a traffic area;
(b) the persons or class of persons who may use a traffic area;
(c) the length of time a person may park a vehicle in the traffic area;
(d) the fee, if any, to be paid for the use of a traffic area; and
(e) any other matter with respect to the use of traffic areas which it thinks fit.

3.2 The Vice-Chancellor may authorise the erection of any traffic signs in or adjacent to the traffic area, which may specify—
(a) the hours during which persons may use the traffic area;
(b) the persons or class of persons who may use the traffic area;
(c) the length of time a person may park a vehicle in the traffic area;
(d) the fee, if any, to be paid for the use of the traffic area; and
(e) any other matter with respect to the use of the parking areas which the Vice-Chancellor thinks fit.

All traffic signs have effect according to their tenor.

3.3 The Vice-Chancellor may set aside areas of the Lands for specified games, sports or exercise for use by members of specified clubs or organisations, and may specify times during which the areas may be so used.

3.4 An Authorised Person may issue a Permit or a Parking Permit or erect a traffic sign which exempts any person or vehicle, or any class of persons or vehicles from complying with any traffic sign in a traffic area.

3.5 An Authorised Person may reserve any parking bay for a specific purpose or for use by a specific person or class of persons by a traffic sign placed in or near the reserved parking bay.

PART 4—PERMITS, PARKING PERMITS AND PARKING TICKETS

4.1 The Vice-Chancellor may prescribe categories of Permits, Parking Permits and Parking Tickets.

4.2 The Senate may prescribe fees payable for Permits, Parking Permits and Parking Tickets.

4.3 An Authorised Person may, on the application of any person and payment of the prescribed fee, issue a Permit or Parking Permit to the applicant on the terms the Authorised Person thinks fit.

4.4 An Authorised Person may vary, revoke or suspend a Permit, Parking Permit or Parking Ticket if the holder of it commits a breach of these by-laws or if the specified vehicle is used or parked in breach of these by-laws.

4.5 Permits, Parking Permits and Parking Tickets must be in the form determined by the Vice-Chancellor and must specify on their face—
(a) in the case of Permits or Parking Tickets, the time and date of expiry; and
(b) in the case of Parking Permits, the year of currency.

4.6 It is a condition of every Permit, Parking Permit and Parking Ticket, that—
(a) the holder of it or any other person acting under it, does any act authorised by it at their own risk; and
(b) the University, its employees, servants and agents are not liable or responsible in any way whatsoever to any person for the safe custody of any vehicle or its contents.

4.7 A Parking Permit is valid only—
(a) during the year of currency specified on it, unless it is earlier revoked by an Authorised Person; and
(b) if it is displayed by being fixed to the windscreed of the specified vehicle in the manner provided in the instructions attached to the Parking Permit and so that it can be read from outside the vehicle.

4.8 A Parking Ticket is valid only—
(a) if the driver of the vehicle is not the holder of a valid Parking Permit;
(b) until the time and date of expiry specified on it unless it is earlier revoked by an Authorised Person;
(c) if it was issued by a ticket vending machine in the parking area in which the vehicle is parked; and
(d) if it is displayed in accordance with the instructions printed on it and so that it can be read from outside the vehicle.

4.9 A Permit is valid only—
(a) until the time and date of expiry specified on it unless it is earlier revoked by an Authorised Person; and
(b) for the purposes specified in it.

4.10 A Permit or Parking Permit is not transferable.

4.11 The holder of a Parking Permit must notify an Authorised Person in writing within 14 days if that person—
(a) changes the registration number of the specified vehicle; or
(b) disposes of or ceases to be entitled to use the specified vehicle; or
(c) allows the specified vehicle to be driven on the Lands by any other person and the Parking Permit may then be revoked.

PART 5—CONDUCT OF PERSONS ON THE LANDS

5.1 No person shall spit upon any path or upon or in any building or erection on the Lands.

5.2 No person shall throw, place, deposit or leave any rubbish, refuse, paper, bottles, glass, broken glass, or litter of any kind or nature whatsoever on the Lands other than in a receptacle provided for that purpose.

5.3 No person shall use any abusive or insulting language on the Lands.

5.4 No person shall do or commit any offensive, indecent or improper act nor behave in an offensive, indecent or improper manner nor engage in any conduct which is offensive, indecent or improper on the Lands.

5.5 No person shall—
(a) post, stick, stencil, paint or otherwise affix any matter to or on any part of the Lands or any building, erection, fence, wall, pathway, traffic area, tree, shrub or hedge;
(b) distribute or give out any placard, handbill, notice, advertisement or any other printed, stencilled or graphic matter whatsoever;
(c) write, print, draw or affix any matter to or on any building, erection, fence, wall, pathway or traffic area on the Lands unless that person is the holder of and then only in accordance with a Permit authorising such act except that with the permission of the relevant authority notices may be attached to noticeboards.

For the purposes of this by-law the relevant authority means the administration, Guild of Undergraduates, faculty or department as the case may be which has the care of that noticeboard and permission means permission given in the manner determined by the relevant authority.

5.6(1) Smoking of tobacco or tobacco-related products or any other substances is prohibited in smoke-free areas.

(2) Except by resolution of the Senate, all parts of buildings on the Lands whether fully enclosed or not, are smoke-free areas.

(3) The Senate may from time to time declare any other parts of the Lands to be smoke-free areas.

5.7 No person shall bring, keep or consume any intoxicating liquor on the Lands except in accordance with a Permit.

5.8 No person shall—
(a) cut, break, deface, pick, remove, injure or destroy any tree, shrub, hedge, plant or flower;
(b) remove, damage, deface, or interfere with any stake, label or plaque;
(c) walk on or over, or cause damage to any bed containing or being prepared for flowers or shrubs;
(d) enter, remain or be in or upon any pond or ornamental water;
(e) enter or walk on or over any part of the Lands which is enclosed, whether temporarily or otherwise, and on or near which there is affixed a notice prohibiting entry;
(f) damage, injure or interfere with any fence, building, erection, or any fixed or movable article on the Lands; or
(g) remove from the Lands or move from one part to any other part of the Lands any fixed or movable article of whatsoever kind, nature or description on the Lands unless such act is done by a person as a requirement of such person’s employment with the University or in the case of paragraph (g) such person proves a legal entitlement to do so.

5.9 No person shall—
(a) carry or discharge any firearm;
(b) carry, set off or throw any fireworks;
(c) set off any fire balloon;
(d) kindle or make any fire except in such places that an Authorised Person provides for that purpose; or
(e) throw or discharge any stone or missile on the Lands unless expressly authorised to do so by a Permit.

5.10 No person shall, or shall attempt to, disturb, frighten, shoot, throw missiles at or capture any fish, bird or animal on the Lands.
5.11 No person shall, unless the holder is in possession of a Permit, sell, expose for sale, offer for sale, lease or hire, or solicit orders for the purchase, lease or hire of any goods, wares, merchandise or any other article whatsoever on the Lands.

5.12 No person shall use any place set aside pursuant to by-law 3.3 unless—
(a) such person is a member of the specified club or organisation;
(b) such person is using the place during the times specified; and
(c) such person is using the place for the sole purpose of the specific game, sport or exercise.

5.13 No person shall exercise, play or take part in any game, sport or gymnastic exercise anywhere other than at or in places set aside for that purpose by the Vice-Chancellor pursuant to by-law 3.3.

5.14 No person shall bring on to nor allow to remain on the Lands any animal whatsoever unless such person is in possession of a Permit authorising such act or such person does such act as an approved part of a course of study or research.

5.15 No person shall organise, arrange, advertise or participate in—
(a) any fete, picnic, concert or other performance; or
(b) any public speaking or preaching
on the Lands unless such person is the holder of and is in possession of a Permit authorising such act.

5.16 No person shall bet, offer to bet, or accept a bet on the Lands.

5.17 No person shall sell or purchase, or offer for sale or purchase, any permit, ticket or coupon for or intended to be for a consultation, sweep, jackpot, horse race or lottery, on the Lands unless such person is the holder of a Permit expressly authorising such act.

5.18 No person shall obstruct—
(a) the discharge by any member of the Police Force or any employee, servant or agent of the University of their duty on the Lands;
(b) the proper exercise by any other person of any of such other person’s privileges and rights under these by-laws.

PART 6—USE OF VEHICLES ON THE LANDS

6.1(1) Subject to sub-by-law (2) a person must not drive a vehicle other than on a traffic area unless authorised by a Permit to do so;
(2) A cyclist may ride a bicycle also on any pathways declared by the Senate to be for the use of cyclists.

6.2 The driver of a vehicle on the Lands must—
(a) not exceed 25 kilometres per hour or any lower speed limit specified by a traffic sign;
(b) if driving into or out of a parking area, give way to traffic on roadways;
(c) obey every signal, order or direction of an Authorised Person or a member of the Police Force;
(d) comply with all traffic signs;
(e) not do or omit to be done any act which if done on a road (as defined in the Road Traffic Act 1974) would be a breach of any Act or regulation.

6.3 A person may park a bicycle on any area of the Lands set aside for the parking of bicycles.

6.4 Subject to by-law 6.3 no person may park a vehicle—
(a) on the Lands between 8 a.m. and 5 p.m. on weekdays unless that person holds a valid Parking Permit, Parking Ticket or Permit for that vehicle and that area;
(b) other than wholly within the marked boundary of a parking bay;
(c) in a reserved bay unless the driver or vehicle is within the class of persons or vehicles or is engaged in the activity for which the bay is reserved;
(d) contrary to any traffic sign;
(e) if it is a motorcycle, motor scooter or similar vehicle, other than in a parking bay of a size appropriate to the parking of those vehicles.

6.5 At any time other than between 8 a.m. and 5 p.m. on weekdays a person may park a vehicle other than a bicycle in any parking bay other than a reserved bay.

6.6 An Authorised Person may remove any vehicle—
(a) parked in breach of the by-laws;
(b) parked in a position which interferes with or obstructs traffic on the Lands; or
(c) which appears to the Authorised Person to have been abandoned on the Lands,
to any place which the Authorised Person thinks fit, whether on or off the Lands. The Authorised Person may take any action considered reasonably necessary to remove the vehicle including but not limited to unlocking the vehicle, entering it by any means and driving or towing it.

6.7 If a vehicle is removed under by-law 6.6—
(a) the owner must pay all costs and expenses incurred by the University in removing it and the University may retain possession of the vehicle until those amounts are paid; and
(b) the University and its employees, servants and agents are not liable for any loss or damage suffered as a result of the removal provided reasonable care was taken to protect the vehicle and its contents.

PART 7—INFRINGEMENT NOTICES

7.1 Where an Authorised Person alleges that a person has used, driven or parked a vehicle in breach of these by-laws that Authorised Person may issue an Infringement Notice in accordance with the by-laws.

7.2 An Infringement Notice must be—
(a) in a form approved by the Vice-Chancellor;
7.4 If, within the time specified in the Infringement Notice for payment of the penalty, the addressee gives a written explanation with respect to the alleged breach to the University Registrar and—

(a) the explanation is accepted, no further action will be taken in respect of that breach; or

(b) the explanation is not accepted, an Authorised Person must issue a further Infringement Notice stating that the explanation is not accepted and that further action will be taken against the addressee unless the modified penalty is paid within a specified time.

7.5 No person other than the addressee of an Infringement Notice may remove an Infringement Notice left on or attached to a vehicle by an Authorised Person or member of the Police Force.

PART 9—PENALTIES AND PROCEEDINGS

9.1 A person who breaches any of these by-laws is liable on conviction to a fine not exceeding $100.

9.2 Proceedings may be taken in any court of summary jurisdiction in accordance with the Justices Act 1902 in respect of any offence committed under the by-laws and any penalty imposed or compensation made payable may be recovered in a summary manner in accordance with that Act.

9.3(1) An Authorised Person or a member of the Police Force may take proceedings on behalf of the University in his or her own name or the name of the University.

(2) The University must reimburse any person who takes proceedings in accordance with sub-by-law (1) for all costs, charges, expenses or damages which he or she has incurred or become liable for by reason of taking the proceedings.

9.4(1) The addressee of an Infringement Notice who does not deny the allegation that he or she has breached these by-laws may pay the modified penalty specified in the Infringement Notice to the University Registrar within the time and in the manner specified in the Infringement Notice.

(2) Payment of the modified penalty and the production of the receipt for payment is a defence to a charge of the breach in respect of which the modified penalty is paid.

(3) If the University Registrar considers that an alleged offender against the by-laws cannot be adequately punished by payment of a modified penalty the University Registrar may refuse to accept payment of the modified penalty and may take proceedings against the alleged offender.

(4) The modified penalties are those set out in the Second Schedule.

9.5 If a student breaches these by-laws that breach is misconduct for the purposes of Statute No. 17 of the Statutes of the University and the Vice-Chancellor may direct that the student be dealt with in accordance with that Statute.

9.6(1) Without prejudice to the provisions of sub-by-law 7.2 any notice required by these by-laws to be served upon any person may be served by—

(a) giving it to that person personally; or

(b) posting it by prepaid post to the person’s last known place of residence or business.

(2) Any notice given by post is deemed to have been given when the notice would have been received at the address in the normal course of the post.

(3) Where, in any proceeding for any breach of a by-law, it is alleged that a notice was given by the University to any person, in the absence of proof to the contrary that notice is deemed to have been properly given to that person.

9.7 For the purposes of any proceeding for a breach of a by-law relating to the parking or driving of vehicles, in the absence of proof to the contrary—

(a) all persons employed by the University to enforce the by-laws relating to driving and parking of vehicles are deemed to be an Authorised Person;

(b) where it is alleged that the University Registrar has not—

(i) received a notice under by-law 7.3(a); or

(ii) been satisfied under by-law 7.3(b) that the vehicle had been stolen or unlawfully taken or used; or

(iii) accepted an explanation under by-law 7.4; or

(iv) received the modified penalty under by-law 9.4,

a letter signed by the University Registrar to that effect is prima facie evidence that—

(i) the notice has not been given;
(iii) the vehicle was not stolen or unlawfully used;
(iii) an explanation has not been accepted;
(iv) a modified penalty has not been paid,
(as the case may be).

FIRST SCHEDULE

Lands of The University

PART I

Lands forming the University site at Crawley.

MAIN CAMPUS AREA

1. All that portion of Swan Location 2885 which is comprised in Lease 652/42.

FAIRWAY/ MYERS ST/PARKWAY

2. All that portion of Swan Location 2886 which is comprised in Certificate of Title Volume 902, Folio 65.

ST COLUMBA COLLEGE

3. All that portion of Swan Location 3087 and being Lot 18 on Diagram 23550 which is comprised in Certificate of Title Volume 280, Folio 5A.

KINGSWOOD COLLEGE

4. All that portion of Swan Location 3087 and being Lot 19 on Diagram 23550 which is comprised in Certificate of Title Volume 1261, Folio 386.

ST CATHERINE'S COLLEGE

5. All that portion of Swan Location 3087 and being Lot 17 on Diagram 23550 which is comprised in Certificate of Title Volume 1231, Folio 691.

CURRIE HALL (EAST)/ ZOOLOGY/TUART HOUSE

6. All the portion of Swan Locations 3088 and 3190 and being Lot 8 and part of Lot 5 on Diagram 9045 comprised in Certificate of Title Volume 1335, Folio 143.

NEDLANDS CAMPUS

7. All that portion of Swan Location 8235 comprised in Certificate of Title Volume 1877, Folio 994.

CAR PARK 23

8. All that portion of land added to lease 652/42 by application B824537.

FAIRWAY VERGE

9. All that portion of Swan Location 3189 comprised in Certificate of Title Volume 970, Folio 36.

HACKETT DRIVE

10. All that portion of Swan Location 8178 comprised in Certificate of Title Volume 1532, Folio 927.

WINTHROP AVENUE

11. All that portion of Perth Suburban Lot 490 and Swan Location 4883 comprised in Certificate of Title Volume 480, Folio 157A.

CURRIE HALL (WESTERN PART)

12. All that portion of each of Swan Locations 3732 comprised in Certificate of Title Volume 1044, Folio 306.

ST THOMAS MORE COLLEGE

13. All that portion of Swan Location 3088 and 3190 and being Lot 9 the subject of Diagram 18191 which is comprised in Certificate of Title Volume 1167, Folio 292.

MAJOR PART OF ST GEORGE'S COLLEGE

14. All that portion of Swan Locations 3088 and 3190 and being Lot 7 on Diagram 9045 which is comprised in Certificate of Title Volume 1024, Folio 369.

BALANCE OF ST GEORGE'S COLLEGE

15. All that portion of Swan Locations 3088 and 3190 and being Lot 6 on Diagram 9045 which is comprised in Certificate of Title Volume 1096, Folio 30.
PART 2

Other Lands vested in or under the management or control of the University which are hereby prescribed to be Lands of The University.

MUSIC EXAMS (No. 1 COOPER STREET)
16. All that portion of Swan Location 268 and being Lots 259 and 260 on Plan 2948 (Sheet 1) and being comprised in Certificate of Title Volume 1053, Folio 842.

CAR PARK No. 17 (COOPER STREET/FAIRWAY) No. 1
17. All that portion of Swan Location 268 and being Lots 261 and 262 on Plan 2948 (Sheet 2) and being comprised in Certificate of Title Volume 1363, Folio 164.

CAR PARK No. 17 (COOPER STREET/FAIRWAY) No. 2
18. All that portion of Swan Location 268 and being Lot 263 and part of Lot 264 on Plan 2948 (Sheet 1) comprising Certificate of Title Volume 1041, Folio 282.

ARRAS STREET AND MONASH AVENUE
19. All that portion of Swan Location 1715 comprised in Certificate of Title Volume 1805, Folio 481.

LOVE HOUSE —28 BROADWAY (No. 1)
20. All that portion of Swan Location 268 and being Lot 253 on Plan 2948 being comprised in Certificate of Title Volume 1030, Folio 845.

LOVE HOUSE—28 BROADWAY (No. 2)
21. All that land being portion of Swan Location 268 and being Lot 254 on Plan 2948 (Sheet 2) comprised in Certificate of Title Volume 1660, Folio 889.

39 FAIRWAY
22. All that portion of Swan Location 268 and being Lot 5 on diagram 75102 comprised in Certificate of Title Volume 1845, Folio 397.
23. All that portion of Swan Location 268 being Lot 3 on Diagram 75102 comprised in Certificate of Title Volume 1845, Folio 395.
24. All that portion of Swan Location 268 being Lot 4 on Diagram 75102 comprised in Certificate of Title Volume 1845, Folio 396.

McGILLIVRAY SPORTS GROUND, INSTITUTE OF AGRICULTURE FIELD STATION (PART 1)
25. All that portion of Swan Location 2103 being comprised in Certificate of Title Volume 1843, Folio 214.
26. All that portion of Swan Location 2103 comprised in Certificate of Title Volume 1843, Folio 213.
27. All that portion of Swan Location 7718 being comprised in Certificate of Title Volume 1318, Folio 859.

ALLANDALE AGRICULTURAL RESEARCH STATION
28. All that portion of Avon Location 28280 comprised in Certificate of Title Volume 1482, Folio 215.
29. All that portion of Avon Location 10932 and portion of Avon Locations 6930, 7385 and 19358 comprised in Certificate of Title Volume 1668, Folio 874.
30. All that portion of Avon Location 27411 comprised in Certificate of Title Volume 1668, Folio 873.
31. All that portion of Avon Location 26783 comprised in Certificate of Title Volume 1694, Folio 43.
32. All that portion of Avon Location 5616 comprised in Certificate of Title Volume 1694, Folio 42.
33. All that portion of Avon Locations 5480 and 6506 comprised in Certificate of Title Volume 1668, Folio 872.

NEVILLE STANLEY RESEARCH STATION
34. All that portion of Wellington Location 1733 and being Lot 5 on Plan 10168 comprised in Certificate of Title Volume 1331, Folio 916.

YULE BROOK RESERVE
35. All that portion of Canning Location 382 and being Lots 9–16, 77 and 78 which is comprised in Certificate of Title Volume 1248, Folio 795.

UNIVERSITY BOAT CLUB
36. All that portion of Swan Location 2888 comprised in Reserve No. 17375 for the duration of the lease from National Parks Authority.

CLAREMONT COMMUNITY HEALTH CENTRE
37. All that portion of Swan Locations 9582, 9723 and 10240 comprised in Crown Grant Volume 1873, Folio 529.

7 COOPER STREET
38. Lot 257 on Plan 2948 comprised in Certificate of Title Volume 530, Folio 107.

4 BROADWAY/1 STIRLING HIGHWAY
39. All that portion of Swan Location 268 and being Lot 5 on Diagram 53155 comprised in Certificate of Title Volume 1530, Folio 639.
6-8 BROADWAY

40. All that portion of Swan Location 268 and being Lot 251 on Plan 2948 comprised in Certificate of Title Volume 2029, Folio 371.

ORAL HEALTH CENTRE CAR PARK

Subject to the Governor’s consent being obtained in accordance with section 13(6) of the Queen Elizabeth II Medical Centre Act and subject to the amendment of the Queen Elizabeth II Medical Centre (Delegated Site) By-laws 1986 to exempt the University’s employees, agents and visitors from complying with those By-laws.

41. Portion of Reserve 33244 contained in Crown Land Title Volume 3121 Folio 686 as shown in red on the plans attached to a lease between The Queen Elizabeth II Centre Trust and The University of Western Australia executed on 26 October 2001.

SECOND SCHEDULE

Traffic and Parking Penalties

The discount penalty will apply if the penalty is paid within seven days

<table>
<thead>
<tr>
<th>Offence</th>
<th>Penalty</th>
<th>Discount Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Driving other than on a traffic area</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>2. Exceeding speed limits</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>3. Failing to give way when entering or leaving parking area</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>4. Disobeying signal order or direction of authorised person</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>5. Disobeying traffic signs</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>6. Breaching an act or regulation</td>
<td>$40</td>
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<tr>
<td>7. Parking a bicycle other than in a bicycle area</td>
<td>$40</td>
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<tr>
<td>8. Parking without a valid parking permit or parking ticket</td>
<td>$40</td>
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</tr>
<tr>
<td>9. Parking other than wholly within the marked boundaries of a parking bay other than a No Parking or No Standing area</td>
<td>$40</td>
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<tr>
<td>10. Parking in a No Parking area</td>
<td>$50</td>
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<tr>
<td>11. Parking in a No Standing area</td>
<td>$50</td>
<td>$40</td>
</tr>
<tr>
<td>12. Parking in a Reserved bay other than for proper purposes</td>
<td>$50</td>
<td>$40</td>
</tr>
<tr>
<td>13. Parking in a Disabled bay</td>
<td>$55</td>
<td>$45</td>
</tr>
<tr>
<td>14. Parking contrary to any limitation on a traffic sign</td>
<td>$40</td>
<td>$30</td>
</tr>
<tr>
<td>15. Parking a motorcycle, motor scooter or similar vehicle other than in an appropriate bay</td>
<td>$40</td>
<td>$30</td>
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</tbody>
</table>
Statutes of the University

The 1937 Calendar contains a complete list of Statutes and Amending Statutes showing dates on which they were gazetted, amended or repealed, up to the end of 1936, and as they were numbered under the old system.

The following four statutes were introduced in 1938 before the new system of numbering was introduced:
Statute No. 39—Amendment to Statute No. 17, Public Examinations Board. Gazetted 29/7/38.
Statute No. 40—Amendment to Statute No. 29, Academic Board. Gazetted 29/7/38.
Statute No. 41—Amendment to Statute No. 7, Matriculation. Gazetted 29/7/38.
Statute No. 42—Amendment to Statute No. 20, Conditions of Awarding Hackett Bursaries and Research Studentships. Gazetted 29/7/38.

STATUTE DEALING WITH THE RENUMBERING OF STATUTES

1. The statutes now in force are renumbered as follows:
   1. The Senate
   2. The Seal of the University
   3. Admission ad eundem gradum
   4. Applications for Admission to Convocation under Sections 17(1)(e) and 31(1)(c)
   5. Admission ad eundem statum
   6. Applications for Admission to Degrees under Section 31(1)(o)
   7. Matriculation or Admission to the University
   8. The Faculties
   9. Convocation
   10. Vice-Chancellor
   11. Academic Dress
   12. Method of Election by Convocation of persons to be Members of the Senate
   13. Affiliated and Associated Institutions
   14. Granting and Conferring of Degrees and Diplomas
   15. Public Examinations Board (Repealed)
   16. Fees for Examinations and for the granting of Degrees, Diplomas and Certificates (Repealed)
   17. Discipline
   18. Conditions of awarding Hackett Bursaries and Research Studentships
   19. Academic Board
   20. Guild of Undergraduates.

2. The statutes mentioned in Section I and any new statutes dealing with a subject matter not included in the statutes mentioned in that section will be described as original statutes.

3. New original statutes will be numbered consecutively commencing with the number 21.

4. Statutes amending, adding to, or repealing wholly or in part any of the original statutes will be identified by the year in which they are passed and by a distinguishing number and will be described as amending statutes.

ADDITIONAL NEW STATUTES

21. Music Examinations Board
22. Gledden Trust
23. Registrar
24. Affiliation of University Colleges
25. Method of Election of Members of the Senate under Section 10(c) and 10A(1)(c)
26. Overseas Students’ Fees (Repealed)
27. Saw Medical Research Fellowships (Repealed)
28. Superannuation Scheme
29. Method of Election of Members of the Senate under Sections 10(fb) and 10A(1)(ca)
30. Deputy Vice-Chancellor
31. Scholarships and Prizes

Statute No. 1: THE SENATE

1. The Senate shall meet for the despatch of business once at least every month except January, on dates to be determined in the previous year, unless the Chancellor is satisfied that there is insufficient business, in which case five days’ notice of cancellation must be given. The Senate shall have power to adjourn to any intermediate period.

2. All proceedings of the Senate shall be entered in a journal.

3. The minutes of the preceding meeting shall be circulated to members within a reasonable period following the meeting and confirmed or amended by resolution of the Senate at the following meeting.

4. The Chancellor or, in his absence, the Pro-Chancellor, shall have power to call a special meeting for the consideration of business which either may wish to submit to the Senate.

5. The Chancellor or Pro-Chancellor, or, in their absence, the Registrar, shall convene a meeting of the Senate upon the written requisition of four members, setting forth the objects for which the meeting is required to be convened, and the meeting shall be called within 14 days after the receipt of the requisition.

6. Each member shall be supplied by the Registrar with a written or printed notice of all matters to be considered at the next ensuing meeting of the Senate, whether special or ordinary, and such notice shall be delivered or transmitted by post at least five days before the day of meeting, except in any case of special urgency, when two days’ notice shall suffice.

7. If a quorum of the Senate be not present within 15 minutes after the time appointed for a meeting, whether ordinary or special, all business which should have been transacted at such meeting shall stand over for the next ordinary meeting and take precedence thereat.

Statute No. 2: SEAL OF THE UNIVERSITY

1. The Registrar shall have custody of the common seal of the University and is authorised to affix the seal—
   (a) to certificates of degrees, diplomas or other qualifications granted or conferred by the Senate;
   (b) to statutes made by the Senate;
   (c) to such other classes of documents as are approved by a resolution of the Senate.

2. Except as provided in Clause 1, the seal shall not be affixed to any document unless specifically authorised by the Senate.

3. The seal whenever affixed shall be attested by the Chancellor or the Pro-Chancellor or the Vice-Chancellor.

4. The Registrar shall maintain a register in which shall be recorded for each document to which the seal is affixed particulars of the nature of the document, its date, the authority for and the name of the person attesting the affixing of the seal.

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Statute No. 3: ADMISSION AD EUNDEM GRADUM

1. The Senate may, on the recommendation of the Academic Board, admit ad eundem gradum graduates of any other university.

2. Applicants for admission ad eundem gradum must submit to the Senate through the Academic Board sufficient evidence of their identity, degrees, good fame and character. Any applicant for admission ad eundem gradum under this clause shall pay upon application such fee as may be determined and published by the Senate from time to time.

Statute No. 4: APPLICATION FOR ADMISSION TO CONVOCATION UNDER SECTION 17(1)(c)

1. In this Statute—
   ‘Council’ means the Council of Convocation.
   ‘Professor’ means a person holding an appointment as a professor.
   ‘Lecturer’ means a person, other than a professor, holding a full-time appointment or a 50 per cent or greater fractional appointment on the academic staff of the University.
   2. Any person who has been appointed as a professor or lecturer in The University of Western Australia, or to any position of equivalent status, shall be admitted to membership of Convocation under Section 17(1)(c) of the University Act on application, and shall be exempted from payment of any application fee imposed in terms of Clause 6.
   3. For all categories of applicant for membership of Convocation under Section 17(1)(c) of the University Act other than those provided for in Clause 2, the Council of Convocation shall from time to time determine the criteria for admission to membership.
   4. Applicants for admission shall lodge their applications with the Warden of Convocation and shall include with their applications evidence of their qualifications and a statement of their reasons for seeking admission.
   5. The Council shall consider and make determinations on each application received in line with any current criteria for admission.
   6. Subject to the provisions of Clause 2, an applicant for admission to Convocation under this Statute shall pay upon application such fee as may be determined and published by the Council from time to time.

Statute No. 5: ADMISSION TO STATUS WITHIN THE UNIVERSITY

1. The Academic Board may admit to such status in a PhD programme, and a faculty may admit to such status in one of its academic courses, as in each case it thinks fit persons who have gained standing in another recognised university or similar institution, and may from time to time delegate its authority hereunder to a committee appointed by it or, in the case of a faculty, to its dean.

2. Applicants for admission under this Statute shall submit sufficient evidence of the status or standing which they have obtained in some university or institution as defined in Clause 1 hereof and of their identity, good fame and character.

3. The fee upon application for admission to status under this Statute shall be as determined and published by the Senate from time to time.

4. The Academic Board and the faculties, for purposes of central recording, shall report the status granted in every case to the Registrar.

Statute No. 6: APPLICATIONS FOR ADMISSION TO DEGREES UNDER SECTION 31(1)(o)

1. Applications for admission to any degrees in the University under Section 31(1)(o) of the University Act shall be made to the Senate.

2. The Senate shall take into consideration and deal with such applications when received.

3. Applicants for admission must submit sufficient evidence of their good fame and character, and of having passed such examinations as are referred to in Section 31(1)(o) of the University Act under a university which does not, or at the time of their passing the examinations, did not grant degrees to women.

4. The fee for admission shall be four dollars twenty cents.

Statute No. 7: MATRICULATION OR ADMISSION TO THE UNIVERSITY

1. Every applicant for admission as a matriculated student of the University shall pass such matriculation examination or fulfil such other tests of fitness and shall produce such evidence of good character as may from time to time be prescribed by the Senate on the recommendation of the Academic Board.

2.(1) The Academic Board may admit to matriculant status in The University of Western Australia persons who have gained educational qualifications outside Western Australia.

   (2) Every applicant for matriculant status under Clause 2(1) above shall be required to produce satisfactory documentary evidence of his qualifications and to prove his identity with the person named in such documents.

   (3) The fee payable upon application for admission to matriculant status under this clause shall be as determined and published by the Senate from time to time.

3. Persons who have not matriculated may, with the consent of the Academic Board on the recommendation of the faculty concerned and on payment of the prescribed fees, if any, be permitted to attend any course of lectures or of practical instruction without undergoing any preliminary test of fitness.

4.(1) The conditions for matriculation or for admission to the University under this Statute shall be prescribed in Matriculation Regulations approved by the Senate on the recommendation of the Academic Board.

   (2) The Matriculation Regulations shall be administered by the Academic Board which may delegate any or all of its powers under this Statute to a Matriculation Committee or to such other committee or committees as may be required for the proper implementation of this Statute and of the regulations made under it.

   (3) The constitution of the Matriculation Committee, which shall be a permanent committee of the Academic Board, shall be prescribed from time to time by resolution of the Senate on the recommendation of the Board.

Statute No. 8: THE FACULTIES

1.(1) In this Statute, unless the context otherwise requires, and subject to sub-clauses (2) and (3)—
   ‘Faculty’ means a faculty mentioned in Clause 2, and defined in Clause 4.
   ‘Department’ means an academic department established by the Senate.
   ‘School’ means a department or group of departments which the Senate has determined shall be referred to as a school.
   ‘Centre’ means a unit so designated by the Senate.
   ‘Institute’ means a unit so designated by the Senate.
   ‘Professor’ means a person holding a full-time appointment, or a 50 per cent or greater fractional appointment as professor.
'Lecturer' means a person holding a full-time appointment, or a 50 per cent or greater fractional appointment, as associate professor, reader, senior lecturer or lecturer, associate lecturer or senior tutor.

'Course' means a plan of study necessary to qualify for a degree, diploma, certificate or other qualification approved by the Senate.

(2) In sub-clause (1) the terms 'professor' and 'lecturer' exclude any person holding an emeritus, visiting, adjunct, clinical or honorary appointment.

(3) In sub-clause (1) the term 'school' when applied to a group of departments is a courtesy title for the purposes of external representation only.

2. There shall be faculties of Agriculture; Arts; Economics and Commerce; Education; Engineering and Mathematical Sciences; Law; Medicine and Dentistry; and Science and such others as the Senate may approve from time to time.

3. Each faculty shall offer such courses as the Senate may approve from time to time.

4.(1) Each faculty shall comprise:
(a) the professors and lecturers in all departments, centres, schools and institutes funded by the faculty; and
(b) as many professors and lecturers who hold full-time or 50 per cent or greater fractional appointments in other departments, centres, schools and institutes which teach in the faculty's courses, as the Senate may from time to time determine, after receiving advice from the Academic Board; and
(c) members in such other categories as the Senate may from time to time approve; and
(d) such other persons as the Senate may from time to time for specified periods.

(2) The Chancellor, Pro-Chancellor, Vice-Chancellor, Deputy Vice-Chancellor, Pro Vice-Chancellor (Research), Chair of the Academic Board, Registrar and such other officers of the University as the Senate may from time to time declare, shall ex officio be members of all faculties but shall not be counted for the purposes of determining whether a quorum of members is present at a meeting.

(3) A faculty shall be deemed to be properly constituted notwithstanding that any members required by its constitution to be elected or nominated have not as yet been elected or nominated.

4.(4) A faculty shall specify the details of its membership in its regulations.

5.(1) A faculty, subject to the Statutes and regulations and to resolutions of the Senate, shall have power to determine the following:
(a) the general administration of courses under its governance, within the constraints of University policies;
(b) the enrolment of students in its courses under conditions determined by the University;
(c) the timetabling of lectures, tutorial classes and laboratory work;
(d) the approval of exemption from attendance at lectures, laboratory or tutorial classes;
(e) exemption from any part of a prescribed course and variations of such courses;
(f) the approval or disapproval of the proposed subject matter of theses or dissertations to be submitted in fulfilment of the requirements for any of its courses;
(g) the acceptance or rejection of theses or dissertations submitted for examination for any of its courses;
(h) the credit or advanced standing to be granted to a student towards any of its courses, in recognition of work completed in this University or in another institution recognised by it.

(2) A faculty may—

(a) provide advice to its Executive Dean or Dean, as appropriate, on all policy issues relating to the faculty's resources; and
(b) make recommendations to the Academic Board, through its Executive Dean or Dean, or both, as appropriate, on any matter related to research or the teaching of its courses, which it may not approve by delegation under the provisions of this or another Statute, by regulation or Senate resolution; and
(c) provide to other University bodies or officers, through its Executive Dean or Dean, or both, as appropriate, advice on any matter referred to it for consideration.

6.(1) Meetings of each faculty shall be held—
(a) at least once in each academic year; and
(b) within ten working days of the service on its Executive Dean or Dean, of a requisition signed by at least six members of the faculty and containing a statement of the matters to be discussed; and
(c) whenever its Executive Dean or Dean sees fit.

(2) The Executive Dean or Dean shall ensure that as far as is practicable all members have at least three working days' written notice of meetings of the faculty and of the business to be transacted.

(3) Meetings of each faculty shall be chaired by the Executive Dean or Dean of the faculty but in the absence of the Executive Dean or Dean, the members present shall determine which one of them shall take the chair.

4. The quorum for meetings of a faculty shall be 25 members or one third of the number of members in the faculty, whichever is the lesser.

5. In calculating the numbers required for a quorum members of the faculty on approved leave from the University will be excluded.

6. All questions which are before a faculty shall, unless other Statutes or regulations provide otherwise, be decided by a simple majority of the members present and voting.

7. The chair of the meeting shall have an ordinary vote and a casting vote.

8. Subject to the Statutes and regulations and to resolutions of the Senate, a faculty shall have the power to regulate its own procedures, but where a dispute arises, the standing rules and orders of the Senate shall apply.

7.(1) The Senate, on the recommendation of a faculty and the Academic Board, may determine any or all of the following in relation to a department responsible for a course or courses:
(a) that the department shall establish a Board of Studies;
(b) that the department shall be designated a school;
(c) that the head of a department designated a school shall assume the title of Dean of School.

(2) The Senate, on the recommendation of a faculty and the Academic Board, may determine that a department or group of departments shall be permitted to use the courtesy title of school for the purposes of external representation only.

8. A school established in terms of paragraph (a) shall not be permitted to establish a Board of Studies nor to appoint a Head or Dean of School.

3. A faculty shall include in its regulations the constitution of any Boards of Studies established within it.

8. A faculty may establish such advisory boards, with such membership, duties and arrangements, as are approved by the Academic Board, following a recommendation from the faculty.

9. Each faculty, with the approval of the Senate, may delegate any of its powers to its Executive Dean or Dean, its heads of department or to committees of the faculty.

10.(1) The Senate shall appoint an Executive Dean of each of the Faculties of Agriculture, Arts, Engineering and Mathematical Sciences, Medicine and Dentistry, and Science.

(2) The Senate shall appoint a Dean of each of the Faculties of Economics and Commerce, Education, and Law, and an
Executive Dean of that group of faculties, to whom the aforementioned deans shall report.

(3) The duties and responsibilities of Executive Deans and Deans of faculties shall be as determined by the Senate in each case.

(4) The selection process and the terms and conditions of appointment for each of the Executive Deans and Deans referred to in (1) and (2), shall in each case be as determined by the Senate.

11. (1) The Vice-Chancellor shall, after taking appropriate advice, appoint a deputy for each Executive Dean and Dean of a faculty, who shall perform the duties of the Executive Dean or Dean during any absence of the Executive Dean or Dean.

(2) A Deputy Executive Dean or Dean shall normally be appointed for a period of at least one academic year.

12. An Executive Dean or Dean of a faculty may with the approval of the Academic Board and Senate delegate any of the duties and responsibilities of the office to other officers or members of the faculty for a specified period.

Statute No. 9: CONVOCATION

Part I: Officers of Convocation

1. There shall be a Warden and a Deputy Warden of Convocation who shall be members of Convocation, as defined by Section 17(1) of the University of Western Australia Act, and elected annually by members of Convocation entitled to vote in accordance with the provisions of this Statute.

2. (1) The Warden may resign from office by notice in writing to the Chancellor with a simultaneous copy to the Convocation Officer. Such resignation takes effect from the time it is received by the Convocation Officer.

(2) The Deputy Warden may resign from office by notice in writing to the Warden. Such resignation takes effect from the time it is received by the Convocation Officer.

3. The Warden and the Deputy Warden are ex officio additional members of all committees and sub-committees of Convocation.

4. (1) There shall be a Convocation Officer who shall be a member of the staff of the University, appointed to the position by the Vice-Chancellor after consultation with the Warden.

(2) The Convocation Officer has such powers and shall perform such duties as are conferred or imposed by this Statute or by the Registrar after consultation with the Warden of Convocation.

Part II: Membership of Convocation

5. (1) Membership of Convocation is as defined by Section 17(1) of the University of Western Australia Act.

(2) For the purposes of this Statute, ‘graduate’ means a person who has been awarded a degree or diploma of this University.

6. (1) The Convocation Officer shall maintain a list, to be known as the Postal List, of the names and addresses of those persons as defined in the University of Western Australia Act who are members of Convocation.

(2) Only those members of Convocation whose names are on the Postal List are entitled to receive voting papers of Convocation.

(3) The name and address of a member of Convocation shall be deleted from the Postal List when—

(a) the member requests the Convocation Officer in writing to remove his or her name from the list; or

(b) mail addressed to the member by the Convocation Officer has been unclaimed not less than twice, the Convocation Officer having taken reasonable steps to ascertain the correct address of the member; or

(c) the Convocation Officer receives evidence that the member has died.

(4) The Convocation Officer shall present to each Ordinary Meeting of Convocation a list of the members whose names and addresses have been deleted from the Postal List since the last Ordinary Meeting with the exception of those members who have requested removal of their names from the Postal List.

(5) A member whose name has been deleted from the Postal List does not thereby cease to be a member of Convocation.

(6) A member of Convocation whose name has been deleted from the Postal List may at any later time request the Convocation Officer in writing to re-enter his or her name in the Postal List and on receipt of and being satisfied with the validity of such request the Convocation Officer shall enter the name and address of the member in the list. A member who lodges an application with the Convocation Officer on a date less than 42 days before an election is not entitled to vote in that election.

(7) The Postal List shall be available at all reasonable times for inspection by any member of Convocation. The Convocation Officer shall not provide copies of or information from the Postal List in part or in whole to any person or organisation without the express approval of both the Registrar of the University and the Warden.

Part III: Committees of Convocation

SELECT COMMITTEES

7. Convocation or the Warden may refer any matter to a Select Committee.

8. (1) Unless Convocation determines otherwise a Select Committee consists of the Warden, the Deputy Warden and five other members. At any meeting of the Select Committee four members constitute a quorum.

(2) The Warden has the right to be chairman of all Select Committees but if the Warden shall be at any time or times unable or unwilling to so act then the Deputy Warden has the right to so act. If both the Warden and the Deputy Warden are at any time or times unable or unwilling to so act the Select Committee shall elect one of its other members to be chairman.

9. The chairman has a vote and in the case of an equality of votes the chairman has a second or casting vote.

10. The report of a Select Committee shall be written and signed by the chairman who shall present it to the next Ordinary Meeting of Convocation.

COUNCIL OF CONVOCATION

11. (1) There shall be a committee of Convocation which shall be called the Council of Convocation (‘the Council’) which has such powers and perform such duties as are conferred or imposed on it by this Statute or by Convocation.

(2) The Council shall manage the affairs and perform such duties of Convocation so as to—

(a) encourage members of Convocation to participate in the governance of the University through the election of Convocation members to the Senate and the review of amendments to University statutes;

(b) represent the interests and opinions of members through effective communication and to present such views to the University and the community of Western Australia;

(c) encourage members to support and contribute to the intellectual and cultural prosperity of the University community;

(d) promote professional and social links between members of Convocation by creating and supporting opportunities for graduate interaction; and

(e) promote the ideals and purpose of the University and Convocation to graduates and undergraduates, other members of the University and the community of Western Australia.

(3) The Council consists of the Warden, the Deputy Warden, the immediate past Warden and 21 members of Convocation elected by Convocation.

(4) The Council shall ordinarily meet on the first Wednesday in each month except January. It may meet at other times as determined by the Warden.

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(5) A member of the Council who fails to attend three consecutive ordinary meetings of the Council without having obtained leave of the Council to be absent is deemed to have resigned from the Council at the conclusion of the third of such meetings.

(6) At any meeting of the Council the quorum is not less than one-third of the number of members of the Council.

12.(1) Subject to the provision of Clause 11(5) hereof, each elected member holds office for three years terminating on the election of each member's successor.

(2) An elected member completing a term of office is eligible for re-election.

(3) Those members of the Standing Committee whose terms of office were to terminate in the years 1993, 1994 and 1995 shall hold office on the Council, which is the successor body to the Standing Committee, until the years 1993, 1994 and 1995 respectively.

13.(1) Elections shall be held annually to fill vacancies in the Council however occurring, but between the annual elections the Council may itself elect any other member of Convocation to fill any casual vacancy in the Council. A member so elected by the Council holds office only until the next annual election unless the casual vacancy occurred after the close of nominations for the annual election and had a term of at least one year to run, in which event the member elected to it by the Council holds office until the annual election in the following year.

(2) A member elected to a casual vacancy by the Council is eligible for election at the annual elections.

(3) A member elected to a casual vacancy at the annual election is deemed to have been elected at the same time as the person whom the member succeeds in office.

(4) At the annual elections precedence shall be given to filling the vacancies with longer terms to run.

14. The Warden has the right to be Chairman of the Council but if the Warden is at any time or times unable or unwilling to so act then the Deputy Warden has the right to so act. If both the Warden and the Deputy Warden are at any time or times unable or unwilling to so act the Council shall elect one of its other members to be chairman.

15. The Council may appoint such committees with such members and such duties and for such purposes and for such periods as it deems fit provided however that each committee shall report back to the Council from time to time as required by it and no action proposed by a committee shall be taken by it until approved by the Council.

Part IV: Meetings of Convocation

16.(1) Convocation shall hold Ordinary Meetings at least twice a year at such hour and place as the Warden determines.

(2) The first Ordinary Meeting of the year shall be held on the third Friday in March and another shall be held on the third Friday in September, but if a meeting so fixed falls on a day which is deemed by the Warden to be unsuitable the meeting shall be held on a date to be fixed by the Warden.

(3) The Warden shall call additional Ordinary Meetings of Convocation at such times as the Warden may deem necessary.

17. On receipt of a requisition signed by at least 15 members the Warden shall call a Special Meeting of Convocation to be held within 42 days after receipt of such requisition. Every such requisition shall specify the matters proposed to be placed before the meeting.

18.(1) At least 14 days’ notice of any meeting shall be given by advertisement in one University publication and one daily or weekly newspaper published in Perth.

(2) At least 28 days before any meeting except an adjourned meeting the Convocation Officer shall send by mail a printed notice, stating the matters to be considered at the meeting, to all persons resident in Australia whose names are entered in the Postal List as prescribed in Clause 6 and who are—

(a) subscribing members of Convocation as identified by the Council; or

(b) members of Convocation who have attended an Ordinary or Special Meeting during a period to be agreed by Senate on the recommendation of Council; or

(c) members of Convocation who have cast a vote in an election for Senate in accordance with the provisions of Statute 12, or for Warden, Deputy Warden or Council of Convocation in accordance with the provisions of this Statute, during a period to be agreed by Senate on the recommendation of Council; or

(d) members identified by the Council as persons who have expressed an interest in Convocation.

(3) Notwithstanding sub-clause (2), the Warden may direct that the printed notice stating the matters to be considered at a meeting be sent by mail to all persons resident in Australia whose names are entered in the Postal List as prescribed in Clause 6.

(4) Where there is to be a contested election of Warden, Deputy Warden or of members of the Council in any year the notice of the March Ordinary Meeting of Convocation in that year shall be accompanied by the voting papers and envelopes as hereinafter mentioned.

19. At any Ordinary or Special Meeting of Convocation 25 members shall constitute a quorum.

20.(1) If at the expiration of 30 minutes from the time appointed for a meeting a quorum is not present then if the meeting is a Special Meeting it shall lapse but if it is an Ordinary Meeting it shall stand adjourned for 14 days at the same hour and place and notice of such adjournment shall be given by the Convocation Officer by advertisement within seven days in one daily or weekly newspaper published in Perth.

(2) If at any adjourned meeting there is no quorum present within 30 minutes from the time appointed for the holding thereof the meeting shall lapse.

21.(1) At Ordinary Meetings and Special Meetings all questions shall be resolved by a simple majority of members' votes validly cast, except where otherwise provided for in this Statute.

(2) At each meeting the chairman has a vote and in the case of an equality of votes the chairman has a second or casting vote.

22. Convocation may by motion adjourn any meeting or may adjourn any debate or matter to a future meeting.

23. A record of all the proceedings at Ordinary and Special Meetings of Convocation, and at ordinary and special meetings of the Council shall be kept by the Convocation Officer, and such records or records of proceedings for the meetings shall be available at all reasonable times for inspection by any member of Convocation.

24.(1) At all meetings of Convocation the Warden shall be chairman, except that—

(2) in the absence of the Warden the Deputy Warden shall be chairman, and that

(3) in the absence of the Warden and Deputy Warden a chairman shall be elected by the members present.

25. All matters relating to the election of Warden and Deputy Warden and members of the Council of Convocation shall take precedence over other business at the March Ordinary meeting in each year.

26.(1) The order of business at an Ordinary Meeting shall subject to Clauses 25 and 27 be as follows:

(a) the reading or circulation of the minutes of the previous meeting to those present;

(b) motions for confirmation and signature of the minutes or for amendment of the minutes and for confirmation and signature of the minutes as amended;

(c) business arising out of the minutes;

(d) correspondence;

(e) business adjourned from a previous meeting;

(f) reports of Committees;
(g) statutes;
(h) matters referred to Convocation by the Senate;
(i) motions on the notice paper;
(j) other business.

2. The order of business at a Special Meeting shall subject to Clause 27 be the confirmation of the minutes of the previous meeting, the business specified in the requisition if any, and such urgent business as the Warden directs to be set down in the notice paper but no other business.

27. The regular order of business may be suspended at any meeting by motion approved by a two-thirds majority of the members present.

**CONSIDERATION OF STATUTES**

28.(1) The draft of every proposed statute or amendment to a statute as passed by Senate shall first be submitted to the Council for its consideration.

(2) The Council shall consult as widely as is necessary or practical to understand the views of the University community with respect to each submitted proposed statute or amendment to a statute.

(3) After consultation the Council shall, within the provisions of Section 31(2) of the University of Western Australia Act, in respect of each proposal to insert, delete or amend a statute—
   (a) return the draft proposal to the Senate with reasons supporting its rejection or amendment; or
   (b) submit the proposal to a meeting of Convocation with a recommendation that—
      (i) the proposal be accepted without change; or
      (ii) the proposal be amended, in which case the Council shall present its amendments for consideration; or
      (iii) the proposal be rejected.

29.(1) The draft of every proposed statute or amendment to a statute submitted to an Ordinary or Special Meeting of Convocation shall be published in the notice sent to members in accordance with Clauses 18(2) and 18(3).

(2) Any alterations recommended by the Council shall also be published in the notice.

(3) The Council shall not submit to an Ordinary or Special Meeting of Convocation any alterations to a proposed statute or amendment to a statute which have not been published in accordance with Clauses 18(2), 18(3) and 29(2).

30. The order of procedure on a proposed statute or amendment to a statute shall subject to Clauses 31 be as follows:
   (a) reception of the statute or amendment to a statute; and
   (b) the consideration of motions to adopt, amend or reject the submitted statute or amendment to a statute.

31.(1) A motion to adopt, amend or reject the proposed statute or amendment to a statute may be amended to propose the referral to the Committee of the Whole or to a Select Committee.

(2) All amendments to a proposed statute shall be relevant to the subject matter thereof. Except by permission of two-thirds of the members present a motion to alter a proposed statute or amendment to a statute shall not be considered at a meeting of Convocation unless at least five days’ prior written notice has been given to the Convocation Officer who shall have immediately informed the Warden.

(3) The chairman may declare any amendment irrelevant.

(4) A motion to dissent from the chairman’s declaration may thereupon be proposed and if seconded shall take precedence over other business but shall not be deemed to have been passed unless approved by a two-thirds majority of the members present.

32.(1) All notices of motion must be in writing and duly signed by the originator.

(2) Notices must be addressed to the Convocation Officer and except as provided for in Clause 31(2) must reach the Convocation Officer at least 42 days before the day of the meeting.

(3) A notice of motion may be given by one member on behalf of another.

(4) No motion or other matter shall be considered at a meeting unless the subject with which it deals appears on the notice paper of such meeting or unless two-thirds of those present agree to discuss the subject at the meeting but in no case shall a vote be taken on such motion or matter at that meeting.

**STANDING ORDERS OF DEBATE**

33.(1) Every question shall be decided on the voices or show of hands unless at least five members demand a ballot.

(2) A ballot shall be taken in such a manner as the chairman shall direct.

(3) When a question has been decided by a show of hands any member may require the number of votes for and against to be recorded in the minutes.

34. Whenever the chairman rises during a debate any member then speaking or offering to speak shall sit down and the chairman shall be heard without interruption.

35. The chairman if deciding to take part in a debate shall vacate the chair and shall call upon a member to act as chairman.

36. Any member desiring to speak shall stand and address the chair.

37. When two or more members rise to speak the chairman shall call upon the member who first rose.

38.(1) A member may at any time move that the strict order of debate be observed.

(2) Such motion shall be put to the vote without debate and if it is carried no member without the permission of the chairman shall speak twice during the debate except that the mover of the original motion may reply and that on an amendment being lost the member who proposed such amendment may propose further amendments.

(3) A member who claims to have been misrepresented or misunderstood shall be allowed to explain immediately before the proposer of the original motion replies.

(4) When an amendment becomes the motion it shall be open for discussion as if it were an original motion.

39. A reply shall be allowed to a member who has proposed a motion but not to any member who has proposed an amendment except the member who proposed an amendment which has become the motion.

40. No member may speak to any question if it has been put by the chairman and the meeting has voted thereon.

41. In the absence of a member who has given notice of motion any member present may propose such a motion if written authority to do so has been received from the member who gave such notice.

42. A motion may be amended or withdrawn by the proposer with leave of the meeting.

43. When an amendment is proposed to omit certain words the chairman shall put the question ‘that such words be omitted’.

44. When an amendment is proposed to insert or add certain words the chairman shall put the question ‘that such words be inserted’ or ‘that such words be added’.

45. When an amendment is proposed to omit certain words and to substitute or add others the chairman shall first put the question ‘that such words be omitted’ and if that question is rejected the amendment shall lapse but if it is approved then the chairman shall put the further question ‘that such other words be inserted’ or ‘added’ as may be required.

46. Any member proposing an amendment may be required by the chairman to put it in writing.

47. Any motion or amendment which is not seconded shall not be discussed and no entry thereof shall be made in the minutes.
48. When amendments have been proposed and defeated or withdrawn the motion shall be put as originally proposed.

49.(1) A motion may be superseded—
   (a) by a motion that ‘Convocation proceed to the next business’;
   (b) by a motion that ‘Convocation adjourn’.
   (2) Such motion if seconded shall be put forthwith.

50.(1) A debate may be closed by a motion ‘that the question be now put’ being proposed, seconded and carried.
   (2) After such a motion has been seconded it shall be put forthwith without amendment or debate but shall not be deemed to have been carried unless two-thirds of the members present vote for it.

51. Notice of motion to rescind any decision of Convocation must be given in writing in accordance with Clause 32 and no such motion shall be carried unless two-thirds of the members present have voted for it.

52. If at an Ordinary or Special Meeting or an adjourned meeting a question arises for which no provision is made by these Standing Orders as defined by Clauses 16 to 51 the decision of the chairman thereon shall be final.

53. These Standing Orders as defined by Clauses 16 to 51 or any of them except Clauses 28, 29 and 32 may be suspended for the time being on a motion proposed with or without notice but no such motion shall be carried unless two-thirds of the members present have voted for it.

54. A Committee of the Whole may be appointed by the passing of a motion ‘that Convocation do now resolve itself into Committee of the Whole’.

55. The Warden has the right to be chairman of the Committee of the Whole but if unwilling the Warden may request another member be voted to the chair.

56. A member may speak more than once on any question.

57. Motions and amendments thereto need not be seconded.

58. The chairman shall have a vote and in the case of an equality of votes the chairman has a second or casting vote.

Part V: Finance

59. The Council of Convocation may receive and disburse such money as may be given to Convocation and subject as hereinafter appears it may disburse such money in such manner as the Council shall think fit.

60.(1) All money received by Convocation shall be paid by it—
   (a) to the Convocation Reserve Fund; or
   (b) to the Convocation General Purposes Fund; or
   (c) to such other fund or funds as the Council may decide.
   (2) An audited copy of an Annual Statement of Accounts and Annual Statement of Income and Expenditure shall be presented to the September Ordinary Meeting of Convocation each year.

61.(1) At least one half of all interest earned by the Convocation Reserve Fund and the Convocation General Purpose Fund in any year shall be placed at the end of that year to the credit of the Convocation Reserve Fund. The remaining portion of the interest so earned shall be placed to the credit of the Convocation General Purpose Fund.

   (2) Disbursements shall be made from the Convocation Reserve Fund only with the prior approval of a two-thirds majority of those present at a meeting of Convocation to which notice of the proposed disbursement has been given in the notice calling the meeting.

Part VI: Election of Warden, Deputy Warden and Members of the Council of Convocation

62.(1) At least 60 days before the date of the March Ordinary Meeting of Convocation in each year a notice calling for nominations for election of Warden and Deputy Warden, and for election to the Council, shall be inserted in one University publication and in one daily or weekly newspaper published in Perth, and shall be exhibited at the University.

   (2) The notice shall contain—
   (a) particulars of the number of vacancies to be filled;
   (b) notification of the date on which nominations close, which date shall be at least 42 days before the date fixed for the March Ordinary Meeting of Convocation;
   (c) information that nomination forms are available upon application to the Convocation Officer.

63. A member of Convocation seeking election as Warden or Deputy Warden or election to the Council shall on or before the date on which nominations close deliver to the Convocation Officer a nomination form signed by the candidate and by two other members of Convocation, and containing particulars of—
   (a) the year of the candidate’s admission to Convocation; and
   (b) the candidate’s qualifications for membership under Section 17(1) of the University of Western Australia Act.

64.(1) A member of Convocation seeking election as Warden or Deputy Warden or election to the Council may submit to the Convocation Officer before the close of nominations a short biography not exceeding 250 words in length containing all or any of the following particulars of that member:
   (a) degree or degrees, date of graduation, and other professional qualifications;
   (b) profession or position;
   (c) details of work on bodies connected or associated with the University;
   (d) prizes won, publications issued and research done;
   (e) service whether in war or peace to the community or any section of it and positions held by the candidate in connection therewith;
   (f) such other particulars as the candidate shall deem fit.

65. If an election is required the biography of each candidate for election shall be submitted to the Vice-Chancellor who may delete any matter therein which is deemed to be offensive or untrue.

66.(1) If within the prescribed period the number of valid nominations delivered to the Convocation Officer is equal to or less than the number of vacancies the candidates so nominated shall at the March Ordinary Meeting of Convocation be declared by the chairman to be elected, and where the number is less than the number of vacancies nominations for election to the remaining vacancies shall be called for by the chairman at the meeting and the election shall be conducted in accordance with provisions in this Statute.

   (2) Disputes over the right of any candidate to contest an election shall be decided by the chairman and where the decision is against the candidate he shall have the right to appeal to the University Court.

67. If there are fewer candidates nominated than the number of vacancies the chair shall at the March Ordinary Meeting of Convocation be declared to have been elected, and the council so elected shall be declared to form the Council of Convocation for the ensuing year.

68. If within the prescribed period the number of valid nominations delivered to the Convocation Officer exceeds the number of vacancies to be filled the Convocation Officer shall not later than 28 days before the date of the meeting send by post to each member whose name is entered in the Postal List—
   (a) a voting paper;
   (b) an envelope that is marked ‘Voting paper—Election of Warden of Convocation’; and
   (c) a reply paid envelope on the back of which is printed a form of declaration. Upon this envelope there shall be written or printed the address of the Convocation Officer and the words ‘Election of Warden of Convocation’. The declaration shall be in the following form:

I declare that I am a member of Convocation of The University of Western Australia and that I have not previously voted at this election.

Signature  ..............................................................................

Full name (Block letters)  ....................................................

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(d) the particulars of each candidate if available, including the year of the candidate’s admission to Convocation, qualifications for membership under Section 17(1) of the University of Western Australia Act, whether the candidate is a current officer bearer seeking re-election, and the names of the two persons signing the candidate’s nomination form;

(e) the biography of each candidate if provided; and

(f) notification that the closing time and date for the receipt of voting papers is 5 p.m. on the second Tuesday in March of that year.

(2) The provisions of sub-clause 66(1) shall mutatis mutandis apply to the election of Deputy Warden and election to the Council of Convocation as if the words ‘Deputy Warden’ or ‘member of the Council’ appeared therein in place of the word ‘Warden’ appearing therein.

(3) All voting papers and envelopes addressed to members resident outside Australia shall be forwarded to the addressee by airmail.

(4) Upon being satisfied that a voting paper or either or both envelopes have been accidentally lost or destroyed, the Convocation Officer shall on application being made supply another voting paper or envelopes or both as applicable.

(5) On the voting paper shall be printed or typed the names of the candidates in alphabetical order, and the number of vacancies to be filled.

67.(1) In the election of Warden and Deputy Warden a voter shall indicate on the voting paper the order of his or her preference by placing numbers consecutively starting with the number ‘1’ opposite the names of all candidates.

(2) A voting paper is invalid and excluded from the count if—

(a) the voting paper which is received by the Convocation Officer is not contained in sealed envelopes with a signed declaration in the form specified in Clause 66(1)(c);

(b) the name of any candidate is left unnumbered, provided that in the case of a voting paper on which one name is left unnumbered the appropriate number shall be inserted by the Convocation Officer if it is the last number in sequence and that voting paper shall thereupon be valid, subject to being not invalid for any other reason; or

(c) the paper bears the signature of any person or any other mark which identifies the voter.

68.(1) In the election of the members of the Council a voter shall exercise a vote by striking out the names of as many of the non-preferred candidates as exceed the number of vacancies to be filled.

(2) A voting paper is invalid and excluded from the count if—

(a) the voting paper which is received by the Convocation Officer is not contained in sealed envelopes with a signed declaration in the form specified in Clause 66(1)(c); or

(b) the voter has struck out more or fewer names than required in terms of (1); or

(c) the paper bears the signature of any person or any other mark which identifies the voter.

(3) Those candidates up to the total number of vacancies to be filled who have the least number of votes against them as indicated by the striking out of their names shall at the March Ordinary Meeting of Convocation be declared by the chairman to be elected.

(4) At the annual election precedence shall be given to filling the vacancies with longer terms to run and the terms of office to be held by successful candidates shall be decided if necessary by the drawing of lots by the Convocation Officer.

69.(1) Each voter shall—

(a) place his or her voting paper without any other matter in the envelope provided for that purpose by the Convocation Officer;

(b) seal the envelope and place it in the envelope addressed to the Convocation Officer; and

(c) sign the declaration on the envelope addressed to the Convocation Officer and post or deliver the envelope to the Convocation Officer.

(2) All voting papers received by the Convocation Officer by 5 p.m. on the second Tuesday in March shall if otherwise valid be counted at the scrutiny.

(3) The Convocation Officer shall from time to time (as decided by the Convocation Officer)—

(a) open or cause to be opened each envelope in respect of which the declaration has been signed;

(b) check or cause to be checked the names appearing on the declarations with the Postal List of members of Convocation;

(c) place or cause to be placed the envelopes unopened in a sealed ballot box; provided that if there is any doubt as to the genuineness of any signature the Vice-Chancellor shall examine the disputed signature and decide whether or not it is genuine. Such decision by the Vice-Chancellor shall be final.

(4) All envelopes containing the voting papers shall be kept by the Convocation Officer unopened until the count of votes takes place at such a time and place as fixed by the Warden in sub-clause (5).

(5) The Convocation Officer shall open or cause to be opened the voting papers and count or cause to be counted the votes in accordance with the method prescribed in Statute 12 on such a day and at such time as decided by the Warden, provided such a day is at least 24 hours preceding the date fixed for the March Ordinary Meeting.

(6) Each candidate for election may nominate a scrutineer to be present at the count of the votes. The Warden may appoint one or more general scrutineers as well as a scrutineer on behalf of any candidate who has not appointed one.

(7) In the event of an equality of votes being cast in favour of two or more candidates of whom at least one must be elected to a vacancy in accordance with the foregoing provisions and there being more of such candidates than remaining vacancies to be filled, the Warden shall by casting vote determine which shall be elected.

(8) The Warden shall subject to the provisions herein contained determine conclusively all questions of detail concerning the election.

70.(1) If within the prescribed period the number of valid nominations delivered to the Convocation Officer is less than the number of vacancies, the Convocation Officer shall inform the chairman of the March Ordinary Meeting during that meeting and thereupon any member of Convocation who is present at that meeting or who has consented in writing to be nominated and for whom such consent has been handed to the chairman may be nominated at the meeting and shall be eligible for election.

(2) If the number of candidates so nominated at the meeting equals the number of vacancies those candidates are deemed to have been elected.

(3) If more candidates are nominated at the meeting than the number of vacancies the names of all candidates shall be written in alphabetical order on voting papers one of which shall be handed to each member present who shall vote in the manner prescribed by Clause 68(1).

(4) After the voting papers have been collected a count shall be conducted in accordance with the method prescribed in Statute 12.

(5) The provisions of Clauses 67(2)(b),(c) and 68(2)(b),(c) shall apply equally to an election under this clause.

(6) The result of every count of votes conducted under Clauses (3), (4) and (5) shall be reported by the Convocation Officer to the chairman of the meeting who shall thereupon declare the names of the duly elected candidates.

(7) Immediately upon the completion of the count of voting papers these shall be placed by the Convocation Officer in a sealed container and shall be held by him for 14 days at the
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ELECTIONS TO FILL CASUAL VACANCIES

73. Any vacancy which occurs in the office of Warden shall be filled in accordance with Section 21 of the University of Western Australia Act within three months of the vacancy and the election shall in all respects except for the period of notice be conducted according to the provisions in this Statute.

74.(1) Any vacancy which occurs in the office of Deputy Warden from any cause whatsoever except annual retirement shall be filled as it occurs by election of the Council of Convocation held at the meeting of the Council next following the expiry of 14 days from the occurrence of the vacancy.

(2) The notice of the meeting shall state that the election is to be held at the meeting.

(3) Any member of Convocation who is present at that meeting or who has consented in writing to be nominated and such consent has been handed to the chairman may be nominated at the meeting by a member of the Council of Convocation and is eligible for election.

(4) If only one candidate is so nominated he or she is deemed to have been elected.

(5) If more than one candidate is so nominated the names of all the candidates shall be written in alphabetical order on voting papers one of which shall be handed to each member of the Council present who shall vote in the manner prescribed for the election of Warden.

(6) After the voting papers have been collected a count shall be conducted by the Warden and the Convocation Officer in the manner prescribed for the election of Warden and the Warden shall thereupon declare the name of the candidate who has been duly elected as Deputy Warden for the remainder of the year.

75.(1) The election of members to fill casual vacancies on the Council shall be determined by the Council.

(2) Every candidate for election shall be proposed and seconded by a member of Convocation.

(3) If there are no more candidates than there are vacancies to be filled the chairman shall declare the persons nominated to have been duly elected.

(4) If there are more candidates than there are vacancies to be filled an election shall forthwith be held in accordance with the following provisions:

(a) the election shall be conducted by secret ballot and for this purpose the members of the Council present shall be given a voting paper bearing the names of the candidates in alphabetical order of surnames;

(b) a member shall exercise a vote by striking out the names of as many of the candidates as exceed the number of vacancies to be filled;

(c) the Warden may appoint one or more scrutineers;

(d) a voting paper is invalid and excluded from the count if—

(i) the voter has struck out more or fewer names than required in terms of (b); or

(ii) the paper bears the signature of any person or any other mark which identifies the voter;

(e) the candidates shall be declared elected in the order of total votes polled by them with precedence given to filling the vacancies with the longer terms to run until all the vacancies are filled;

(f) in the event of an equality of votes being cast in favour of two or more candidates of whom at least one must be elected to a vacancy in accordance with the foregoing provisions and there being more of such candidates than remaining vacancies to be filled, the chairman shall by casting vote determine who is elected.

Statute No. 10: VICE-CHANCELLOR

1. The Vice-Chancellor who shall also be the President of the University, shall be its chief executive officer.

2. Subject to the Acts, Statutes and regulations and to any resolutions of the Senate, the Vice-Chancellor—

(a) shall be specially charged with the duty of promoting the interests and furthering the development of the University;

(b) shall be responsible for the academic, administrative, financial and other business of the University;

(c) shall exercise a general supervision over the staff and students of the University.

3.(a) The Vice-Chancellor shall have such authority as may be necessary to enable him to carry out his duties and responsibilities.

(b) The Vice-Chancellor may, with the approval of the Senate from time to time, delegate any of his powers (except this power of delegation), duties and responsibilities to another person, and that person shall have the authority necessary to carry out all the duties and responsibilities so delegated.

(c) The Vice-Chancellor may at any time resolve or terminate any such delegation.

4. The Vice-Chancellor shall be ex officio a member of every committee and board of the Senate, of the Academic Board and its boards and committees, and of every faculty, faculty board and faculty committee. He may, subject to the approval of the Senate, appoint a person to represent him on any of the above bodies from time to time.

5.(a) Whenever the Vice-Chancellor is absent from his duties at the University, a Deputy Vice-Chancellor nominated by the Vice-Chancellor or, if this is not possible, by the Chancellor, shall be Acting Vice-Chancellor.

(b) During the absence of the Vice-Chancellor and the Deputy Vice-Chancellors from their duties at the University the Chancellor may appoint a professor of this University to be Acting Vice-Chancellor.

6. Nothing in this Statute shall affect the precedence or authority of the Chancellor or Pro-Chancellor.
Statute No. 11: ACADEMIC DRESS

1. The official dress of this University shall be as follows:
   (a) The Chancellor’s gown shall be a black silk gown faced with white silk and trimmed with gold braid down each front with a flap collar at the back faced with white silk and trimmed with gold braid and with open sleeves fully lined with white silk, trimmed with gold braid and turned back to form a triangle bisected by two loops of gold cord from the shoulders. The Chancellor’s cap shall be a black velvet trencher cap with gold tassel and button and trimmed with three centimetres gold braid.
   (b) The Pro-Chancellor’s gown shall be a black silk gown faced with white silk and trimmed with gold cord down each front with a flap collar at the back faced with white silk and trimmed with gold cord and with open sleeves fully lined with white silk, trimmed with gold cord and turned back to form a triangle bisected by two loops of silver cord from the shoulders. The Pro-Chancellor’s cap shall be a black velvet trencher cap with gold tassel and button and trimmed with one-and-one-half centimetres of gold braid.
   (c) The Vice-Chancellor’s gown shall be a black silk gown faced with white silk and trimmed with silver braid down each front with a flap collar at the back faced with white silk and trimmed with silver braid and with open sleeves fully lined with white silk, trimmed with silver braid and turned back to form a triangle bisected by a loop of silver cord from the shoulders. The Vice-Chancellor’s cap shall be a black velvet trencher cap with silver tassel and button and trimmed with three centimetres silver braid.
   (d) The gown for members of the Senate shall be the habit of their degrees or a black cloth gown similar to that worn by graduates holding the degree of master but with a plain black collar and with the sleeves looped up with black braid from the shoulders and a black cloth trencher cap.

2. The academic dress for graduates of this University shall be:

Gowns

Graduates of bachelor’s degree, certificate and diploma courses: Black cloth gown similar in shape to that worn by Bachelors of Arts of the University of Cambridge.
Masters: Black cloth gown similar in shape to that worn by Masters of Arts of the University of Cambridge.
Doctors of Philosophy: Black silk gown as prescribed for Masters but with facings of scarlet silk ten centimetres wide the full length of the front.

Holders of professional doctorates: Black silk gown as prescribed for Masters with silk facings ten centimetres wide the full length of the front, of the colour prescribed in the General Regulations for Academic Courses.
Doctors (other than Doctors of Philosophy and holders of professional doctorates): Gown of scarlet cloth of the Cambridge LittD pattern with facings ten centimetres wide of the colour prescribed in the General Regulations for Academic Courses.

Hoods

All hoods shall be of the simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford and shall be lined with silk of the colour prescribed in the General Regulations for Academic Courses.
Bachelors: Black silk hood lined with silk of the prescribed colour and edged with white silk three centimetres wide.
Masters: Black silk hood lined with silk of the prescribed colour.
Doctors of Philosophy: Black silk hood lined with scarlet cloth.

Holders of professional doctorates: Black silk hood lined with silk of the prescribed colour.
Doctors (other than Doctors of Philosophy and holders of professional doctorates): Hood of scarlet cloth lined with silk of the prescribed colour.

Stoles

All stoles shall be of cloth, five centimetres wide and 180 centimetres long, and shall be worn round the neck and down the facing of each side of the gown.

Diplomates: Both sides of the stole shall be of the colour prescribed in the General Regulations for Academic Courses.
Graduates of certificate courses: The stole shall be of black cloth 180 centimetres long and shall have 45 centimetres of cloth down each side to breast level in the colour prescribed in the General Regulations for Academic Courses.

Caps

Masters: Black cloth trencher cap.
Doctors (including Doctors of Philosophy and holders of professional doctorates): Black velvet trencher cap.

3. The academic dress for undergraduates of this University shall be a plain black cloth gown with a band of silk one-and-one-half centimetres wide of the colour prescribed in the General Regulations for Academic Courses, placed horizontally at the level of the breast on each facing of the gown.
4. The colours of the silk linings and facings of the dress for degrees and diplomas shall be as determined by the Senate from time to time and prescribed in the General Regulations for Academic Courses.

Statute No. 12: METHOD OF ELECTION BY CONVOCATION OF PERSONS TO BE MEMBERS OF THE SENATE

1. In this Statute—
   ‘Warden’ means the Warden or, in his or her absence, the Deputy Warden or, in the absence of the Deputy Warden, a person appointed by the Chancellor;
   ‘Convocation Officer’ means the Convocation Officer or, in his or her absence, a Returning Officer appointed by the Warden.

2. The annual election of one member of the Senate shall be held on the second Tuesday of March in every year or upon such later date in that month as the Senate may appoint.
3. In the event of the office of a member of the Senate elected by Convocation becoming vacant by death or resignation or otherwise before the expiration of the full term, the Senate at its first meeting after the occurrence of the vacancy shall fix a day for the election of a successor.
4. At least 60 days’ notice of any election shall be given by advertisement in the University’s internal newspaper and in at least one daily or weekly newspaper published in Perth.
5. (a) Nominations of candidates shall reach the Warden of Convocation no later than 42 days before the date fixed for the election.
   (b) Each nomination shall be in writing signed by the nominee and two persons eligible to vote in the election as proposer and seconder.
6. Persons shall not be eligible for election who—
   (a) are not of the full age of 21 years;
   (b) are undischarged bankrupts;
   (c) are insolvents under administration; or
   (d) have been convicted of an offence and sentenced to imprisonment, unless they have received a free pardon or have undergone the sentence passed upon them; or
   (e) are of unsound mind or are persons whose person or estate is liable to be dealt with in any way under the law relating to mental health;
   (f) are not members of Convocation.
7. On the expiration of the time for receiving nominations, the Warden shall arrange for the names of the nominees and the fact of their candidature to be advertised in the University’s internal
8.(1) If the number of candidates is equal to the number of vacancies the Warden shall report the fact to the Chancellor, who shall then declare the candidate or candidates duly elected.
(2) If there are more candidates than vacancies the election shall be by ballot of the members of Convocation.
9.(1) If a ballot is necessary for the annual election of one member of the Senate, the Convocation Officer shall, not later than 28 days after the latest day for receiving nominations, post with the notice of the First Ordinary Meeting of Convocation, sent in accordance with the provisions of sub-clause 18(2) of Statute No. 9:

(a) a voting paper;
(b) an envelope that is marked 'Voting Paper—Election of Senate Member'; and
(c) a reply paid envelope upon which shall be written or printed the address of the Convocation Officer and the words 'Convocation—Election of Senate Member' and on the back of which shall be printed a form of declaration as set out below.

I declare I am a member of the Convocation of The University of Western Australia and that I have not previously voted at this election.

Signature

Full name (Block letters)

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(2) In the event that the office of a member of the Senate elected by Convocation becomes vacant from any cause whatsoever except termination of office by effluxion of time and a ballot is necessary, the Convocation Officer shall, not later than 28 days after the latest day for receiving nominations, post to each member of Convocation whose name and address is entered in the Postal List in accordance with the provisions of sub-clause 6(1) of Statute No. 9:

(a) a voting paper;
(b) an envelope that is marked 'Voting Paper—Election of Senate Member'; and
(c) a reply paid envelope on the back of which is printed a form of declaration as set out in sub-clause (1)(c) and upon which shall be written or printed the address of the Convocation Officer and the words 'Convocation—Election of Senate Member' and on the back of which shall be printed a form of declaration as set out below.

I declare I am a member of the Convocation of The University of Western Australia and that I have not previously voted at this election.

Signature

Full name (Block letters)

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10. The ballot shall be conducted by the Convocation Officer assisted by scrutineers appointed by the Warden.
(2) Each candidate shall be entitled to nominate one scrutineer to be present at the ballot.
12.(1) Each voting paper shall list the names of all candidates who have been duly nominated, the order in which the names appear on the voting paper having been determined by the Warden by lot, and no voting paper or declaration other than that officially issued as aforesaid shall be accepted.
(2) Upon being satisfied that a voting paper or either or both envelopes have been accidentally lost or destroyed, the Convocation Officer shall, on application being made, supply another voting paper or envelope, or both, as applicable.
13.(1) A voter shall indicate on the voting paper the order of his or her preference by placing numbers consecutively, starting with the number '1' opposite the name of his or her first preference and may continue numbering second and later preferences.
(2) A voting paper will be considered valid up to the point where a sequential numeral is omitted or duplicated.
(3) A voting paper shall be considered invalid if—
(a) when it is received by the Convocation Officer it is not contained in sealed envelopes with a signed declaration in the form specified in Clause 9; or
(b) it bears the signature of any person or any other mark which identifies the voter.
14.(1) Each voter shall—
(a) place his or her voting paper without any other matter in the envelope provided for that purpose by the Convocation Officer;
(b) seal the envelope and place it in the envelope addressed to the Convocation Officer;
(c) sign the declaration on the envelope addressed to the Convocation Officer; and
(d) post or deliver the envelope to the Convocation Officer.
(2) All voting papers received by the Convocation Officer by 5 p.m. on the day of the election shall if otherwise valid be counted at the scrutiny.
15. Except as provided in Clause 14 a member of Convocation shall not, before or after marking the voting paper, transfer or part with it or with the envelope on which the declaration is endorsed to, or permit it to be used by, any other person.
16.(1) The Convocation Officer shall from time to time (as decided by the Convocation Officer)—
(a) open or cause to be opened each envelope in respect of which the declaration has been signed;
(b) check or cause to be checked the names appearing on the declarations with the Postal List of members of Convocation;
(c) open each envelope marked 'Voting Paper—Election of Senate Member' and place it or cause it to be placed in a sealed ballot box;
provided that if there is any dispute as to the genuineness of any signature the Warden shall examine the disputed signature and determine conclusively whether or not it is genuine.
17. At the expiration of the time allotted for the ballot the Convocation Officer and the scrutineers shall proceed to the examination of the voting papers.
18. The distribution of votes cast in the ballot shall be carried out by the method described in the appendix to Statute 25.
19. The Warden shall, subject to the provisions of this Statute, determine conclusively all questions of detail concerning the election.
20. The Warden shall report the result of the election to the Chancellor, who shall then declare the candidate or candidates, who have been found to be preferred by the electors, duly elected a member or members of the Senate.
21. When the count of the votes has been completed the Convocation Officer shall immediately place them in a sealed container and shall hold them for 14 days at the expiration of which time the Convocation Officer shall destroy them unless otherwise directed by the Chancellor.
22. The Convocation Officer shall prepare a list of all persons entitled to vote completed to the last day for receiving nominations for any election.
23. All voting papers and envelopes in connection therewith for the election by members of Convocation of members of the Senate addressed to members at places not having a regular surface mail which would be received by the addressee within 14 days of posting shall if there is an airmail service available be forwarded to the addressee by airmail.
24.(1) A person seeking election may deliver, with the nomination referred to in Clause 5, a biography not exceeding 250 words in length, containing all or any of the following particulars of that person:
(a) degree or degrees, date of graduation and other professional qualifications;
(b) profession or position;
(c) details of work on bodies connected or associated with the University;
(d) prizes won, publications issued and research done;
(e) service whether in war or peace to the community or any section of it and positions held in connection therewith;
(f) such other particulars as the candidate may consider appropriate.

(2)(a) If an election is required the biography of each candidate for election shall be submitted to the Vice-Chancellor and the Warden (unless the Warden is seeking election), who may delete any matter therein which they or he or she (as the case may be) consider to be offensive or untrue;

(b) before exercising the power to delete any matter from a biography the Vice-Chancellor or Warden shall if possible consult the candidate concerned.

(c) A copy of the approved biography of each person seeking election showing his or her name and address and the names of the proposer and seconder referred to in Clause 5(b) shall be posted with the ballot papers.

Statute No. 13: AFFILIATED AND ASSOCIATED INSTITUTIONS

1. Any college whether incorporated or not, or any educational establishment or any research institute or research centre wheresoever situated, may apply to be recognised as an affiliated or an associated institution of the University.
2. Every such application shall be accompanied by evidence of the status, purpose and goals of the institution, and of the permanency of its establishment.
3. The Senate shall obtain from the Academic Board a report on the status, purpose and goals of the institution, and, after receiving the report, shall decide whether the institution shall be affiliated or associated with the University; such affiliation or association when granted shall in no case be for a period of more than five years, but may be periodically renewed after report from the Academic Board.

4. If it is desired that any of the courses or programmes in the applicant institution, taken singly or in groups, shall be recognised by the University, as equivalent in scope and standard to certain courses or programmes in the University, or as suitable to be included as part of the work required for a degree or diploma granted by the University—

(a) The applicant institution shall supply to the University full syllabuses of any such courses or programmes referred to, with details as to the amount of lecture, tutorial, and practical work involved, and the names, qualifications, and experience of the teachers, and the standard of examinations in the institution concerned if these are to be recognised in lieu of corresponding examinations in the University.

(b) The Senate, after receiving the report of the Academic Board on the scope and standard of the courses or programmes for which recognition is sought, shall decide which if any of the applicant institution’s courses and programmes shall be recognised as qualifying courses and programmes for admission to University Examinations, or which examinations in such institution may be accepted as suitable to form part of the requirements for a degree or diploma granted by the University. Such recognition shall in no case be for a period of more than five years, but may be periodically renewed after report from the Academic Board. The Senate reserves the right of inspecting at any time the buildings and equipment of any affiliated or associated institution, and of inquiring into the qualifications of the staff, and may nominate any person or persons for this purpose.

(c) Affiliated or associated institutions shall be required to advise the Senate of any relevant staff changes and of any change in the scope or standard of recognised courses or programmes.

(iii) The Academic Board shall consider any relevant staffing, course and programme changes and shall recommend to the Senate whether recognition of the course or programme and affiliation or association of the institution shall cease or continue.

(d) An affiliated or associated institution may from time to time apply for the recognition of further courses, programmes or examinations. Such application shall be accompanied by the same details as are required in sub-section 4(a), and shall be dealt with as provided in sub-section 4(b).

(e) The Academic Board shall have power to make from time to time, subject to the approval of the Senate, such regulations as it may deem advisable for the admission, registration and control of students attending recognised courses and programmes in an affiliated or associated institution as part of their work for a degree or diploma of the University.

Statute No. 14: GRANTING AND CONFERRING OF DEGREES AND DIPLOMAS

1. The degrees and diplomas of the University may be conferred at meetings of the Senate or at such other University ceremonies as the Senate may from time to time determine.
2. The degrees and diplomas may, on behalf of the Senate, be conferred by the Chancellor. In the absence of the Chancellor they may be conferred by the Pro-Chancellor and in the absence of both Chancellor and Pro-Chancellor by the Vice-Chancellor.
3. The procedure for the presentation of candidates and for the conferring of degrees and diplomas shall be as prescribed by the Senate.

4.(1) If an election is required the biography of each candidate for election showing his or her name and address and the names of the proposer and seconder referred to in Clause 5(b) shall be posted with the ballot papers.

7.(1) The Senate, on the recommendation of the Honorary Degrees Committee, may confer an honorary degree on any person for distinguished service or attainments within or without the State.

7.(2) The Honorary Degrees Committee shall be a standing committee of the Senate and shall consist of the Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Chairman of the Academic Board, two other members of the Senate and two members nominated by the Academic Board.

3. The committee shall act in accordance with the following procedure:
A nomination of a candidate for the award of an honorary degree may be made by any member of the Senate or the Academic Board.

(b) Only nominations submitted in writing to the Registrar and stating the grounds on which the candidate is nominated shall be considered. Unless the committee otherwise determines, nominations shall be submitted by the first Monday in October each year.

(c) A member of the committee who has nominated a candidate for the award of an honorary degree shall not take part in the deliberations nor in the decision of the committee on the candidate nominated by him.

(d) When the grounds of nomination of a candidate include his academic eminence the dean of the appropriate faculty shall be co-opted without vote to the committee while the nomination is being considered.

(e) A person nominated for the award of an honorary degree shall not be consulted beforehand and any resolution of the committee recommending the award will be in the form of an offer of the award.

(f) When the committee recommends that a person be offered the award of an honorary degree the Chancellor shall make a report to that effect to the Senate and move the adoption of the recommendation from the Chair. No reference shall be made to persons not recommended.

(g) Unless the Senate otherwise determines, honorary degrees shall be conferred only at an annual graduation ceremony.

THE CHANCELLOR’S MEDAL

Although the award of the Chancellor’s Medal is not governed by Statute No. 14 the following guidelines are appended here for reference.

A number of people make outstanding contributions to the University in a variety of ways. It is the wish of the Senate that the contributions of these people should be recognised through the award of a Chancellor’s Medal. The following guidelines have been agreed by the Senate for the presentation of Chancellor’s Medals:

1. A Chancellor’s Medal may be awarded to a person for an outstanding contribution, or sustained contributions, to the University such as to enable the University to discharge its teaching, research and community responsibilities more effectively.

2. Members of the staff of the University shall be eligible for the award, but a Chancellor’s Medal will not normally be awarded for exceptional academic achievement, for which other means of recognition exist.

3. There shall be no restriction upon the number of medals to be awarded in any one year; but it is not anticipated that, once the award has become established, more than three medals will be awarded in any year.

4. Decisions on the award of Chancellor’s Medals shall be made each year by the Honorary Degrees Committee.

5. Nominations for the award of a Chancellor’s Medal may be made by any person associated in any way with the University and should be accompanied by a brief statement of the case in favour of the award, together with a citation which sets out the person’s achievements. Nominations should also be signed by a seconder who is a member of the Senate or of the staff of the University. Nominations should not be communicated to the nominee.

6. The Chancellor’s Medals shall be awarded at the August Graduation Ceremony.

7. It is envisaged that the University, having awarded Chancellor’s Medals, will wish to maintain its association with the recipients and, in addition to the annual ceremony, at least one other function will be held each year to which holders of the medal will be invited.

Statute No. 15
Repealed by Amending Statute No. 1 of 1976.

Statute No. 16
Repealed by Amending Statute No. 3 of 1954.

Statute No. 17: DISCIPLINE

Definitions

1. In this Statute unless the context otherwise requires—

(a) ‘member of the University’ means member of the Senate, member of Convocation, member of the University staff or student enrolled at the University;

(b) ‘student’ means a person enrolled as a student at the University other than a person who is a member of the University staff with a full-time or fractional appointment;

(c) ‘University officer’ means the Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellor, the Pro Vice-Chancellor (Research), the Registrar, the Vice-Principal (Finance and Resources), the Deputy Registrar, the University Librarian, any head of a college or hall of residence of the University, any member of the academic staff and any other member of the University staff whom the Senate designates for the purposes of this Statute as a University officer whether by appointment held or by name: the expression also includes any person acting in any of these offices or positions or appointments;

(d) ‘Panel’ means the group of academic staff or the group of students appointed annually by the Senate from which the members of a Board of Discipline are selected;

(e) ‘University’ when used to describe a locality includes all the land and buildings over which the Senate exercises control whether because the University is the proprietor of the land or building, or because University activities are carried out on the land or in the buildings;

(f) reference to any person by the appointment, position or office held includes reference to any person for the time being acting in the appointment, position or office;

(g) terms in the singular include the plural, and terms in the plural include the singular.

Misconduct

2.(1) In this Statute, unless the context otherwise requires, ‘misconduct’ means any conduct on the part of a student which impairs the reasonable freedom of other members of the University to pursue their studies or researches, or the reasonable freedom of persons to express their opinions, within the University or to participate in the life of the University, or which impairs University administration and, in the case of courses for a degree which entitles the holder to practice in a profession, whether or not there are additional requirements to be satisfied before the holder is so entitled, conduct which in the opinion of a Board of Discipline is unprofessional conduct in that profession.

2.(2) Without limiting the generality of the definition in sub-clause (1), ‘misconduct’ includes:

(a) wilfully obstructing or disrupting any University teaching, study, research, examination or test;

(b) wilfully obstructing or disrupting any official meeting, proceeding or ceremony within the University or any University activity;

(c) wilfully interfering unduly with the freedom of speech within the University of any member of the University or of any speakers invited by any section of the University to express their views;
(d) wilfully interfering with the freedom of movement within
the University of any member of the University or of any guest
or visitor;
(e) failing to leave any University building or part of any
University building or any place within the University forthwith
when directed to do so by a University officer;
(f) entering any place within the University which the student
is forbidden to enter by a University officer or by any statute,
regulation, by-law or Senate resolution or by any rule, direction
or order made or given under such statute, regulation, by-law or
resolution;
(g) acting dishonestly or unfairly in connection with any
University, faculty or departmental examination or test or the
preparation or presentation of any thesis, essay, exercise or other
work;
(h) wilfully obstructing or attempting to obstruct or deter any
staff members or employees of the University in the performance
of their duties;
(i) wilfully damaging, or wrongfully dealing with any
University property, or the property within the University of any
person;
(j) assaulting or attempting to assault any person within the
University;
(k) disobeying or failing to comply with any provision of any
University statute, regulation or by-law or any Senate resolution
or with any rule, direction or order made or given under such
statute, regulation, by-law or resolution;
(l) failing to comply with any penalty imposed under any
University statute, regulation or by-law, or any Senate
resolution;
(m) sexual harassment as defined in the University’s Sexual
Harassment Policy against any person or in upon the premises
of the University.
(3) Subject to the rights of appeal provided in this Statute any
decision under this Statute that a student has been guilty of
misconduct or imposing a penalty on a student is final and
conclusive.

Penalties
3.(1) The penalties that may be imposed for misconduct are:
(a) fines up to the equivalent of the minimum fortnightly living
allowance payable to an independent student under the
provisions of Austudy or such other Commonwealth
undergraduate student support scheme as may in future replace
it, howsoever named or described, and all other subsequent
schemes;
(b) any or all of the following suspensions of a student’s rights
and privileges:
(i) exclusion from lectures, seminars, tutorials and other
classes;
(ii) exclusion from laboratories or other University facilities or
any part or parts thereof;
(iii) exclusion from any examination or test or any part of any
examination or test;
(iv) withholding of the student’s results of any examination or
test or of any part of any examination or test;
(v) exclusion from the University or any part of the University;
(c) cancellation or deprivation of credit for any examination,
test or other work or any part of any examination, test or other
work but only if the misconduct involved acting dishonestly or
unfairly in connection with some part of the examination, test or
other work;
(d) expulsion from the University.
(2) Any person or body authorised to impose any penalty
under any University statute, regulation or Senate resolution,
may caution or reprimand the student instead of or in addition
to any other penalty that may be imposed.
(3) More than one penalty may be imposed.

(4) A penalty may be suspended by the person or body
imposing it until the time for appealing against it has expired or
generally on such terms and conditions, including undertakings
by the student, as the person or body granting the suspension
thinks fit.
(5) A student expelled from the University shall not be re-
enrolled except with the permission of the Senate.

Powers of Summary Jurisdiction
4.(1) The Vice-Chancellor may for any instance of misconduct by a
student—
(a) fine the student in accordance with the provisions of
paragraph 3(1)(a); and
(b) suspend the student for a period not exceeding 14 days from
all or any rights and privileges within the University including
all or any of the rights and privileges specified in paragraph
3(1)(b).
(2) The Vice-Chancellor may, instead of exercising the
disciplinary powers specified under sub-clause (1), suspend the
student for a period exceeding 14 days but not exceeding 28 days
from all or any of the rights and privileges of a student, but if the
Vice-Chancellor does so suspend the student, a charge of
misconduct against the student shall forthwith be referred to a
Board of Discipline as defined in Clause 10.
(3) The Board of Discipline to which a charge of misconduct has
been referred under sub-clause (2) may at any time after the
reference lift the suspension but unless it does so the suspension
shall continue until the period for which it was imposed has
elapsed provided that the suspension shall not apply to the
student’s rights and privileges regarding hearings before the
Board and appeals to the Appeals Committee specified by this
Statute.
(4) The power conferred on the Vice-Chancellor by sub-clause
(2) may be exercised by a Deputy Vice-Chancellor when the Vice-
Chancellor is absent.
(5) The Registrar shall forthwith confirm by written notice
addressed to the student concerned any penalty imposed under
this clause.

5.(1) The Registrar may for any instance of misconduct by a
student—
(a) fine the student in accordance with the provisions of
paragraph 3(1)(a); and
(b) exclude the student from any University test or examination
or any part of any such test or examination but only if it is
necessary to do so to preserve order in the place where the
examination or test is being conducted.
(2) The Registrar may suspend all or any of a student’s rights
and privileges—
(a) if the student does not pay a fine imposed under this Statute
or under any University statute, regulation, by-law or Senate
resolution within the time specified by the person or body
imposing it or within two weeks of the date on which it was
imposed if no time was specified or within such extended time as
the Registrar allows; or
(b) if the student does not pay any fees or other debts due and
payable by the student to the University within such time or
extended time as the Registrar allows.
(3) Any suspension imposed by the Registrar under sub-clause
(2) shall cease to have effect on payment of the overdue fine, fees
or other debt in respect of which it was imposed.
(4) The Registrar shall forthwith confirm by written notice
addressed to the student concerned any penalty imposed under
this clause.
(5) The powers of the Registrar under this clause may be
exercised by the Deputy Registrar in the Registrar’s absence.
6.(1) The executive dean or dean of a faculty or the head of a
department may for any instance of misconduct by a student
enrolled for a degree within the faculty or in a unit offered by the
department as the case may be—
at a hearing before a Board of Discipline the Board may consider any penalty imposed under this clause; and

(a) fine the student in accordance with the provisions of paragraph 3(1)(a); and
(b) suspend the student for a period not exceeding seven days from all or any rights and privileges defined in paragraph 3(1)(b) within the faculty or department, as the case may be; and
(c) cancel the student’s credit or deprive the student of credit for any examination, test or other work or any part of any examination, test or other work done within the faculty or department, as the case may be, but only if the student has acted dishonestly or unfairly in connection with some part of the examination, test or other work.

(2) The executive dean or dean of the faculty or head of the department concerned shall forthwith—

(a) confirm by written notice addressed to the student concerned any penalty imposed under this clause; and
(b) report the matter in writing to the Registrar.

7.(1) The University Librarian may for any instance of misconduct by a student in or in relation to the Library—

(a) fine the student in accordance with the provisions of paragraph 3(1)(a); and
(b) suspend the student for a period not exceeding 14 days from all or any of the student’s rights and privileges in relation to the Library including exclusion from the Library premises or any part of such premises.

(2) The University Librarian shall forthwith—

(a) confirm by written notice addressed to the student concerned any penalty imposed under this clause; and
(b) report the matter in writing to the Registrar.

(3) The powers of the University Librarian under this clause may be exercised by the Deputy Librarian in the absence of the University Librarian.

Librarian

8. Any member of the academic staff and any other member of the staff designated from time to time by the Vice-Chancellor for the purpose of this clause may for any instances of misconduct by a student in any lecture, seminar, tutorial, laboratory or other class or library session conducted or supervised by the member of staff, suspend all of the student’s rights and privileges with respect to, and exclude the student from, attendance at or participation in the activity concerned for a period not exceeding one University working day.

Boards of Discipline

9.(1) A Board of Discipline constituted as provided in this Statute is hereby empowered to hear and adjudicate upon—

(a) any charge of misconduct referred to it in the name of the University by the Vice-Chancellor, the Deputy Vice-Chancellor, the executive dean or dean of the faculty concerned, the head of a department, the Registrar or the University Librarian; or
(b) any appeal made to it against summary jurisdiction exercised by the Vice-Chancellor under the provision of this Statute.

(2) A Board of Discipline may for any instance of misconduct impose any penalty that may be imposed under this Statute, provided that—

(a) it may not impose suspension for more than one year of any rights or privileges; and
(b) if the penalty is expulsion from the University it shall not take effect unless confirmed by the Senate but all the student’s rights and privileges shall be suspended until the Senate has considered the matter.

(3) Any penalty imposed under sub-clause (2) may be in addition to a penalty imposed by the Vice-Chancellor under sub-clause 4(2).

(4) When a charge of misconduct against a student has been proved at a hearing before a Board of Discipline the Board may decline to record a finding of misconduct or to impose a penalty if in its opinion the misconduct was trivial or if for any other reason the Board is of the opinion that a finding of misconduct should not be recorded or a penalty should not be imposed.

10.(1)(a) Except as provided in sub-clause (3), a Board of Discipline shall consist of:

(i) a chair appointed annually by the Senate, who must be a member of the Senate or academic staff and must either be a qualified legal practitioner or have a degree in law;
(ii) the Chair of the Academic Board or nominee;
(iii) the President of the Guild of Undergraduates or nominee;
(iv) one person selected from the appropriate panel by the Chair of the Academic Board, having regard to the nature of the case to be heard;
(v) one person selected from the appropriate panel by the President of the Guild of Undergraduates, having regard to the nature of the case to be heard.

(b) In determining the composition of a Board of Discipline account shall be taken of the need to achieve a gender balance in membership. Where ethnic or cultural issues may be a factor in any case, there shall, where possible, be included on the Board of Discipline a person who has a knowledge and understanding of the cultural issues. Where this is not possible steps shall be taken to provide the Board of Discipline with specialised information on these matters.

(c) An Equity Officer shall be invited to attend any Board of Discipline to provide advice on matters of equity.

(2)(a) The quorum of a Board of Discipline shall be three, of whom one must be the Chair.

(b) A Board of Discipline may continue to act notwithstanding any vacancy in its membership provided a quorum is present.

(3)(a) If when a Board of Discipline is required it is found impractical to constitute a board as provided in paragraph (1)(a), the Chancellor may for the occasion appoint a board consisting of a chair who must either be a qualified legal practitioner or have a degree in law, one member of the academic staff and one student member neither of whom must be a member of an existing board, and the board so appointed shall be a Board of Discipline within the meaning of this Statute.

(b) When appointing a board the Chancellor shall have regard to the provisions of paragraph (1)(b).

(4) At all meetings of Boards of Discipline the Chair shall have a deliberative but not a casting vote and on any question of whether a charge of misconduct has been proved if the votes are equally divided the charge shall be deemed not to have been proved.

(5) The Registrar shall for each Board of Discipline either act as secretary or appoint a member of the administrative staff to act as secretary.

(6) A Board of Discipline which has been constituted to hear and adjudicate upon any charge of misconduct or any appeal shall continue to act in the matter notwithstanding that after it was constituted new panels have been nominated.

(7) A Board of Discipline constituted to hear and adjudicate upon any charge of misconduct against a student may have referred to it a charge or charges of misconduct against another student or other students or another charge or other charges against the first mentioned student or an appeal or appeals and the Board shall deal with all the charges and appeals referred to it, provided—

(a) the Board shall not deal with several charges against a student together or with charges against several students together unless the charges arise out of instances of misconduct which form or are part of a series of instances of the same or a similar character, or are constituted by the same acts or omissions, or by a series of acts or omissions in the prosecution of a common purpose;
(b) if the Board forms the opinion at any stage before making known its decision that it should in the interests of justice refrain from hearing or desist from proceeding further with any of the
charges or appeals, it shall so refrain or desist and another Board of Discipline shall be constituted to deal with any such charge or appeal.

8. A Board of Discipline constituted to hear and adjudicate upon an appeal may have referred to it any charge or charges of misconduct or any other appeal or appeals and the Board shall, subject to the same provisions as are contained in sub-clause (7), deal with all the appeals and charges referred to it.

11. (1) The Registrar shall give a student charged with misconduct before a Board of Discipline not less than ten University working days’ written notice of a hearing of the charge.

(2) The notice shall contain particulars of—

(a) the charge;
(b) the time and place of the hearing; and
(c) the student’s rights under sub-clause (4).

(3) If the student fails to appear at the hearing, the Board may, if it is satisfied that the student has been given notice in accordance with this Statute, proceed with the hearing in the student’s absence.

(4) During the hearing the student shall be entitled—

(a) to be represented by a legal practitioner, another student, a member of staff or any other person;
(b) to be present with a representative throughout the hearing except when the chair and members of the Board wish to confer privately among themselves or to consider their decision;
(c) either alone or by a representative to call and examine witnesses, cross-examine witnesses and address the Board;
(d) to require that an Equity Officer is present.

(5) The Vice-Chancellor may appoint a legal practitioner or a member of staff to represent the University at the hearing and any person so appointed may call and examine witnesses, and address the Board.

(6) The Board shall not be bound by the Rules of Evidence.

(7) The procedure of the Board including the order in which evidence may be called and addresses heard shall be at the discretion of the Board.

(8) Hearings of the Board shall be in private unless the student charged elects otherwise in which event they shall be open to other members of the University provided that—

(a) if charges against two or more students are being dealt with together before the Board and any one of them elects a private hearing the hearing shall be private; and
(b) the Board may order that an open hearing be continued in private if in its opinion order cannot otherwise be maintained.

(9) At every hearing the Board shall have complete authority to keep order and it may order the removal of any person, including [notwithstanding the provisions of paragraph (4)(b)] a student in respect of whom the hearing is taking place or the representative of such a student, for unruly conduct.

(10) The Registrar shall forthwith confirm by written notice addressed to the student concerned any penalty imposed by a Board of Discipline.

Appeals

12. A student who is dissatisfied with the determination of a University officer designated under this Statute in the exercise of their powers of summary jurisdiction under Clauses 5, 6 and 7, may appeal in writing to the Vice-Chancellor within 14 days of the date on which the student is officially notified of the Vice-Chancellor’s determination. The constitution and conduct of the Board of Discipline shall be as provided for under Clauses 9, 10 and 11.

14. When considering appeals under Clauses 12 and 13 the Vice-Chancellor and the Board of Discipline may affirm or annul the decision or penalty or both or may reduce or increase the penalty, or impose in its place any other penalty which is provided for under this Statute.

15. Decisions of a Board of Discipline shall be final, except in regard to a penalty of expulsion from the University which must be confirmed by the Senate. In such a case all of a student’s rights and privileges shall be suspended until the Senate has considered the matter.

Costs

16. (1) A Board of Discipline which has heard a charge of misconduct against a student or an appeal by a student may award the student the whole or part of the costs which he or she has incurred in the hearing or appeal as the case may be.

(2) If a Board of Discipline makes an award of costs, it shall fix the amount payable and this amount shall be paid to the student out of University funds.

(3) A student shall not have a right of appeal limited to the question of costs.

Miscellaneous

17. Every decision of a Board of Discipline shall forthwith be reduced to writing and entered in a book kept for that purpose and the secretary shall forthwith give to the student a copy of such decision.

18. (1) Any notice or copy of decision required to be given to a student under this Statute shall be sufficient if given in person or sent by registered post addressed to the last address known to the Registrar as the student’s place of residence.

(2) Any notice or copy of decision given by post shall be deemed to have been given when the letter would have been received at the address in the normal course of post.

19. Nothing in this Statute affects the power or authority of any person or body in the University under—

(a) any Act of Parliament; or
(b) any other University statute or any University regulation, by-law, or Senate resolution not inconsistent with this Statute.

20. A person, who is or has been enrolled as a student and who has not paid a fine or any fees or other debts due and payable by him to the University, will not, so long as the fine, fee, or other debt remains unpaid, be informed of results in any examination or granted credit for any unit or course or given any degree, diploma or other award unless the Senate decides otherwise.

Statute No. 18: HACKETT STUDENT FUND

1. Sir John Winthrop Hackett, the first Chancellor and a generous benefactor of the University, having bequeathed to the University a sum of money to support students, and his Will having been interpreted and varied by Order of the Supreme Court on 20 December 1999 to provide that—

(a) the income of part of the sum referred to as the Hackett Student Fund be used to provide financial assistance to deserving enrolled students of limited means by way of scholarships, bursaries, studentships, grants, loans or other financial assistance on such terms and conditions as the Senate may from time to time determine to enable such students to attend and commence, continue or complete their studies at The

1 Further information on Hackett awards appears in the Scholarships, Prizes, Endowments volume which can be accessed at http://www.publishing.uwa.edu.au/spec/.
University of Western Australia or at any other university in Australia or elsewhere; and

(b) the income of the remainder of the sum be used for bursaries and research studentships for enrolled students of the University or graduates of the University of not more than three years’ standing of limited means,

the Senate shall from time to time determine the most strategic application of the funds consistent with the provisions of the Order and shall approve regulations governing such application, provided that the regulations shall require that in any year a proportion of the income available shall be allocated to students who are Australian citizens or permanent residents of Australia.

2. For the purposes of the regulations governing the use of bequest funds, those funds shall collectively be known as the Hackett Student Fund.

3. The amount, period, and other terms and conditions applying to a loan, bursary, scholarship or other award made from the Student Hackett Fund shall be set out in the regulations approved by the Senate.

Statute No. 19: ACADEMIC BOARD

1.(1) In this Statute, unless the context otherwise requires, and subject to sub-clause (2)—

‘Professor’ means a person holding an appointment as a professor.

‘Lecturer’ means a person holding a full-time appointment or a 50 per cent or greater fractional appointment as associate professor, professorial fellow, reader, senior lecturer, lecturer, associate lecturer or senior tutor.

(2) In sub-clause (1) the terms ‘professor’ and ‘lecturer’ exclude any person holding an emeritus, visiting, adjunct, clinical or honorary appointment.

2.(1) There shall be constituted a Board to be called the Academic Board which shall consist of the following members: 1

1 Some position titles in the following list have changed and will be incorporated in a revised statute in due course.

(a) the Chair of the Academic Board;
(b) the Deputy Chair of the Academic Board;
(c) the immediate past Chair of the Academic Board;
(d) the Vice-Chancellor;
(e) the Deputy Vice-Chancellor;
(f) the Pro Vice-Chancellor (Research);
(g) the Executive Deans and Deans of the faculties;
(h) the Executive Director, Community Relations;
(i) the Dean of Postgraduate Research Studies;
(j) the Registrar;
(k) the University Librarian;
(l) the professors of the University;
(m) the head of each department;
(n) the holders of such other positions as the Board may by resolution declare;
(o) eighteen lecturers elected by the lecturers in the University, such members to hold office for three years;
(p) three members, who shall hold office for two years, elected by the Board from among those postdoctoral research staff of the University who—

(i) are not professors or lecturers;
(ii) have full-time or 50 per cent or greater fractional appointments of at least two years’ duration; and
(iii) submit a nomination form, with any additional material specified, in accordance with the requirements of an advertisement in the University’s internal newspaper.
(q) three members, who shall hold office for two years, elected by the Board from among those general staff of the University who—

(i) are not eligible for election under paragraph (p);
(ii) have full-time or 50 per cent or greater ongoing appointments; and
(iii) submit a nomination form, with any additional material specified, in accordance with the requirements of an advertisement in the University’s internal newspaper;
(r) the President of the Guild of Undergraduates;
(s) six students enrolled at the University nominated annually by the Guild Council, two of whom shall be postgraduate students recommended by the Postgraduate Students’ Association and, in default of any such recommendation, nominated in accordance with Guild regulations, each of whom shall hold office for one year and be eligible for renomination;
(t) the members of the Academic Council elected to it by and from the Academic Board for their stipulated term of office on the Council.
(u) the Chairs of standing committees of the Academic Board or Council; and
(v) up to nine co-opted persons.

2. For the purposes of this clause, any of the ex-officio positions listed in paragraphs (a)–(k) and (r) includes any person acting in any of these offices.

3.(1) The Board shall during the term of office of each chair at a time to be decided by resolution of the Board, elect one of its members as its next chair.

(2) The Chair shall ordinarily hold office for two years.

3.(3) The Board shall appoint annually, at a time to be decided by resolution of the Board, one of its members to be Deputy Chair for the ensuing year.

4. The Deputy Chair shall have such responsibilities as may be delegated by the Chair.

5. In the absence of the Chair of the Board for any reason, his duties of the position shall devolve on one of the following, in the order shown:

(i) the Deputy Chair
(ii) the Chair Elect
(iii) a member elected by the Board for a specified period provided that, for limited periods only between Board meetings, the Chair may appoint a board member to undertake the duties of the position where neither a Chair Elect nor the Deputy Chair is available.

4. The Board shall have power, after receiving reports from a faculty or faculties, transmitted by appropriate Executive Deans, to recommend to the Senate the making, amending and repealing of regulations relating to matriculation and the various courses of study, and the Senate shall confirm, disallow, or otherwise deal with such recommendations or shall refer them back to the Board for further consideration.

5.(1) The Board shall report to the Senate on all proposals for the creation of professorships, for the creation or suppression of faculties and departments, for the transfer from one faculty to another of responsibility for funding a department, and unless otherwise provided in other Statutes, on all proposals for the foundation and abolition of fellowships, studentships, scholarships, exhibitions or prizes.

(2) The Board shall advise the Vice-Chancellor on all appointments to which full academic conditions apply.

(3) The Board may report to the Senate on other matters as it sees fit.

6.(1) Subject to any conditions laid down by the founders and accepted by the Senate, and except as may be otherwise provided by other Statutes and by regulations, the Board shall determine the time and method of awarding fellowships, studentships and scholarships, exhibitions and prizes, and may from time to time make the awards thereof.

(2) Subject to the foregoing provisions, the Board may delegate to a committee appointed by it or to appropriate faculties and board of examiners the power to award such scholarships,
exhibitions and prizes as are specified in regulations, in accordance with conditions prescribed therein.

7. The Board shall receive and consider communications from the Guild of Undergraduates and forward, with or without comment, such as are intended for communication to the Senate.

8. (1) All questions which shall come before the Board shall be decided by the majority of the members present and voting, but the Chair, in the case of an equality of votes, may give a casting vote.

(2) The quorum for meetings of the Board shall be 50.

9. (1) Subject to the provision of the Statutes and to the regulations made by the Senate, the Board shall have power to regulate its own procedure, to fix the times and places of its meetings, and to do such other acts and things as the Senate shall authorise or prescribe, and to make such recommendations to the Senate as the Board may think fit.

(2) The Board may delegate to committees of the Board, to faculties or to its Chair, such of its powers and responsibilities as the Senate may approve on the recommendation of the Board.

10. The Board, after each meeting, shall forward a report to the Senate for its consideration, and the Senate shall have power, of its own motion, to review any decision of the said Board.

11. (1) Where in any statute or regulation reference is made to the Board under its previous title ‘Professorial Board’, such statute or regulation shall be construed and have effect as if the reference made therein were to the Academic Board.

(2) In every reprint of such statute or regulation, the words ‘Academic Board’ shall be substituted for the words ‘Professorial Board’.

Statute No. 20: GUILD OF UNDERGRADUATES

1. Throughout this Statute unless the context otherwise indicates, the following terms have the meanings set against them, respectively:

‘Guild’—The Guild of Undergraduates referred to in Section 28 of the University of Western Australia Act;

‘Guild Council’—The Council of the Guild referred to in Clause 7 of this Statute;

‘regulations’—regulations made by the Guild under the authority of Clause 11 of this Statute;

‘by-laws and rules’—by-laws and rules made by the Guild under the authority of Clause 7 of this Statute;

‘general meeting’—any general meeting of members of the Guild held under the authority of Clause 8 of this Statute at which all ordinary members of the Guild may vote;

‘referendum’—any ballot on any subject held under the authority of Clause 8 of this Statute at which all ordinary members of the Guild may vote;

‘student society’—any club, society or association within the University of Western Australia having an initial membership of ten or more members of the Guild and having a membership of not less than five members of the Guild at all subsequent times and which is registered by the Guild in the manner prescribed in the regulations;

‘Ordinary members’—ordinary members of the Guild by virtue of Clause 5;

‘subordinate organs of the Guild’—organs established from time to time by the Guild Council and subject to its control.

2. The objects of the Guild shall be—

(a) to foster all that tends to the advancement of learning and the ennoblement of life;

(b) to afford means of social intercourse to students at the University;

(c) to provide or conduct or manage such educational, cultural, sporting, welfare, recreational or commercial facilities or activities which shall be intended for the benefit either directly or indirectly of members of the Guild;

(d) generally to further the common interest of students at the University.

3. For the purposes of carrying out its objects the Guild shall have power—

(a) to expend and invest monies;

(b) to operate banking accounts;

(c) to transact such financial business as may be necessary to implement the objects of the Guild;

(d) to borrow, raise or secure the payment of money for any of the objects of the Guild from time to time and in particular by mortgaging or charging the property of the Guild or any part thereof;

(e) to enter into contracts on behalf of the Guild or any student society, the terms of which have been approved by the Guild Council;

(f) to lend monies to ordinary members of the Guild;

(g) to purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and to sell, let, mortgage or dispose of the same;

(h) to exercise a general supervision and control over all student societies;

(i) to register student societies with the Guild and affiliate them with subordinate organs of the Guild;

(j) to assume the care, control and management of the property and financial affairs of any student society, either pending a further resolution of the Guild Council or for such period as the Guild Council deems fit;

(k) to engage and dismiss employees;

(l) to incorporate or cause to be incorporated any student society under the Associations Incorporation Act or under the Companies Act or any like legislation for the benefit of the members of that society and to limit the liability of the Guild, and to hold shares in any company so incorporated;

(m) to hold licences under any legislation for the time being in force;

(n) to admit to associate membership, honorary associateship or honorary life associateship persons other than ordinary members of the Guild;

(o) in the manner prescribed in the regulations, to impose fines upon members of the Guild, upon members and officers of student societies and on student societies, for breaches of the provisions of this Statute, or regulations, by-laws or rules authorised to be made under this Statute, provided that the limits of all such fines shall be clearly stated in the regulations, by-laws or rules;

(p) generally, to act in all other matters authorised by this Statute or necessary or convenient for giving effect to this Statute.

4. Subject to this Statute and the regulations made hereunder, the Guild Council shall have the entire control and management of the affairs and concerns of the Guild and may act in all matters concerning the Guild in such manner as appears to it best calculated to promote the interests of the Guild.

5. All undergraduate students enrolled for any unit or part unit of a course of study shall be ordinary members of the Guild provided that such a student may be exempted by the Vice-Chancellor from all obligations of membership, but not from payment of the Guild subscription on the grounds of conscience or any other grounds approved by the Vice-Chancellor and provided also that any other student of the University may be an ordinary member of the Guild. No other person shall be an ordinary member of the Guild.

6. The annual subscription to the Guild shall be such sum as shall be approved by the Senate after report and recommendation by the Guild.

7. (1) The Guild shall be governed by a council to be termed the Guild Council. The number of members from time to time of the Guild Council, and the manner of election of those members, shall be prescribed in the regulations.

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(2) The Guild Council may in the manner prescribed in the regulations make, alter or repeal by-laws and rules but may only do so when the power to do so is specified in a regulation and then only to the extent so specified.

(3) The Guild Council shall make provision for the control and management of any property from time to time owned or occupied by the Guild.

8.(1) A general meeting of the Guild may debate any issue of concern to members of the Guild.

(2) Resolutions passed at any general meeting of the Guild may be in the form of a recommendation to the Guild Council.

(3) Any referendum held by the Guild shall determine Guild policy on the issues submitted to the referendum, which shall bind the Guild Council.

9. The Guild shall be the recognised means of communication—
(a) between the students or any section of them and the governing authority of the University;
(b) between the students of this University or any section of them and other tertiary institutions.

10. The Guild Council shall provide for the safe custody of the Common Seal which shall only be used by the authority of a resolution of the Guild Council and in the presence of the President of the Guild who shall sign every instrument to which the seal is affixed and every such instrument shall be countersigned by the Secretary of the Guild or some other person appointed by the Guild Council.

11. The Guild, in the manner prescribed in this Statute, may make, alter and repeal regulations to provide for—
(i) the administration, organisation and finances of the Guild;
(ii) the interpretation, subject to an appeal to the Guild Council, or a committee comprising not less than three members of Guild Council appointed for the purpose, and subject to a further appeal to the Senate, or a committee of not less than three members of the Senate appointed for the purpose, of the provisions of regulations, by-laws and rules;
(iii) the detailed implementation of the objects and powers of the Guild and the provisions of this Statute;
(iv) any other matter requiring regulation for the purpose of this Statute.

12. The power to make, alter and repeal regulations under this Statute shall be exercised in the manner following, that is to say—
(a) a resolution to make, alter or repeal regulations shall in the first instance be passed by an absolute majority of Guild Council;
(b) the resolution as so passed shall be posted on the official Guild noticeboard and published in Pelican or any other publication produced under the authority of the Pelican editor and financed in part or in whole from the monies set aside in the Pelican account, in both cases notice being given to the ordinary members of the Guild that they are entitled to have the resolution considered at the general meeting of the Guild if notice in that behalf is given within 14 days;
(c) if no such notice is given the resolution shall take effect after the expiration of the said period of 14 days;
(d) if notice is so given to the Secretary of the Guild within the said period of 14 days, the resolution shall be considered at the next general meeting of the Guild or at a special general meeting convened for the purpose;
(e) provided that notwithstanding paragraph (c) no proposed alteration or repeal of any regulation dealing with the raising and expenditure of the revenue of the Guild will become operative unless it has the consent of a two-thirds majority of the ordinary members present at a duly constituted general meeting of the Guild;
(f) at such general meeting the resolution may be confirmed or amended, in either event by a two-thirds majority of the ordinary members present. If so confirmed the resolution shall forthwith take effect;
(g) if the resolution is amended at such general meetings, the amended resolution shall be considered at the next meeting of Guild Council, and if accepted by an absolute majority of the Guild Council, shall thenceforth take effect;
(h) once having been referred to a general meeting, no resolution to make, alter or repeal a regulation shall take effect unless and until it has, in its final form, received the approval of both an absolute majority of Guild Council and a two-thirds majority of the ordinary members present at a general meeting;
(i) where a regulation is made, altered or repealed in the manner outlined in (a), (b) and (c) above, the Guild President shall prepare and sign a certificate setting forth the resolution and the manner of compliance with (b) above, such certificate to be presented at the next general meeting of the Guild for that meeting’s information;
(j) without derogation from the foregoing, if at a general meeting of the Guild a resolution is passed that a proposal to make, alter or repeal a regulation be submitted to referendum, the Guild Council shall cause the proposal to be submitted to a referendum of the ordinary members of the Guild either at the next forthcoming general election or by election or at such other time decided upon by the Guild Council, provided such time is not subsequent to the next forthcoming general election. If the proposal meets with the approval of a majority of those voting at the referendum, the Guild Council shall at its next meeting pass a resolution that regulations be so made, altered or repealed as the case may be, and the resolution shall take effect forthwith.

(k)(i) any regulation so made, altered or repealed shall be forwarded to the office of the Registrar, and a receipt therefor shall be signed by the Registrar, or on his behalf;
(ii) the Registrar shall submit such regulations for consideration at the next ordinary meeting of the Senate, or at a special meeting of the Senate convened for the purpose;
(iii) the Senate may disallow the regulations in whole or in part, but in the event that the regulations are not disallowed within a period of three months after the first meeting of the Senate at which they are considered, they shall be deemed to have been allowed at the expiration of that period;
(iv) subject to the foregoing, the regulations shall be of full force and effect as from the date the same are allowed by the Senate.


14.(1) A copy of this Statute and any amendments thereof and a copy of any regulations, by-laws and rules made under this Statute and any amendments thereof shall be enrolled upon a Statute Book.

(2) An entry upon the Statute Book of this Statute or any alterations thereto signed by the Registrar shall be prima facie evidence that the subject matter thereof was duly approved by the Senate.

(3) An entry upon the Statute Book of any regulation made under this Statute, or any alteration thereto, signed by the Registrar and the President of the Guild, shall be prima facie evidence that the subject matter thereof was duly approved by the Senate.

15.(1) This Statute shall come into operation on the day it is published in the Government Gazette, and thereupon the existing Statute No. 20 is hereby repealed.

(2) All regulations, by-laws and rules made under the authority of Statute No. 20 prior to the date of publication of this Statute in the Government Gazette shall be deemed to have been made under the authority of this Statute.
Statute No. 21: AUSTRALIAN MUSIC EXAMINATIONS BOARD

1 See Section E for the structure and governance of AMEB(WA).

Definitions

‘AMEB’ is the Australian Music Examinations Board.

‘AMEB(WA)’ is the Western Australian branch of the Australian Music Examinations Board.

1. AMEB(WA) shall be affiliated to The University of Western Australia through the University’s School of Music, provided that either AMEB or the University may terminate the affiliation by no less than six months’ notice.

2. (1) The principal role of AMEB(WA) shall be to ensure that public examinations in music, and in speech and drama, are held in Western Australia in accordance with AMEB regulations.

(2) AMEB(WA) may also involve itself from time to time in other activities in support of education in music and in speech and drama.

3. The Chair of AMEB(WA) shall be appointed by the University Senate from the permanent staff of the School of Music.

4. The structure and governance of AMEB(WA) shall be as determined from time to time by that body and the University Senate and may be reviewed at any time at the request of either body.

Statute No. 22: GLEDDEN TRUST

1 Further information on Gledden awards appears in the Scholarships, Prizes, Endowments volume which can be accessed at http://www.publishing.uwa.edu.au/spe/.

The late Robert John Gledden having bequeathed the residue of his estate to the University in trust so that the income would be used ‘for the promotion and encouragement of education at such University to provide for two or more scholarships in applied science, more particularly relating to surveying, engineering or mining or cognate subjects upon such terms and conditions as the University shall from time to time by Statute direct provided that such scholarships shall be known as the “Robert Gledden” scholarships’ and having expressed the hope that ‘one at least of such scholarships will be a travelling scholarship’, the Senate has determined for the time-being to use the income as follows:

1.(1) The income of the Gledden Trust shall be used to provide for—

(a) Robert and Maude Gledden Visiting Senior Fellowships;

(b) Robert and Maude Gledden Undergraduate Studentships;

(c) Robert and Maude Gledden Postgraduate Scholarships.

2. Awards in each category shall be made by the Scholarships Committee on the terms and conditions set out in the regulations approved by the Senate on the recommendation of the Scholarships Committee through the Academic Board.

Statute No. 23: REGISTRAR

1. There shall be a Registrar of the University who shall perform such duties as the Senate may from time to time appoint.

2. The Senate may at any time appoint a deputy to act in place of the Registrar for such period as they may think fit and assign him any of the duties of Registrar.

Statute No. 24: AFFILIATION OF UNIVERSITY COLLEGES

1. The governing authority of any college which is or is intended to be a residential college within the University may apply to be affiliated with the University.

2. Every application for affiliation shall be made to the Senate and shall contain such particulars as the Senate may require.

3. The Senate shall have power to grant or refuse any application or to grant any application on such conditions as the Senate shall think fit.

4. A certificate signed by the Vice-Chancellor that a college is affiliated to the University shall be conclusive evidence that such college has been granted affiliation in accordance with the provisions of this Statute.

5. The provisions of Statute No.13 shall not apply to University Colleges now or hereafter affiliated under this Statute.

Statute No. 25: METHOD OF ELECTION OF MEMBERS OF THE SENATE UNDER SECTIONS 10(c) AND 10A(1) OF THE UNIVERSITY ACT

1. In this Statute—

‘Registrar’ shall include Acting Registrar or a deputy nominated in writing by the Registrar or Acting Registrar;

‘Vice-Chancellor’ shall include Acting Vice-Chancellor or a deputy nominated in writing by the Vice-Chancellor or Acting Vice-Chancellor;

Words importing the singular or plural shall be deemed to include the plural or singular and words importing the male sex shall be deemed to include the female sex unless the context otherwise requires.

2. The election of one or more members of the Senate in accordance with Section 10(c) of the University of Western Australia Act shall be held on the first Tuesday of March in each year or on such later date in the same month as the Senate shall appoint.

3. At least 60 days’ notice of any election shall be given and a copy of such notice shall be sent to each elector.

4.(1) Nominations of candidates must reach the Registrar not less than 28 days nor more than 42 days before the date fixed for the election.

(2) Each nomination shall be in writing signed by the nominee and two persons eligible to vote in the election as proposer and seconder.

5.(1)(a) If the number of candidates is equal to the number of vacancies, the Registrar shall report to the Chancellor, who shall thereupon and in writing declare the candidates to be elected.

(b) If the vacancies are for different terms the terms served by each candidate shall be determined by the Registrar by lot.

(2) If there are more candidates than vacancies there shall be an election by ballot, for which purpose a voting paper shall be sent to each elector not later than seven days after the last day for receiving nominations.

6. The accidental omission to send any notice or voting paper as required by Sections 3 and 5 of this Statute or the misdirection or non-receipt thereof shall not invalidate any nomination or election.

7.(1) Every voting paper shall contain the names of all candidates nominated, the order in which the names appear on the voting paper having been determined by the Registrar by lot.

(2) The voter shall write the figure ‘1’ opposite the name of the candidate who stands first in the voter’s order of preference and may also indicate an order of preference for one or more candidates by writing the numbers ‘2’, ‘3’, . . . opposite the names of the candidates in the voter’s order of preference.

(3) A ballot paper which does not satisfy the above procedure will be accepted if the Registrar is satisfied the voter has unambiguously indicated an order of preference by some other means.

(4) Each completed voting paper shall be sent by the voter to the Registrar in a sealed envelope marked ‘Senate Voting Paper’.

(5) The Registrar shall from time to time (as decided by the Registrar) open each envelope marked ‘Senate Voting Paper’ and place the voting paper in a ballot box.
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(6) The scrutiny of the voting papers shall commence at five o’clock on the afternoon of the day of the election and no voting papers received after that hour shall be included in the scrutiny.

(7) Each candidate shall be entitled to nominate one scrutineer to be present at the count.

(8) The distribution of votes cast in the ballot shall be carried out by the method described in the Appendix to this Statute.

(9)(a) Successful candidates shall be elected sequentially.

(b) Where vacancies are for different terms the candidate elected first will serve the longest term, the candidate elected second will serve the second longest term, and so on.

(10) Within 48 hours of the conclusion of the count the Registrar shall report the result of the election to the Chancellor who shall thereupon declare in writing which candidates have been elected.

8. In the event of the office of a member becoming vacant before the expiration of a full term by death or resignation or by the member ceasing to be qualified under Section 10(c) of the Act, the Senate shall at its meeting next after the occurrence of the vacancy fix a date for the election of a successor, such election to be held in accordance with this Statute and with the successful candidate holding office for the unexpired term remaining.

9. Subject to the provisions of the Act and of this Statute it shall be competent for the Registrar to make all necessary administrative and other arrangements for the conduct of elections.

APPENDIX

Distribution of Votes

1. Each voting paper is given a value of 1, and is distributed to the candidate who is first in the voter’s order of preference.

2. The following procedure is repeated until a candidate has been elected for each vacancy.

   (1) The vote for each continuing candidate is determined by adding the values of all the papers allocated to that candidate.

   (2) The total residual vote is determined by adding the value of the individual candidates’ votes.

   (3) The quota is determined by dividing the total residual vote by one more than the number of unfilled vacancies, ignoring the fraction, and adding 1.

   (4) If one or more candidates has a vote at least as great as the quota, the one with the highest vote is declared elected and the surplus of the electee’s votes over the quota is distributed to the continuing candidates as follows:

      (a) The surplus is determined by subtracting the quota from the electee’s vote.

      (b) The transfer fraction is determined by dividing the surplus by the electee’s vote.

      (c) The value of each of the electee’s papers being transferred is adjusted by multiplying it by the transfer fraction.

      (d) Each paper is distributed to the continuing candidate next highest in the voter’s order of preference. If no such candidate is specified the paper is set aside as exhausted.

   (5) If, on the other hand, no candidate has a vote at least as great as the quota, the candidate with the smallest vote is eliminated and each of that candidate’s papers is distributed to the continuing candidate next highest in the voter’s order of preference. If no such candidate is specified the paper is set aside as exhausted.

   3. If, in the application of the above procedure, two or more candidates have the same number of votes then it will be decided by lot which candidate shall be elected or eliminated first.

Statute No. 26

Repealed by Amending Statute No. 1 of 1970

Statute No. 27

Repealed by Amending Statute No. 1 of 1968

Statute No. 28: SUPERANNUATION SCHEME

1. The Senate in the name and on behalf of the University is authorised to make provision for superannuation for staff and for that purpose may participate in, establish and maintain a superannuation scheme or schemes (any such scheme being hereinafter called a ‘Scheme’), on and subject to such terms and conditions as may be either contained in regulations made hereunder or in agreements entered into by the Senate in the name and on behalf of the University with other universities and educational or research institutions (any such agreement being hereinafter called a ‘Scheme Agreement’). A Scheme and a Scheme Agreement shall make provision for invalid pensions and may make provision for supplementary pensions.

2. The Senate may appropriate funds from time to time for the purposes of a Scheme.

3.(1) Subject to any contrary terms in any relevant Scheme Agreement administration of a Scheme is vested in the Senate.

(2) The Senate may by resolution delegate all or any of its powers and functions under this Statute and under regulations or under any Scheme Agreement if not precluded from so doing by the provisions of such Scheme Agreement (except in any such case this power of delegation and the Senate’s power to make regulations or enter into Scheme Agreements) to a member of the Senate or to an officer or officers of the University or to any other person or persons (including corporate entities).

3.(3) Subject to any contrary terms in any relevant Scheme Agreement any delegation under this section is revocable by resolution of the Senate and subject to any such terms no delegation prevents the exercise of a power or function of the Senate.

4. The Senate may make agreements with other universities or other educational or research institutions for the setting up of joint machinery to facilitate the transfer of members from a superannuation scheme controlled by one such body to a superannuation scheme controlled by another and generally in regard to matters affecting a Scheme.

5. For the purpose of carrying out this Statute the Senate in the name and on behalf of the University may from time to time make, alter and repeal regulations made hereunder and subject to the provisions of any relevant Scheme Agreement may alter, amend, vary, delete or add to all or any of the provisions of such Scheme Agreement or withdraw from such Scheme Agreement provided that no amendments to regulations shall prejudice the rights then accrued to any person who is a member of the Scheme at the date of such amendment.

Statute No. 29: METHOD OF ELECTION OF MEMBERS OF THE SENATE UNDER SECTIONS 10(i) and 10A(2) OF THE UNIVERSITY ACT

1. In this Statute—

   ‘GUILD’ shall mean the Guild of Undergraduates referred to in Section 28 of the University of Western Australia Act.

   ‘GUILD COUNCIL’ shall mean the Council of the Guild constituted under Statute No. 20.

2. The election of one member of the Senate under Section 10(b) of the University Act shall be held annually on such day or days as may be appointed by the Guild Council for the holding of the annual Guild elections and advertised by notices displayed on the University noticeboards for at least the sixty days immediately preceding the commencement of the election.

3. The election shall be conducted by the Guild Council who shall appoint two Returning Officers and such additional officers as
may be required no later than thirty-five days before the commencement of the election.

4. Nominations of candidates shall be invited by notices displayed on the University noticeboards for at least the twenty-eight days immediately preceding the commencement of the election.

5. Each nomination shall be in writing signed by the nominee and two persons eligible to vote in the election as proposer and seconder and lodged with the Returning Officers not later than 10 a.m. on the fourteenth day before the commencement of the election.

6.(1) If a nomination is received from only one candidate, the President of the Guild shall so report to the Chancellor, who will on the following first day of December, or on such other date as the Chancellor thinks proper, declare the candidate to be elected as a member of the Senate.

(2) If more than one nomination is received, the Returning Officers shall publish the names of the candidates on the University noticeboards for at least the seven days immediately preceding the commencement of the election.

7.(1) If there is more than one candidate, the election shall be by ballot conducted by the Returning Officers in such place or places as the Guild Council may appoint and advertise.

(2) The ballot shall be held on the day or days appointed under Clause 2 and shall close at 5 p.m. on the day or the last of the days so appointed.

8. Every voting paper shall contain the names of all the candidates nominated given in such order as the Guild Council shall have prescribed.

9.(1) The voter shall write the figure ‘1’ opposite the name of the candidate who stands first in his or her order of preference. The voter may, in addition, indicate the order of preference for as many more candidates as he or she pleases by writing opposite the name of a candidate a number next in numerical order after those already used by him or her. A voter need not place a number against the name of every candidate.

(2) The Returning Officers shall accept a ballot paper which does not satisfy the above procedure where they are satisfied the voter has unambiguously indicated an order of preference by some other means.

10.(1) The counting of votes cast in the ballot shall be carried out by the method described in the Appendix to this Statute.

(2) Each candidate shall be entitled to nominate one scrutineer to be present at the scrutiny held in accordance with the preceding sub-clause.

(3) In the event of a candidate for election to the Senate being also a candidate for election to the office of President of the Guild, the proceedings for the election to the office of President of the Guild shall first be completed and if the candidate is elected to that office his or her name shall be deleted from the voting paper and his or her preferences renumbered prior to the first scrutiny.

11. If, on the report of the Returning Officers or of a scrutineer, the President of the Guild is of the opinion that any voting paper is substantially defective, such voting paper shall not be included in the ballot.

12. The following arrangements shall be made for postal voting:

(a) A voter who wishes to vote by post shall lodge an application to do so with the Returning Officers not later than 14 days before the election.

(b) The Returning Officers shall not later than seven days before the commencement of the election post to each applicant for a postal vote a voting paper, a separate form of printed declaration, an envelope marked ‘Voting Paper’ and a further envelope upon which is printed or written the address of the Returning Officers and the words ‘Election of Senate Member’. The declaration shall bear a distinguishing number and the voting paper and declaration shall each be initialled by the Returning Officers.

(c) Every declaration shall be in the form following or to the like effect, that is to say:

I, the undersigned, declare that I am an enrolled student of The University of Western Australia.

Signature of Student....................................................

Student Number..........................................................

Date.................................................................

(d) Having marked the voting paper, the voter shall place it without any other matter in the envelope marked ‘Voting Paper’ and shall seal it and the sealed envelope and the declaration shall then be placed in the envelope addressed to the Returning Officers and marked ‘Election of Senate Member’ and it shall be sealed and transmitted to the Returning Officers. All valid voting papers so transmitted and received not later than 5 p.m. on the last day fixed for the ballot shall, subject to Clause 11, be included in the ballot.

(e) Except as aforesaid no voter shall, before or after marking his or her voting paper, transfer or part with that voting paper or declaration or permit it to be used by any other person.

(f) All envelopes addressed to the Returning Officers, and marked ‘Election of Senate Member’, shall from time to time (as decided by the Returning Officers) be opened by the Returning Officers who shall check the names appearing on the declarations with the list of enrolled students and shall then place the envelopes containing voting papers opened in a ballot box; provided that if there is any doubt as to the genuineness of any signature the President of the Guild shall examine the disputed signature and decide whether or not it is genuine and his or her decision thereon shall be final.

(g) The omission to send any voting paper in accordance with (b) or the misdirection or non-receipt thereof shall not invalidate an election.

13. The President of the Guild shall, subject to the provisions herein contained, determine conclusively all questions of detail concerning the election.

14. The Guild Council shall, if the President is a candidate for election to the Senate, appoint some other member of the Guild Council to fulfil the duties and responsibilities of the President imposed under Clauses 11, 13 and 15 of this Statute.

15. Within 48 hours of the conclusion of the scrutiny the President of the Guild shall report the result of the election to the Chancellor, who will on the following first day of December, or on such other date as the Chancellor thinks proper, declare the candidate who has been preferred by the electors to be elected as a member of the Senate from the date of the declaration.

16. Immediately upon the completion of the scrutiny of the voting papers these shall be placed by the Returning Officers in a sealed container and shall be held by them for fourteen days at the expiration of which time they shall be destroyed by the Returning Officers unless otherwise directed by the Chancellor.

17. In the event of the office of a member becoming vacant before the normal expiration of that member’s term of office the Senate shall, as soon as possible after the occurrence of the vacancy, fix a date for the election of a successor, such election to be held in accordance with this Statute, except that the Chancellor will immediately on receipt of the report from the President of the Guild under Clause 6(1) or Clause 15 declare the candidate or preferred candidate to be elected as a member of the Senate.

18. The unauthorised removal of any notice referred to in Clauses 2, 4, and 6(2) of this Statute, from any University noticeboard during the period prescribed for publication, shall not invalidate the election or nomination concerned.

APPENDIX

Counting of Votes (Clause 10(1))

1. The counting of votes cast in the ballot for election of the members of the Senate under Section 10(6) and 10A(1)(ca) of the

University of Western Australia Act shall be as follows in this Appendix.
2. The number of first choices recorded for each candidate shall be counted, and all informal voting papers shall be rejected.

3. The aggregate number of such first choices shall be divided by one more than the number of candidates required to be elected, and the quotient increased by one, disregarding any remainder, shall be the quota, and (except as hereinafter provided in Rule 11) no candidate shall be elected unless he or she obtains a number of votes equal to or greater than the quota.

4. Any candidate who, upon the first choices being counted, a number of such votes equal to or greater than the quota shall be declared elected.

5. Where the number of such votes obtained by any candidate is equal to the quota, the whole of the voting papers on which a first choice is recorded for such elected candidate shall be set aside as finally dealt with.

6. Where the number of such votes obtained by any candidate is in excess of the quota, the proportion of votes in excess of the quota shall be transferred to the other candidates not yet declared elected, next in the order of the voter’s respective preferences, in the following manner:

   (i) All the voting papers on which a first choice is recorded for the elected candidate shall be re-examined, and the number of second choices, or (in the case provided for in Rule 13) third or next consecutive choices, recorded for each unelected candidate thereon shall be counted.

   (ii) The surplus of the elected candidate shall be divided by the total number of votes obtained by him or her on the counting of the first choices, and the resulting fraction shall be the transfer value.

   (iii) The number of second or other choices, ascertained in paragraph (i) to be recorded for each unelected candidate, shall be multiplied by the transfer value.

   (iv) The resulting number, disregarding any fractional remainder, shall be credited to each unelected candidate, and added to the number of votes obtained by him or her on the counting of the first choices.

7.(a) Where, on the counting of the first choices or on any transfer, more than one candidate has a surplus, the largest surplus shall be first dealt with. If then more than one candidate has a surplus, the next largest surplus next in order of magnitude shall be dealt with, and so on.

   Provided that, if one candidate has obtained a surplus at a count or transfer previous to that at which another candidate obtains a surplus, the surplus of the former shall be first dealt with.

(b) Where two or more surpluses are equal, the surplus of the candidate who has the highest on the poll at the count or transfer at which they last had an unequal number of votes shall be first dealt with, and if they have had an equal number of votes at all preceding counts or transfers the Returning Officers shall decide by lot which candidate’s surplus shall be first dealt with.

8.(a) Where the number of votes obtained by a candidate is raised up to or above the quota by a transfer as aforesaid, the candidate shall thereupon be declared elected. And in such case, notwithstanding the fact that the candidate may have reached the quota, such transfer shall be completed, and all the votes to which that candidate is entitled therefrom shall be transferred to him or her, but no other votes shall be transferred to him or her.

(b) Where the number of votes obtained by a candidate is raised up to, but not above, the quota by any such transfer as aforesaid, the whole of the voting papers on which such votes are recorded shall be set aside as finally dealt with.

9.(a) Where, after the first choices have been counted and all surpluses (if any) have been transferred as hereinbefore directed, no candidate, or less than the number of candidates required to be elected, has or has obtained the quota, the candidate who is lowest on the poll shall be excluded, and all the votes obtained by that candidate shall be transferred to the candidates next in the order of the voter’s respective preferences, in the same manner as is directed in Rule 6.

(b) The votes obtained by such excluded candidate as first choices shall first be transferred, the transfer value of the vote in each case being 1.

(c) The other votes of such excluded candidate shall then be dealt with in the order of the transfers in which, and at the transfer value at which, he or she obtained them.

(d) Each of the transfers which takes place under the two previous clauses of this rule shall be deemed for all purposes to be a separate transfer.

10.(a) Where the number of votes obtained by a candidate is raised up to or above the quota by any such transfer as aforesaid, the candidate shall thereupon be declared elected. And in such case, notwithstanding the fact that he or she may have reached the quota, such transfer shall be completed, and all the votes to which that candidate is entitled therefrom shall be transferred to him or her, but no other votes shall be transferred to him or her.

(b) Where the number of votes obtained by a candidate is raised up to, but not above, the quota by any such transfer as aforesaid, the whole of the voting papers on which such votes are recorded shall be set aside as finally dealt with.

(c) Where the number of votes obtained by a candidate is raised above the quota by any such transfer as aforesaid, the candidate’s surplus shall be transferred to the candidates next in the order of the voter’s respective preferences in the same manner as is directed in Rule 8, Clause (c). Provided that such surplus shall not be dealt with until all the votes of the excluded candidate have been transferred.

(d) Where any surplus exists it shall be dealt with before any other candidate is excluded.

11. The same process of excluding the candidate lowest on the poll, and transferring to other candidates his or her votes shall be repeated until all the candidates, except the number required to be elected, have been excluded, and the unelected candidates, who have not already been so declared, shall then be declared elected.

12. Where at any time it becomes necessary to exclude a candidate, and two or more candidates have the same number of votes and are lowest on the poll, then whichever of such candidates was lowest on the poll at the last count or transfer at which they had an unequal number of votes shall be first excluded, and if such candidates have had an equal number of votes at all preceding counts or transfers, the Returning Officers shall decide by lot which candidate shall be first excluded.

13. In determining what candidate is next in the order of the voter’s preference, any candidates who have been declared elected or who have been excluded shall not be considered, and the order of the voter’s preference shall be determined as if the names of such candidates had not been on the voting paper.

14. Where on any transfer it is found that on any voting paper there is no candidate opposite whose name a number is placed,
other than those who have been already either declared elected or excluded, such voting papers shall be set aside as exhausted.

15. (i) Where in the case of a by-election one candidate only is to be elected and no candidate on the first count secures an absolute majority of the whole of the formal votes recorded at the election, the candidate who has the fewest votes is excluded (i.e. regarded as defeated), and each ballot paper counted to him or her is (unless exhausted) counted to the unexcluded candidate next in the order of the voter's preference.

(ii) If no candidate then has an absolute majority of votes, the process of excluding the candidate who has the fewest votes and counting each of that candidate's ballot papers (unless exhausted) to the unexcluded candidate next in the order of the voter's preference is repeated until one candidate has an absolute majority of votes.

16. Every ballot paper not rejected as informal is to be counted in every count until it becomes exhausted, when it is rejected in all further counts. Where a candidate is excluded, any ballot paper counted to that candidate is deemed to be exhausted if there is not indicated upon it a consecutive preference for one unexcluded candidate.

17. If on any count two or more candidates have an equal number of votes and any one of them has to be excluded, then whichever of such candidates was lowest on the poll at the last count or transfer at which they had an unequal number of votes shall be first excluded, and if such candidates have had an equal number of votes at all preceding counts or transfers, the Returning Officers shall decide by lot which candidate shall be first excluded.

Statute No. 30: DEPUTY VICE-CHANCELLOR

1. The Senate may appoint one or more Deputy Vice-Chancellors of the University.

2. A Deputy Vice-Chancellor shall hold office for such period and on such conditions as the Senate determines.

3. Subject to the University statutes, regulations and by-laws, and resolutions of the Senate, a Deputy Vice-Chancellor shall exercise and undertake the powers, responsibilities and duties of the Vice-Chancellor from time to time delegated to him by the Vice-Chancellor.

4. Except as otherwise provided a Deputy Vice-Chancellor shall be entitled to attend and speak at any meeting of any board, committee or other body of the University which the Vice-Chancellor is an ex-officio member, but shall not be entitled to vote at such meeting unless attending as the Vice-Chancellor's representative or as a member of the board, committee or other body.

Statute No. 31: SCHOLARSHIPS AND PRIZES

1. In this Statute unless the context otherwise requires—

   'Prize' shall mean a sum of money or a specified article awarded to a student, normally for academic achievement while studying for a degree, diploma or certificate of the University.

   'Scholarship' shall mean a sum of money awarded to a student to cover or contribute towards the costs associated with studying for a degree, diploma or certificate of the University.

   'Student' shall mean a person formally enrolled for a degree, diploma or certificate of the University.

2. The Senate may make regulations for the granting of prizes and scholarships as it sees fit.

3. Scholarships and prizes of the University shall be granted in accordance with this Statute and any regulations governing the grant of scholarships or prizes.

4. Scholarships and prizes for the granting of which regulations have been made shall be granted in accordance with those regulations.

5. If students from only one faculty are to be eligible for the grant of a scholarship or prize, that faculty may resolve upon the establishment thereof, and may from time to time by resolution alter the name or amount of the scholarship or prizes or the conditions governing its grant, or resolve that it cease to be granted.

6. If students from two or more faculties are to be eligible for the grant of a scholarship or prize, the Academic Board may resolve upon the establishment thereof, and may from time to time by resolution alter the amount of the scholarship or prize or the conditions governing its grant, or resolve that it cease to be granted.

7. (1) Where regulations have been made for the establishment of a scholarship or prize, a faculty or the Academic Board may resolve upon the establishment of that scholarship or prize, conditionally upon the repeal of those regulations.

   (2) On the repeal of those regulations, that scholarship or prize shall be granted in accordance with the Statute pursuant to that resolution.

8. A resolution of a faculty or of the Academic Board for the establishment of a scholarship or prize shall clearly specify the conditions governing the scholarship or prize, which shall comply with the following requirements:

   (1) For scholarships and prizes:

      (a) The criteria for the grant shall be clearly indicated.

      (b) A scholarship or prize shall be granted on the basis of academic criteria only, unless the Academic Board shall, by resolution otherwise determine.

      (c) The procedure for selection of the grantee shall be clearly indicated.

      (d) The person or persons responsible for the selection of the grantee shall be clearly indicated.

      (e) Notwithstanding that a candidate meets the criteria for a grant, a scholarship or prize shall be awarded only if, in the opinion of the person or persons responsible for the selection of the grantee, there is a candidate of sufficient merit.

      (f) Where a scholarship or prize will be funded from a bequest or donation, the express directions of the testator or donor shall be given effect.

      (g) Unless the testator or donor of the bequest or donation from which the scholarship or prize is funded has expressly directed otherwise—

         (i) a scholarship or prize shall be granted annually;

         (ii) a scholarship or prize shall not be granted to the same person twice;

         (iii) where a scholarship or prize lapses or is not granted for any reason, the unused grant money shall be added to and become part of the scholarship or prize fund.

   (2) For scholarships only, the body responsible for the selection of the grantee shall be the Scholarships Committee of the Academic Board, or such other body as the Board may approve.

   (3) For prizes only:

      (a) A prize shall be granted only for work which has been done by a student as part of a course for a degree, diploma or certificate.

      (b) A prize shall lapse if it is not claimed by the grantee within 12 months of the grant being declared.

      (c) Provision shall be made for the contingency of two or more candidates tying for a prize, in which event the prize may be shared.

      (d) Except for a prize which is granted pursuant to Clause 6 of this Statute, the amount of the prize shall not be less than the minimum amount for prizes as determined from time to time by resolution of the Senate.

      (e) Unless the testator or donor of the bequest or donation from which the prize is funded has expressly directed otherwise, the body responsible for the selection of the grantee shall be the appropriate Board of Examiners.

C25—April/May 2002
REGULATIONS
Matriculation Regulations

1. These regulations, effective from 1 January 2003, supersede the University’s previous Matriculation Regulations.

2. (1) An applicant will not be admitted to a degree course in the University unless qualified under these regulations.

(2) An applicant who has previously been enrolled in a degree course at The University of Western Australia but who has not obtained a result in any unit towards a University degree will be required to re-apply for admission under these regulations.

3. If an applicant described in sub-regulation (2) has withdrawn from an undergraduate degree course due to illness substantiated by satisfactory written evidence from a medical practitioner, the University, acting on the recommendation of the faculty or faculties concerned, may provide a guarantee of re-admission to the same course in the following year subject to the applicant’s compliance with the Matriculation and Admissions Committee’s policy on deferment.

3. For the purposes of Statute No. 7 and other related statutes or regulations of the University, a matriculated student is one who has been admitted to the University for a degree course.

4. (1) In order to be considered for admission to the University an applicant, other than one covered by Regulation 7 or 8 or one admitted under special schemes or in special circumstances approved by the Academic Board or by appropriate committees of the Board, will—

(a) normally be required to have—

(i) completed the requirements for Secondary Graduation as defined by the Curriculum Council; and

(ii) Rescinded

(iii) achieved the minimum level of competence in English required for entry to the course concerned, as prescribed by the Academic Board after consideration of a recommendation from the appropriate faculty; and

(iv) achieved a satisfactory standard in such specified prerequisite subjects for a course as are determined by the Academic Board after consideration of a recommendation from the appropriate faculty through the Matriculation and Admissions Committee, and are published in the Tertiary Institutions Service Centre ‘Admission Requirements for School Leavers’ brochure in May for implementation in the admissions exercise two-and-a-half years after publication of the brochure.

(b) have obtained a sufficiently high Tertiary Entrance Rank to gain a place in a course.

(2)(i) For the purposes of these regulations the Tertiary Entrance Rank (TER) is defined as a number between 99.95 and zero which reports a student’s rank position relative to all other students. The TER is derived from the Tertiary Entrance Score by a mathematical procedure approved by the Academic Board. Places will be allocated to applicants according to the Tertiary Entrance Rank.

(ii) For the purposes of these regulations the Tertiary Entrance Score (TES) is defined as a score out of 510, calculated by multiplying by 5.1 an applicant’s best mean score over four or five Tertiary Entrance subjects (with at least one subject from each of List 1 and List 2 below contributing to the score).

(iii) Except as provided in Regulation 5(3), a subject score which contributes to the mean score will be the scaled value of a 50:50 composite of the external examination score and the moderated school assessment for that subject.

(iv) For the purposes of these regulations the minimum level of competence in English required by the Faculties of Architecture, Landscape and Visual Arts; Arts; Humanities and Social Sciences; Economics and Commerce; Education; Engineering; Computing and Mathematics; Law; Life and Physical Sciences; Medicine and Dentistry; and Natural and Agricultural Sciences shall be evidenced by a minimum scaled score of 50 in English or English Literature at the Tertiary Entrance Examination or, for students whose applications are approved by the Matriculation and Admissions Committee, a pass in an approved test of English.

5. (1) The Tertiary Entrance subjects, for the purposes of these regulations are:


* See Regulation 5(4)(a)


(iii) List 3: English.

(2) An applicant may not include in the Tertiary Entrance Score—

(a) both Chemistry and Physical Science;

(b) both Physics and Physical Science;

(c) both Discrete Mathematics and Calculus;

(d) both Discrete Mathematics and Applicable Mathematics;

(e) both Chinese: Advanced and Chinese: Second Language;

(f) both Indonesian: Advanced and Indonesian: Second Language;

(g) both Indonesian: Advanced and Malay: Advanced;

(h) both Biology and Human Biology;

(i) both English and English Literature;

(j) both Japanese: Advanced and Japanese: Second Language;

(k) both Indonesian: Second Language and Malay: Advanced.

(iii) In the case of a candidate for whom no school assessment is available in one or more of the subjects in List 1 and/or List 2, the subject score which contributes to the mean score described in Regulations 4(2) and 4(3) will be the scaled external examination score. The subject score for the List 3 subject English may not contribute to the mean score unless it is a scaled 50:50 composite of the external examination score and the moderated school assessment obtained in the same year.

(iv) Examinations in Hebrew and Latin are not conducted as part of the Western Australian Tertiary Entrance Examinations and candidates taking either or both of these subjects will be required to sit for the examinations in them conducted by an examining authority approved by the Academic Board.

(v) The marks obtained at such examinations may be scaled by the Matriculation and Admissions Committee for inclusion in the candidate’s Tertiary Entrance Rank referred to in Regulation 4.

6. All scores contributing towards the Tertiary Entrance Rank used as the basis for application for admission to The University of Western Australia must have been obtained over no more than two consecutive years.

7. (1) An applicant who has qualified for consideration for admission under the previous Matriculation Regulations of this University will continue to be so eligible.

(2) An applicant who has satisfied the admission requirements of any other university in Australia, or of an overseas university in which there is a reasonable correspondence between the admission requirements and those of The University of Western Australia, or who has completed any other examination of an academic standard which the Academic Board considers to be equivalent to or higher than that of the examinations described in Regulation 4, may be considered for admission to the University on production of satisfactory evidence.
(3) Applicants for admission to the University under sub-
regulation (2) are required to demonstrate satisfactory
performance, as prescribed by the Academic Board, in an
approved test of English before being admitted to the University.

8.(1) An applicant who in the year for which application is made
will reach the age of 20 years before 1 March, if the application is
for entry in first semester, or before 1 August, if the application is
for entry in second semester, will be exempt from the
requirements in sub-paragraph 4(1)(a)(i) but will be required to
satisfy all other requirements and conditions in Regulations 4, 5
and 6.

(2) Notwithstanding sub-regulation (1), the Academic Board
may admit to the University an applicant who in the year for
which application is made will reach the age of 20 years before 1
March, if the application is for entry in first semester, or before 1
August, if the application is for entry in second semester, if it is
satisfied that the applicant is able to assimilate and benefit from
the course to which admission is sought.

(3) In determining whether or not a candidate may be admitted
under sub-regulation (2), the Academic Board will normally
require, in support of the application, evidence of the
qualifications described in Schedule A to these regulations or of
success in the University’s Mature Age Tertiary Entrance
Examination in two subjects described in Schedule B to these
regulations, the Special Tertiary Admissions Test or other
examinations or tests prescribed by individual faculties.

9. A person shall not be permitted to enrol in the University
without having signed the personal declaration which is
incorporated in the University's enrolment form.

10. The Matriculation and Admissions Committee will provide a
report annually to the Academic Board.

SCHEDULE A:
Qualifications Acceptable Under Matriculation
Regulation 8(3)

FACULTIES OF ARCHITECTURE, LANDSCAPE
AND VISUAL ARTS; ARTS, HUMANITIES AND
SOCIAL SCIENCES; AND ECONOMICS AND COMMERCE

These faculties will accept as satisfying the requirements of
Matriculation Regulation 8(3) the following: a qualification at
diploma level or above accredited under the Australian
Qualifications Framework; a teaching qualification recognised
by the Education Department of Western Australia; or a
satisfactory Tertiary Entrance Rank derived from a Tertiary
Entrance Score based on two subjects in the Tertiary Entrance
Examination—see Schedule B below.

Other qualifications, including the satisfactory completion of
units in the first year of a course at a recognised tertiary
institution, will be considered on individual merit provided the
applicant's knowledge of prerequisite subjects is adequate.

All applicants who have not previously demonstrated
competence in English under sub-regulations 4(4) or 7(3) or
Schedule B will be required to demonstrate satisfactory
performance, as prescribed by the Academic Board, in an
approved test of English.

It should be noted that possession of the above qualifications
means only that an applicant is eligible for selection; it does not
guarantee that a place will be offered.

SCHEDULE B:
Mature Age Tertiary Entrance Examination
in Two Subjects

A person who is eligible to do so may obtain a Tertiary Entrance
Rank (TER) for the purposes of applying for admission to the
University by sitting the Mature Age Tertiary Entrance
Examination (TEE) in two subjects.1

To be eligible to sit the Mature Age TEE in two subjects a person,
in the year in which the examination is taken must:
(a) have reached the age of 19 years or more before the first day
of March; and
(b) be an Australian citizen or permanent resident on or before
the final closing date for application through the Tertiary
Institutions Service Centre (TISC).

The Mature Age TEE in two subjects shall consist of the
following requirements:
(a) two subjects, excluding English, taken in one academic year,
from List 1 and/or List 2 of the Western Australian TEE subjects; and
(b) the Special Tertiary Admissions Test (STAT) Multiple
Choice (verbal component) and the STAT Written English.

The TES is a score out of 510 which is calculated, in the case of an
applicant who has taken the Mature Age TEE in two subjects, by
multiplying by 5.1 the applicant's best mean score over two TEE
subjects (excluding English) taken in the same year. The Tertiary
Entrance Rank shall then be derived as described in subparagraph 4(2)(i).

To be eligible for admission to the University an applicant whose TES is obtained by sitting the Mature Age TEE in two subjects must:

(a) meet the University’s English Competence requirement by obtaining a minimum scaled score of 150 in the verbal component of the STAT Multiple Choice and 145 in the STAT Written English;

(b) obtain a sufficiently high TER to gain a place in the course; and

(c) satisfy the prerequisites, if any, for their preferred course(s).

The TEE subject prerequisites and any STAT scores required for applicants seeking entry to specific courses in the University on the basis of a TER derived from the Mature Age TEE in two subjects are reviewed annually by the Matriculation and Admissions Committee and published by the Admissions Centre and TISC.

Mature Age Tertiary Entrance Examination in Four or Five Subjects

Mature-age students who elect to take four or five TEE subjects, including:

(a) those who are international students and therefore not eligible for the two-subject TEE route described above; and

(b) those who are applying to Medicine or Dentistry in the standard quota 1 will be exempt from the requirement in sub-paragraph 4.(1)(a)(i) but will be required to satisfy all other requirements and conditions in Matriculation Regulations 4, 5 and 6.

1 Applicants for entry to Medicine or Dentistry who sit the Mature Age TEE in two subjects will be considered only in the non-standard quota for that course, as defined in the University’s Admission and Quota Policy. Mature-age candidates who have never before qualified to enter a university and are eligible to be considered as standard applicants for Medicine or Dentistry should complete a four- or five-subject TER.
General, Faculty and Research Higher Degree Regulations

The following regulations are published in the interfaculty and faculty handbooks 2002 and the Postgraduate Research and Scholarship Handbook which are available both in hard copy as well as on the Internet.

Note: The University is undergoing a transition to a new academic structure comprising faculties and schools. New faculty names, where applicable, are not yet reflected in these sets of regulations published in 2002.

1. General Regulations on Academic Courses
   Published in the Interfaculty Handbook

2. Faculty of Agriculture Regulations
   Published in the Faculty of Agriculture Handbook
   http://www.publishing.uwa.edu.au/handbooks/agriculture/Regulations.html

3. Faculty of Arts Regulations
   Published in the Faculty of Arts Handbook
   http://www.publishing.uwa.edu.au/handbooks/arts/Regulations.html

4. Faculty of Economics and Commerce Regulations
   Published in the Faculty of Economics and Commerce Handbook
   http://www.publishing.uwa.edu.au/handbooks/economics/Regulations.html

5. Faculty of Education Regulations
   Published in the Faculty of Education Handbook

6. Faculty of Engineering and Mathematical Sciences Regulations
   Published in the Faculty of Engineering and Mathematical Sciences Handbook

7. Faculty of Law Regulations
   Published in the Faculty of Law Handbook

8. Faculty of Medicine and Dentistry Regulations
   Published in the Faculty of Medicine and Dentistry Handbook
   Medicine Regulations
   http://www.publishing.uwa.edu.au/handbooks/meddent/MedicineRegulations.html
   Dentistry Regulations

9. Faculty of Science Regulations
   Published in the Faculty of Science Handbook

10. Regulations Governing Research Higher Degrees
    Published in the Postgraduate Research and Scholarship Handbook
    http://www.research.uwa.edu.au/pg/HANDBOOK.HTML
The Library

LIBRARY RULES: STAFF

AUTHORISED USERS
1. The use of the University Library is restricted to:
   1.1 students enrolled at the University for the current session;
   1.2 members of the University staff;
   1.3 members of the University Senate;
   1.4 other persons or bodies approved by the University Librarian. Such persons shall pay an annual fee, to be determined from time to time by the Library Committee, unless this fee is waived by the University Librarian.
   1.5 students and staff of Murdoch University, the Curtin University of Technology and Edith Cowan University endorsed by the Librarian of these institutions.

CONDITIONS FOR USE OF THE LIBRARY
2. The University Librarian shall issue a Library card to each authorised user.
   2.1 The authorised user shall be required to produce the Library card when requested by Library staff.
   2.2 The authorised user shall report loss of the Library card to the Library immediately.
   2.3 The authorised user shall report any change of name or address to the Library immediately.
   2.4 Use of the Library card is not transferable to another person.
   2.5 Authorised users shall be subject in all respects to the rules of the Library.

BORROWING
3. Authorised users may borrow items from the University Library by completing the appropriate loan record.
   3.1 Certain items and classes of items may not be borrowed. Such items shall be indicated either by a notice on the individual item or by being placed in a particular section of the Library from which borrowing is not permitted.
   3.2 All borrowers are responsible for the safekeeping and return of items which they have borrowed.
   3.3 All items borrowed are subject to recall.
   3.4 The date due stipulated by a recall notice overrides the original date due stamped at the time of borrowing.
   3.5 It is the responsibility of the borrower to return any item to the Library within the period indicated by the Library recall notice for that particular item.
   3.6 In the absence of a recall notice, all items must be returned by the due date stamped on the item by Library staff.
   3.7 The length of the loan period and number of volumes which may be borrowed by the various categories of authorised users shall be determined from time to time by the Library Committee.
   3.8 Permission to take Library material outside the State of Western Australia shall be given by the University Librarian only under the most exceptional circumstances.

PENALTIES
4. Within each calendar year staff who fail to return an item by the due date, or within five days of the date of a recall notice, shall be allocated penalty points as follows:
   4.1 Failure to return an item by the due date: one point per item per day.
   4.2 Failure to return a Reserve Collection item by the date and time due: five points per item per hour.
   4.3 Failure to return a Three-Day Loan item by the due date: ten points per item per day.

4.4 A staff member who fails to return a recalled item within five days of the date of a recall notice shall have borrowing rights suspended until all overdue items have been returned.
4.5 A staff member who accumulates a total of 100 or more points shall have borrowing privileges suspended until all overdue items have been returned.
4.6 A staff member who accumulates a second 100 penalty points within one calendar year shall be suspended from borrowing and asked to demonstrate to the University Librarian why borrowing privileges should be restored.
4.7 When an item is 31 days overdue the staff member will be invoiced for the replacement cost of the item plus a non-refundable service charge.
4.8 A staff member who loses an item, unless it can be established to the satisfaction of the University Librarian that the loss was not primarily the borrower’s fault, shall be charged the replacement cost of the item plus an irrevocable handling charge.
4.9 A staff member who damages or permits to be damaged an item to such an extent that it is necessary to replace the item shall be subject to the same penalties as a staff member who loses an item.
4.10 A staff member who removes an item from the Library without completing the appropriate records may be suspended from borrowing for a period of two weeks.
4.11 The University Librarian may suspend a staff member’s borrowing privileges for breaches of the Library rules. Any appeal against the exercise of this power by staff shall be made to the Vice-Chancellor and President.

HOURS
5. The hours of opening of the Library shall be determined by the Library Committee annually.

6. CONDUCT
   6.1 Talking, smoking and the consumption of food and drink are prohibited in the Library except in those areas which may from time to time be authorised for such purposes.
   6.2 The reservation of seats in public reading areas is prohibited. Items left unattended for more than 15 minutes on chairs and tables may be removed by Library staff.
   6.3 Persons leaving the Library may be required to present for inspection any items in their possession and any bags or other receptacles capable of containing Library material.
   6.4 All persons within the Library shall behave in a manner which does not offend or cause undue inconvenience to other Library users, and which does not endanger or cause damage to any Library materials or equipment.
   6.5 The Library accepts no responsibility for personal belongings left in the building.
   6.6 Only authorised persons shall remain on, or enter, Library premises when the Library is officially closed.

BRANCH AND DEPARTMENTAL LIBRARIES
7. These rules shall apply to all branch and departmental libraries except in so far as the Library Committee may otherwise decide.

LIBRARY RULES: STUDENTS AND USERS OTHER THAN UNIVERSITY STAFF

AUTHORISED USERS
1. The use of the University Library is restricted to:
   1.1 students enrolled at the University for the current session;
   1.2 members of the University staff;

E2—April/May 2002
CONDITIONS FOR USE OF THE LIBRARY

2. The University Librarian shall issue a Library card to each authorised user, other than students.

2.1 The authorised user shall be required to produce the Library card when requested by Library staff.

2.2 The authorised user shall report loss of the Library card to the Library immediately.

2.3 The authorised user shall report any change of name or address to the Library immediately.

2.4 Use of the Library card is not transferable to another person.

2.5 Authorised users shall be subject in all respects to the rules of the Library.

2.6 Students are issued with a Student Card which is administered by the Registrar’s Office.

2.7 Students shall be required to produce the Student Card when requested to do so by Library staff.

2.8 Students shall be subject in all respects to the rules of the Library.

BORROWING

3. Authorised users may borrow items from the University Library by completing the appropriate loan record.

3.1 Certain items and classes of items may not be borrowed. Such items shall be indicated either by a notice on the individual item or by being placed in a particular section of the Library from which borrowing is not permitted.

3.2 All borrowers are responsible for the safekeeping and return of items which they have borrowed.

3.3 All items borrowed are subject to recall.

3.4 The date due stipulated by a recall notice overrides the original date due stamped at the time of borrowing.

3.5 It is the responsibility of the borrower to return any item to the Library within the period indicated by the Library recall notice for that particular item.

3.6 In the absence of a recall notice, all items must be returned by the due date stamped on the item by Library staff.

3.7 The length of the loan period and number of volumes which may be borrowed by the various categories of authorised users shall be determined from time to time by the Library Committee.

3.8 Permission to take Library material outside the State of Western Australia shall be given by the University Librarian only under the most exceptional circumstances.

PENALTIES

4. Within each calendar year a borrower who fails to return an item by the due date, or within five days of the date of a recall notice, shall be allocated penalty points as follows:

4.1 Failure to return an item by the due date: one point per item per day.

4.2 Failure to return a Reserve Collection item by the date and time due: five points per item per hour.

4.3 Failure to return a Three-Day Loan item by the due date: ten points per item per day.

4.4 A borrower who fails to return a recalled item within five days of the date of a recall notice shall have borrowing rights suspended until all overdue items have been returned.

4.5 A borrower who accumulates a total of 100 or more points shall have borrowing privileges suspended until all overdue items have been returned.

4.6 A borrower who accumulates a second 100 penalty points within one calendar year shall be suspended from borrowing and may be fined and/or asked to demonstrate to the University Librarian why borrowing privileges should be restored.

4.7 When an item is 31 days overdue the borrower will be invoiced for the replacement cost of the item plus a non-refundable service charge.

4.8 A borrower who loses an item, unless it can be established to the satisfaction of the University Librarian that the loss was not primarily the borrower’s fault, shall be charged the replacement cost of the item plus an irrevocable handling charge.

4.9 Anyone who damages or permits to be damaged an item to such an extent that it is necessary to replace the item shall be subject to the same penalties as the borrower who loses an item.

4.10 Anyone who removes an item from the Library without completing the appropriate records may be suspended from borrowing for a period of two weeks and shall be liable to a fine.

4.11 The University Librarian may impose a fine and/or suspension of borrowing privileges for any breaches of the Library rules.

4.12 The University Librarian may report any student to the Board of Discipline for any breaches of the Library rules.

4.13 Fines and charges for infringements and misdemeanours will be determined from time to time by the Library Committee.

HOURS

5. The hours of opening of the Library shall be determined by the Library Committee annually.

6. CONDUCT

6.1 Talking, smoking and the consumption of food and drink are prohibited in the Library except in those areas which may from time to time be authorised for such purposes.

6.2 The reservation of seats in public reading areas is prohibited. Items left unattended for more than 15 minutes on chairs and tables may be removed by Library staff.

6.3 Persons leaving the Library may be required to present for inspection any items in their possession and any bags or other receptacles capable of containing Library material.

6.4 All persons within the Library shall behave in a manner which does not offend or cause undue inconvenience to other Library users, and which does not endanger or cause damage to any Library materials or equipment.

6.5 The Library accepts no responsibility for personal belongings left in the building.

6.6 Only authorised persons shall remain on, or enter, the Library premises when the Library is officially closed.

BRANCH AND DEPARTMENTAL LIBRARIES

7. These rules shall apply to all branch and departmental libraries except in so far as the Library Committee may otherwise decide.
Unless otherwise specified the quorum for Senate boards and committees is fixed at not less than one half of the members constituting such board or committee, provided that in relation to the following committees the Vice-Chancellor and President or representative is among those present: Medical Research Grants Committee, University Research Committee, Library Committee.

ANIMAL ETHICS COMMITTEE
1.(1) The Animal Ethics Committee shall consist of:
   (a) the following members appointed by the Vice-Chancellor and President:
      (i) three University staff members with substantial recent experience in the use of animals for scientific purposes, selected to provide a range of expertise from across the spectrum of animal experimentation activities;
      (ii) an established scholar from the humanities, preferably with a background in ethics;
      (iii) a person with qualifications in veterinary science, with experience relevant to the activities of the University, or in special circumstances, a person with qualifications and experience to provide comparable expertise;
      (iv) two people with demonstrable commitment to, and established experience in, furthering the welfare of animals, who are not employed by the University, and who are not involved in the care and use of animals for scientific purposes;
      (v) two independent persons who do not currently and have not previously conducted experiments using animals, and who preferably are not employed by the University;
   (b) a member of the University Senate, appointed by the Senate;
   (c) a nominee of the Chief Executive Officer of Sir Charles Gairdner Hospital, preferably with experience in the use of animals for scientific purposes;
   (d) up to two additional members co-opted by the foregoing in such a way that the composition of the committee complies with the Australian Code of Practice for the Care and Use of Animals for Scientific Purposes.
2. (1) The term of office of appointed members shall normally be three years, but members may be re-appointed at the end of that period.
3. (1) Co-opted members may be appointed for up to two years at a time, but they may be re-appointed at the end of that period.
4. (1) The Chair shall be appointed by the Vice-Chancellor and President.
5. (1) The Animal Welfare Officer and the Co-ordinator of Animal Facilities shall attend meetings of the committee as observers.

2.(1) The committee shall—
   (a) monitor the acquisition, transport, production, housing, care, use and disposal of animals;
   (b) recommend to Senate any measures needed to ensure that the standards of the Australian Code of Practice for the Care and Use of Animals for Scientific Purposes are maintained;
   (c) examine written proposals relevant to the use of animals in scientific and teaching activities and either approve, approve subject to modification or reject such proposals provided that the committee shall approve only those studies for which animals are essential and which conform to the requirements of the Australian Code of Practice for the Care and Use of Animals for Scientific Purposes, taking into consideration ethical and welfare aspects as well as scientific and educational value;
   (d) examine and comment on all institutional plans and policies which may affect animal welfare;
   (e) ensure that a register of approved proposals is maintained; and
   (f) perform all other duties required by the Australian Code of Practice for the Care and Use of Animals for Scientific Purposes.
2. The committee shall have the power to withdraw approval for any project or authorise the treatment or humane killing of any animal.

APPEALS COMMITTEE (DISCIPLINE)
See Statute No. 17, Clause 12.

AUDIT AND REVIEW COMMITTEE
1. The Audit and Review Committee shall—
   (a) investigate and report regularly to the Senate on financial and non-financial matters, either within an audit programme which it determines or as directed by the Senate;
   (b) ensure proper standards of financial, statutory and operational accountability;
   (c) receive statutory annual reports from within the University and transmit to the Senate comment on any material matters arising;
   (d) receive internal and external reviews, monitor compliance with recommendations contained therein and transmit to the Senate comment on any material matters arising; and
   (e) additionally monitor and review the relevance and accuracy of information going to the Senate whenever requested to do so by the Senate.
2. (1) The committee shall comprise no more than ten members, as follows:
   (a) up to eight Senate members, of whom at least four shall be external as defined in Regulation 3; and
   (b) up to two co-optees, recommended by the foregoing and approved by the Chancellor's Committee.
2. The Chair of the committee shall be an external member of the Senate, appointed by the Senate, and shall serve for a two-year term, which may be renewed.
3. The committee shall at the beginning of each year elect a Deputy Chair who shall be external as defined in Regulation 3.
4. Co-opted members shall normally be external to the University and shall be selected on the basis of their expertise and capacity to enable the committee to conduct its business more effectively.
5. Except as provided in sub-regulation (2), an external Senate member shall be defined as a member who does not hold any University position, either paid or honorary.
2. The Senate may determine that a holder of a clinical, adjunct or honorary position, who has limited direct involvement with the University, is an external Senate member for the purposes of these regulations.
4. (1) Except as provided in sub-regulation (2), members appointed in terms of paragraph 2(1)(a) shall have two-year terms of office, but may be re-appointed.
2. Student members shall have a one-year term of office.
3. Co-opted members shall have a one-year term of office, but may be reappointed.
5. The Chancellor shall be entitled to attend meetings of the committee, but shall not have voting rights.
2. Appropriate University officers shall attend meetings of the committee to provide information or advice, but shall not have voting rights.
AUSTRALIAN MUSIC EXAMINATIONS BOARD (AMEB)
See Statute No. 21 and also Australian Music Examinations Board (WA State Branch) Governance and Structure in this section E.

BERNDT MUSEUM OF ANTHROPOLOGY ADVISORY BOARD

1. There shall be a Berndt Museum of Anthropology Advisory Board.
2. The board shall be responsible to the Dean of the Faculty of Arts, Humanities and Social Sciences for—
   (a) advising the Dean of the Faculty of Arts, Humanities and Social Sciences in regard to the management of the museum and making recommendations on policy when it considers this necessary;
   (b) advising the Curator on the display of the museum's collections, and the facilitating and fostering of research and other activities related to them;
   (c) advising the Curator on the management and deployment of the funds of the museum, however derived, and ensuring that relevant gifts, donations and bequests are utilised in accordance with the donors’ wishes;
   (d) advising the Curator on the implementation and encouragement of the preservation, expansion and development within the University of the ethnological collections housed in the Berndt Museum of Anthropology, for the benefit of both the University and the wider community.
   (e) making recommendations to the Dean of the Faculty of Arts, Humanities and Social Sciences on appointments to the staff of the museum as and when necessary.
3. The board shall consist of:
   (a) the Vice-Chancellor and President or nominee;
   (b) one member of the staff of the Department of Anthropology nominated by the head of that department;
   (c) one student member of the Department of Anthropology nominated by the head of that department;
   (d) one member of the staff of the Western Australian Museum nominated by its director;
   (e) the Head of the Department of Anthropology;
   (f) a Professor of Anthropology appointed by the Vice-Chancellor and President;
   (g) up to two persons who may be co-opted by the board.
4. The board shall elect its chair annually.
5. The quorum for a meeting of the board shall be not less than one half of its members.
6. The Curator of the Berndt Museum of Anthropology shall be the board’s secretary.
7. The board, through the Dean of the Faculty of Arts, Humanities and Social Sciences, shall submit an annual report to the Senate.

BOARD OF DISCIPLINE
See Statute No. 17, Clauses 9 and 10.

CHANCELLOR’S COMMITTEE
Terms of Reference
The terms of reference for the Chancellor’s Committee are—
1. to co-ordinate the business of Senate’s four standing committees as it moves to the Senate Agenda;
2. to consider annually the field of potential candidates for co-option to the Senate, including the current co-optee whose appointment is due to expire, and to propose appropriate nominations for Senate to consider;
3. to consider annually the field of potential candidates to fill the positions of Governor’s appointees to Senate, and to make appropriate recommendations to the Minister on behalf of Senate, such recommendations to be reported to the Senate;
4. to recommend to the Senate the assignment of members to Senate committees in accordance with their constituptions;
5. to approve an appropriate induction programme for new Senators.

Meetings
The committee shall meet in accordance with a pre-arranged schedule, not less than quarterly and at times to coincide with the generation of business by the Senate committees.

DEVELOPMENT COMMITTEE 1
1. The Development Committee shall:
   (a) advise Senate as appropriate on community relations issues and seek its support for the Community Relations section when required;
   (b) act as an advisory body to the Community Relations section in regard to marketing and fundraising;
   (c) identify and debate issues relevant to the Community Relations operational plan such as the marketing plan, fundraising and alumni relations; and
   (d) support the Community Relations section in the process of generating community interest in and support for the University with reference to the activities of the External Strategies Committee.
2.(1) The committee shall comprise no more than ten members, as follows:
   (a) up to eight Senate members, of whom at least four shall be external as defined in Regulation 3; and
   (b) up to two co-optees, recommended by the foregoing and approved by the Chancellor’s Committee.
   (2) The Chair of the committee shall be an external member of the Senate, appointed by the Senate, and shall serve for a two-year term, which may be renewed.
   (3) Co-opted members shall normally be external to the University and shall be selected on the basis of their expertise and capacity to enable the committee to conduct its business more effectively.
3.(1) Except as provided in sub-regulation (2), an external Senate member shall be defined as a member who does not hold any University position, either paid or honorary.
   (2) The Senate may determine that a holder of a clinical, adjunct or honorary position, who has limited direct involvement with the University, is an external Senate member for the purposes of these regulations.
4.(1) Except as provided in sub-regulation (2), members appointed in terms of paragraph 2(1)(a) shall have two-year terms of office, but may be reappointed.
   (2) Student members shall have a one-year term of office.
   (3) Co-opted members shall have a one-year term of office, but may be reappointed.
5.(1) The Chancellor shall be entitled to attend meetings of the committee, but shall not have voting rights.
   (2) Appropriate University officers shall attend meetings of the committee to provide information or advice, but shall not have voting rights.

EXTERNAL STRATEGIES COMMITTEE
1. The External Strategies Committee shall:
   (a) monitor, analyse and seek to understand the external environment and its potential impact on the University through federal and state policies, federal funding, industry trends,
internationalisation, deregulation and the like, and advise Senate accordingly;
(b) recommend ways of influencing federal and state policies through the commissioning of research papers on areas germane to the interests of the Higher Education system and The University of Western Australia in particular; and;
(c) within the context of the University’s Strategic Plan and Operational Priorities Plan seek to influence state and federal policies, in consultation with the Development Committee, by using information gathered and the skills and strategies available.

2.(1) The committee shall comprise no more than ten members, as follows:
(a) up to eight Senate members, of whom at least four shall be external as defined in Regulation 3; and
(b) up to two co-optees, recommended by the foregoing and approved by the Chancellor’s Committee.

(2) The Chair of the committee shall be an external member of the Senate, appointed by the Senate, and shall serve for a two-year term, which may be renewed.

(3) The committee shall at the beginning of each year elect a Deputy Chair from its membership.

(4) Co-opted members shall normally be external to the University and shall be selected on the basis of their expertise and capacity to enable the committee to conduct its business more effectively.

3.(1) Except as provided in sub-regulation (2), an external Senate member shall be defined as a member who does not hold any University position, either paid or honorary.

(2) The Senate may determine that a holder of a clinical, adjunct or honorary position, who has limited direct involvement with the University, is an external Senate member for the purposes of these regulations.

4.(1) Except as provided in sub-regulation (2), members appointed in terms of paragraph 2(1)(a) shall have two-year terms of office, but may be reappointed.

(2) Student members shall have a one-year term of office.

(3) Co-opted members shall have a one-year term of office, but may be reappointed.

5.(1) The Chancellor shall be entitled to attend meetings of the committee, but shall not have voting rights.

(2) Appropriate University officers shall attend meetings of the committee to provide information or advice, but shall not have voting rights.

PATRICK BURSELUM AND MARY ESTELLE HEALY
MEDICAL RESEARCH FOUNDATION
RESEARCH COMMITTEE

For committee membership see under ‘Arnold Yeldham and Mary Raine Medical Research Foundation Research Committee’.

HONORARY DEGREES COMMITTEE
See Statute No. 14, Clause 7.

HUMAN RESEARCH ETHICS COMMITTEE

1. The Human Research Ethics Committee (HREC) shall be responsible to the Senate for requiring and considering written protocols from staff employed by the University for all proposed research projects which comprise or include investigatory projects involving or impacting upon humans.

2. In considering the implications of proposed research projects, the committee shall determine whether the research reflects the basic ethical values of integrity, respect for persons, beneficence and justice.

3. In discharging its responsibility, the committee shall require that the standards of the National Health and Medical Research Council (NHMRC) National Statement on Ethical Conduct in Research Involving Humans as published from time to time, and the requirements of all relevant commonwealth, state and territory legislation are met.

4.(1) The committee shall comprise:
(a) the following appointees of the Vice-Chancellor and President:
(i) a laywoman who has no affiliation with the University, is not currently involved in medical, scientific or legal work, and is from the community in which the University is located;
(ii) a layman who has no affiliation with the University, is not currently involved in medical, scientific or legal work, and is from the community in which the University is located;
(iii) two medical graduates with knowledge of, and current experience in, the professional care, counselling or treatment of people;
(iv) a researcher with knowledge of, and current experience in, the areas of research that are regularly considered by the HREC;
(v) a behavioural scientist with knowledge of, and current experience in, the areas of research that are regularly considered by the HREC;
(vi) a minister of religion, or a person who performs a similar role in a community;
(vii) a member of the Law School teaching staff; and
(b) up to two co-opted members, if required for balance or specific expertise.

(2) Appointed and co-opted members shall have a three-year term of office but may be reappointed or co-opted at the end of that period if still qualified.

(3) The Chair shall be appointed by the Vice-Chancellor and President.

(4) The committee shall elect its Deputy Chair.

5. The quorum shall not be less than one half of the members and shall include:
(a) the Chair or Deputy Chair;
(b) one of the medical graduates appointed under sub-paragraph 4(1)(a)(iii); and
(c) one of the lay persons or the member appointed to the committee under sub-paragraph 4(1)(a)(vi).

6. The committee may appoint sub-committees, not necessarily of its own members, to advise it on any specialised matter relevant to its responsibilities.

LEGISLATIVE COMMITTEE

1. The Legislative Committee shall be a joint committee of the Senate and Academic Council and shall have the responsibilities set out in Clause 2.

2. The committee shall—
(a) consider all proposals for new statutes and for the amendment of statutes, and all proposals for new regulations and for the amendment of regulations;
(b) forward to Academic Council for its consideration any proposals in the categories described in paragraph (a) which, in the view of the Chair of the Academic Board, involve significant issues of academic principle;
(c) approve on behalf of the Academic Council any proposals in the categories described in paragraph (a) which, in the view of the Chair of the Academic Board, are routine in nature; and
(d) undertake final drafting of proposed new or amended statutes and proposed new or amended regulations and conditions, and submit the final drafts of new or amended statutes and regulations to the Senate for approval.

3.(1) The Legislative Committee shall comprise:
(a) the Chair of the Academic Board;
(b) the Deputy Chair of the Academic Board;  
(c) the Director, Secretariat Services;  
(d) the Legislative Officer; and  
(e) two members appointed by the Senate.  
(2) The University Solicitor shall be invited to attend all  
meetings of the committee.

PERTH INTERNATIONAL ARTS FESTIVAL  
BOARD OF MANAGEMENT  
The objects of the Festival shall be—  
(a) to promote and encourage the arts, especially music, drama,  
dance, film and the visual arts, and the study of the arts, and for  
these purposes to organise, promote, manage and conduct  
festivals of music, drama and other entertainments in Perth  
annually or at such longer intervals as may be determined by the  
board;  
(b) to encourage and employ persons, firms or companies to  
present and produce such performances and events in Perth and  
in other cities and territories of Australia as may tend to promote  
and encourage the arts in Australia;  
(c) to raise money for the purposes of the Festival by grants,  
guarantees, gifts or donations and to accept the same and to  
conform so far as it lawfully may to any conditions upon which  
such grants, guarantees, gifts or donations may be made or  
granted.

Membership  
The board shall comprise:  
(a) the Vice-Chancellor and President or nominee (ex-officio  
chair);  
(b) lay member of Senate;  
(c) the Director of the Festival (ex officio);  
(d) Arts specialist;  
(e) two Chief Executive Officers (business);  
(f) Marketing specialist;  
(g) Media specialist;  
(h) Accounting expert;  
i) Community member;  
j) Government members;  
k) General manager (ex officio)

Period of office  
Appointed members shall serve for three years with a maximum  
of two consecutive terms of office.

Meetings  
The board shall meet not less than quarterly.

ARNOLD YELDHAM AND MARY RAINE MEDICAL  
RESEARCH FOUNDATION RESEARCH COMMITTEE  
1. The committee shall consist of:  
(i) the Vice-Chancellor and President of the University for the  
time being or nominee as chair;  
(ii) a professor of medicine of the University appointed by the  
Senate of the University (hereinafter called ‘the Senate’) from  
time to time;  
(iii) a professor of surgery of the University appointed by the  
Senate from time to time;  
(iv) a professor of biochemistry of the University appointed by  
the Senate from time to time;  
(v) a member or fellow of a Royal College of Physicians  
appointed by the Senate from time to time on the  
recommendation of the local State Committee of the Royal  
Australasian College of Physicians;  
(vi) Doctor Carl Georgeff and on his ceasing to be a member of  
the committee a fellow of a Royal College of Surgeons appointed  
from time to time by the Senate on the recommendation of the  
local State Committee of the Royal Australasian College of  
Surgeons;  
(vii) a general medical practitioner appointed by the Senate  
from time to time on the recommendation of the Western  
Australian branch of the Australian Medical Association;  
(viii) one other person to be appointed from time to time by a  
majority vote of the other members of the committee which  
person shall hold office for such period as the majority vote of  
the committee shall from time to time decide.  
2.(a) Doctor Carl Georgeff shall remain a member of the  
committee until he resigns or dies.  
(b) Subject to paragraph (a) above each of the members of the  
committee appointed pursuant to paragraph 1(ii) to (vii)  
inclusive shall hold office for a period of three years or until he  
or she dies or resigns within that period and shall at the  
expiration of his or her period of appointment be eligible for  
reappointment.  
(c) In the event of any member of the committee appointed  
pursuant to paragraph 1(ii) to (vii) inclusive above ceasing for  
any reason to be a member of the committee then the Senate shall  
and where necessary, on the recommendation of the appropriate  
body, fill such vacancy.  
(d)(i) The committee may, subject to sub-paragraph (ii) hereof,  
from time to time grant leave of absence to any member  
appointed pursuant to paragraph 1(ii) to (vii) inclusive for such  
period as the committee sees fit.  
(ii) In the event that a member granted leave as herein provided  
was appointed pursuant to paragraph 1(i) to (vii) inclusive  
hereof then the Senate shall and where necessary, on the  
recommendation of the appropriate body, appoint a nominee to  
fill the temporary vacancy so arising.  
(iii) In the event that a member granted leave as herein  
provided was appointed pursuant to paragraph 1(viii) then the  
committee by a majority vote of the other members of the  
committee may appoint a nominee to fill the temporary vacancy  
so arising.

STRATEGIC RESOURCES COMMITTEE  
1. The Strategic Resources Committee shall:  
(a) within the limits of agreed delegation make decisions or  
recommendations to Senate on investments within a framework  
of strategy approved by Senate;  
(b) monitor the financial welfare of the University and advise  
Senate accordingly;  
(c) monitor campus planning and advise Senate on major  
physical developments and associated policy issues;  
(d) develop and recommend to Senate strategic policies on  
staffing resources.  
2.(i) The committee shall comprise no more than ten members,  
as follows:  
(a) the Vice-Chancellor and President;  
(b) the Chair of the Academic Board;  
(c) the President of the Guild of Undergraduates;  
(d) up to seven other Senate members, provided that all but one  
of such members shall be external, as defined in Regulation 3;  
and  
(e) up to two co-optees, recommended by the foregoing and  
approved by the Chancellor’s Committee.  
2.(ii) The Chair of the committee shall be an external member of  
the Senate, appointed by the Senate, and shall serve for a two-  
year term, which may be renewed.  
3. Co-opted members shall normally be external to the  
University and shall be selected on the basis of their expertise.
and capacity to enable the committee to conduct its business more effectively.

3.(1) Except as provided in sub-regulation (2), an external Senate member shall be defined as a member who does not hold any University position, either paid or honorary.

(2) The Senate may determine that a holder of a clinical, adjunct or honorary position, who has limited direct involvement with the University, is an external Senate member for the purposes of these regulations.

4.(1) Except as provided in sub-regulation (2), members appointed in terms of paragraph 2(1)(d) shall have two-year terms of office, but may be reappointed.

(2) Student members shall have a one-year term of office.

(3) Co-opted members shall have a one-year term of office, but may be reappointed.

5.(1) The Chancellor shall be entitled to attend meetings of the committee, but shall not have voting rights.

(2) Appropriate University officers shall attend meetings of the committee to provide information or advice, but shall not have voting rights.

THE UNIVERSITY OF WESTERN AUSTRALIA PRESS ADVISORY BOARD

1. There shall be a University of Western Australia Press.

Objects

2. The objects of the Press shall be—

(a) to publish, and encourage and assist in the publication of, works of scholarship and merit; and

(b) to publish works of interest to the wider international, national and local communities, ensuring that all publications which bear the University imprimatur are of a high standard both in content and presentation.

3. The Press Advisory Board shall be responsible to the Pro Vice-Chancellor (Community Development) for—

(a) determining what publications may bear the University imprimatur;

(b) undertaking, or assisting in, the publication, either on its own or jointly with other publishers, of such works as it thinks fit;

(c) doing as it thinks fit to further the objects of the Press; and

(d) advising utilisation of all funds accruing to the Press from any source whatever, including surpluses arising from its undertakings, and using such funds to further the objects of the Press and to facilitate the exercise of its powers.

4.(a) The board shall comprise:

(i) a nominee of the Vice-Chancellor and President;

(ii) the Executive Director (Finance and Resources);

(iii) a member of the Senate, nominated by the Senate

(iv) four members of the academic staff nominated by the Academic Board to represent a spread of academic interests; and

(v) up to three members co-opted by the foregoing members.

(b)(i) The term of office of members nominated in terms of paragraph (a)(iv) shall be three years, and may be renewed.

(ii) Co-opted members shall be appointed annually and may be reappointed.

(c) The board elect its chair annually;

(d) The quorum for a meeting of the board shall be three members.

5. The board shall have a standing committee, to be known as the Charles and Joy Staples South-West Region Publications Fund Committee, which shall operate under its own constitution.

6. The board, through the Pro Vice-Chancellor (Community and Development), shall submit an annual report to the Senate.
Constitution: Council of Convocation

See also Statute No. 9.

Convocation, The University of Western Australia Graduates Association consists of all graduates of the University together with graduates of other universities who obtain membership through various statutes of the University.

The Council of Convocation performs the function of the management committee of Convocation and consists of the Warden, Deputy Warden, Immediate Past Warden and 21 members who are elected for a three-year term, seven of whom retire by rotation every year.

The Council of Convocation meets monthly between the months of February and December and performs such duties as are conferred or imposed on it by Statute 9 or Convocation. The Council operates with a number of sub-committees to cover various aspects of Convocation activities which—

(a) encourage members of Convocation to participate in the governance of the University through the election of Convocation members to the Senate and the review of amendments to University statutes;

(b) represent the interests and opinions of members through effective communication and present such views to the University and the community of Western Australia;

(c) encourage members to support and contribute to the intellectual and cultural prosperity of the University community;

(d) promote professional and social links between members of Convocation by creating and supporting opportunities for graduate interaction; and

(e) promote the ideals and purpose of the University and Convocation to graduates and undergraduates, other members of the University, and the community of Western Australia.

Convocation holds at least two Ordinary Meetings a year. The first Ordinary Meeting is held on the third Friday in March and another is held on the third Friday in September, unless these dates are deemed unsuitable by the Warden. The election of Warden, Deputy Warden and candidates to the Council of Convocation shall be declared at the March Ordinary Meeting in each year.
Constitutions: Standing Committees of the Academic Board

ACADEMIC COUNCIL

1. The Academic Council shall be the Executive Committee of the Academic Board and shall, subject to Clause 8 below, determine all matters which by statute, regulation, or custom are the Board’s responsibility, with the exception of:
   (a) the amendment of Statute No. 19 (Academic Board);
   (b) the determination of the membership of the Council and committees of the Board or Council, except as provided in 4 below;
   (c) the creation or suppression of faculties, and the suppression of departments;
   (d) the transfer of resourcing responsibility for a department from one faculty to another;
   (e) such policy recommendations of the committees of the Board or Council as are classified as ‘major’ by the Chair of the Board or by the originating committee;
   (f) any matter which is declared a ‘special matter’ under the provisions of 8(v) below;
   (g) recommendations to the Senate for the conferring of the title of Emeritus Professor.

2. Notwithstanding the provision of Clause 1 above, the Academic Council may refer any matter to the Board for decision, and may advise the Academic Board on any of the matters listed in sub-sections (a) to (e) of that clause.

3. The membership of the Academic Council shall be:
   (i) the Chair of the Academic Board (chair);
   (ii) the Deputy Chair of the Academic Board (reserve chair);
   (iii) the Vice-Chancellor and President;
   (iv) the Deputy Vice-Chancellor and Provost;
   (v) the Pro Vice-Chancellor (Research and Innovation);
   (vi) the immediate past Chair of the Academic Board;
   (vii) the Deans of faculties;
   (viii) Executive Director (Academic Services) and Registrar;
   (ix) the Executive Director (Finance and Resources);
   (x) the University Librarian;
   (xi) the President of the Guild of Undergraduates;
   (xii) seven members elected by and from the members of the Academic Board, each for a term of three years;
   (xiii) up to two members co-opted by the foregoing, each for a period of one year.

4. The Academic Council may fill a casual vacancy in its own membership or that of another Academic Board committee for the balance of the appropriate term of a former member if it has no more than one year to run; otherwise such vacancies shall be filled by Board election.

5. The procedure governing election to the Academic Council shall be the same as that applying by direction of the Academic Board to all its committees.

6. In the absence of both the Chair and Deputy Chair of the Academic Board from a meeting the Academic Council shall elect a chair from among those present.

7. The quorum for a meeting of the Academic Council shall be 15.

8. (i) The full agenda and minutes of the Academic Council shall be distributed to all members of the Academic Board at the same time as they are sent out to the Council.
   (ii) The Academic Council shall not make a decision or recommendation on any matter which has not been listed in its circulated agenda.
   (iii) A member of the Academic Board shall be entitled to make a submission to the Academic Council, in writing, or at the relevant meeting, or both, on any matter listed in its agenda.
   (iv) Within seven days of the circulation date which appears on the relevant minutes of the Academic Council, a member of the Academic Board may request the Chair of the Board to recommit to the next meeting of the Council any matter dealt with in those minutes, provided that the member gives reasons for such a request and is prepared either to submit a paper on the issue for the Council’s consideration, and/or to attend the Council’s meeting to discuss it.
   (v) If ten members of the Academic Board so require, a special meeting of the Board shall be convened to consider whether any matter dealt with in the minutes of the Academic Council should be declared a ‘special matter’ and so be determined by the Board itself.
   (vi) No action shall be taken other than by the Academic Board on any matter in the minutes of the Academic Council which is the subject of a special meeting of the Board called under (v) above unless, at the special meeting, the Board declares it not to be a ‘special matter’, when action shall proceed on it as proposed in the Council’s minutes.
   (vii) Any matter declared by the Academic Board to be a ‘special matter’ shall be finalised by the Board itself without further reference to the Academic Council.
   (viii) If four or more members of the Academic Council so request, an item on a Council agenda shall be referred to the Academic Board for consideration.

9. Establishment by the Academic Council of standing committees, and their terms of reference, delegations and membership, shall be subject to the approval of the Academic Board.


TERMS OF REFERENCE FOR ACADEMIC COUNCIL COMMITTEES

ACCOMMODATION COMMITTEE

1. The Accommodation Committee shall be a committee of the Planning and Budget Committee and shall have the responsibilities set out in Clause 2 and such others as the Academic Board may from time to time determine, having considered the recommendations of the Planning and Budget Committee.

2. (i) The Accommodation Committee shall:
   (a) advise and submit recommendations to the Planning and Budget Committee on policy matters and on major procedural matters relating to University accommodation;
   (b) advise and submit recommendations to the Planning and Budget Committee on the setting of priorities and the allocation of funds for major works;
   (c) deal executively with all matters relating to the setting of priorities and the allocation of funding for minor works; and
   (d) deal executively with the allocation of accommodation within the University.

2. (ii) The committee shall report to the Planning and Budget Committee on its activities under paragraphs (1)(c) and (d) in such a format and at such intervals as that committee requires.

3. (i) The committee shall comprise:
   (a) a nominee of the Vice-Chancellor and President who shall normally be from the membership of the Academic Council (including the co-optees) as chair;
   (b) the Deputy Vice-Chancellor and Provost or nominee;
   (c) the Chair of the Academic Board or nominee;
   (d) four appointees by election of the Academic Board;
(e) the Executive Director (Finance and Resources);
(f) the President of the Guild or nominee;
(g) up to two co-opted members, if required for balance or specific expertise.

2. The Director, Facilities Management, shall be invited to attend all meetings.

3. Appointed members shall have a two-year term of office but may be reappointed at the end of that period if still qualified.

BOARD OF THE POSTGRADUATE RESEARCH SCHOOL

1. The Board of the Postgraduate Research School shall—
(a) advise and make recommendations to the Academic Council and/or other University bodies or officers, as appropriate, on matters relating to postgraduate research, research training and supervision within the University, including policy matters relating to the establishment and administration of postgraduate awards;
(b) deal exclusively with all matters relating to the admission, enrolment, supervision and examination of candidates for the degree of Doctor of Philosophy and, from 2001, such master’s degrees by research as shall be approved by the Academic Board;
(c) ensure the maintenance of high standards in the University’s research degrees by monitoring the completion times, quality of supervision and skills acquisition of candidates enrolled in them;
(d) monitor standards in, and relativities between, the professional doctorates offered by the University and recommend to the Academic Council necessary action to ensure that appropriate standards and relativities are maintained;
(e) monitor and report to the Academic Council on compliance with the University’s Code of Practice in Research Supervision;
(f) facilitate and encourage interdisciplinary and cross-departmental programmes of postgraduate research studies;
(g) promulgate examples of best practice in all aspects of postgraduate research education.
(h) provide advice and support to the Dean of the Postgraduate Research School in fostering the welfare of postgraduate research students.

2. The board shall comprise:
(a) the Dean of the Postgraduate Research School as chair;
(b) the Chair of the Academic Board or nominee;
(c) six appointees by election of the Academic Board chosen so that each of the Faculties of Architecture, Landscape and Visual Arts; Arts, Humanities and Social Sciences; Economics and Commerce; Education; Engineering, Computing and Mathematics; Law; Life and Physical Sciences; Medicine and Dentistry; and Natural and Agricultural Sciences are represented;
(d) the President of the Postgraduate Students’ Association or nominee;
(e) up to four co-opted members if required for balance.

3. The Scholarships Committee shall comprise:
(a) the Dean of the Postgraduate Research School as chair;
(b) the Chair of the Academic Board or nominee;
(c) six appointees by election of the Academic Board chosen so that each of the Faculties of Architecture, Landscape and Visual Arts; Arts, Humanities and Social Sciences; Economics and Commerce; Education; Engineering, Computing and Mathematics; Law; Life and Physical Sciences; Medicine and Dentistry; and Natural and Agricultural Sciences are represented;
(d) the President of the Postgraduate Students’ Association or nominee;
(e) up to three co-opted members if required for balance.

4. Appointed members shall have a three-year term of office but may be reappointed at the end of that period if still qualified.

5. The board shall elect a deputy chair annually from among its members.

COMMUNITY SERVICES COMMITTEE

1.(1) The Community Services Committee shall—
(a) develop, maintain and monitor the implementation of a Community Service Management Plan for the University;
(b) monitor the implementation of those components of the University’s Operational Priorities Plan and the University’s Strategic Plan which pertain to community service;
(c) develop appropriate policies for the University’s community service (including community relations) activities and ensure that Federal Government requirements, where they relate to these areas, are adhered to;
(d) assess strategic initiatives in the area of community service, and forward a co-ordinated budget bid for those initiatives;
(e) assess the financial needs of community relations entities on campus and forward a co-ordinated budget bid for those entities;
(f) advise the Academic Council from time to time on the levels of integration between community service and teaching and research;
(g) oversee the development of means of recording data about community service and monitor such records.

2. In carrying out its functions the committee shall give due consideration to approved University and faculty objectives as set out in Strategic Plans.

2.(1) The committee shall comprise:
(a) Pro Vice-Chancellor (Community and Development) (chair)
(b) the Chair of the Academic Board or nominee;
(c) the Vice-Chancellor and President or nominee;
(d) the Pro Vice-Chancellor (Research and Innovation);
INTERNATIONALISATION COMMITTEE

1. The Internationalisation Committee shall report, through the Planning and Budget Committee, to the Academic Council/ Vice-Chancellor and President, as appropriate.
2. The role of the committee shall be to focus on the University community’s commitment to the increasing internationalisation of its research, teaching and learning, and community service activities, through—
   (a) the development of appropriate strategies;
   (b) the co-ordination and integration of the work of key bodies in relation to internationalisation; and
   (c) the monitoring and evaluation of outcomes.
3.(1) The committee shall comprise:
   (a) the Vice-Chancellor and President as chair;
   (b) the Deans of the faculties;
   (c) the Chair of the Academic Board;
   (d) the Executive Dean (International Relations);
   (e) the Executive Director (Academic Services) and Registrar;
   (f) the President of the Guild;
   (g) three members elected by the Academic Board; and
   (h) up to four members co-opted by the foregoing if required to provide balance, specific expertise or desirable linkages between committees.
3.(2) Members appointed in terms of sub-paragraph (1)(g) shall have a two-year term of office, but may be reappointed.
3.(3) Members appointed in terms of sub-paragraph (1)(h) shall have a one-year term of office, may be reappointed.
4. The Director of the International Centre shall be the Executive Officer of the committee.
1 Constitution under review in order to reflect new membership.

International Programmes Committee

1. The International Programmes Committee shall advise and make recommendations to the Academic Council on policy matters relating to the University’s relationships with the Education Department of WA, the Curriculum Council, the Tertiary Institutions Service Centre, other universities and the schools. In so doing, it shall give due consideration to approved University and faculty objectives and priorities as set out in Strategic Plans.
2. The committee shall comprise:
   (a) the Director of the International Centre as chair;
   (b) the Vice-Chancellor and President or nominee who shall normally be from the membership of the Academic Council (including the two co-optees);
   (c) the Chair of the Academic Board or nominee;
   (d) the Dean, Undergraduate Studies;
   (e) three appointees by election of the Academic Board;
   (f) the Executive Director (Academic Services) and Registrar or nominee;
   (g) one student nominated by the President of the Guild;
   (h) up to two co-opted members, if required for balance or specific expertise.
2.(2) Appointed members shall have a two-year term of office but may be reappointed at the end of that period if still qualified.
3. The Chair shall appoint a deputy chair.

LIBRARY COMMITTEE

1. The Library Committee shall advise and make recommendations to the Academic Council on all significant Library policy issues relating to the provision of service to the University’s staff and students in support of the functions of training, learning and research. In so doing, it shall give due consideration to approved University and faculty objectives and priorities as set out in Strategic Plans.
2.(1) The committee shall comprise:
   (a) the Vice-Chancellor and President or nominee who shall normally be from the membership of the Academic Council (including the two co-optees) as chair;
   (b) the University Librarian;
   (c) a senior Librarian;
   (d) the Chair of the Academic Board or nominee;
   (e) four appointees by election of the Academic Board;
   (f) the President of the Guild or nominee;
   (g) the President of the Postgraduate Students’ Association or nominee;
   (h) up to two co-options, if required for balance or specific expertise.
2.(2) Members appointed in terms of sub-paragraph (1)(g) shall have a two-year term of office, but may be reappointed at the end of that period if still qualified.
3. The Chair shall appoint a deputy chair to perform essential duties in his or her absence.

MATRICULATION AND ADMISSIONS COMMITTEE

1. The Matriculation and Admissions Committee shall advise and make recommendations to the Academic Council on policy matters relating to matriculation and admission to the University including the University’s relationships with the Education Department of WA, the Curriculum Council, the Tertiary Institutions Service Centre, other universities and the schools. In so doing, it shall give due consideration to approved University and faculty objectives as set out in Strategic Plans. The committee’s sub-group, the Admission and Quota Committee, shall, on behalf of the Matriculation and Admissions Committee, provide advice and make recommendations on all aspects of the University’s Admission and Quota Policy.
2.(1) The committee shall comprise:
   (a) the Dean of Undergraduate Studies as chair;
   (b) the Chair of the Academic Board or nominee;
   (c) six members appointed by election of the Academic Board;
   (d) the Executive Director (Academic Services) and Registrar or nominee;
   (e) up to two co-opted members if the committee so decides.
2.(2) Members appointed in terms of sub-paragraph (1)(g) shall have a three-year term of office with two members retiring each year.
3. The committee shall elect a deputy chair.

Admission And Quota Committee

The Admission and Quota Committee shall advise and make recommendations to the Academic Council each year on the University’s Admission and Quota Policy. It shall be empowered to report direct to the Council at appropriate times.

Membership and Chair

The Admission and Quota Committee is a sub-group of the Matriculation and Admissions Committee, with the following membership:

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(a) the Chair of the Matriculation and Admissions Committee as chair;
(b) the Chair of the Academic Board or nominee;
(c) the Vice-Chancellor and President or nominee;
(d) the Executive Director (Academic Services) and Registrar or nominee.

PLANNING AND BUDGET COMMITTEE

1. The Planning and Budget Committee shall:
   (1)(a) advise and make recommendations to the Vice-Chancellor and President on behalf of the Academic Council on the following matters:
       (i) the formulation of the University’s budget strategy;
       (ii) the adoption of mechanisms for resource allocation;
       (iii) the structure of the University budget;
       (iv) the setting of priorities and the allocation of funds for major building works; and
   (b) report its advice and recommendations on the matters listed in paragraph (a) to the Academic Council; and
   (2) advise and submit recommendations to the Academic Council on policy matters and on major procedural matters relating to University accommodation.

2. The committee shall comprise:
   (a) the Vice-Chancellor and President as chair;
   (b) the Deputy Vice-Chancellor and Provost;
   (c) the Pro Vice-Chancellor (Research and Innovation);
   (d) the Pro Vice-Chancellor (Community and Development);
   (e) the Chair of the Academic Board;
   (f) the Deputy Chair of the Academic Board;
   (g) the Deans;
   (h) the Executive Director (Finance and Resources).

UWA Albany Centre Advisory Board

Definitions
For the purpose of these regulations—
‘Advisory board’ means the UWA Albany Centre Advisory Board;
‘Centre’ means the UWA Albany Centre.

Terms of Reference
1. The terms of reference of the advisory board are:
   (a) to provide information and advice to the Academic Council/Board, via the Planning and Budget Committee, on planning and resource issues associated with the centre;
   (b) to provide advice to the Vice-Chancellor and President on matters related to the centre as necessary;
   (c) to provide advice and support to the Director of the Centre;
   (d) to consider strategic and operational issues and recommend on ways in which to promote and assist in the success of the centre;
   (e) to explore relationships with, and recommendations for, other educational and outreach activities and ensure integration with these activities;
   (f) to consider the opportunities afforded by the centre for the development of IT-based flexible and interactive learning for the University.

Membership
2.(1) The advisory board shall comprise:
   (a) the Chair of the Academic Board, or nominee as chair;
   (b) the Executive Director (Academic Services) and Registrar, or nominee;
   (c) the Director of University Extension, or nominee;
   (d) the Guild President, or nominee;
   (e) the Director of Student Services, or nominee;
   (f) the University Librarian, or nominee;
   (g) the Director of the Centre;
   (h) the Co-ordinator of Regional Programmes;
   (i) the Technical Director of the Arts Multimedia Centre, or nominee;
   (j) one member of Senate, nominated by the Vice-Chancellor and President;
   (k) up to four members co-opted by the foregoing if required to provide balance, specific expertise or desirable linkages with other bodies/committees.

2.(2) The member appointed in terms of paragraph (1)(j) will have an initial term of office of two years and may be re-appointed for one or two years.

2.(3) Members appointed in terms of paragraph (1)(k) will have an initial term of office of one or two years and may be re-appointed for one or two years.

Meetings
3. The advisory board shall meet at least four times a year.

RESEARCH COMMITTEE

1. The Research Committee shall advise, make recommendations and provide information to the Academic Council on research matters including the formation of the research component of the University Budget, the allocation of research funds, and the formulation of University research policy and the research management plan.

2.(1) The committee shall comprise:
   (a) the Pro Vice-Chancellor (Research and Innovation) as chair;
   (b) the Deputy Vice-Chancellor and Provost;
   (c) the Chair of the Academic Board or nominee;
   (d) the Dean of the Postgraduate Research School;
   (e) the President of the Postgraduate Students’ Association or nominee;
   (f) five appointees by election of the Academic Board;
   (g) three members of the academic research staff at the level of Research Associate or above whose appointment is for two years or more, appointed to the committee by the Chair of the Academic Board following a request by public notice for nominations from those research staff and taking into account discipline and gender balance;
   (h) up to three co-opted members, if required for balance or specific expertise.

3. Appointed and co-opted members shall have a two-year term of office but may be re-appointed or co-opted at the end of that period if still qualified.

TEACHING AND LEARNING COMMITTEE

1. The Teaching and Learning Committee shall advise and make recommendations to the Academic Council and/or other University bodies or officers, as appropriate, on matters relating to teaching and learning in the University including the University’s Teaching and Management Plan, the quality of teaching and learning in the institution, means of assessing and improving the quality of teaching and learning, the use of technology in teaching and learning, research studies on teaching and learning, and matters arising through liaison with relevant external bodies.

2.(1) The committee shall comprise:
   (a) the Deputy Vice-Chancellor and Provost as chair;
   (b) the Chair of the Academic Board or nominee;
   (c) three appointees by election of the Academic Board;
(d) the Director, Organisational and Staff Development Services;
(e) the President of the Guild or nominee;
(f) the President of the Postgraduate Students’ Association or nominee;
(g) up to two co-opted members, if required for balance or specific expertise.

2. Appointed members shall have a two-year term of office but may be reappointed at the end of that period if still qualified.

3. The Chair may appoint a deputy chair to perform essential duties in the Chair’s absence.

NOMINATING COMMITTEE

The committee consists of the Chair of the Academic Board, the Deputy Chair of the Academic Board, the Chair Elect and a past Chair of the Academic Board.
Constitutions: Other Boards and Committees

CONTINUING DENTAL EDUCATION COMMITTEE
1. The name of the committee shall be the ‘Continuing Dental Education Committee of The University of Western Australia’.
2. The purpose of the committee is the promotion within the University and the dental profession of postgraduate and continuing dental education and research other than that leading to the higher degrees of the University.
3. The committee shall consist of:
   (a) a chair nominated jointly by the Vice-Chancellor and President and the President of the Western Australian Branch of the Australian Dental Association;
   (b) four members nominated by the Senate on the recommendation of the School of Dentistry;
   (c) four members nominated by the Western Australian Branch of the Australian Dental Association;
   (d) not more than three co-opted members.
4. Five members present shall constitute a quorum.
5. The tenure of appointment of the nominated members shall be for two years, provided that two of the members first nominated by the Senate, and two of the members first nominated by the Western Australian Branch of the Australian Dental Association, shall hold office for three years. The four members to serve the three-year period shall be chosen by lot.
6. The nominated members shall be appointed as from the first day of January in each year.
7. The co-opted members shall end their terms of service on 31 December of the year in which they were co-opted.
8. If the chair or any member of the committee or a co-opted member is absent without leave for three consecutive meetings or more than half the meetings in any one year, his or her position on the committee shall be taken to have been vacated and the authority which nominated him or her shall be requested to submit an alternative nomination.
9. The committee may appoint sub-committees in which it may include persons who are not members of the committee.
10. Any funds of the committee shall be placed in a trust fund under the control of the University, and shall be used solely for the promotion within the University and the dental profession of postgraduate and continuing dental education and research other than that leading to the higher degrees of the University.
11. Copies of all written communications from the committee to the Senate shall be sent to the Council of the Western Australian Branch of the Australian Dental Association for such comment as the Council may think fit to address direct to the Senate.

EQUAL OPPORTUNITY ADVISORY COMMITTEE
The membership of the Equal Opportunity Advisory Committee shall be as follows:
Nominee of the Vice-Chancellor and President as chair;
Academic Staff Association nominee;
Community Public Sector Union nominee;
Status of Women Group nominee;
Director of the Centre for Aboriginal Programmes or nominee;
Guild of Undergraduates nominee;
Postgraduate Students’ Association nominee;
Director, Student Services or nominee;
Manager, Equity and Diversity or nominee.
The terms of reference of the Equal Opportunity Advisory Committee shall be—
• to provide advice on the promotion of equal opportunity in employment and education within the University;
• to monitor the practice of equal opportunity in the University and to report to Senate through the Vice-Chancellor and President on the development of appropriate policies in response to legislation and in the best interests of the principles of equity;
• to consider and recommend on ways in which any present impediments to equality of opportunity might be removed;
• to provide advice and support to the Manager, Equity and Diversity;
• to report to Senate annually on the effectiveness of policies and programmes introduced to promote equality of opportunity.

INFORMATION TECHNOLOGY POLICY COMMITTEE
1. The Information Technology Committee shall report, through the Planning and Budget Committee to the Academic Council/ Vice-Chancellor and President as appropriate.
2. The committee shall—
   (a) advise and recommend on information technology policy and planning matters;
   (b) advise on major hardware and software initiatives and upgrades; and
   (c) periodically review the maintenance of information technology standards.
3.(1)(a) The committee shall comprise:
   (i) the Deputy Vice-Chancellor and Provost or nominee as chair;
   (ii) the Executive Director (Finance and Resources) or nominee;
   (iii) the Executive Director (Academic Services) and Registrar;
   (iv) the Chair of the Academic Board or nominee;
   (v) the University Librarian or nominee;
   (vi) the President of the Guild of Undergraduates or nominee;
   (vii) the Information Technology Executive Officer;
   (viii) a representative from each faculty/faculty group, nominated by the Dean;
   (ix) three members of the academic or general staff with demonstrated information technology skills, appointed by the Academic Board; and
   (x) up to four members co-opted by the foregoing if required to provide balance, specific expertise or desirable linkages between committees.
(b) Members appointed in terms of sub-paragraphs (a)(viii) and (ix) shall have a two-year term of office, but may be reappointed.
(c) Members appointed in terms of sub-paragraph (a)(x) shall have a one-year term of office, but may be reappointed.
2. The information Technology Executive Officer shall be the Executive Officer of the committee.

Information Technology Technical Advisory Group
1. The Information Technology Technical Advisory Group shall be a committee of the Information Technology Policy Committee (IT Policy Committee).
2. The group shall—
   (a) identify policy issues for consideration by the IT Policy Committee; and
   (b) provide technical advice to the IT Policy Committee as required.
3.(1) The group shall comprise:
   (a) the Information Technology Executive Officer;
   (b) the Director, Administration Computing Services;
(c) a computer manager from each faculty/faculty group, nominated by the Dean; and
(d) a member of the Library staff with information technology skills, nominated by the Librarian.
(2) Members appointed in terms of paragraphs (1)(c) and (d) shall have a two-year term of office, but may be reappointed.
(3) The group shall appoint its own chair.

LAWRENCE WILSON ART GALLERY
ADVISORY BOARD
1. There shall be a Lawrence Wilson Art Gallery Advisory Board.
2. The objectives of the Lawrence Wilson Art Gallery are—
   (a) to maintain and care for The University of Western Australia’s art collection as an educational resource for the community which the University serves; and
   (b) to assist in the development of the cultural profile of the University through its exhibition programme, public programmes and the information it provides.
3. The advisory board is responsible to the Pro Vice-Chancellor (Community and Development) for—
   (a) providing advice on acquisitions, through purchase, donation or bequest, for the University’s art collection;
   (b) providing advice on exhibitions proposed by staff or students of the University under the Access Exhibition Programme;
   (c) providing advice on proposals for locating works on campus, and other proposals from staff or students of the University which require aesthetic judgement;
   (d) providing advice to the Director in relation to policy development and implementation.
4.(1) The advisory board will consist of—
   (a) three members nominated by and from the Academic Board;
   (b) one member nominated by Senate;
   (c) the Pro Vice-Chancellor (Community and Development);
   (d) two members with relevant expertise co-opted by the foregoing from the community; and
   (e) the Director who shall be a non-voting member.
(2) The advisory board shall elect its Chair annually from among its members.
5. The quorum for a meeting of the advisory board shall be four persons.
6. The advisory board shall normally meet four times per year.

ORTHOPAEDIC RESEARCH AND
EDUCATION COMMITTEE 1
1. There shall be a committee called the ‘Orthopaedic Research and Education Committee’.
2. The purpose of the committee is to allocate funds donated to the University by the Orthopaedic Research and Education Foundation from time to time for orthopaedic research and education, in particular for—
   (a) the promotion of research that is directed at understanding the cause and sequelae of those disorders for which patients consult orthopaedic surgeons;
   (b) the encouragement of scholarship directed at ways and means of alleviating such disorders;
   (c) the study of the rehabilitation and care of persons suffering from orthopaedic diseases; and
   (d) such other purposes connected with the understanding of orthopaedic diseases and the treatment of persons suffering therefrom as may be determined by the committee from time to time.
3. Grants and other assistance may be made or rendered by the committee at its discretion to persons within or outside the University.
4. The committee shall consist of:
   (a) a chair;
   (b) three members of the Western Australian Branch of the Australian Orthopaedic Association, who must be in active practice, nominated by that branch, provided that Sir George Bedbrook, if he is not the chair of the committee, shall be one of these members during his lifetime for so long as he chooses;
   (c) the Professor of Orthopaedic Surgery at The University of Western Australia;
   (d) two members appointed by the Senate of The University of Western Australia;
   (e) two members appointed by the Senate of The University of Western Australia on the recommendation of the Faculty of Medicine and Dentistry.
The committee shall have the power to co-opt.
5.(a) The inaugural chair shall be Sir George Bedbrook.
   (b) When Sir George Bedbrook ceases to be chair, the chair shall be nominated jointly by the Vice-Chancellor and President and the President of the Western Australian Branch of the Australian Orthopaedic Association.
6.(1) Of the three members initially nominated by the Western Australian Branch of the Australian Orthopaedic Association one shall serve for one year, one for two years, and one for three years.
(2) Of the two members initially appointed by the Senate one shall serve for one year and one for two years.
(3) After the expiry of the respective terms of office of those initially nominated or appointed to the committee the following rules shall apply to other than ex-officio members:
   (a) the term of office of Senate appointees shall be two years;
   (b) the term of office of the Western Australian Branch of the Australian Orthopaedic Association appointees shall be three years;
   (c) the term of office of the chair, nominated jointly by the Vice-Chancellor and President and the Western Australian Branch of the Australian Orthopaedic Association, shall be for up to three years;
   (d) nominated or appointed members shall be eligible to serve on the committee for no more than two consecutive terms.

COMMITTEE FOR PERSONS WITH DISABILITIES
The terms of reference of the Committee for Persons with Disabilities are—
1. to identify the particular needs of students and other persons with disabilities in order to facilitate their full participation in University activities on campus;
2. to advise the Executive Director (Finance and Resources) on policy relating to the use of University facilities by people with disabilities; and
3. to monitor the effectiveness of policies and programmes relating to persons with disabilities.

Meetings
A meeting of the full committee will normally be held twice each semester plus others as required.

Membership
(a) Disability Officer;
(b) Executive Officer to Disability Officer;
(c) Representative of Student Services;
(d) Representative of the Library;
(e) Representative of Office of Facilities Management;
(f) Representative of Human Resources;
(g) President of the Guild or nominee;
(h) Manager, Equity and Diversity or nominee;
(i) at least two student representatives;
(j) Executive Director (Academic Services) and Registrar or nominee;
(k) Representative to be nominated by the Dean of each faculty;
(l) Representative of the University residential colleges;
The committee has the power to co-opt as required.

POSTGRADUATE MEDICAL EDUCATION COMMITTEE

1. Under Clause 2 of its constitution, the purpose of the committee is the promotion of postgraduate medical education, study and work and of clinical research in medicine. Clinical research in medicine does not include that carried out in University departments and leading to higher degrees of the University.
2. Under Clause 3 of its constitution the committee shall consist of:
   (a) a chair nominated jointly by the Vice-Chancellor and President and the President of the Western Australian Branch of the Australian Medical Association;
   (b) four members nominated by the Senate;
   (c) four members nominated by the Western Australian Branch of the Australian Medical Association;
   (d) not more than three co-opted members who shall not have voting power.

SECURITY AND TRANSPORT ADVISORY COMMITTEE

1. The terms of reference of the Security and Transport Advisory Committee are—
   (a) to advise the Vice-Chancellor and President on broad policies in regard to the security and parking on campus;
   (b) to advise the Vice-Chancellor and President on matters which need to be referred to Senate for approval e.g. changes to the by-laws;
   (c) to advise the Vice-Chancellor and President annually on appropriate changes to the tariff of parking charges and fines for infringements, for recommendation to Senate;
   (d) to ensure that short-term determinations for the security and parking on campus are properly integrated with long-term security and parking strategies; and
   (e) to consult regularly with the two Staff Associations and the Guild of Undergraduates on matters affecting the interests of campus users.
2. The advisory committee shall consist of the Executive Director (Finance and Resources) as chair, the Executive Director (Academic Services) and Registrar, the Director, Office of Facilities Management, and shall have power to co-opt.

SPORTING FACILITIES BOARD OF MANAGEMENT

The board consists of:
The Vice-Chancellor and President's nominee as chair, the Executive Director (Academic Services) and Registrar, the Director, Office of Facilities Management, the Head of the School of Human Movement, the Sports Council President, the Executive Director, Sport and Recreation Association and a co-opted University staff member who is also the University representative on the WA Sports Centre Trust Board of Management.
Terms of reference of the board are—
1. to prepare an annual budget for the maintenance and operation of all sporting facilities for submission to the Director, Office of Facilities Management;
2. to monitor the implementation of the agreed budget by the Director, Office of Facilities Management and the Executive Director, Sport and Recreation Association;
3. to determine policy in regard to the use and operation of sporting facilities, having regard to the need to enhance the sporting facilities, and the use of University grounds;
4. to advise on the future development and expansion of University sporting facilities;
5. to report to the Vice-Chancellor and President on these matters.

THEATRES ADVISORY BOARD

1. The Theatres Advisory Board comprises a chair and seven members representing the School of Music, Theatres Studies, the Academic Board, the Perth International Arts Festival, the Office of Facilities Management, the Guild of Undergraduates and the Theatres Manager. Membership of the advisory board reflects the importance of the performing arts on campus and the University’s contribution to community service.
2. The role of the board is to represent the views of all users of campus venues, including the general public, advise on policy relating to the use of all performing arts venues and provide advice to the Theatres Manager in broad policy areas.
3. The board meets a minimum of twice a year, the members being able to request meetings if necessary.

UNIVERSITY SAFETY COMMITTEE

1. The role of the University Safety Committee is to—
   (a) assist the University in complying with statutory occupational safety and health obligations and best practice requirements to provide safe workplaces and safe work practices;
   (b) assist workplaces and individuals by supporting the provision of occupational safety and health information, instruction, training and financial assistance as required;
   (c) provide an open forum to raise occupational safety and health issues and assistance with resolving such issues;
   (d) review and approve occupational safety and health policies, procedures and programmes for continuous improvement in these areas;
   (e) monitor occupational safety and health performance at the University;
   (f) advise the University community of occupational safety and health responsibilities, performance and issues as required; and
   (g) promote a culture of safety throughout the University.
2.(1) The committee shall comprise:
   (a) the Director, Human Resources or nominee;
   (b) the Director, Office of Facilities Management or nominee;
   (c) the Director, University Health Services or nominee;
   (d) two members of the academic staff, nominated by the Vice-Chancellor and President;
   (e) one member nominated by and from the Departmental Managers Group;
   (f) six members nominated by and from the current University Safety and Health Representatives; and
   (g) up to two co-opted members, provided that at least one is a current University Safety and Health Representative.
(2) Members appointed under paragraphs (1)(f) and (g) shall have a one-year term of office, but may be reappointed.
3.(1) The Chair and Deputy Chair shall be elected annually by and from the members.
(2) The Chair of the meeting shall have an ordinary and a casting vote.
4. Six members present shall constitute a quorum.
5. The committee shall provide an annual report on its activities to the Vice-Chancellor and President.

**TERMS OF REFERENCE OF UNIVERSITY SAFETY COMMITTEE**

**SUB-COMMITTEES**

**Biosafety Committee**

The terms of reference of the Biosafety Committee are:

1. The Biosafety Committee shall be responsible to the Pro Vice-Chancellor (Research and Innovation) and also report to the University Safety Committee for its duties in relation to the *Gene Technology Act 2000 and Regulations*.

For information the main functions of an Institutional Biosafety Committee (IBC) are in accordance with guidelines within the *Handbook on the Regulation of Gene Technology in Australia—A User’s Guide to the Gene Technology Act 2000 and Related Legislation*. They are:

(a) to assist individuals to correctly identify/categorise proposed dealings with Genetically Modified Organisms (GMOs) and understand the conditions associated with any dealing;

(b) to undertake the assessment and review of all research proposals it receives including:

- changes to exempted projects in order to identify the potential hazards to the researchers, the community and the environment, and to provide advice to the investigators on these hazards and their management;
- determining containment and procedures for all Notifiable Low Risk Dealings (NLRDs), Dealings Not Involving an Intentional Release of a GMO into the Environment (DNIRs) and Dealings Involving an Intentional Release of a GMO into the Environment (DNRs); and
- forwarding completed Notification and application forms and an IBC assessment form to the Office of Gene Technology Regulator (OGTR) for review and assessment;

(c) to inspect PC2 certified laboratories, plant houses, animal houses and other facilities prior to use for genetic manipulation work and inspect all PC2 certified facilities at least annually;

(d) to monitor ongoing work within the University and make recommendations to investigators from time to time;

(e) to review the qualifications and experience of personnel involved in research proposals, to ensure that they are adequate for good microbiological practice and supervision of junior personnel;

(f) to maintain a register of approved dealings and their assessment, and projects exempted under the regulations; and

(g) to maintain a list of people working in containment facilities, ensuring that new personnel are familiar with procedures at the relevant containment facility and the correct use of laboratory equipment.

2. The committee shall consist of a minimum of six (6) people with—

(a) a chair, appointed from the membership;

(b) members with the requisite knowledge and expertise to assess, evaluate and oversee work being carried out in the University;

(c) a microbiologist, a molecular biologist, and/or geneticist, and a plant biologist and/or geneticist;

(d) an engineer with expertise in testing biological safety facilities and equipment; and

(e) at least one lay person.

3. The committee shall have the power to co-opt and appoint working groups.

4. Each year the committee shall submit a report, as required by the current Guidelines to OGTR, and to University management on the activities of the Biosafety Committee.

**Carcinogenic and Mutagenic Substances Committee**

The terms of reference of the Carcinogenic and Mutagenic Substances Committee are—

1. to maintain a database of known carcinogens and mutagens;

2. to provide guidance to departments in identifying chemical carcinogens and mutagens within their stocks of chemicals;

3. to maintain a record of all projects within the University which involve storage and use of known and suspected chemical carcinogens and mutagens;

4. to issue an updated list of carcinogens and mutagens which are in use within the University;

5. to provide to the University community, information on new developments involving carcinogenic and mutagenic substances;

6. to report and offer general advice to the University Safety Committee in the areas of carcinogenic and mutagenic substances.

**Radiation Safety Committee**

1. The committee shall be responsible for radiation safety in the University.

2. The committee shall consist of five members of staff chosen for experience in radiation safety work in the appropriate disciplines.

**Ventilation Committee**

The terms of reference of the Ventilation Committee are—

1. to have responsibility for the elimination of noxious and hazardous fumes generally within the University. This would encompass existing installations, modifications to those installations and proposals for new facilities;

2. to maintain an up-to-date awareness of the performance of existing fume cupboards and ventilation systems and to recommend to the University Safety Committee necessary modifications and improvements;

3. to report and offer general advice to the University Safety Committee in the areas of safety ventilation and fume cupboard performance;

4. to assess individual case priorities for improvements within guidelines established by relevant Federal and State legislation, Australian Standards and Codes of Practice concerning fume cupboards and ventilation systems.

**VICE-CHANCELLOR AND PRESIDENT’S PROMOTIONS AND TENURE COMMITTEE**

1. The committee shall advise the Vice-Chancellor and President in connection with applications for the promotion and tenure of members of the academic staff.

2. The committee shall consist of the Vice-Chancellor and President’s nominee as chair together with six members of the academic staff of whom three members shall be nominated by the Academic Board, two shall be appointed by the Vice-Chancellor and President and one shall be selected by the Vice-Chancellor and President from a panel of three names to be submitted by the Academic Staff Association.

**BOARDS, COUNCILS AND COMMITTEES OF FOUNDATIONS**

Constitutions: Foundations

THE ARCHITECTURAL FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA

Name
1. The name of the Foundation is 'The Architectural Foundation of The University of Western Australia'.

Definitions
2. In this Constitution, unless the context otherwise requires:
   ‘Foundation’ means The Architectural Foundation of The University of Western Australia.
   ‘The Act’ means the University of Western Australia Act 1911.
   ‘University’ means The University of Western Australia as constituted by the Act.
   ‘Senate’ means the Senate of the University.
   ‘Faculty of Architecture, Landscape and Visual Arts’ shall consist of:
   (a) the professors and lecturers who hold full-time or 50 per cent or greater fractional appointments in the Faculty of Architecture, Landscape and Visual Arts;
   (b) one member of the Western Australian Chapter of the Royal Australian Institute of Architects nominated by that chapter;
   (c) two students elected annually by the Architectural student body; and
   (d) such other persons as may from time to time be appointed by the Senate on the nomination of the foregoing and on the recommendation of the Academic Board.
   ‘Board’ means the Board of the Foundation.
   A ‘Degree in Architecture’ is one of the degrees in the Faculty of Architecture, Landscape and Visual Arts known as:
   (a) Bachelor of Environmental Design—BEnvDes
   (b) Bachelor of Architecture—BArch
   (c) Bachelor of Fine Arts—BFA
   (d) Bachelor of Landscape Architecture—BLArch
   (e) Master of Environmental Design—MEnvDes
   (f) Master of Building Science—MBldgSc
   (g) Master of Architecture—MArch
   (h) Master of Fine Arts—MFA
   (i) Master of Landscape Architecture—MLArch
   (j) Master of Curatorial Studies in Fine Arts—MCur
   (k) Doctor of Architecture—DArch
   (l) Doctor of Philosophy under the General Regulations for the degree of Doctor of Philosophy.
   Words importing persons include companies, firms, corporations and unincorporated associations.

Objects
• Promotion
3. The objects of the Foundation shall be to assist the Senate and the Vice-Chancellor and President in all matters associated with the promotion of architectural education, study and research within the University and in particular to—
   • Co-operation
     (a) co-operate with the Faculty of Architecture, Landscape and Visual Arts in the furtherance of architectural education, study and research;
   • Membership
     (b) admit to membership of the Foundation persons, firms, companies and associations, whether incorporated or unincorporated and upon such terms consistent with these objects as may be determined from time to time;
   • Donations
     (c) solicit donations, gifts and bequests to the Foundation on behalf of the University;
   • Publications
     (d) recommend the printing of publications consistent with these objects and the issue thereof;
   • Lectures
     (e) arrange for lectures, exhibitions and demonstrations;
   • Visits
     (f) assist in arranging visits to the University by specialists in architecture;
   • Grants
     (g) recommend grants to the Faculty of Architecture, Landscape and Visual Arts for any purpose whatsoever associated with the attainment of the above objects or any of them;
   • Liaison
     (h) act as a link for liaison and co-operation between the Faculty of Architecture, Landscape and Visual Arts and the architectural profession;
   • Allied Organisations
     (i) subject to the concurrence of the Vice-Chancellor and President, enter into any arrangement with any organisation having objects similar to those of the Foundation;
     (j) do all such things as are incidental or conducive to the attainment of the above objects or any of them.

Board
• Ratification
4. The control, management and conduct of the business and affairs of the Foundation shall be vested in the Board whose acts, decisions, directions, promises and agreements shall not, except as provided by Clause 15 hereof, be binding on the University or the Foundation until ratified by the Senate to which the Board shall forward its recommendations direct.

• Waiver
5. Notwithstanding the provisions of Clause 4 hereof, the Senate may waive the requirement of ratification both in relation to specific matters or generally. No such waiver shall be effective until the same shall have been communicated in writing under the hand of the Vice-Chancellor and President to the Board.

6. The Board shall consist of:
   • Ex-officio Membership
     (a) the Vice-Chancellor and President;
     (b) a member of Senate, nominated by the Senate;
     (c) the Dean of the Faculty of Architecture, Landscape and Visual Arts;
     (d) the Associate Dean of the Faculty of Architecture, Landscape and Visual Arts;
     (e) the President of the Western Australian Chapter of the Royal Australian Institute of Architects;
     (f) the representative on the Faculty of Architecture, Landscape and Visual Arts from the Royal Australian Institute of Architects;
     (g) if a member is eligible for more than one ex-officio position, an alternate should be appointed by the Foundation on the recommendation of the body not represented.

• Nominees
7. The Vice-Chancellor and President, the member of the Senate and the President of the Western Australian Chapter of the Royal Australian Institute of Architects may appoint nominees to act on their behalf at any meeting of the Board of Foundation.
9. Members of the Board may retire or may be removed from office on a resolution passed with a vote of at least two-thirds of the members of the Board, at a meeting which has been convened for the purpose and of which no less than twenty-one (21) days' written notice shall have been given.

• Frequency
10. The Board shall meet at least twice a year and shall be convened by the Dean of the Faculty of Architecture, Landscape and Visual Arts.

• Chair
11. The Dean of the Faculty of Architecture, Landscape and Visual Arts shall chair all meetings of the Board.

Proceedings

• Quorum
12. The Board shall regulate its meetings as it sees fit but, until the Board determines otherwise, four members of the Board including at least (2) non-university representatives shall constitute a quorum.

• Majority
13. Questions arising at any meeting shall be determined by a majority of votes and, in the case of any equality of votes, the Chair shall have a second or casting vote.

• Minutes
14. The Board shall cause minutes to be kept and recorded of all meetings and resolutions of the Board and general meetings of the Foundation.

Delegated Powers

15. Notwithstanding the provisions of Clause 4 of this Constitution, the Board shall have the authority without the ratification of the Senate to—

(a) appoint project committees consisting of one or more persons (who need to be members of the Foundation) whose duty shall be to investigate and report to the Board on matters referred to them by the Board;

(b) prepare an audited balance sheet and statement of income and expenditure for presentation at the Annual General Meeting of the Foundation;

(c) appoint a person whose duty shall be to act as secretary to the Board, to keep and record all meetings and resolutions of the Board and general meetings of the Foundation and to carry out such other duties as the Board may direct.

• Power of Senate
16. The Senate shall have the power on the expiration of twenty-eight (28) days after service of a written notice to the Board to withdraw, revoke, amend or alter any of the delegated powers contained in Clause 15 hereof or any waiver pursuant to Clause 5 hereof, and thereafter those matters shall require the ratification of the Senate.

• Annual Report
17. The Board shall submit an annual report to the Senate.

Membership of the Foundation

18. The Board may from time to time determine the qualifications for and the conditions of membership of the Foundation and may admit persons to membership of the Foundation. If any such person shall be a company, firm, corporation or unincorporated association, the rights, privileges and obligations attaching to membership shall be vested in a natural person who shall be nominated thereby as its or their representative.

• Subscriptions
19. The Board shall have the right, if necessary, to raise subscriptions from members.

General Meetings of the Foundation

• Annual
20. A general meeting of the Foundation shall be held annually.

• Special
21. The Board may at any time convene a special general meeting of the Foundation and shall convene such meetings on the requisition in writing of not less than five (5) members, but any special general meeting shall consider only the business which was the subject of the requisition.

• Notice
22. Not less than fourteen (14) days' notice in writing of any general meeting shall be given to the members of the Foundation and to the ex-officio members of the Board.

• President
23. At each Annual General Meeting, the eligible voters shall elect a president who shall act until the election of his successor.

• Chair
24. The Chair of all general meetings shall be the President or, in his absence, the Chair of the Board.

• Quorum
25. No business shall be transacted at any general meeting unless five (5) members are present personally or by representation.

• Voting
26. All members shall be entitled to vote at general meetings.

• Show of Hands
27. At any general meeting, a resolution put to the vote shall be decided by a show of hands, unless a request or a ballot is made by not less than three (3) persons present and entitled to vote.

• Declaration
28. A declaration of the Chair of the meeting that the resolution has been carried or lost shall be conclusive.

• Adjournment
29. The Chair may with the consent of any meeting at which a quorum is present adjourn the meeting to a date to be fixed, but no business shall be transacted at any adjourned meeting other than the business left unfinalised at the meeting which was adjourned.

Monies Received

• Vested in the University
30. All monies received, by or on behalf of, or as a result of the activities of the Foundation shall be vested in the University and shall be held by the University upon trust in a fund to be known as the Foundation Fund which, subject to the Act, shall as to the capital and the income thereof be expended as the Senate with the advice of the Council shall think fit for the promotion of the objects of the Foundation but which shall otherwise be invested in accordance with the laws from time to time in force governing the investment of trust property by trustees.

Alterations to the Constitution

31. This Constitution may be added to, amended or repealed:

• Two-thirds of the Board
(a) by a resolution passed by a majority of not less than two-thirds of the members of the Board present at a meeting specially convened for such purposes, of which not less than fourteen (14) days' notice in writing has been given, provided that no such addition, amendment or repeal shall have any force or effect unless it has been approved by a general meeting of the Foundation and by the Senate; or

• Senate
(b) by the Senate following twenty-eight (28) days' written notice to the Chair of the Board.

Dissolution

32. In the event of dissolution of the Foundation the Foundation Fund shall become the absolute property of the University and
no member of the Foundation shall have any claim thereto or to any part thereof.

PROFESSOR RONALD M. AND DR CATHERINE H. BERNDT RESEARCH FOUNDATION

The Professor Ronald M. and Dr Catherine H. Berndt Research Foundation was established from a sum of money bequeathed to the University by Professor and Dr Berndt who, in 1956, established the discipline of Anthropology at The University of Western Australia initially as a centre within the Department of Psychology and in 1963 as a separate department. The Berndts' field research focused on Aboriginal Australia and their unique collaboration covered almost 50 years. The outstanding contribution which they made to Australian Anthropology was recognised by the University by the award to each of an Honorary Doctorate in Literature and the renaming of the Berndt Museum of Anthropology in their honour.

The Foundation shall be administered in accordance with the following regulations:

1. The name of the Foundation shall be the 'Professor Ronald M. and Dr Catherine H. Berndt Research Foundation'.

2. For the purposes of these regulations, unless the context otherwise requires:
   (a) ‘Anthropology’ refers collectively to the following:
       (i) the professors, associate professors, senior lecturers, lecturers, associate lecturers and tutors who hold full-time or fractional appointments in the Department of Anthropology at The University of Western Australia;
       (ii) staff who hold full-time or fractional appointments in the Berndt Museum of Anthropology;
       (iii) postgraduate students enrolled in the Department of Anthropology at The University of Western Australia;
       (iv) staff and postgraduate students studying in the area of ethno-archaeology and socio-linguistics in their relevant centres at The University of Western Australia.
   (b) ‘Bequest’ means the sum of money willed to The University of Western Australia for the purpose of establishing the Foundation.
   (c) ‘Board’ means the Board of the Berndt Museum of Anthropology;
   (d) ‘Sub-committee’ means the sub-committee of the Board established to administer the Foundation.
   (e) The object of the Foundation shall be to ensure that the funds available from the bequest are used for ‘encouraging and supporting research in the discipline of Australian Aboriginal Social and Cultural Anthropology’ as specified in the terms of the bequest.

3. Subject to sub-regulation (2), the Board of the Berndt Museum of Anthropology shall be responsible to the Board of the Foundation for the disbursement of funds available through the Foundation in accordance with these regulations.

4. (1) Subject to the provisions of sub-regulation (2), the Board of the Berndt Museum of Anthropology shall be responsible to the Senate for the disbursement of funds available through the Foundation, for the purpose of supporting the conduct of research in Anthropology.

   (a) support Anthropology or any sub-group of Anthropology listed in Regulation 2 in the furtherance of social and cultural anthropological research in the area of Aboriginal Australia;
   (b) solicit donations, gifts and bequests to the Foundation on behalf of the University;
   (c) recommend and sponsor the printing of publications consistent with these objects and the issue thereof, and to make a regular subvention to sponsor the publication of Anthropological Forum;
   (d) arrange for lectures, exhibitions and demonstrations on the area of Aboriginal Australia;
   (e) assist in arranging visits to The University of Western Australia by specialists in Aboriginal Australia;
   (f) recommend grants to Anthropology or any sub-group of Anthropology listed in Regulation 2 for the purpose of encouraging research in the discipline of Australian Aboriginal Social and Cultural Anthropology through visiting fellowships, postdoctoral fellowships and postgraduate scholarships; and
   (g) recommend financial support for Aboriginal and Torres Strait Islander students enrolled in degree or diploma courses of The University of Western Australia, whether at postgraduate or undergraduate level, for the purpose of supporting the conduct of research in Anthropology.

   (2) The Board may delegate the management of the Foundation to a Foundation Sub-committee to be constituted as set out in Regulation 5, provided that:
       (a) the sub-committee shall submit minutes of all its meetings to the Board, and resolutions of the sub-committee shall not become effective unless endorsed by the Board;
       (b) the Board may withdraw all or specific delegated powers from the sub-committee at any time;
       (c) the Board shall ensure that an Annual Report, including an audited balance sheet and statement of income and expenditure, is prepared and submitted to the Vice-Chancellor and President for reporting to the Senate each year.

5. (1) Subject to sub-regulations (2), (3), and (4), the Foundation Sub-committee shall comprise:
   (a) the Vice-Chancellor and President;
3. The sub-committee may approve the use of funds to employ a person to assist the secretary with work relating to the activities of the Foundation.

4. The sub-committee may, at its discretion, recapitalise unspent income in any year, or carry it over into the funds available for expenditure in the following year.

5. The sub-committee shall—
   (a) ensure that all researchers funded by the Foundation adhere to established guidelines for ethical research;
   (b) do all such things as are incidental or conducive to the attainment of the objects listed in paragraphs 8(1)(a) to (g).

THE ENGINEERING FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA

Name
1. The name of the Foundation is ‘The Engineering Foundation of The University of Western Australia’.

Definitions
2. In this Constitution unless the context otherwise requires:
   ‘Foundation’ means The Engineering Foundation of The University of Western Australia.
   ‘The Act’ means the University of Western Australia Act 1911.
   ‘University’ means The University of Western Australia as constituted by the Act.
   ‘Senate’ means the Senate of the University.
   ‘School of Engineering’ consists of the Engineering departments of the University.
   ‘Council’ means the Council of the Foundation.
   Words importing the singular number include the plural and vice versa.
   Words importing persons include companies, firms, corporations and unincorporated associations.

Objects
3. The objects of the Foundation shall be to assist the Senate and the Vice-Chancellor and President in all matters associated with the promotion of engineering education, study and research within the University and in particular to—
   (a) co-operate with staff of the School of Engineering, the Advisory Board in Engineering and the Engineering Graduates’ Association in the furtherance of engineering education, study and research;
   (b) admit to membership of the Foundation persons, firms, companies and associations, whether incorporated or unincorporated, and upon such terms consistent with these objects as may be determined from time to time;
   (c) solicit donations, gifts and bequests to the Foundation on behalf of the University;
   (d) recommend the printing of publications consistent with these objects and the issue thereof;
   (e) arrange for lectures, exhibitions and demonstrations;
   (f) assist in arranging visits to the University by specialists in engineering;
   (g) recommend grants to the School of Engineering for any purpose whatsoever associated with the attainment of the above objects or any of them;
   (h) subject to the concurrence of the Vice-Chancellor and President, enter into any arrangement with any organisation having objects similar to those of the Foundation;
   (i) do all such things as are incidental or conducive to the attainment of the above objects or any of them.

Council
4. The control, management and conduct of the business and affairs of the Foundation shall be vested in the Council whose acts, decisions, directions, promises and agreements shall not except as provided by Clause 17 hereof be binding on the University or the Foundation until ratified by the Senate.

5. Notwithstanding the provisions of Clause 4 hereof the Senate may waive the requirement of ratification both in relation to specific matters or generally. No such waiver shall be effective until the same shall have been communicated in writing under the hand of the Vice-Chancellor and President to the Council.

6. The Council shall consist of:
   (a) The Chancellor, the Vice-Chancellor and President, the Dean of the Faculty of Engineering, Computing and Mathematics, the heads of the departments in the School of Engineering, the Chair of the Engineering Graduates Association of The University of Western Australia, the President of the Foundation and the immediate past Chair of the Council, as ex-officio members.
   (b) Governors and not more than ten (10) persons being members, associate members or honorary governors who shall be elected by ballot at each Annual General Meeting of the Foundation.

7. The Council shall elect a chair from among its members at the Council’s first meeting after its election each year or otherwise at the first meeting after the office of chair shall fall vacant. The Chair shall hold office until his successor is elected.

8. The members of the Council, other than ex-officio members, shall retire each year but shall be eligible for renomination and reappointment.

9. No person shall be eligible for nomination to the Council unless the person—
   (a) is a governor who is a retiring member of the Council; or
   (b) is a governor or member proposed for nomination by a general meeting of the Foundation; or
   (c) is a governor, honorary governor, member or associate member proposed for nomination by the Council.

10. Ex-officio members may appoint nominees to act on their behalf.

11. Members of the Council may attend general meetings of the Foundation but shall not vote at such meetings unless qualified as governor, member or associate member of the Foundation.

12. A member of the Council may retire and may be removed from office on a resolution passed by the members of the Council at a meeting convened for the purpose with a quorum of at least one-third of the members thereof, of which no less than twenty-one (21) days’ written notice shall have been given.

13. The Council shall meet at least twice a year.

Proceedings, Powers and Responsibilities of the Council
14. The Council shall regulate its meetings as it sees fit but, until the Council otherwise determines, five (5) members of the Council including at least two (2) non-University representatives shall constitute a quorum.

15. Questions arising at any meeting shall be determined by a majority of votes and in the case of any equality of votes the Chair shall have a second or casting vote.

16. The Council shall cause minutes to be kept and recorded of all meetings and resolutions of the Council and general meetings of the Foundation.

Delegated Powers of Council
17. Notwithstanding the provisions of Clause 4 of this Constitution the Council shall have the authority without the ratification of the Senate to—
   (a) appoint sub-committees consisting of one or more persons (who need not be members of the Foundation) whose duty shall be to investigate and report to the Council on matters referred to them by the Council;
   (b) prepare an audited balance sheet and statement of income and expenditure for presentation at the Annual General Meeting of the Foundation;
Membership of the Foundation has been carried or lost shall be conclusive.

18. The Senate shall have the power on the expiration of twenty-eight (28) days after service of a written notice to the Council to withdraw, revoke, amend or alter any of the delegated powers contained in Clause 17 hereof or any waiver pursuant to Clause 5 hereof, and thereafter those matters shall require the ratification of the Senate.

19. The Council shall submit an annual report to the Senate.

**Membership of the Foundation**

20. The Council may from time to time determine the qualifications for and the conditions of membership of the Foundation, and may admit persons to membership thereof as governors, honorary governors, members, associate members or contributors of the Foundation. If any such person shall be a company, firm, corporation or unincorporated association, the rights, privileges and obligations attaching to membership shall be vested in a natural person who shall be nominated thereby as its or their representative. Reference herein to governors, honorary governors, members or associate members shall be construed where appropriate as references to the respective representatives of their companies, firms, corporations or unincorporated associations.

21. The Senate may, on the recommendation of the Council, appoint persons to be honorary governors of the Foundation for periods of up to three (3) years.

22. Unless otherwise determined by the Council the annual subscriptions to the Foundation which shall be payable on admission to membership shall be:

(a) by a governor, not less than $7300
(b) by a member, not less than $1500
(c) by an associate member, not less than $750
(d) by a contributor, not less than $75
(e) by an honorable governor, nil.

**General Meetings**

23. A general meeting of the Foundation shall be held at least once a year.

24. The Council may at any time convene a special general meeting of the Foundation and shall convene such meeting on the requisition of not less than five (5) governors or members, but any special general meeting shall consider only the business which was the subject of the requisition.

25. Not less than fourteen (14) days’ notice in writing of any general meeting shall be given to the governors, honorary governors, members, associate members and contributors of the Foundation and to the ex-officio members of the Council.

26. At each Annual General Meeting the eligible voters shall elect a president who shall act until the election of his successor.

27. The Chair of all general meetings shall be the President or in that person’s absence the Chair of the Council.

28. No business shall be transacted at any general meeting unless five (5) governors or members are present personally or by representation.

29. All members except contributors shall be entitled to vote at general meetings and they shall have votes in proportion to subscriptions (i.e. associate members 1, members 2, governors 10). Honorary governors and ex-officio members of the Council (unless qualified as governors or members) are not entitled to vote.

30. At any general meeting a resolution put to the vote shall be decided by a show of hands, unless a request or a ballot is made by not less than three (3) persons present and entitled to vote.

31. A declaration of the Chair of the meeting that the resolution has been carried or lost shall be conclusive.

32. The Chair may with the consent of any meeting at which a quorum is present adjourn the meeting to a date to be fixed by the Chair, but no business shall be transacted at any adjourned meeting other than the business left unfinalised at the meeting which was adjourned.

**Received by the Foundation**

33. All moneys received, by or on behalf of, or as a result of the activities of the Foundation, shall be vested in the University and shall be held by the University upon trust in a fund to be known as the Foundation Fund which, subject to the Act, shall as to the capital and the income thereof be expended as the Senate with the advice of the Council shall think fit for the promotion of the objects of the Foundation but which shall otherwise be invested in accordance with the laws from time to time in force governing the investment of trust property by trustees.

**Alterations to the Constitution**

34. This Constitution may be added to, amended or repealed:

(a) by a resolution passed by a majority of not less than two-thirds of the members of the Council present at a meeting specially convened for such purposes, of which not less than fourteen (14) days’ notice in writing has been given, provided that no such addition, amendment or repeal shall have any force or effect unless it has been approved by a general meeting of the Foundation and by the Senate; or

(b) by the Senate following twenty-eight (28) days’ written notice to the Chair of the Council.

**Dissolution of Foundation**

35. In the event of dissolution of the Foundation the Foundation Fund shall become the absolute property of the University and no member of the Foundation shall have any claim thereto or to any part thereof.

**THE GRADUATE SCHOOL OF MANAGEMENT FOUNDATION OF THE UNIVERSITY OF WESTERN AUSTRALIA**

**Name**

1. The name of the Foundation is ‘The Graduate School of Management Foundation of The University of Western Australia’.

**Definitions**

2. In this Constitution unless the context otherwise requires:

‘Council’ means the Council of the Foundation.

‘Foundation’ means The Graduate School of Management Foundation of The University of Western Australia.

‘Graduate Management Association’ means the association formed for MBA alumni of the University.

‘Graduate School of Management’ shall consist of the Director of the School together with the professors, associate professors, senior lecturers and full-time lecturers appointed to the school and such other persons as may from time to time be appointed by the Senate having regard to the recommendation of the Academic Board.

‘Graduate School of Management Board’ means the board established to advise the Director of the School.

‘School’ means the Graduate School of Management of The University of Western Australia.

‘Senate’ means the Senate of the University.

‘The Act’ means the University of Western Australia Act 1911 as amended.

‘University’ means The University of Western Australia as constituted by the Act.
Words importing the singular number include the plural and vice versa.
Words importing persons include companies, firms, corporations and unincorporated associations.

**Objects**

3. The objects of the Foundation shall be to assist the University in matters associated with the encouragement and promotion of excellence in education, study, teaching and research in the school and, without restricting the generality of the foregoing, in particular to—

(a) co-operate with staff of the school, the Graduate School of Management Board and the Graduate Management Association in the furtherance of management, education, study, teaching and research;

(b) admit to membership of the Foundation persons, firms, companies and associations, whether incorporated or unincorporated, and upon such conditions and with such privileges as may be determined from time to time;

(c) solicit donations, gifts and bequests to the Foundation on behalf of the University;

(d) assist in or arrange the printing and dissemination of publications consistent with these objects;

(e) sponsor or organise lectures, conferences and educational programmes consistent with these objects;

(f) assist in the promotion of excellence in education, study, teaching and research in the school by bringing to the University as visiting fellows or visiting lecturers, persons of outstanding achievement in the field of management;

(g) help provide research funds, student scholarships and bursaries for the school;

(h) recommend to the Senate the application of funds received or raised through the activities of the Foundation to the promotion of teaching and research in the school and without restricting the generality of the foregoing in particular by—

(i) the purchase of plant, equipment and materials for the purpose;

(ii) the initiation and support of special projects which could not otherwise be funded;

(iii) the development of new research activities;

(iv) the funding of research fellowship appointments;

(v) the funding of teaching fellowship appointments;

(vi) the development of programmes of continuing education, special courses, seminars and symposia in fields of interest to the school and to industry, commerce and government; and

(vii) the construction or acquisition of premises, furniture and furnishings, including the residential accommodation for persons in attendance at courses of the school;

(i) subject to the concurrence of the Vice-Chancellor and President, enter into any arrangements with any organisation having objects similar to those of the Foundation;

(j) do all such things as are incidental or conducive to the attainment of the above objects or any of them.

**Council**

4. The control, management and conduct of the business affairs of the Foundation shall be vested in the Council whose acts, decisions, directions, promises and agreements shall not, except as provided by Clause 16 of this Constitution, be binding on the University or the Foundation until ratified by the Senate.

5. Notwithstanding the provision of Clause 4 above, the Senate may waive the requirement of ratification both in relation to specific matters or generally. No such waiver shall be effective until it has been communicated in writing by the Vice-Chancellor and Principal to the Council.

6. The Council shall consist of:

(a)(i) the Vice-Chancellor and President or nominee;

(ii) a nominee of the Senate;

(iii) the Dean of the Faculty of Economics and Commerce;

(iv) the Director of the Graduate School of Management;

(v) the Chair of the Graduate School of Management Board;

(vi) the Chair of the Finance Committee of the Graduate School of Management Board;

(vii) a nominee of the Graduate Management Association;

(viii) the Secretary of the Foundation;

(ix) the President of the Foundation;

(x) three members elected from and by the governors of the Foundation;

(xi) three members elected from and by the fellows and members of the Foundation.

(b) except that—

(i) until the first general meeting of the Foundation is held an interim council shall have all of the powers assigned the Council;

(ii) the interim council shall consist of members listed in Clause 6(a)(i) to (ix).

7. The members elected to the Council pursuant to Clause 6(a)(xi) and Clause 6(a)(xii) shall be elected for a period of three years except that in the first instance in each category the person receiving the most number of votes shall be elected for three years, the person receiving the next highest number of votes shall be elected for two years and the third person shall be elected for one year.

8. The Chair of the Graduate School of Management Board shall be the Chair of the Council. If that person is unwilling or unable to act at any meeting, the members present shall elect a chair.

9. The members of the Council, other than the ex-officio members, shall be eligible for renomination and re-election.

10. Casual vacancies among the elected members of the Council may be filled by co-option by the Council.

11. No person shall be eligible for election to the Council or to remain an elected member of the Council unless that person is a financial member of the Foundation.

**Meetings of the Council**

12. The Council shall meet at least once a year and at such other times as it determines.

13. Five members of the Council including at least two members from those listed in Clause 6(xi) to (x) shall constitute a quorum.

14. Questions arising at any meeting shall be determined by a majority of votes and in the case of any equality of votes the Chair may exercise a second or casting vote.

15. The Council shall cause minutes to be kept of all meetings and resolutions of the Council and general meetings of the Foundation but the Council shall otherwise regulate proceedings at its meetings and at meetings of the Foundation. The Secretary of the Graduate School of Management Board shall act as secretary to the Council and to the Foundation.

**Delegation of Powers of the Council**

16. Notwithstanding the provisions of Clause 4 of this Constitution the Council shall have the authority without the ratification of the Senate to:

(a) appoint sub-committees consisting of one or more persons (who need not be members of the Foundation) whose duty shall be to investigate and report to the Council on matters referred to them by the Council;

(b) prepare an audited balance sheet and statement of income and expenditure for presentation at each Annual General Meeting of the Foundation;

17. The Senate shall have the power on the expiration of twenty-eight (28) days after service of a written notice to the Council to withdraw, revoke, amend or alter any of the delegated powers contained in Clause 16 above or any waiver under Clause 5 of this Constitution following which decisions and actions of the Council shall require the ratification of the Senate.

18. The Council shall submit an annual report to the Senate.
Membership of the Foundation

19. The Council may from time to time determine the qualifications for and the conditions of membership of the Foundation, and may admit persons to membership of the Foundation as governors, fellows, members or contributors. If any such person shall be a company, firm, corporation or unincorporated association the rights, privileges and obligations attaching to membership shall be vested in a natural person who shall be nominated thereby as its or their representative. Reference in this Constitution to governors, fellows, members and contributors shall be construed where appropriate as references to the respective representatives of their companies, firms, corporations or unincorporated associations.

20. Unless otherwise determined by the Council the annual subscriptions to the Foundation which shall be payable on admission to membership shall be:
   (a) by a governor, not less than $5000
   (b) by a fellow, not less than $2000
   (c) by a member, not less than $500
   (d) by a contributor, not less than $50.

21. The subscription which shall be payable on admission to life membership in any category shall be the minimum annual subscription rate for the category multiplied by a factor of ten.

22. Any member of the Foundation may withdraw from the Foundation by giving notice in writing to the Council.

General Meetings

23. A general meeting of the Foundation shall be held annually at a time and place determined by the Council.

24. The Council may at any time convene a special general meeting of the Foundation on its own motion or on the requisition in writing of not less than five governors or fellows, but any special general meeting shall consider only the business which was the subject of the motion or requisition.

25. Not less than fourteen (14) days’ notice in writing of any general meeting shall be given to each member of the Foundation and to members of the Council.

26. Every financial member of the Foundation shall be entitled to attend any general meeting.

27. Only subscribers shall be entitled to vote at general meetings. Other than as provided by Clause 19 proxy votes shall not be exercised. Members of the Council who are not subscribers to the Foundation may attend and speak at general meetings but may not vote.

28. At each Annual General Meeting the eligible voters shall elect a President of the Foundation from the governors and fellows.

29. The President shall chair all general meetings at which he or she is present. In the President’s absence the Chair of the Council shall take the chair. If neither is present the members present shall elect a chair.

30. The quorum for any general meeting shall be 15 per cent of the number of subscribing members of the Foundation.

31. At any general meeting a resolution put to the vote shall be decided by a show of hands, unless a request for a ballot is made by not less than three persons present and entitled to vote.

Monies Received

32. All gifts, grants, donations, bequests and contributions received, by and on behalf of, or as the result of the activities of the Foundation, shall be vested in the University and shall be held by the University upon trust in a fund to be known as ‘The Graduate School of Management Foundation Fund’ which, subject to the Act, shall as to the capital and the income thereof, be expended as the Senate with the advice of the Council thinks fit for the promotion of the objects of the Foundation but which shall otherwise be invested in accordance with the laws from time to time in force governing the investment of trust property by trustees.

Alterations to the Constitution

33. This Constitution may be added to, amended or repealed:
   (a) by a resolution passed by a majority of not less than two-thirds of the members of the Council present at a meeting specially convened for such purposes, of which not less than fourteen (14) days’ notice in writing has been given, provided that no such addition, amendment or repeal shall have any force or effect unless it has been approved by a general meeting of the Foundation and by the Senate; or
   (b) by the Senate following no less than twenty-eight (28) days’ written notice to the Chair of the Council.

Dissolution of the Foundation

34. In the event of dissolution of the Foundation, the Graduate School of Management Foundation Fund shall become the absolute property of the University and no member of the Foundation shall have any claim thereto or to any part thereof.
Australian Music Examinations Board (WA State Branch)  
Governance and Structure

1. Definitions

‘AMEB’ is the Australian Music Examinations Board.  
‘AMEB(WA)’ is the Western Australian branch of AMEB.  
‘The School of Music’ is the School of Music at The University of Western Australia.  
‘The State Chair’ is the State Chair of AMEB(WA) appointed in terms of Clause 2.  
‘The Advisory Committee’ is the AMEB(WA) Advisory Committee, established in terms of Clause 4.

1.1 Affiliation

AMEB(WA) shall be affiliated to The University of Western Australia through the School of Music in accordance with the provisions of Statute No. 21.

1.2 Composition

AMEB(WA) shall comprise:
(a) the State Chair (as chair);  
(b) a nominee of the Vice-Chancellor and President;  
(c) two members appointed by and from the Advisory Committee;  
(d) one member appointed annually by the State Chair; and  
(e) up to one member co-opted by the foregoing members.

1.3 Role

(1) In accordance with the provisions of Statute No. 21—
(a) the principal role of AMEB(WA) shall be to ensure that public examinations in music, and in speech and drama, are held in Western Australia in accordance with AMEB regulations;  
(b) AMEB(WA) may also involve itself from time to time in other activities in support of education in music and in speech and drama.  

(2) Within the overall role set out in Statute No. 21, AMEB(WA) shall be responsible for the following, within the context of national guidelines set by AMEB:
(a) monitoring the operations of the AMEB(WA) office;  
(b) monitoring income and expenditure;  
(c) setting financial policies;  
(d) authorising the annual budget;  
(e) setting the policy framework for examinations;  
(f) monitoring examination standards;  
(g) authorising the award of prizes and scholarships; and  
(h) reporting, as required, to its Advisory Committee.

1.4 Meetings

AMEB(WA) shall meet at least six times per year.

2. State Chair

The State Chair of AMEB(WA) shall be the Head of the School of Music, or nominee approved by Senate.

3. State Manager

3.1 Appointment of State Manager

The State Manager of AMEB(WA) shall be appointed by a selection committee comprising at least three members of AMEB(WA) including the State Chair.

3.2 Responsibilities of State Manager

The State Manager shall be responsible to AMEB(WA), through the State Chair, for:
(a) the management, administration and day-to-day operations of the AMEB(WA) office including academic, financial, planning and staffing matters; and  
(b) the provision of secretarial and executive support for meetings of AMEB(WA) and the AMEB(WA) Advisory Committee.

4. AMEB(WA) Advisory Committee

4.1 Functions

There shall be an AMEB(WA) Advisory Committee which shall have the following functions:
(a) to receive reports from AMEB(WA);  
(b) to report through the State Chair to AMEB as required;  
(c) to take such action as it deems appropriate to promote the best interests of AMEB(WA).

4.2 Membership

The Advisory Committee shall comprise:
(a) the State Chair;  
(b) four examiners who are resident in Western Australia and who have been engaged in examining in the two years immediately prior to their appointment, nominated by the Head of the School of Music for a period of three years;  
(c) four members representing the specialist panels, nominated by the Head of the School of Music for a period of two years;  
(d) one member nominated by the WA Music Teachers’ Association for a period of three years;  
(e) one member nominated by the WA Speech Teachers’ Association for a period of three years;  
(f) one member nominated by the Australian Society of Music Education (WA Chapter) for a period of two years;  
(g) one member nominated by the WA Academy of Performing Arts for a period of two years; and  
(h) up to six additional members co-opted by the foregoing for a period of one year.

4.3 Chair

The committee shall elect a chair from among the nominated members.

4.4 Meetings

The Advisory Committee shall meet at least four times in each year.
Faculty Governance and Structure

Note: For information on the governance and structure of faculties not listed, contact the relevant Faculty Executive Officer or Senior Faculty Administrative Officer. Faculties not listed in this section are Architecture, Landscape and Visual Arts; Economics and Commerce; Education; Law; and Natural and Agricultural Sciences.

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES

FACULTY GOVERNANCE AND STRUCTURE

Note: The University is undergoing a transition to a new academic structure comprising faculties and schools. At the time of going to press, this faculty governance and structure document is subject to re-drafting by the Legislative Committee and approval by the Academic Board. The final approved copy will be carried in the next update of the Calendar in 2003.

1. FACULTY

1.1 MEMBERSHIP
The membership of the Faculty is as prescribed in Clause 4 of Statute No. 8 and in the Faculty Regulations.

1.2 POWERS
The powers of the Faculty are set out in Clause 5 of Statute No. 8.

1.3 MEETINGS
(1) Meetings shall be held—
(a) at least once in each academic year, normally on the afternoon of the first Monday following cessation of second semester classes;
(b) within ten working days of the service on the Executive Dean, or Executive Officer, of a requisition signed by at least six members of the Faculty and containing a statement of the matters to be discussed;
(c) whenever the Executive Dean sees fit.
(2) The conduct of Faculty meetings shall be governed by the relevant clauses in Statute No. 8.

1.4 QUORUM
In terms of Clause 6 of Statute No. 8, 25 members present shall constitute a quorum.

1.5 NOTICE OF MEETINGS
Except for meetings held under the provisions of 1.3(1)(b) items for the full Faculty will normally be published ten working days before the meeting.

2. FACULTY OFFICERS

2.1 EXECUTIVE DEAN
(1) The role of the Executive Dean is as prescribed by Senate Resolution 102/93 which states:
(a) . . .
(b) that Executive Deans have—
(i) a Faculty executive role such that they will be bound by Faculty resolutions that cover research, teaching, academic structures and academic processes; and
(ii) delegated authority from the Vice-Chancellor and President to manage University resources and to implement Faculty plans, University policies and priorities.
(2) The sense in which the Faculty’s resolutions are binding on the Executive Dean is explained in the minutes of the Academic Board meeting of 17 March 1993.

2.1.1 Reporting Procedures
(1) By Senate Resolution 102/93 the Executive Dean is required to report biennially to the Senate through the Academic Council, on the Faculty’s achievements against the Faculty plan.
(2) The Executive Dean’s report is presented to the Faculty whose comments are submitted to Academic Council at the same time as the Executive Dean’s report.

2.1.2 Deputy Executive Dean
Clause 11 of Statute No. 8 provides that:
(1) The Vice-Chancellor and President shall, after taking appropriate advice, appoint a deputy for each Executive Dean of a faculty, who shall perform the duties of the Executive Dean or Dean during any absence of the Executive Dean or Dean.
(2) A Deputy Executive Dean or Dean shall normally be appointed for a period of at least one academic year.

2.2 SUB-DEAN
In accordance with Clause 12 of Statute No. 8, the Executive Dean has chosen to delegate to a Sub-Dean the following duties in relation to student matters:
(a) provide advice to students and prospective students (usually, but not necessarily exclusively, undergraduate students) on a wide range of matters relating to admission, enrolment and examinations;
(b) provide general advice to students on study problems, and other problems affecting their capacity to benefit from their University studies, and/or refer them for appropriate professional help;
(c) make decisions on particular student cases, within University and/or Faculty policy, on such matters as credits, deferred examinations;
(d) provide advice and recommendations to the Executive Dean, heads of departments, the Faculty Board, the Board of Examiners and other various committees on matters of student-related policy; and
(e) monitor and report to the Faculty on various student-related matters, such as attrition rates and unit pass rates.

2.2.1 Method of Appointment
The Sub-Dean is appointed in accordance with the University’s standard procedures for the selection of academic staff.

2.3 ASSOCIATE DEAN(S)
In accordance with Clause 12 of Statute No. 8, the Executive Dean may choose to delegate to the Associate Dean(s) responsibility to assist the Executive Dean with teaching and research-related matters.

2.3.1 Method of Appointment
The Associate Dean(s) is/are appointed by the Senate on the recommendation of the Executive Dean.

3. FACULTY BOARD

By R104/93 the Senate resolved—
(i) that faculties have faculty boards which shall be responsible to the Faculty for the conduct of all Faculty business (except constituting the Faculty Board);
(ii) that resolutions of the Faculty Board that relate to research, teaching, academic structures and academic processes, be binding on the Executive Dean/Dean, and that the Faculty Board be advisory to the Executive Dean/Dean on resource matters;
(iii) that the composition of the Faculty Board be determined by Senate on the recommendation of the Faculty to Academic Council.

### 3.1 MEMBERSHIP

The Faculty Board shall comprise:

(a) the Executive Dean;
(b) the Sub-Deans;
(c) the Associate Dean(s).
(d) the heads of the following schools:
   - Humanities
   - Music
   - Social and Cultural Studies
(e) three discipline chairs in the School of Humanities elected by the staff of that school.
(f) three discipline chairs in the School of Social and Cultural Studies elected by the staff of that school.
(g) six members elected from the Faculty, other than discipline chairs or acting discipline chairs;
(h) three student members nominated as follows:
   - (i) two undergraduate students nominated by the undergraduate student body;
   - (ii) one postgraduate student nominated by the postgraduate student body;
   - (i) the Faculty Executive Officer;
   - (j) the Senior Faculty Administrative Officer;
(k) the representative of the administrative, secretarial and technical staff elected to membership of the Faculty;
(l) up to three co-opted members chosen by the Board from any of the categories of membership of the Faculty to ensure equal opportunity for all Faculty members, representation from at least one of the non-resourced schools/disciplines and from any other area which the Faculty Board considers desirable.

### 3.2 MEETINGS

(1) Chair
(a) Meetings shall be chaired by the Executive Dean or, in his or her absence, by the Deputy Executive Dean.
(b) If both the Executive Dean and the Deputy Executive Dean are absent, the members present shall determine which one of them shall take the chair.

(2) Quorum
Nine members present shall constitute a quorum.

### 3.3 TERMS OF OFFICE

Members’ terms of office are as follows:

(a) discipline chairs—two years;
(b) other academic staff members—two years, to be eligible for re-election for one further term of two years;
(c) general staff members—two years;
(d) student members—one year, eligible for re-election for two further periods of one year.

### 3.4 METHOD OF ELECTION

(1) Elections for the Faculty Board are held annually at the full meeting of the Faculty normally to be held on the first Monday following cessation of second semester classes.
(2) No more than two persons may be elected from any one discipline.
(3) Heads of Schools are not permitted to nominate the elected members of the Faculty Board but are permitted to vote in these elections.

### 3.5 SAFEGUARDS

(1) The Faculty retains the right to withdraw delegation from the Faculty Board.
(a) non-standard first year enrolments;
(b) selection of students transferring into second and higher years;
(c) second degree enrolments;
(d) dual enrolments;
(e) re-enrolments after unsatisfactory progress.

4.2.2 Membership

(1) The committee shall comprise:
   (a) the Executive Dean or nominee (Chair);
   (b) the Sub-Dean;
   (c) the Chair of the Matriculation and Admissions Committee (or nominee);
   (d) the Senior Faculty Administrative Officer;
   (e) the Admissions Officer;
   (f) two members of the Faculty Board nominated by the Executive Dean;
   (g) one member from each of the disciplines of Music and Social Work and Social Policy nominated by the Executive Dean on the advice of the head of the relevant School.

(2) The committee shall have the power to establish ad hoc sub-committees to make recommendations on specific categories of students.

4.2.3 Term of Office

Members shall hold office for one year and may be re-appointed.

4.3 HIGHER DEGREES COMMITTEE

4.3.1 Functions

The committee has all powers of Faculty concerning matters related to higher doctorates, postgraduate coursework and preliminary courses (excluding the PhD Preliminary and higher degree by research courses administered by the Board of the Postgraduate Research School) which shall include:

(i) student applications to enrol in the above courses; and
(ii) determination of eligibility for awards.

4.3.2 Membership

(1) The committee shall comprise:
   (a) the Executive Dean or nominee (Chair);
   (b) the Dean of the Postgraduate Research School;
   (c) five members of Faculty elected by Faculty Board ensuring at least one representative from among the staff of each of the three schools resourced by the Faculty;

(2) The committee shall seek the advice of a representative from each of the disciplines of Music and Social Work and Social Policy on matters relating to student applications to postgraduate coursework courses in these disciplines.

4.3.3 Term of Office

(1) Elected members shall hold office for one year and may be re-elected.

(2) The term of office of elected members shall be staggered to ensure continuity of membership.

4.4 RESEARCH COMMITTEE

4.4.1 Functions

(a) The Research Committee shall provide advice to the Faculty Board on research matters (excluding those dealt with by the Board of the Postgraduate Research School).

(b) The committee shall:
   (i) assist the Executive Dean in the formulation and implementation of operational priorities for research;
   (ii) develop an incentive scheme for eligible staff to apply for research grants;
   (iii) enhance the research culture in the Faculty through a variety of initiatives and policies;
   (iv) develop and monitor policies relating to research on behalf of Faculty Board;
   (v) assist in the formulation and implementation of operational priorities for research.

4.4.2 Membership

(a) the Associate Dean (Research) (Chair);
(b) the Executive Dean or nominee;
(c) five members of the Faculty, appointed by the Faculty Board on the nomination of the Executive Dean, chosen for their proven research skills or demonstrated research potential and with the intention of maintaining a balance of older and younger researchers, and a breadth of disciplines;
(d) one postgraduate student for discussion of policy issues only.

4.4.3 Term of Office

Members shall hold office for two years and may be re-appointed.

4.5 BOARD OF EXAMINERS

4.5.1 Functions

In accordance with General Regulation 15 the function of the Board of Examiners is to consider the results of examinations and report them to the Registrar for publication and recording.

4.5.2 Membership

The committee shall comprise:

(a) the Executive Dean or nominee (Chair);
(b) the Sub-Dean;
(c) two members of the Faculty appointed by the Faculty Board on the nomination of the Executive Dean.

4.5.3 Term of Office

Members shall hold office for one year and may be re-appointed.

4.6 BUDGET COMMITTEE

4.6.1 Functions

(1) The committee assists the Executive Dean in the formulation of the Faculty budget.

(2) The committee shall present the Faculty budget to the Faculty Board to invite comment on the draft budget.

4.6.2 Membership

(1) The committee shall comprise:
   (a) the Executive Dean (chair);
   (b) the Heads of the Schools of Humanities, Music, Social and Cultural Studies;
   (c) The Faculty Executive Officer;
   (d) three members of different schools or units resourced by the Faculty, other than heads or acting heads of schools, appointed by the Faculty Board on the nomination of the Executive Dean, chosen for their proven managerial experience or demonstrated managerial potential.

4.6.3 Term of Office

Members shall hold office for two years and may be re-appointed.
4.7 BOARD OF STUDIES IN SOCIAL WORK AND SOCIAL POLICY

4.7.1 Functions
(1) Except as provided in sub-regulation (2), the Board of Studies shall make recommendations to the Faculty Board on policy, structure, content and admission requirements of the following degrees and diplomas:
   - Bachelor of Social Work
   - Graduate Diploma in Advanced Social Work
(2) The Board shall refer all recommendations concerning postgraduate courses to the Higher Degrees Committee prior to submission to the Faculty Board.

4.7.2 Constitution
The constitution of the Board is set out in Faculty of Arts, Humanities and Social Sciences Regulation 200.
(1) The Board of Studies shall comprise:
   (a) the Chair of Social Work and Social Policy;
   (b) the full-time members of the teaching staff of the Department of Social Work and Social Policy and the part-time lecturers in the discipline responsible for full units in the course for the degrees of Bachelor of Social Work and Master of Social Work;
   (c) the Executive Dean of the Faculty or nominee;
   (d) the Sub-Dean of the Faculty or nominee;
   (e) the Head of the School of Social and Cultural Studies or nominee;
   (f) two persons at senior lecturer level or above, drawn from the staff of the University and having a relevant academic background, nominated by the Executive Dean, having regard to the recommendation of the Chair of Social Work and Social Policy;
   (g) three persons, not otherwise included, actively engaged in the practice of social work and social administration appointed by the Faculty, having regard to the recommendation of the Board of Studies;
   (h) one representative of the Australian Association of Social Workers (WA Branch) nominated by that association;
   (i) three undergraduate and one postgraduate student elected annually by and from the students enrolled in degrees administered by the Board of Studies;
   (j) a member of the staff of the School of Indigenous Studies at this University, nominated by the Executive Dean of the Faculty of Arts, Humanities and Social Sciences having regard to the recommendation of the Chair of Social Work and Social Policy.

4.7.3 Term of Office and Meetings
(1) The members appointed under paragraphs (1)(f), (g) and (h) above shall hold office for a period of two years and be eligible for re-appointment.
(2) Meetings of the Board shall be chaired by the Chair of Social Work and Social Policy but, in the Chair’s absence, the members present shall determine which one of them shall take the chair.
(3) Nine members present shall constitute a quorum.
(4) Meetings of the Board of Studies shall be held at such times and places as the Chair, Social Work and Social Policy thinks fit but no less than twice a year.

4.8 BOARD OF STUDIES IN MUSIC

4.8.1 Functions
(1) Except as provided in sub-regulation (2), the Board of Studies shall make recommendations to the Faculty Board concerning the structure, content and admission requirements of the following degrees and diplomas:
   - Bachelor of Music
   - Bachelor of Musical Arts
   - Graduate Diploma in Music Education
   - Graduate Certificate in Music Education
(2) The Board shall refer all recommendations concerning postgraduate coursework courses to the Higher Degrees Committee prior to submission to the Faculty Board.

4.8.2 Membership
The Board of Studies shall comprise:
   (a) the Head of the School of Music;
   (b) the full-time members of the teaching staff of the School of Music;
   (c) two members elected by and from the part-time teaching staff of the School of Music;
   (d) the Executive Dean of the Faculty or nominee;
   (e) the Sub-Dean of the Faculty or nominee;
   (f) one undergraduate student being the President of the Music Students’ Society and one postgraduate student elected annually by and from the students enrolled in degrees administered by the Board of Studies;
   (g) one full-time academic staff member of each of the Faculties of Arts, Humanities and Social Sciences and Education, nominated by the Executive Dean of the Faculty of Arts, Humanities and Social Sciences, having regard to the recommendation of the Head of the School of Music;
   (h) one representative of the WA Symphony Orchestra, nominated by the General Manager;
   (i) one representative of the Ministry of Education (music branch), nominated by the Ministry;
   (j) one representative of the Australian Music Examinations Board (WA Committee), nominated by the board;
   (k) a member of the music staff of the WA Academy of Performing Arts, nominated by the Vice-Chancellor of Edith Cowan University; and
   (l) such other persons, not exceeding three in number, as may be co-opted by the foregoing members from time to time, provided that each shall be co-opted for a period not exceeding two years and may be co-opted again at the end of a period of office.

4.8.3 Appointment
The members listed in paragraphs (h) to (l) of 4.8.2 shall be appointed for two years and shall be eligible for reappointment.

4.8.4 Meetings
(1) Meetings of the Board of Studies shall be held at such times and places as the Head of the School of Music thinks fit, but no less than three times a year.
(2) Meetings of the Board of Studies shall be chaired by the Head of the School of Music or, in his or her absence, by the Acting Head.
(3) If both the Head and Acting Head are absent from a meeting, the members present shall determine which one of them shall take the chair.
FACULTY OF ENGINEERING, COMPUTING
AND MATHEMATICS

FACULTY GOVERNANCE AND STRUCTURE

Note: The University is undergoing a transition to a new academic structure comprising faculties and schools. At the time of going to press, provisional changes have been made to this governance and structure document to reflect the new faculty name. However, further changes are pending to include the formation of the schools. A new governance and structure document reflecting the complete restructuring will be published in the next update of the Calendar in 2003.

1. FACULTY

1.1 MEMBERSHIP

(1) In addition to the members listed in Clause 4(2) of Statute No. 8, the membership of the Faculty in terms of Statute No. 8 is as follows:

(a) the Dean;
(b) the Dean or nominee from each of the University’s other faculties;
(c) the Associate Dean;
(d) the Sub-Dean;
(e) persons holding full-time or 50 per cent or greater fractional appointments as professors, lecturers, assistant lecturers, research fellows and research associates in the departments, schools and centres funded by the Faculty;
(f) two students elected by and from the students who are enrolled in the BSc or BA and who are majoring in Mathematics or Computer Science, or who are enrolled in the BCM or BCompSc;
(g) two postgraduate students to be elected annually by and from the postgraduate students enrolled in the Faculty or in the departments of the Faculty;
(h) up to ten other persons co-opted by the foregoing members of the Faculty, each for a period not exceeding two years.

(2) A person co-opted to membership of the Faculty under the provision of paragraph (1)(h) above may be co-opted again at the end of a term of office.

1.2 POWERS

(1) In terms of Clause 5 1 of Statute No. 8, the Faculty of Engineering, Computing and Mathematics, subject to the Statutes and regulations and to resolutions of the Senate, shall have power to determine the following:

1 For the purposes of these regulations the name of the Faculty of Engineering, Computing and Mathematics has been inserted.

(a) the general administration of courses under its governance, within the constraints of University policies;
(b) the enrolment of students in its courses under conditions determined by the University;
(c) the timetabling of lectures, tutorial classes and laboratory work;
(d) the enrolment of students in its courses under conditions determined by the University;
(e) exemption from any part of a prescribed course and variations of such courses;
(f) the approval or disapproval of the proposed subject matter of theses or dissertations to be submitted in fulfilment of the requirements for any of its courses;
(g) the credit or advanced standing to be granted to a student towards any of its courses, in recognition of work completed in this University or in another institution recognised by it.

(2) In terms of sub-clause 5(2) of Statute No. 8 the Faculty of Engineering, Computing and Mathematics may—

(a) provide advice to the Dean on all policy issues relating to the Faculty’s resources; and
(b) through the Dean make recommendations to the Academic Board on any matter related to research or the teaching of the courses, which it may not approve by delegation under the provisions of this or another Statute, by regulation or Senate resolution; and
(c) through the Dean provide to other University bodies or officers advice on any matter referred to it for consideration.

1.3 MEETINGS

Meetings of the Faculty of Engineering, Computing and Mathematics shall be held—

(a) at least once in each academic year;
(b) within ten working days of the service on the Dean, or Executive Officer, of a requisition signed by at least six members of the Faculty and containing a statement of the matters to be discussed; and
(c) whenever the Dean sees fit.

2. FACULTY OFFICERS

2.1 DEAN

(1) The role of the Dean is as prescribed by Senate Resolution 102/93 which states:

(a) . . .
(b) that Deans have—

(i) a Faculty executive role such that they will be bound by Faculty resolutions that cover research, teaching, academic structures and academic processes; and
(ii) delegated authority from the Vice-Chancellor and President to manage University resources and to implement Faculty plans, University policies and priorities.

(2) The Dean is responsible to the Vice-Chancellor and President for the academic leadership and management of the Faculty.

(2)(a) The Dean co-ordinates academic planning and resource allocation to departments and such other academic units and services as are allocated to the Faculty.

(b) The Dean reports directly to the Vice-Chancellor and President or designated deputy.

2.1.2 DEPUTY DEAN

Clause 11 of Statute No. 8 provides that:

(1) The Vice-Chancellor and President shall, after taking appropriate advice, appoint a deputy for each Dean of a faculty, who shall perform the duties of the Dean during any absence of the Dean.

(2) A Deputy Dean shall normally be appointed for a period of at least one academic year.

(3) With the approval of the Vice-Chancellor and President the Deputy Dean may also be the Associate Dean.

2.2 ASSOCIATE DEAN

(1) Clause 12 of Statute No. 8 provides that:

The Dean may, with the approval of the Academic Board and Senate, delegate any of the duties and responsibilities of the office to other officers or members of the Faculty for a specified period.

(2) The Associate Dean has delegated power to make decisions on student matters, both postgraduate and undergraduate, and to make decisions on other academic matters as approved by the Dean.
3. FACULTY BOARD

3.1 FUNCTIONS
In terms of Senate Resolution 104/93 the Faculty Board has the delegated powers of the Faculty and is the Faculty’s major decision-making committee.

3.2 MEMBERSHIP
(1) The Faculty Board shall comprise:
(a) the Dean;
(b) the Deputy Dean;
(c) the Associate Dean;
(d) the Sub-Dean;
(e) the heads of the departments resourced by the Faculty, or in the absence of the Head, a nominee;
(f) the Director of the Centre for Oil and Gas Engineering;
(g) one representative from each of the smaller departments resourced by the Faculty and two representatives from each of the larger departments resourced by the Faculty, to be elected by the departments;
(i) an undergraduate student elected by the Faculty;
(j) a postgraduate student elected by the Faculty;
(k) the President of the Engineering Graduates Association; and
(l) a maximum of two co-opted members.
(2) For the purposes of paragraph 1(h) departments will be classified annually as small or large by the Dean on the advice of the Management Advisory Committee.
(3) Departments may nominate an alternate to elected members to attend meetings in the elected member’s absence.
(4) The Faculty Executive Officer and Senior Faculty Administrative Officer attend all meetings of the Faculty Board as secretaries.

4. COMMITTEES OF THE FACULTY BOARD

4.1 BOARD OF EXAMINERS

4.1.1 FUNCTIONS
The Board of Examiners in Engineering, Computing and Mathematics has powers delegated by the Faculty to make all decisions on examination results, admission to honours, award of honours and prizes in accordance with Faculty policy.

4.1.2 MEMBERSHIP
(1) The Board of Examiners shall comprise:
(a) the Associate Dean or nominee (as chair);
(b) the Sub-Dean;
(c) the head of each department in the Faculty or nominee;
(d) one representative from each department in the Faculty;
(e) such other examiners who shall be co-opted at the discretion of the Board for consideration of specific results.
(2) Examiners must be available to be consulted by the Board and at the discretion of the Board, any examiner in the Faculty may attend meetings of the Board as an observer.

4.1.3 QUORUM
The quorum for a meeting of the Board of Examiners in Engineering, Computing and Mathematics shall be at least seven including the Associate Dean or nominee as chair and at least one member from each resourced department in the Faculty.

4.2 HIGHER DEGREES COMMITTEE

4.2.1 FUNCTIONS
The Higher Degrees Committee of the Faculty of Engineering, Computing and Mathematics has powers delegated by the Faculty to make all decisions in relation to higher doctorates, master’s degrees, graduate diplomas and master’s preliminaries in accordance with Faculty policy.

4.2.2 MEMBERSHIP
The Higher Degrees Committee shall comprise:
(a) the Associate Dean or nominee (as chair);
(b) the head of each department in the Faculty or nominee;
(c) the Director of the Centre for Oil and Gas Engineering, and
(d) one representative from each department in the Faculty.

4.3 PROGRAMME COMMITTEE FOR THE BACHELOR OF COMPUTER AND MATHEMATICAL SCIENCES

4.3.1 FUNCTIONS
The Programmes Committee for the Bachelor of Computer and Mathematical Sciences shall advise the Faculty on academic matters concerning curriculum design and delivery, marketing of the degree and its relationship with industry.

4.3.2 MEMBERSHIP
The Programme Committee for the Bachelor of Computer and Mathematical Sciences shall comprise:
(a) the Associate Dean or nominee (as Chair);
(b) the Head of the Department of Computer Science and Software Engineering or nominee;
(c) the Head of the Department of Mathematics and Statistics or nominee;
(d) the Deputy Dean or nominee from the Engineering programme;
(e) the Associate Dean of the Faculty of Economics and Commerce or nominee;
(f) the Sub-Dean of the Faculty of Arts or nominee; and
(g) an industry representative chosen by the Dean on the recommendation of the members in paragraphs (a) to (f).

5. OTHER COMMITTEES OF THE FACULTY

5.1 MANAGEMENT ADVISORY COMMITTEE

5.1.1 FUNCTIONS
The Management Advisory Committee of the Faculty of Engineering, Computing and Mathematics provides:
(a) advice to the Dean on the Academic Plan, on preparation of budget estimates from internal submissions and on the allocation of resources within the Faculty;
(b) advice to the Faculty Board on resource matters; and
(c) a forum for discussion and advice to the Dean on general management matters.

5.1.2 MEMBERSHIP
The Management Advisory Committee shall comprise:
(1)(a) the Dean (as chair);
(b) the Deputy Dean;
(c) the Associate Dean;
(d) the heads of departments resourced by the Faculty.
(e) the directors of the centres directly resourced by the Faculty through the funding formula.
(2) The Management Advisory Committee may co-opt one member.

5.2 DEAN'S APPEALS COMMITTEE

5.2.1 FUNCTIONS
The Dean’s Appeals Committee considers appeals against sanctions and academic assessment in terms of the Faculty Policy on Appeals against a Sanction which appears in the faculty handbook and, where the Dean deems appropriate, in terms of the University Regulations governing Appeals against Academic Assessment published in the Interfaculty Handbook.

5.2.2 MEMBERSHIP
(1) The Dean’s Appeals Committee shall comprise:
(a) the Associate Dean;
(b) the head of each of the departments resourced by the Faculty or their nominees.
(2) The Sub-Dean shall attend to provide information.

5.3 ADVISORY BOARD AND ADVISORY PANELS IN ENGINEERING
A two-tier system provides advice from external practising engineers to the School of Engineering. The tiers consist of:
(1) an Advisory Board; and
(2) one or more small advisory panels in each of the engineering departments, teaching and research centres and for each of the cross-disciplinary streams.

5.3.1 ADVISORY BOARD

5.3.2 ROLE AND FUNCTIONS
(1) The main role of the Advisory Board is to assist the School of Engineering to meet its academic and community interaction objectives.
(2) The Board’s priorities shall be—
(a) to provide advice on academic matters;
(b) to support the School in meeting its accreditation objectives; and
(c) through its broad representation of business and the profession, to represent and promote the School in the local and wider communities.
(3) Although not one of its key functions, the Board may provide financial support.
(4) In carrying out its role, the Board—
(a) shall have power to consider and make recommendations concerning all matters of relevance to the School of Engineering;
(b) may contribute towards the formulation and achievement of the objectives of the various departments and teaching and research centres in the School of Engineering;
(c) shall consider recommendations made by the advisory panels described in 5.3.6 and decide whether the recommendations should be considered by other advisory panels.

5.3.3. MEMBERSHIP
(1) The Advisory Board shall comprise:
(a) the Dean of the Faculty of Engineering, Computing and Mathematics, or nominee;
(b) the Associate Dean of the Faculty of Engineering, Computing and Mathematics, or nominee;
(c) the heads of departments and directors of teaching and research centres in the School of Engineering;
(d) two persons, selected by each advisory panel, from the panel’s external representatives;
(e) one representative nominated by The Institution of Engineers, Australia, Western Australian Division;
(f) the Chair of the Engineering Foundation, as an ex-officio member; and
(g) up to two additional representatives co-opted by the members listed in (a) to (f).
(2) The members of the Board selected from the advisory panels shall hold office for the duration of their membership of their panel or for three years, whichever is the lesser, and shall be eligible for reappointment.
(3)(a) The Chair shall be elected annually by the members from the external members of the Board.
(b) In the absence of the elected Chair, the members then present shall elect one of the external members to chair the meeting.
(4) All questions which come before the Board shall, unless statutes and other regulations otherwise provide, be decided by a simple majority of the members present and voting.
(5) The Chair of the meeting shall have an ordinary and a casting vote.
(6) The quorum for the Board shall be one quarter of the external members and one quarter of the University members.

5.3.4 MEETINGS
(1) Meetings of the Advisory Boards shall be held—
(a) at least every six months; or
(b) within ten working days of the service on the Chair of a requisition signed by at least three members of the Board and containing a statement of the matters to be discussed.
(2) The Chair shall ensure that, as far as it is practicable, all members have at least five working days’ written notice of meetings of the Advisory Board and of the business to be transacted.

5.3.5 RECOMMENDATIONS
(1) The recommendations of the Advisory Board shall be reported by the Chair to the next meeting of the Faculty Board for appropriate action, which may include transmission to the Senate if the Advisory Board so requests or the Faculty Board so decides.
(2) When transmitting recommendations of the Advisory Board to the Senate the Faculty Board may make such comments as it thinks fit and shall communicate any such comments to the Advisory Board.

5.3.6 ADVISORY PANELS

5.3.7 ROLE AND FUNCTIONS
(1) The function of the advisory panels is to contribute to the formulation of the objectives of the engineering departments, teaching and research centres and cross-disciplinary streams in the School of Engineering and to assist in their achievement.
(2) The advisory panels will provide, at department and centre level, the advice and support functions, as set out in 5.3.2.(2)(a) and (b), provided by the Advisory Board at the school level.
(3) The main role of the advisory panels is to provide an external industry perspective on the functions and operations of the departments, teaching and research centres and cross-
disciplinary streams in the School of Engineering with the aim of ensuring that they are—
(a) of significance to the profession;
(b) consistent with industry and government objectives;
(c) in accordance with industry needs for engineering graduates;
(d) consistent with changes in technology;
(e) likely to benefit the State of Western Australia, and the community at large; and
(f) likely to promote research in areas that are critical to the profession, the development of Western Australia and the nation.

5.3.8 MEMBERSHIP
(1) Each advisory panel shall comprise—
(a) the head of the relevant department, director of the relevant teaching and research centre, convener of the relevant cross-disciplinary streams or their nominees; and
(b) not less than four other members selected by the department or centre concerned or, in the case of a cross-disciplinary stream by the School of Engineering, so that the majority of the panel shall be persons who are practising engineers external to the School of Engineering.

5.3.9 MEETINGS
(1) Subject to sub-clause (2), meetings of each advisory panel shall be arranged to discuss particular initiatives at the convenience of the members.
(2) Meetings shall be held at least every six months.

5.4 UNDERGRADUATE TEACHING AND LEARNING COMMITTEE

5.4.1 FUNCTIONS
The functions of the Undergraduate Teaching and Learning Committee of the Faculty of Engineering, Computing and Mathematics are:
(a) to provide advice to the Faculty Board on curriculum matters and matters relating to teaching and learning in the Faculty.
(b) to monitor undergraduate assessment practices and procedures throughout the Faculty to ensure they are consistent with University policies and guidelines on assessment.
(c) to advise the Faculty Board on the implementation of recommendations resulting from the review of one or more of the Faculty degree courses where these recommendations directly affect more than one department in the Faculty.

5.4.2 MEMBERSHIP
(1) The Undergraduate Teaching and Learning Committee shall comprise:
(a) the Associate Dean as Chair;
(b) the Sub-Dean;
(c) one representative from each department in the Faculty;
(d) one student representing the Engineering degrees;
(e) one student representing the BCM and the BCompSc degrees; and
(f) members co-opted by the foregoing as required.
(2) Department and student representatives shall have a one-year term of office coinciding with the calendar year.
(3) No representative shall be a member of the committee for more than three consecutive years.

6. FACULTY APPEALS COMMITTEE

6.1 FUNCTIONS
In terms of sub-regulation 17(1) of the regulations governing Appeals Against Academic Assessment, which appear in the Interfaculty Handbook, the Faculty is required to have an Appeals Committee which shall consider student appeals regarding the process of assessment leading to the award of a result.

6.2 MEMBERSHIP
(1) The membership of the Faculty Appeals Committee is prescribed in Regulation 19 of the regulations governing Appeals against Academic Assessment as follows:

‘19.(1) Subject to sub-regulation (2), a Faculty Appeals Committee shall comprise:
(a) the Chair of the Academic Board;
(b) a Dean, Deputy Dean, Associate Dean or Sub-Dean of another faculty, appointed by the Chair of the Academic Board;
(c) two senior academic members of the Faculty appointed annually by the Faculty, or if either or both are unavailable to serve, alternatives drawn from a panel of at least five senior academic members of the Faculty elected by the Faculty each year in terms of paragraph 21(1)(b);
(d) subject to sub-regulation (2) below, one student, appointed by the Faculty, having regard to the recommendation of the Faculty’s student association/s provided that—
(i) if that person is unavailable or ineligible to serve, an alternative shall be drawn from the panel of three students elected by the Faculty each year in terms of paragraph 21(1)(a);
(ii) if the appeal relates to a postgraduate case, the student shall be drawn from the panel of postgraduate students referred to in sub-regulation 21(2).
(2) A person with a direct interest in or previous involvement in the case shall be ineligible to serve on the committee.’

In accordance with Regulation 21 of the regulations governing Appeals against Assessment—
‘21.(1) (the) Faculty shall each year elect two panels as follows:
(a) a panel of three undergraduate students to be drawn on as necessary in terms of sub-regulation 19(1)(d)(i); and
(b) a panel of at least five senior academics who are members of the Faculty to be drawn on as necessary in terms of paragraph 19(1)(c), with “senior academics” defined for the purposes of this regulation as academics at senior lecturer level or above, or academics of lecturer status who have held full-time teaching and research positions at this University for at least 10 years.
FACULTY OF MEDICINE AND DENTISTRY

Note: The University is undergoing a transition to a new academic structure comprising faculties and schools. A new governance and structure document reflecting the complete restructure will be published in the next update of the Calendar in 2003.

FACULTY GOVERNANCE AND STRUCTURE

1. FACULTY

1.1 MEMBERSHIP

The membership of the Faculty is as prescribed in Statute No. 8 and the Faculty Regulations.

1.2 POWERS

The powers of the Faculty are as set out in Statute No. 8.

1.3 MEETINGS

(1) Meetings of the Faculty shall be held—
(a) at least once in each academic year;
(b) within ten working days of the service on the Executive Dean, or Faculty Executive Officer, of a requisition signed by at least six members of the Faculty and containing a statement of the matters to be discussed;
(c) whenever the Executive Dean sees fit.

(2) The agenda for a meeting shall be sent to members at least three full working days before the meeting date.

(3) The conduct of Faculty meetings shall be governed by the relevant clauses in Statute No. 8.

2. FACULTY OFFICERS

2.1 EXECUTIVE DEAN

2.1.1 By R102/93 the Senate provided—
(i) that the roles of Dean and Divisional Head be combined into a single role to be known as the Executive Dean;
(ii) that the Executive Deans have:
(a) a Faculty executive role such that they will be bound by Faculty resolutions that cover research, teaching, academic structures and academic processes;
(b) delegated authority from the Vice-Chancellor and President to manage University resources and to implement Faculty plans, University policies and priorities;
(iii) that the Executive Deans be required to report biennially to the Senate through the Academic Council, on the Faculty’s achievements against the Faculty Plan and that these reports be presented to the Faculty whose comments will be transmitted to Academic Council at the same time as the Executive Dean’s report.

(vii) that Executive Deans be permitted to delegate elements of their role to elected, or otherwise designated, Associate Deans; 1

1 Such delegations must be approved by the Academic Board and the Senate as defined in Clause 12, Statute No. 8.

In addition to the committees detailed in this statement, the Executive Dean may establish working parties and committees as necessary to advise on such issues, among others, as accommodation, budget and equipment distribution.

2.1.2 The Executive Dean may delegate various responsibilities to the Deputy Executive Dean.

2.2 DEPUTY EXECUTIVE DEAN

2.2.1 Clause 11, Statute No. 8 provides that:

(1) The Vice-Chancellor and President shall, after taking appropriate advice, appoint a deputy for each Executive Dean of a faculty, who shall perform the duties of the Executive Dean or Dean during any absence of the Executive Dean or Dean.

(2) A Deputy Executive Dean or Dean shall normally be appointed for a period of at least one academic year.

2.2.2 With the approval of the Vice-Chancellor and President, the Deputy Executive Dean may be one of the Associate Deans.

2.2.3 The Deputy Executive Dean shall undertake such responsibilities and special projects as delegated by the Executive Dean.

2.3 ASSOCIATE DEANS

(Matters pertaining to the School of Oral Health Sciences are listed under 2.4.)

(1) Associate Deans

In accordance with Senate Resolution 337(5)/93, the Associate Deans shall be appointed from within the Faculty by a selection process determined by the Executive Dean in consultation with the Faculty. By R1/94 of the Faculty Board there are three Associate Deans, who each hold office for a period of three years, with delegated responsibilities as follows:

(a) Associate Dean (Student Affairs)

(i) undergraduate student matters in terms of General and Faculty regulations;
(ii) admissions and prospective students;
(iii) access for special entry groups (API, Rural, Disabled);
(iv) international students;
(v) other appropriate matters as delegated.

(b) Associate Dean (Research)

(i) research funding and scholarship matters;
(ii) facilities—laboratories, animal care, equipment, space;
(iii) relationships with centres;
(iv) relationships with external bodies (foundations, etc);
(v) postgraduate student matters in terms of General and Faculty Regulations;
(vi) other appropriate matters as delegated.

(c) Associate Dean (Teaching and Learning)

(i) curriculum and course design;
(ii) teaching technology;
(iii) development of new courses;
(iv) continuing education;
(v) other appropriate matters as delegated.

Note: The Associate Dean (Teaching and Learning) is assisted by the Lecturer in Curriculum Development.

(2) Deputy Associate Deans

Subject to sub-regulation (3) the Faculty Board may from time to time appoint Deputy Associate Deans.
2.4 DEAN OF THE SCHOOL OF DENTISTRY

Clause 7(1)(c), Statute No. 8 provides—that the head of a department designated a school shall assume the title of Dean of School.

By R337(12)/93, the Senate allowed the Head of the School of Dentistry to assume the title of Dean of School. The position has the following responsibilities, delegated by the Executive Dean:

(a) dental student matters both postgraduate and undergraduate, in terms of General and Faculty Regulations, some of which may be further delegated to academic staff of the School of Dentistry;

(b) curriculum matters in conjunction with the Board of Studies in Dentistry;

(c) the representation of Dentistry on external boards and committees and in a professional interface capacity;

(d) other appropriate matters as delegated.

The title of Dean may only be used for the purposes of the role as a representative of the professional discipline in the external environment. For matters within the University the title of Head of School must be used.

3. FACULTY BOARD

By R104/93 the Senate provided—

(i) that faculties have faculty boards which shall be responsible to the Faculty for the conduct of all Faculty business (except constituting the Faculty Board);

(ii) that resolutions of the Faculty Board that relate to research, teaching, academic structures and academic processes, be binding on the Executive Dean/Dean, and that the Faculty Board be advisory to the Executive Dean/Dean on resource matters;

(iii) that the composition of the Faculty Board be determined by Senate on the recommendation of the Faculty to Academic Council.

3.1 MEMBERSHIP

3.1.1 Composition

The Faculty Board shall comprise:

(a) the Executive Dean;

(b) the Deputy Executive Dean;

(c) the Head of the School of Dentistry;

(d) the Associate Deans of the Faculty;

(e) the Heads of Departments within the Faculty, as defined in Clause 1(b) of Faculty membership regulations, as detailed in the faculty handbook;

(f) the Executive Dean of the Faculty of Science or nominee who shall be a member of the academic staff of the Faculty of Science;

(g) one undergraduate student elected by the undergraduate students in the Faculty;

(h) one postgraduate student elected by the postgraduate students in the Faculty;

(i) such other persons, not exceeding three in number, as may be co-opted by the foregoing members from time to time.

3.1.2 Terms of Membership

Members co-opted in terms of paragraph 3.1.1(j) shall serve for a period of one year and may be co-opted again at the end of a period of office.

3.2 CHAIR

(1) The Executive Dean shall be the Chair of the Board. In the absence of the Executive Dean from any meeting, the Deputy Executive Dean shall preside. In the absence of the Executive and Deputy Executive Deans, the members present at that meeting shall elect from their number an acting chair for that meeting.

(2) The Chair shall have a casting vote.

3.3 MEETINGS

(1) Meetings of the Faculty Board shall be held—

(a) as determined by the Executive Dean but normally at least once each calendar month;

(b) within ten working days of the service on the Executive Dean or Faculty Executive Officer of a request signed by at least three members of the Faculty and containing a statement of the matter to be discussed.

(2) Two-thirds of the members shall constitute a quorum.

(3) All questions which are before the Board shall be decided by a simple majority of the members present and voting with the exception of 5.5.3(2) below.

3.4 AGENDA AND MINUTES

(1) The agenda for a meeting of the Board shall be sent to Board members and other members of the Faculty of Medicine and Dentistry, at least three full working days before the meeting date.

(2) The agenda sent to members of the Board shall include all the attachments. Other Faculty members shall receive selected attachments only in the first instance, but shall be provided with any other attachments (except those dealing with the personal or private affairs of staff or students), on request.

(3) A member of the Faculty may request permission to attend a meeting of the Board to speak to an item on the agenda.

(4) A member of the Faculty may request that an item be removed from the agenda of a particular meeting for discussion at the next meeting of the Board, in which case, the member shall be required to—

(a) provide a written statement to the Executive Dean for consideration by the Board, justifying the request;

(b) provide a statement on the item for circulation with the agenda for the next meeting;

(c) attend the meeting to speak to the item.

(5) Minutes of each meeting of the Board shall be sent to its members and to other members of the Faculty as soon as possible after the meeting has been held.

3.5 FUNCTIONS

The Board shall be empowered to act in relation to all matters within the control of the Faculty, except for constituting the Board and may delegate those matters within its control to sub-committees or Faculty officers.

4. BOARD OF STUDIES IN DENTISTRY

By Resolution 105/93, the Senate established the Board of Studies in Dentistry.

4.1 FUNCTIONS

The Board of Studies shall make recommendations to the Faculty Board concerning the structure, content and admission requirements of the degrees listed below:

- Bachelor of Dental Science
- Bachelor of Science in Dentistry
- Master of Dental Science

4.2 MEMBERSHIP

The Board of Studies shall comprise:
(a) the full-time members of the academic staff of the School of Dentistry and those holding fractional appointments;
(b) the Executive Dean or nominee;
(c) a representative of each of the following groups of departments, nominated by those departments, each of whom shall be a full-time member of the teaching staff of one of the departments concerned;
(i) Anatomy and Human Biology
Biochemistry
Physiology
(ii) Microbiology
Pathology
Pharmacology
(iii) Medicine
Surgery
(iv) Agriculture
Chemistry
Physics
(d) a nominee of the Western Australian Committee of the Royal Australian College of Dental Surgeons;
(e) a nominee of the Australian Dental Association (WA Branch);
(f) a nominee of the University of Western Australia Dental Alumni Society;
(g) the most senior dental officer of the Western Australian Department of Public Health or nominee;
(h) the Chair of the Dental Board or nominee;
(i) one person elected annually by the University Dental Students’ Society who shall be a member of that society as an enrolled undergraduate in the course for the degree of Bachelor of Dental Science;
(j) a postgraduate dental student enrolled in the Faculty of Medicine and Dentistry elected annually by and from the postgraduate dental student body;
(k) such other persons, not exceeding three in number, as may be co-opted by the foregoing members from time to time provided that each shall be co-opted for a period not exceeding two years and may be co-opted again at the end of a period of office.

4.3 APPOINTMENT
Those members appointed under 3(c) to (h) inclusive shall serve for a period of three years.

4.4 CHAIR
(1) Meetings shall be chaired by the Head of the School of Dentistry but in the absence of the Chair from any meeting, the members present at that meeting shall elect from their number an acting chair for that meeting.
(2) The Chair shall have an ordinary and a casting vote.

4.5 MEETINGS
(1) Meetings of the Board of Studies shall be held—
(a) as often and at such times and places as the Chair shall think fit but at least twice each year;
(b) within ten working days of the service on the Chair or the Faculty Executive Officer of a request signed by at least three members of the School and containing a statement of the matter to be discussed.
(2) One third of the members shall constitute a quorum.
(3) A resolution shall be carried by a simple majority of those present and voting.

5. COMMITTEES OF THE FACULTY

5.1 EXECUTIVE DEAN’S ADVISORY COMMITTEE

5.1.1 Membership
The Executive Dean’s Advisory Committee shall comprise:
(a) the Executive Dean as chair;
(b) the Deputy Executive Dean;
(c) the Associate Deans;
(d) the Head of the School of Dentistry.

5.1.2 Functions
The committee shall act as an advisory committee for the Executive Dean.

5.2 RESEARCH COMMITTEE

5.2.1 Membership
The Research Committee shall comprise:
(a) the Associate Dean (Research);
(b) the Head of the School of Dentistry or nominee;
(c) three other members of the Faculty appointed by the Faculty Board on the nomination of the Executive Dean;

5.2.2 Functions
The committee shall—
(a) allocate research grants from funds endowed to the Faculty;
(b) recommend on research policy;
(c) undertake such other functions as the Faculty may determine.

5.2.3 Meetings
(1) Meetings shall be held as determined by the Chair.
(2) Four members shall constitute a quorum.

5.3 HIGHER DEGREES COMMITTEE

5.3.1 Membership
The Higher Degrees Committee shall comprise:
(a) the Associate Dean (Research) as chair;
(b) the Dean of the Postgraduate Research School;
(c) the Head of the School of Dentistry or nominee;
(d) three other members of the Faculty appointed by the Faculty Board on the nomination of the Executive Dean; and
(e) up to two members co-opted annually by the foregoing to ensure balanced representation across the Faculty.

5.3.2 Functions
The committee shall—
(a) act for the Faculty in all matters pertaining to postgraduate students (except PhD students), including admission to candidature, approval of supervisors and examination of theses, in terms of General and Faculty Regulations;
(b) recommend to the University Scholarships Committee on the award of graduate scholarships and fellowships within the ambit of the Faculty;
(c) act for the Faculty in all matters pertaining to the degree of Bachelor of Medical Science, including admission to candidature, approval of programmes and confirmation of results, in terms of General and Faculty Regulations; and
(d) undertake such other functions as the Faculty may determine.

5.3.3 Meetings
(1) Meetings shall be held as determined by the Chair.
(2) Four members shall constitute a quorum.
5.4 ADJUNCT APPOINTMENTS COMMITTEE
The guidelines governing the conferment of University adjunct titles require the establishment of a Faculty Adjunct Appointments Committee.

5.4.1 Membership
The Adjunct Appointments Committee shall comprise:
(a) the Executive Dean as chair;
(b) the Head of the School of Dentistry;
(c) the Deputy Executive Dean;
(d) the Chair of the Academic Board or nominee;
(e) one professor elected from within the Faculty.

5.4.2 Functions
The committee shall recommend to the Vice-Chancellor and President on the conferment of adjunct titles in accordance with the guidelines governing their award.

5.5 MEDICAL CURRICULUM COMMITTEE

5.5.1 Membership
(1) The Medical Curriculum Committee shall comprise:
(a) the Associate Dean (Teaching and Learning) as chair;
(b) a student representative who shall be enrolled in the fifth year of the MB BS course appointed by the Faculty on the nomination of the WA Medical Student Society;
(c) three members of the Faculty who shall be full-time members of the academic staff appointed by the Faculty Board on the nomination of the Executive Dean;
(d) three members representing the profession, one of whom shall be a recent graduate, appointed by the Faculty Board on the nomination of the Executive Dean.
(2) The committee shall have the power to co-opt.

5.5.2 Terms of Membership
(1) The terms of membership shall be—
(a) three years for those members appointed under 5.5.1(1)(c) and (d) above;
(b) one year for the student representative and co-opted members.
(2) Of the three members initially appointed under each of 5.5.1(1)(c) and (d), one shall serve for one year, one for two years and one for three years.
(3) Nominated members shall be eligible to serve on the committee for no more than two consecutive terms.

5.5.3 Functions
(1) Subject to the provision of (2) below the committee shall—
(a) monitor and review the MB BS course with regard to content, teaching methodology, duplication of subject material and effectiveness, and timetabling;
(b) monitor and review the examinations in each year of the MB BS course with regard to methodology, frequency and effectiveness;
(c) deal with such matters as Faculty may direct;
(d) amend the MB BS curriculum as a result of findings in (a) and (b);
(e) approve the amendment of existing units in the MB BS course subject to Resolution 20/93 (2 and 3) of the Senate.\(^1\)

5.6 BACHELOR OF MEDICINE AND BACHELOR OF SURGERY SELECTION COMMITTEE
In accordance with the Selection Policy for admission to the course for the degree of Bachelor of Medicine and Bachelor of Surgery, there shall be a Selection Committee as follows:

5.6.1 Membership
The Selection Committee for admission to the MB BS course shall comprise:
(a) the Associate Dean (Student Affairs) as chair;
(b) the Chair of the Matriculations and Admissions Committee or nominee;
(c) a nominee of the Australian Medical Association (WA Branch), who shall be a medical practitioner registered in Western Australia;
(d) three members of the Medical School appointed by the Faculty Board on the nomination of the Executive Dean.

5.6.2 Terms of Membership
(1) The terms of membership for appointed members shall be three years for the person appointed under 5.5.1(c) and elected under 5.5.1(d).
(2) The person appointed under 5.5.1(c) shall not be eligible for reappointment at the completion of the term of membership.
(3) The members appointed under 5.5.1(d) shall retire in rotation and shall be eligible to serve on the committee again provided these terms are non-consecutive.

5.6.3 Functions
The committee shall—
(a) select non-standard entrants to the first year of the MB BS course in accordance with the Selection Policy;
(b) select entrants to the second and later years of the MB BS course in accordance with the Selection Policy;
(c) monitor and recommend to the Faculty methods of selecting students for admission to the MB BS course;
(d) monitor the progress of non-standard entrants in the MB BS course;
(e) undertake such other functions as the Faculty may determine.

5.7 BACHELOR OF DENTAL SCIENCE SELECTION COMMITTEE
In accordance with the Selection Policy for admission to the course for the degree of Bachelor of Dental Science (BDSc), there shall be a Selection Committee as follows:

5.7.1 Membership
The Selection Committee for admission to the BDSc course shall comprise:
(a) the Head of the School of Dentistry (chair);
(b) the Executive Dean of the Faculty of Science or nominee;
(c) the Chair of the Matriculations and Admissions Committee or nominee;
(d) three members of the School of Dentistry nominated annually by the Board of Studies in Dentistry;
(e) up to two members co-opted annually by the foregoing.

5.7.2 Functions
The committee shall—
(a) select entrants to the first year of the BDSc course in accordance with the Selection Policy;
5.8 BOARD OF EXAMINERS
5.8.1 In accordance with General Regulation 15, the Faculty shall appoint Boards of Examiners as necessary.
5.8.2 Boards of Examiners shall be chaired by the Executive Dean or nominee.

5.9 APPEALS COMMITTEE—ACADEMIC ASSESSMENT
In accordance with the University’s approved procedure on appeals against academic assessment, the Faculty shall constitute Appeals Committees as necessary.

5.10 AD HOC COMMITTEES
The Faculty reserves the right to establish working parties and committees as necessary.

FACULTY OF LIFE AND PHYSICAL SCIENCES
FACULTY GOVERNANCE AND STRUCTURE
Note: The University is undergoing a transition to a new academic structure comprising faculties and schools. At the time of going to press, this faculty governance and structure document is subject to approval by the Academic Board. The final approved copy will be carried in the next update of the Calendar in 2003.

1. FACULTY

1.1 MEMBERSHIP
In addition to the members listed in Clause 4(2) of Statute No. 8, the Faculty of Life and Physical Sciences shall comprise:
(a) the Dean of the Faculty;
(b) the Academic Student Adviser of the Faculty;
(c) the professors and lecturers, as defined in Clauses 1(1) and (2) of Statute No. 8, who hold full-time or 50 per cent or greater fractional appointment in the Schools of Anatomy and Human Biology, Biomedical and Chemical Sciences, Human Movement and Exercise Science, Physics and Psychology, and the Forensic Science Unit, and in such other schools, departments or centres as may from time to time be established within the Faculty;
(d) the research fellows and postdoctoral research fellows who hold full-time or 50 per cent or greater fractional appointments in the Schools of Anatomy and Human Biology, Biomedical and Chemical Sciences, Human Movement and Exercise Science, Physics and Psychology, and the Forensic Science Unit, and in such other schools, departments or centres as may from time to time be established within the Faculty;
(e) the heads of the Schools of Animal Biology, Earth and Geographical Sciences, Plant Biology, Social and Cultural Studies, Computer Science and Software Engineering, Mathematics and Statistics, Medicine and Pharmacology, Surgery and Pathology, and of such other schools or departments as are involved in the teaching of the Bachelor of Science, or their nominees;
(f) the Deans of the Faculties of Natural and Agricultural Science, Arts, Humanities and Social Sciences, Engineering, Computing and Mathematics, and Medicine and Dentistry, or their nominees;
(g) such members of the Faculty of Natural and Agricultural as are involved in teaching and research or other business of the Faculty of Life and Physical Sciences and as may be co-opted by the Faculty;
(h) the Director of the Centre for Learning Technology;
(i) the Faculty Executive Officer;
(j) one member of the general staff, elected annually by and from the general staff who hold a full-time or 50 per cent or greater fractional appointment in the schools, departments and centres specified in (c) above;
(k) three members of the Science Union of this University, enrolled in the Faculty, elected annually by and from that union;
(l) one postgraduate student enrolled in the Faculty, elected annually by and from the Postgraduate Students’ Association;
(m) such other persons, not exceeding ten in number, as may be co-opted by the foregoing members from time to time, provided that each shall be co-opted for a period not exceeding two years and may be co-opted again at the end of a period of office.

1.2. POWERS
The powers of the Faculty are as set out in Statute No. 8.

1.3. MEETINGS
(i) Meetings of the Faculty shall be held—
(a) at least once in each academic year;
(b) within ten working days of the service on its Dean of a requisition signed by at least six members of the Faculty and containing a statement of the matters to be discussed;
(c) whenever the Faculty Executive Committee refers an item for discussion, upon ten working days’ notice of the meeting; and
(d) whenever the Dean sees fit.
(2) The agenda for a meeting shall be made available to members at least three working days before the date of the meeting.
(3) The Faculty’s decisions are final and shall be recorded in the minutes of the meeting and the records of the Faculty are prima facie evidence of such decisions.
(4) The Faculty’s decisions are not subject to review by any body other than the Senate.

2. FACULTY EXECUTIVE OFFICERS

2.1 DEAN
2.1.1 In accordance with Senate resolution R102/93 the Dean shall have—
(a) a Faculty executive role, such that he or she will be bound by Faculty resolutions that cover research, teaching, academic structures and academic processes;
(b) delegated authority from the Vice-Chancellor and President to manage University resources and to implement Faculty plans, University policies and priorities;
2.1.2 The Dean shall be required to report biennially to the Senate, through the Academic Council, on the Faculty’s achievements against the Faculty Plan; these reports shall be presented to the Faculty, whose comments will be transmitted to Academic Council at the same time as the Dean’s report.
2.1.3 The Dean may delegate elements of his/her role to a Deputy Dean or to other elected or otherwise designated persons.

2.2 DEPUTY DEAN
The Vice-Chancellor and President shall, after taking appropriate advice, appoint a deputy for each Dean of a faculty, who shall perform the duties of the Dean during any absence of the Dean. A Deputy Dean shall normally be appointed for a period of at least one academic year.

3. FACULTY EXECUTIVE COMMITTEE
3.1 There shall be a Faculty Executive Committee, comprising: the Dean (as Chair); the heads of schools within the Faculty, or their nominees; the Faculty Executive Officer; the Director of Teaching; the Director of Research; a school manager elected annually by the school managers within the Faculty; a technical officer elected annually by the technical staff employed within the Faculty;
a member of research staff, elected annually by and from the research staff of the Faculty, other than existing members of the academic staff.

3.2 The resolutions of the Faculty Executive Committee that relate to research, teaching, academic structures and academic processes will be binding on the Dean, and that the Executive Committee be advisory to the Dean on resource matters.

4. SUB-COMMITTEES OF THE FACULTY EXECUTIVE COMMITTEE

4.1 BOARD OF STUDIES IN SCIENCE

(a) There shall be a Board of Studies in Science, comprising:
the Dean of the Faculty of Life and Physical Sciences or nominee;
the Dean of the Faculty of Natural and Agricultural Sciences or nominee;
the Academic Student Adviser of the Faculty of Life and Physical Sciences;
the co-ordinators of the specialised programmes of the BSc;
a representative from the Faculty of Arts, Humanities and Social Sciences and Faculty of Medicine and Dentistry;
the Faculty Executive Officer of Life and Physical Sciences;
the Senior Faculty Administrative Officer of Natural and Agricultural Sciences
two representatives of the Science Union, elected annually.
(b) The Board shall appoint a chair annually from its membership.
(c) The functions of the Board of Studies in Science shall be to—
(i) oversee, on behalf of the Faculty, and the Faculty of Natural and Agricultural Sciences, academic matters concerning the teaching and assessment of the Bachelor of Science degree;
(ii) consider changes to the structure of the Bachelor of Science degree and any of its majors and specialisation programmes (including changes to units), and make recommendations to the Faculty and to the Faculty of Natural and Agricultural Sciences;
(iii) co-ordinate promotional material for the BSc;
(iv) liaise with industry groups and schools.

4.2 RESEARCH COMMITTEE

(a) There shall be a Research Committee comprising the Director of Research (as Chair), the Dean, the Faculty Executive Officer, two members of the academic staff of the Faculty, one member of the research staff of the Faculty, one postgraduate student enrolled in the Faculty, and the University’s Manager of Commercialisation and Business Development.
(b) The functions of the Research Committee shall be to—
(i) advise the Dean and the Faculty Executive Committee on matters relating to research, new developments in the disciplines covered by the Faculty, and research links with industry, government agencies and institutions outside the University;
(ii) deal executively with matters relating to postgraduate degrees and professional doctorates offered by the Faculty.
(c) Members shall hold office for a period of one year and may be re-appointed.

4.3 TEACHING AND LEARNING COMMITTEE

(a) There shall be a Teaching and Learning Committee, comprising the Director of Teaching (as Chair), the Dean, two members of the academic staff of the Faculty and one undergraduate student enrolled in the Faculty.
(b) The functions of the Teaching and Learning Committee shall be to—
(i) advise the Dean, the Faculty Executive Committee and the Board of Studies in Science on matters relating to curriculum design and delivery in the disciplines covered by the Faculty;
(ii) deal executively with matters relating to postgraduate courses offered by coursework, or by coursework and dissertation, in the Faculty.
(c) Members shall hold office for a period of one year and may be re-appointed.

4.4 MARKETING COMMITTEE

(a) There shall be a Marketing Committee, comprising the Dean (as Chair), the Marketing Officer, the Faculty Executive Officer, two members of the academic staff of the Faculty and one representative from the University’s Public Affairs unit.
(b) The function of the Marketing Committee shall be to promote the Faculty including its research and the undergraduate and postgraduate courses it offers.
(c) Members shall hold office for a period of one year and may be re-appointed.

4.5. BOARD OF EXAMINERS

(a) There shall be—
(i) an undergraduate Board of Examiners, comprising the Dean (as Chair), Academic Student Adviser, the Faculty Executive Officer, a representative from each school and the co-ordinator of each of the specialised Bachelor of Science programmes in the Faculty as listed in Part B of the Faculty Regulations; and
(ii) a postgraduate Board of Examiners, comprising the Dean (as Chair), the Faculty Executive Office and the members of the Teaching and Learning Committee.
(c) Examiners must be available to be consulted by the Faculty Office.
(d) Examination results will be circulated to members of the Board of Examiners for consideration before being made available to the Registrar for publication and recording.

4.6. FACULTY APPEALS COMMITTEE

(a) In terms of sub-regulation 17(1) of the Regulations Governing Appeals against Academic Assessment, which appear in the Interfaculty Handbook, the Faculty is required to have an Appeals Committee, which shall consider student appeals regarding the process of assessment leading to the award of a result.
(b) The membership of the Faculty Appeals Committee shall be as described in Regulations 19 and 21 governing appeals against academic assessment, which appear in the Interfaculty Handbook.
Standing Rules and Orders of the Senate

MEETINGS

1.(1) Subject to sub-clause (2), the Senate will as required by Clause 1 of Statute No. 1 meet once at least each month, except January. In accordance with the provisions of Statute No. 1, meetings may be cancelled by the Chancellor on the grounds of insufficient business provided not less than five days' notice is given.

(2) At its final meeting each year in December, the Senate will appoint an Executive Committee to deal with urgent and emergent matters prior to the first meeting of the Senate in February of the following year.

2. At any meeting of the Senate, 11 members will constitute a quorum.

3. If a quorum is not present within 15 minutes of the scheduled start time for a meeting, the meeting will lapse.

4. The Chair has a vote, and in the case of an equality of votes, a second or casting vote.

5. The Senate may adjourn any meeting or debate to a future meeting.

6. The formal agenda for each meeting of Senate, setting out the business for the meeting, will be forwarded to each member to arrive no later than five clear days before the meeting, except in any case of special urgency, when two clear days will suffice.

7. Minutes of all Senate meetings will be taken and kept in a formal minute book, and will include the names of those present at meetings.

8.(1) Members are expected to attend as many meetings of Senate as possible.

(2) Members must submit a formal apology to the Secretary if they will be unable to attend a meeting.

(3) Members must seek leave of absence from the Senate if they will be absent for more than three consecutive meetings.

(4) The Secretary will report formally to Senate if a member is absent for more than three consecutive meetings without Senate's approval of leave of absence, or if a member is absent for more than 50 per cent of the meetings held in any year.

9. Members of the Press and the public may attend Senate meetings for items of business taken in open Senate, if there is seating capacity for them to do so.

CONDUCT OF BUSINESS

10. Senate business will be conducted in the following modes:

Open Senate—may be attended by Senate members, observers, the Registrar or University Secretary as secretary, members of the Press and members of the public, subject to the provisions of Clause 9 above;

Restricted Senate—may be attended only by Senate members, observers and the Executive Director (Academic Services) and Registrar or University Secretary as Secretary;

Closed Senate—may be attended only by Senate members, the Registrar or University Secretary as secretary, and other officers of the University, by invitation of the Chancellor, who Senate may need to consult for information.

11. If a decision is taken before or at the start of a meeting that some items of business will be dealt with in restricted or closed Senate, the Chair will ensure that the agenda is ordered accordingly.

12.(1) The agendas for standard business meetings of Senate will be divided into Part 1 (items to be taken en bloc, provided that any recommendation from the Chancellor is accepted and no item is transferred to Part 2) and Part 2 (items for discussion);

(2) Any member may ask, either before or at the beginning of the meeting, that a Part 1 item be transferred to Part 2 of the agenda, and any such items will be considered after the business in Part 2 has been completed.

(3) The agendas for standard business meetings will include any or all of the following, allocated appropriately to Part 1 and 2, in an order to be determined by the Chancellor:

(a) amendment, confirmation and signature by the Chair of the minutes of the last meeting;

(b) business arising out of the minutes;

(c) admission to degrees, diplomas and certificates;

(d) correspondence;

(e) report of the Vice-Chancellor and President;

(f) items from the Academic Board and Academic Council;

(g) reports of the Legislative Committee;

(h) reports of the Senate's Standing Committees;

(i) reports of 'ad hoc' Committees;

(j) business brought forward by officers of the University;

(k) notices of motion, adjourned business and other business raised by members.

13.(1) All reports of Senate Standing Committees will separate items into 'Items for the Information of Senate' and 'Items for the Attention of the Senate' (including items which contain recommendations to the Senate and items which are likely to require immediate discussion by the Senate).

(2) 'Items for the Information of Senate' from each Standing Committee's Report will be attached to Part 1 of the Senate agenda for Senate members' information, and 'Items for the Attention of the Senate' will appear in Part 2 of the agenda.

(3) The Chair of the committee concerned, or in the absence of the Chair, the Deputy Chair or another member of the Committee appointed by the Chancellor, will introduce each of the items for the attention of the Senate, and will move any motions arising from formal recommendations to the Senate made by the Committee.

(4) Any member wishing to move an item for the information of Senate into Part 2 of the Senate agenda may follow the procedure outlined in sub-clause 12(2).

14. If the Vice-Chancellor and President indicates that it is not possible to reply adequately at short notice to any incidental question raised by a member, such question shall be taken on notice.

15.(1) Correspondence for consideration at a Senate meeting should be received by the Tuesday before the meeting concerned.

(2) Correspondence received after this date will only be considered at the meeting concerned if, in the opinion of the Vice-Chancellor and President, it is urgent.

16.(1) All notices of motion must be in writing and duly signed, and must reach the office of the Executive Director (Academic Services) and Registrar seven days before the day of the meeting.

(2) A notice of motion may be given by one member on behalf of another member.

17. At a meeting called for a special purpose (ie a meeting additional to those on the annual schedule) only the business specified in the agenda shall be considered.

18. Except by permission of two-thirds of the members present, no member shall introduce for discussion at a meeting a subject which is not on the agenda for the meeting.

19.(1) A question shall be decided on the voices or by a show of hands, unless a ballot is requested by at least five members.

(2) When a question has been decided by show of hands, any member may require the votes to be recorded in detail in the minutes.
(3) Members may also require that their opposition to a motion which is carried, be recorded by name in the minutes.

RULES OF DEBATE

20. The following rules of debate shall be observed for all Senate business, except when Senate suspends its Standing Orders and becomes a 'Committee of the Whole' (see Clauses 35-37).

21. If the Chair wishes to take part in a debate, he or she may vacate the chair and call upon any member to act as chair.

22. Any member wishing to speak must signify that wish to the Chair.

23. When two or more members indicate that they wish to speak, the Chair shall call upon them in the order in which, in his or her opinion, they first indicated their wish to speak.

24. A reply will be allowed to a member who has made a substantive motion, but not to any member who has moved an amendment.

25. No member may speak to any question after it has been put by the Chair and the show of hands or ballot has been taken on the matter.

26. In the absence of a member who has given notice of motion any member present may move such motion, provided he or she has the authority of the member who gave such notice.

27. A motion may be amended or withdrawn by the mover with the leave of the Senate.

28. A motion which has been brought forward as part of a committee report has precedence over any other motion on the issue under consideration and will be dealt with first.

29. A motion or amendment which is not seconded will not be discussed further, and will not be entered in the minutes.

30. When amendments have been proposed and defeated or withdrawn, the motion will be put as originally proposed.

31. A motion may be superseded either:
   (a) by a motion ‘that the Senate proceed to the next business’; or
   (b) by the motion ‘that the Senate now adjourn’, either of which, if seconded, will be put immediately.

32. A debate may be closed by the motion ‘that the question be now put’, being proposed, seconded, and carried, which question shall be put immediately without amendment or debate; but such motion may only be carried if the majority of members present support it.

33. Unless previous notice has been given, a motion to rescind any decision of the Senate cannot be carried except by an absolute majority of all members present at the time.

34. (1) A member may at any time move that the strict order of debate be followed.

   (2) The motion will be put to the vote without debate and if carried, no member without the permission of the Chair may speak more than once during a debate, except that
   (a) the mover of the original motion may reply; or
   (b) if an amendment is defeated, a member may second a further amendment.

35. A member who may have been misrepresented or misunderstood will be allowed to explain immediately before the mover replies.

   (4) When an amendment becomes the question it will be open to discussion as though it were an original motion.

SUSPENSION OF STANDING ORDERS

35. Any of these Standing Orders may be suspended for the time being on a motion made with or without notice, provided that such motion is voted on and receives support from a majority of all Senate members at the time.

36. (1) When Standing Orders are suspended the Senate forms itself into a ‘Committee of the Whole’, during which time the normal rules of debate do not apply, although the Chancellor will continue to run the meeting from the chair.

   (2) No minutes are taken while the Senate operates as a ‘Committee of the Whole’, and no motions can be moved.

37. At the end of discussion during the suspension of standing rules and orders, the Chancellor may propose that standing orders be resumed, and the meeting then continues in its normal mode, but dealing first with any formal motions which may have emerged from the informal discussions, of the ‘Committee of the Whole’.

SELECT COMMITTEES

38. The Senate may refer any matter to a Select Committee.

39.(1) Unless it is otherwise determined by the Senate, Select Committees will consist of five members, three of whom will form a quorum.

   (2) The Chancellor is an ex officio member of all committees, and has the right, if he or she wishes, to act as chair.

39. (3) If the Chancellor does not choose to act as chair, the committee will elect a chair.

40. The Chair has a vote, and in the case of an equality of votes, a second or casting vote.

CLOSED SENATE

41. At the discretion of the Chancellor the Senate may move into closed session. For business conducted in ‘closed Senate’ only full senators may remain in attendance, plus such other officers of the University who the Chancellor may invite to attend for the purpose of giving information.

GENERAL

42.(1) Except with the prior permission of the Chancellor, no member may operate electronic equipment, such as laptop computers or mobile phones or pagers during a meeting of the Senate.

   (2) The Chancellor may advise the Senate of any approvals which he has given under sub-clause (1).

43. The Chancellor may authorise the electronic circulation of materials for Senate decision between meetings, provided that:

   (a) there is a clear reason for dealing with the materials before the next meeting;

   (b) the materials contain a clear recommendation from the Chancellor on what decision should be taken;

   (c) members are given the option of requiring that the matter/s concerned be deferred for discussion and decision at the next meeting; and other than in exceptional circumstances, members are given at least five clear working days to lodge a request that the matter/s concerned be deferred for discussion and decision at the next meeting.

44.(1) Should questions which are not dealt with in these Standing Orders arise, at any meeting of the Senate or in ‘Committee of the Whole’ the decision of the Chair will be final; but in all cases not specifically provided for in the Standing Orders the then existing standing orders of the Legislative Council of Western Australia will be applied, as far as this is possible in relation to the proceedings of the Senate.

45.(1) All the powers which are conferred on the Chancellor in these standing orders vest in the Pro-Chancellor during the Chancellor’s absence.

   2. Should both the Chancellor and the Pro-Chancellor be absent from a meeting, such powers will vest in the Chair elected by the members of the Senate present at the meeting.

46. Any of these standing orders may be suspended for the time being, on motion made with or without notice provided that such motion has the concurrence of an absolute majority of all members of the Senate present at the time.
METHOD OF ELECTION

THE CHANCELLOR
See Clause 48.

CO-OPTED MEMBERS
47.(1) Any member wishing to nominate a person for co-option to the Senate in terms of Section 10(k) and 10A(1) of the University Act must notify the Executive Director (Academic Services) and Registrar in writing by the closing date specified by the Executive Director (Academic Services) and Registrar.

(2) Any nomination must be accompanied by biographical details of the nominee except in the case where the nominee has served previously on the Senate, together with the signed consent of the nominee.

(3) Nominations will be submitted to the Senate for consideration.

48. The Regulations for the Election of the Chancellor and for the Election of the Pro Chancellor are at Parts A and B of these Standing Orders.

PART A

METHOD OF ELECTION

THE CHANCELLOR
1.(1) At least three months before the appointment of the current Chancellor expires, the Senate shall appoint a Nominating Committee.

(2) In the event that the current Chancellor does not complete his or her term of office for any reason, the Senate shall appoint a Nominating Committee as soon as possible after the office is vacated.

2. The Nominating Committee shall comprise:
   (a)(i) the current Chancellor as Chair; or
   (ii) if the current Chancellor is unavailable, the current Pro-Chancellor as Chair, or
   (iii) if the current Pro-Chancellor is unavailable, a Chair appointed by the Senate from its appointed or elected members, other than staff and student members.
   (b) the Vice-Chancellor;
   (c) the Chair of the Academic Board;
   (d) the Warden of Convocation;
   (e) the President of the Guild of Undergraduates
   (f) the Chair of the Strategic Resources Committee; and
   (g) three other members elected by and from the Senate; and
   (h) if the foregoing members so choose, a member co-opted by them from outside the University and Senate.

3. If the Chair of the Strategic Resources Committee is appointed under the provisions of (3)(a)(iv), the Senate shall appoint the Chair of another of its committees in his or her place on the Nominating Committee.

4. The Nominating Committee shall:
   (i) make a general call for nominations from the University community, allowing at least 15 University working days for response;
   (b) identify potential nominee(s) for election;
   (c) present its recommended nomination(s) to Senate; and
   (d) provide the Senate with such other information as the Senate may request.

5. The election of the Chancellor shall be conducted by secret ballot at a meeting of the Senate.

6.(1)(a) If there is a single nominee, the decision shall be made by a majority vote.

(b) If there are two or more nominees, the decision will be made by a preferential vote carried out in the manner prescribed in Statute No. 25.

(2) In the event of a tie, the decision shall be determined by lot.

PART B

METHOD OF ELECTION

THE PRO-CHANCELLOR
1.(1) At least three months before the term of office of the current Pro Chancellor expires, the Senate shall set a date for the election, at a Senate meeting, of one of its members as the Pro Chancellor.

(2) In the event that the current Pro-Chancellor does not complete his or her term of office for any reason, the Senate shall set a date for election, at a Senate meeting, as soon as possible after the office is vacated.

2. No later than fifteen University working days before the election, the Secretary shall call for nominations of current Senate members, proposed and seconded by Senate members, to be submitted no later than three University working days before the meeting at which the election is to be held, on the prescribed nomination form.

3. The decision of the Senate shall be made by secret ballot at a meeting of the Senate, but where possible arrangements shall be made for members who cannot be present at the meeting to lodge a vote with the Secretary of Senate before the meeting.

4.(1)(a) If there is a single nominee, the decision shall be made by a majority vote.

(b) If there are two or more nominees, the decision shall be made by a preferential vote carried out in the manner prescribed in Statute No. 25.

(2) In the event of a tie, the election shall be determined by lot.
Intellectual Property Regulations

These regulations, effective from 22 July 1996, supersede the University’s Patents Regulations.

INTERPRETATION

1. (1) In these regulations, unless the contrary intention applies—
   ‘computer program’ means a computer program as defined by the Copyright Act 1968 (Commonwealth) as amended or replaced from time to time.
   ‘intellectual property’ means, without limitation, all rights in relation to any:
     • circuit layout which means a circuit layout as defined by the Circuit Layouts Act 1989 (Commonwealth) as amended or replaced from time to time;
     • confidential information which means information of any kind which, because of its confidential character, is capable of protection by contractual or equitable means, and includes information of a valuable commercial or technical character;
     • copyright work which means any work or thing in which copyright may subsist including, without limitation, ‘artistic work’, ‘literary work’, ‘dramatic work’, ‘musical work’, ‘sound recording’, ‘cinematograph film’, ‘television broadcast’, ‘sound broadcast’, ‘published edition of work’ or ‘photograph’, as those terms are defined by the Copyright Act 1968 (Commonwealth) as amended or replaced from time to time;
     • design which means a design as defined by the Designs Act 1990 (Commonwealth) as amended or replaced from time to time;
     • eligible layout which means an eligible layout as defined by the Circuit Layouts Act 1989 (Commonwealth) as amended or replaced from time to time;
     • invention which means an invention (including both products and processes) which may be patentable under the Patents Act 1990 (Commonwealth) as amended or replaced from time to time;
     • patent which means a patent within the meaning of the Patents Act 1990 (Commonwealth) as amended or replaced from time to time, and includes a standard patent, provisional patent application, patent application, or a petty patent;
     • plant variety which means a plant variety which may qualify for a grant of rights under the Plant Breeders’ Rights Act 1994 (Commonwealth) as amended or replaced from time to time;
     • trade mark which means a trade mark as defined by the Trade Marks Act 1955 (Commonwealth) as amended or replaced from time to time, whether or not registered under that Act, and includes rights of a related nature.
   ‘net revenue’ means revenue less all external costs to the University directly attributable to the patenting and defence of patents, and other charges authorised by the Intellectual Property Committee in the commercialisation of the University’s intellectual property within a calendar year: in determining net revenue, the University may carry forward net losses from one calendar year into the next, but in making such determination, the University shall have regard to the interests of the originator.
   ‘originator’ means any person who creates, whether or not in conjunction with another person, any intellectual property.
   ‘patent’ refers to intellectual property.
   ‘resources’ include administrative support and other human resources.
   ‘revenue’ means the sum of any lump sum, royalty or other payments received within each calendar year as a result of the commercialisation of the University’s intellectual property.
   ‘student’ means, despite anything to the contrary in any other statute or regulation, a person who created intellectual property in the course of the person’s studies or research at the University undertaken in pursuance of a qualification, subject or unit offered by the University, and who was not in that capacity employed by the University.
   (2) Headings in these regulations are inserted for guidance only and for the purposes of interpretation are deemed not to be part of these regulations.

Intellectual Property Governed by Agreements with Sponsors

2. Where—
   (a) a person sponsors research within the University by providing funding for the research; and
   (b) an agreement has been made between that person and the University governing ownership of intellectual property which would otherwise by virtue of these regulations be owned by the University, the provisions of the agreement prevail to the extent of any inconsistency between that agreement and these regulations.

Other Agreements

Agreement with an Originator or Other Person

3. (1) The University may enter into an agreement with an originator or other person in relation to the creation, ownership, licensing, use or commercialisation of intellectual property.

Provisions of Other Agreements Prevail

(2) Where the ownership, licensing or exploitation of any intellectual property is governed by any agreement between the University and a student or member of staff or any other person, the provisions of the agreement prevail to the extent of any inconsistency between that agreement and these regulations.

University to Consult where Practicable

(3) In circumstances in which the University wishes to enter into agreements as contemplated in sub-regulations (1) and (2)—
   (a) the University shall consult as far as practicable with the staff and students who will be affected by that agreement; and
   (b) the University shall strive to negotiate agreements on terms which reflect the terms and intent of this policy as much as is reasonable in each case.

Assignments and Confidentiality Undertakings

(4) Where an agreement has been entered into by the University under Regulation 2 or 3(1), and—
   (a) that agreement contains obligations about intellectual property or confidential information; and
   (b) students, staff or other persons are engaged in activities on behalf of the University and carrying out the University’s obligations under that agreement; and
   (c) intellectual property or confidential information is (or may be) created or disclosed as a result of those activities, then each such staff member, student or other person shall assign the intellectual property to the University or sign licence or confidentiality undertakings, upon the request of the University.

Ownership of Intellectual Property

4. (1) An originator shall own the copyright in all copyright works created by the originator, subject to the other provisions in these Regulations.
Students to Own Intellectual Property which They Create

(2) Students shall own intellectual property which they create, subject to Regulations 2 and 3(2), and shall always own the copyright in their theses.

Students Covered by Policy and Separate Agreements

(3) In circumstances in which students do not own intellectual property which they have created—
(a) the students shall be treated as staff for the purposes of this policy including but not limited to receiving returns from the proceeds of commercialisation;
(b) the University shall enter into a separate agreement with the students to confirm the arrangements made with regard to the intellectual property; and
(c) the University shall take all practicable steps to ensure that the academic progress of students, including the examination of theses, is not hindered by the provisions of these regulations.

University Ownership of Intellectual Property

(4) In respect of intellectual property created by an originator in the course of the originator’s employment with the University, the University shall own copyright in computer programs, but no other copyright, and own all other intellectual property.

University has Licence for Originator’s Works

(5) Where an originator owns copyright in a copyright work, the University is by operation of these regulations granted a non-exclusive, royalty free and irrevocable licence to reproduce, publish, perform, broadcast, disseminate and otherwise use the work for the University’s teaching and research purposes.

Originator has Licence for Own Works

(6) Subject to Regulations 2, 3 and sub-regulation (9), where the University owns copyright in a copyright work, the originator is granted by operation of these regulations a non-exclusive, royalty free and irrevocable licence to use the work for the originator’s teaching and research purposes.

Restrictions regarding Computer Programs

(7) Subject to Regulations 2 and 3(2), where the University owns copyright in a computer program, the originator of the program may not disclose it or information about it, other than reasonable disclosure to persons employed by or contracted to the University, without the prior approval of the Pro Vice-Chancellor (Research and Innovation) who, in deciding whether to give approval, shall ascribe primary importance to the need to preserve appropriate academic interchange and discourse.

Originator Required to Execute Further Documents

(8) An originator shall, if required by the Vice-Chancellor and President or authorised officer, execute any document or do anything reasonably required by the University in relation to intellectual property created in whole or in part by the originator to demonstrate or prove ownership to third parties or secure intellectual property protection, or assist the University to commercialise the intellectual property.

Certain Use or Disclosure of Intellectual Property to be Disclosed

(9) Subject to Regulations 2 and 3(2), an originator shall not disclose the details of or use intellectual property if the disclosure or use—
(a) involves computer programs or related information not approved under sub-regulation (6); or
(b) is currently determined by the Pro Vice-Chancellor (Research and Innovation) to be a disclosure or use which would prejudice the protection, enforcement or commercialisation of that intellectual property which is owned wholly or in part by the University, or by another person under an agreement made pursuant to sub-regulation 3(1) or would be contrary to any Government or legislative requirement.

Consultation and Publication of Determinations

(10) The Pro Vice-Chancellor (Research and Innovation) shall consult with relevant senior academic staff before making a determination under sub-regulation (8) and shall cause to be published and have readily available the current determinations which prohibit disclosure or use of intellectual property.

Originator not to Act Contrary to University’s Rights

(11) An originator shall not apply for any form of protection for, or commercially exploit or otherwise deal with any intellectual property, or do any act or thing in a manner inconsistent with the University’s rights under these regulations or otherwise.

Inventorship to be Acknowledged

(12) Where the University owns intellectual property, other than copyright, it shall ensure if practicable that the originator is acknowledged as the inventor or co-inventor, as the case requires, in any relevant patent application or other documentation.

Applications shall be in the Name of the University

(13) Subject to Regulations 2 and 3(2), all applications (whether in Australia or overseas) for registration of any intellectual property to which these regulations apply shall be in the name of the University, unless expressly otherwise determined by the Pro Vice-Chancellor (Research and Innovation).

Specific Contribution to Students, Visitors and Others

(14) Where a specific contribution of funds, resources, facilities or apparatus, excluding a scholarship, which is designated for the purpose of creating intellectual property is made available to students, visitors or others, then agreement shall be reached with the recipient of those resources as to the ownership of any resulting intellectual property and that agreement shall be in writing.

Visitors

(15) Staff collaborating with visitors working within the University shall advise those visitors that they may be required to enter into an agreement with the University concerning issues including the ownership of intellectual property and confidentiality.

Moral Rights

Acknowledgment of Authorship

5.(1) In the case of a copyright work owned by the University pursuant to these regulations which the University publishes or causes to be published—
(a) without adaptation or other modification, the University shall ensure that the authorship of the work is acknowledged in the publication; or
(b) with adaptation or other modification, the University shall consult with and obtain the agreement of the originator and the adaptor of the work on whether the authorship of the work is to be acknowledged and if so the form of the acknowledgment.

University to Bind Others to Acknowledge Authorship

(2) Where the University proposes to assign or license a copyright work, the University shall consult with the originator of the work as to whether the University shall ensure that a term of the assignment or licensing agreement requires the purchaser or licensee to acknowledge authorship of the work and if so, the form of the acknowledgment.
Withdrawal of Attribution

(3) Where an originator wishes not to be acknowledged as the creator of intellectual property which has been modified or adapted, the University shall take reasonable steps to respect that wish, and to ensure that others respect it.

Modification of Copyright Works

(4) Where the University uses intellectual property created by an originator, it shall take reasonable steps to consult with the originator before modifying or adapting that intellectual property.

Duty to Report

General Obligation to Report Intellectual Property

6.(1) Where any intellectual property to be owned by the University, which is likely to be commercially significant is created, any originator, executive dean, head of department, director of a centre or other officer who becomes aware of the creation, commercialisation or unauthorised use or infringement of that intellectual property shall promptly inform the Pro Vice-Chancellor (Research and Innovation) in writing of all relevant details of the intellectual property, such as—

(a) the date upon which the intellectual property was created;
(b) the identity of any person or persons who contributed to the creation of the intellectual property;
(c) the details of any pre-existing intellectual property which was used in creating the intellectual property;
(d) whether any person other than the originator claims any entitlement or interest in the intellectual property;
(e) the details of any University facilities or resources used to create the intellectual property, (especially including grant monies or other research funding);
(f) the details of any known existing or partial use or commercial exploitation of the intellectual property; and
(g) the details of any provisional patent application that may have been filed with regard to the intellectual property.

Duty not to Act Contrary to University’s Rights

(2) A student or member of staff shall not apply for any form of protection for or commercialise or otherwise deal with any intellectual property, or do any act or thing in a manner inconsistent with the University’s rights under these regulations or otherwise.

Protection of Intellectual Property

Originator to Consult with Pro Vice-Chancellor (Research and Innovation)

7.(1) Where action is to be, or has been, taken to protect intellectual property which is likely to be commercially significant, the originator shall consult with the Pro Vice-Chancellor (Research and Innovation) with regard to undertaking in a timely fashion the work necessary to complete the relevant formalities and facilitating the commercialisation of the intellectual property.

Decision within Ninety (90) Days

(2) A decision on the action to be taken arising out of the consultation described in sub-regulation (1) shall normally be made within ninety (90) days of the consultation taking place.

Filing of a Complete Patent Application is Conditional

(3) The University shall not normally file a complete patent application unless during the currency of the provisional application a third party undertakes to meet the expected costs of completion of the Australian application and/or overseas filings, or the Pro Vice-Chancellor (Research and Innovation) determines a strategy for further development leading to the commercialisation of the intellectual property, including how the costs of patent protection will be met.

University may Assign Rights to Originator

(4)(a) In the event that the originator wishes at his/her own expense to apply for, or continue, protection of intellectual property in which the University has no further interest, then the originator shall have the option to do so.

(b) If this option is exercised, the University, where appropriate, shall assign to the originator within ninety (90) days, rights to the intellectual property on fair terms.

Availability of University Facilities

(5) University facilities may be made available for the originator to develop further the intellectual property described in sub-regulation (4) with the approval of the Vice-Chancellor and President and with appropriate cost recovery.

Intellectual Property Committee

Intellectual Property Committee to Advise Vice-Chancellor and President

8.(1) The Intellectual Property Committee shall be an advisory committee to the Vice-Chancellor and President on matters relating to intellectual property.

Reporting Guidelines may be Set Down

(2) The Intellectual Property Committee may set down guidelines, procedures and criteria for reporting to the Pro Vice-Chancellor (Research and Innovation) concerning the creation, commercialisation, unauthorised use or infringement of intellectual property to which these regulations apply.

Pro Vice-Chancellor (Research and Innovation)

9.(1) The Pro Vice-Chancellor (Research and Innovation) may do all or any of the following on behalf of the University for the purposes of these regulations—

(a) consult with the originator and the relevant executive deans of faculties and make such enquiries as the Pro Vice-Chancellor (Research and Innovation) considers appropriate concerning the commercialisation of any intellectual property to which these regulations apply;

(b) apply for protection or registration of, or take any other steps necessary or desirable for securing, maintaining and protecting in Australia or elsewhere throughout the world any intellectual property owned by or licensed to the University under these regulations or otherwise;

(c) commercialise any intellectual property owned by or licensed to the University under these regulations or otherwise (whether by itself or in conjunction with or through an authorised third party) upon such terms and conditions as the Pro Vice-Chancellor (Research and Innovation) considers appropriate;

(d) grant to the originator an assignment or a licence of intellectual property owned by or licensed to the University under these regulations or otherwise on such terms and conditions as the Pro Vice-Chancellor (Research and Innovation) considers appropriate;

(e) apportion the net proceeds of the commercialisation of any intellectual property owned by or licensed to the University under these regulations or otherwise having regard to—

(i) the costs incurred by the University, the originator and any other person in providing facilities, apparatus, services and resources for the creation, registration, protection and commercialisation of the intellectual property. (These costs include, but are not limited to, any registration fees, legal or patent attorneys’ fees, the cost of secretarial, word processing, printing, binding, publishing, distribution, academic and
administrative services provided or incurred by or on behalf of the University, the originator and any other person;)

(ii) the extent to which the University, the originator and any other person has contributed (whether by intellectual input, provision of finance, time, pre-existing intellectual property, know-how, research facilities and data) to the creation, registration, protection and commercialisation of the intellectual property;

(iii) the University’s policy on earnings from outside work;

(iv) any submissions by the originator or any other person who claims an entitlement or interest in the intellectual property;

(v) the desire of the University to encourage and reward the creation of intellectual property by persons within the University; and

(vi) the provisions of Regulation 10.

**Some Intellectual Property not Covered by Discretions**

(2) A reference to intellectual property licensed to the University appearing in sub-regulation 9(1) does not include a reference to intellectual property licensed to the University pursuant to sub-regulation 4(5).

**Discretions Subject to Regulation 10**

(3) Nothing in sub-regulation 9(1) allows the Pro Vice-Chancellor (Research and Innovation) to override the entitlements of an originator under Regulation 10, without the consent of the originator.

**Apportionment of the Net Revenue**

**Net Revenue to be Distributed**

10.(1)(a) Net revenue received by the University from the commercialisation of the University’s intellectual property will be distributed in accordance with the following guidelines, provided that any individual contractual arrangements will prevail over the general provisions.

(b) In negotiating arrangements, the University shall give due consideration to the originator being paid in reasonable time.

**Net Revenue to be Shared Between Originators**

(2)(a) Where there is more than one originator, the share of net revenue shall be apportioned equitably between them by the Pro Vice-Chancellor (Research and Innovation) after taking into account Regulation 9(1)(e).

(b) The share of net revenue shall be distributed within thirty (30) days of its receipt by the University.

**Share of Net Revenue Determined by Schedule**

(3) Normally, the distribution of cumulative net revenue for the entire life of the intellectual property shall be according to the following schedule:

<table>
<thead>
<tr>
<th>Cumulative Revenue</th>
<th>Net Originators</th>
<th>Retained by the University</th>
</tr>
</thead>
<tbody>
<tr>
<td>$&lt;50,000</td>
<td>85%</td>
<td>15%</td>
</tr>
<tr>
<td>Next $100,000</td>
<td>65%</td>
<td>35%</td>
</tr>
<tr>
<td>Further amounts</td>
<td>50%</td>
<td>50%</td>
</tr>
</tbody>
</table>

**University to Use Share of Net Revenue**

(4) A significant portion of net revenue retained by the University after distribution according to Regulation 10(3) shall be returned to the originator’s faculty, and the remainder shall be set aside for other activities, including research and commercialisation.

**Cumulative Net Revenue Thresholds to Vary**

(5) An inflationary correction factor shall be applied according to the Consumer Price Index, Perth prices.

**Dispute Resolution**

**Appointment of Mediator**

11.(1) If a dispute arises as to the operation of this policy, or as to any matter on which the operation of this policy hinges, the Intellectual Property Committee shall appoint a mediator to assist the parties in resolving their dispute.

**Appointment of Arbitrator**

(2) If such a dispute cannot be resolved through the assistance of a mediator, the Intellectual Property Committee shall appoint an arbitrator to investigate and decide the matters in dispute.

**Arbitrator to Give Fair Hearing**

(3) The arbitrator may adopt whatever procedure they see fit, provided each party is given a fair hearing.

**Appointment should be Acceptable to all Parties**

(4) In selecting an arbitrator, the Intellectual Property Committee shall, as far as is reasonably practicable, choose a person who is acceptable to all parties.

**Information and Education**

**Policy to be Communicated**

12.(1) The University shall take reasonable steps to ensure that this policy is communicated and explained to staff and students.

**Education Programmes to be Arranged**

(2) The University shall arrange intellectual property education programmes from time to time with the following objectives:

(a) to alert new staff and students as to their rights, responsibilities and opportunities in relation to intellectual property;

(b) to alert staff and students of any changes to policy; and

(c) to generate a better understanding of intellectual property issues in general.
Computer and Software Use Regulations

Definitions

1. In these regulations:

   (1) ‘authorised person’ shall mean a person who had been authorised in writing by the Executive Director (Academic Services) and Registrar, the executive dean or dean of any faculty, or the head of a department, unit, centre or section of the University to authorise persons to use a facility;

   (2) ‘facility’ shall mean every item and kind of computer equipment, computer software, network and related items and equipment provided by the University, whether or not owned by the University, and includes any items and equipment to which access is given by or through the University;

   (3) ‘non-University facility’ shall mean any item and kind of computer equipment, computer software, network and related facility which is not provided by the University.

2. Without limiting the generality of the definition contained in sub-regulations 1(2) and (3), the terms ‘facility’ and ‘non-University facility’ shall include:

   (a) free-standing computers, networked computers, time-shared computers and terminals;

   (b) any network connecting a computer or terminal to any other computer or terminal wherever that other computer or terminal is located;

   (c) peripherals;

   (d) media;

   (e) all forms of software;

   (f) components and parts of components;

   (g) operating manuals.

Application

3.(1) These regulations shall apply to the use by any person of any facility provided by the University.

(2) Sub-regulation 12(3) shall apply to employees of this University who use a non-University facility in the course of their employment.

(3) For the purpose of these regulations the University shall be taken to have provided a facility when it makes a facility available for use, regardless of whether the University is the owner of that facility.

Authorised persons

4.(1) The Executive Director (Academic Services) and Registrar, the executive dean or dean of any faculty, or the head of any department, unit, centre or section of the University may give written authority for persons to act as authorised persons within the meaning of and for the purpose of these regulations.

(2) The authority conferred upon an authorised person may be limited in respect of—

   (a) the facility or facilities which the authorised person may permit persons to use;

   (b) the conditions which the authorised person may impose on the use of a facility;

   (c) any other condition which the Executive Director (Academic Services) and Registrar, the executive dean or dean of any faculty, or the head of any department, unit, centre or section of the University may impose.

Use of Facilities

5.(1) A person shall not use a facility without the permission of an authorised person for the facility.

(2) It shall be the responsibility of any person who wishes to use a facility to ascertain who is an authorised person for that facility and to obtain the permission of that person for its use.

6.(1) In granting permission to use a facility an authorised person may impose conditions upon the use of that facility which, among others, may include conditions relating to—

   (a) the purpose for which the facility may be used;

   (b) the manner in which the facility may be used;

   (c) the time at which the facility may be used;

   (d) the period of time for which the facility may be used;

   (e) the number of persons who may be permitted to use a facility;

   (f) payment for use of the facility;

   (g) compliance with the Copyright Act 1968 (Commonwealth) as amended from time to time or any corresponding law in force at any time and all other laws (statutory or otherwise) and any licences relating to the use of that facility.

(2) A person shall use a facility in accordance with the conditions imposed upon the use of that facility.

(3) Without limiting the general application of sub-regulation (2), a person shall use a facility only for a purpose permitted by an authorised person or, if no purpose for the use of that facility is specified by an authorised person, only for a purpose reasonably connected with their employment at the University or their enrolment as a student at the University.

7.(1) A person shall not divulge a password or code enabling access to a facility unless permitted to do so by an authorised person.

(2) A person who is permitted to use a facility shall take reasonable precautions to secure his or her passwords, accounts, software and data.

(3) A person shall not use the password or code of another person to gain access to a facility unless permitted to do so by an authorised person.

8.(1) A person shall not examine or attempt to examine the data or programs of another person stored on a facility unless permitted to do so by that other person or by an authorised person.

(2) A person shall not modify or attempt to modify the data or programs of another person stored on a facility unless permitted to do so by that other person or by an authorised person.

(3) A person shall not disclose, copy, rename or delete the data or programs of another person stored on a facility or attempt to do any of those things unless permitted to do so by that other person or by an authorised person.

9. A person shall not use a facility for the purpose of sending or attempting to send an obscene, abusive, fraudulent, threatening or unnecessarily repetitive message.

10. A person shall not modify, alter or destroy a facility or attempt to do so.

11. A person shall not connect any item of computing equipment to, or install any software on any facility or attempt to do either of those things unless permitted to do so by an authorised person.

12.(1) A person shall use a facility in a manner which complies with the provisions of the Copyright Act 1968 (Commonwealth) as amended from time to time or any corresponding law in force at any time and with the requirements of all other laws (statutory or otherwise) and any licences relating to the use of that facility.

(2) Without limiting the general application of sub-regulation (1), a person shall not—

   (a) on or in connection with a facility, use any software which has been unlawfully obtained;
(b) use any facility in such a way as deliberately to interfere with the reasonable use by another person of that facility, any other facility or any non-University facility.

(3) An employee of the University who uses a non-University facility in the course of his/her employment—

(a) shall use that facility in a manner which complies with the provisions of the Copyright Act 1968 (Commonwealth) as amended from time to time or any corresponding law in force at any time and with the requirements of all other laws (statutory or otherwise) and any licences relating to the use of that facility;

(b) shall not use any software which has been unlawfully obtained;

(c) shall not use that facility in such a way as deliberately to interfere with the reasonable use by another person of any facility or any non-University facility.

13.(1) A person who acquires any facility in the name or on behalf of the University shall notify the appropriate executive dean or dean of the faculty, head of department, unit, centre or section of the acquisition and provide that person with copies of any licence agreement applicable to the facility.

(2) The executive dean or dean of the faculty, the head of the department, unit, centre or section shall—

(a) appoint an authorised person for the facility; and

(b) provide the authorised person with a copy of any licence agreement applicable to the facility.

(3) The authorised person for the facility shall take reasonable steps by acting pursuant to Regulations 6 and 14 and by such other measures as shall appear appropriate and reasonable to ensure that there is compliance with the terms of any licence agreement applicable to that facility.

14. An authorised person may seek authority through the Registrar to examine any data stored on or any software used in connection with a facility for the purpose of ensuring that the use of that facility complies with—

(a) the conditions imposed on its use by that authorised person;

(b) these regulations;

(c) any licence relating to the use of that facility;

(d) the Copyright Act 1968 (Commonwealth) as amended from time to time or any corresponding law in force at any time and with the requirements of all other laws (statutory or otherwise).

15. A breach of these regulations shall be—

(a) a breach of discipline for the purpose and within the meaning of Statute No 17;

(b) a breach of the terms of the contract of employment of any employee of the University;

(c) a breach of the terms of the contract of engagement or any other agreement pursuant to which any person is given access to a facility.